

COURSE SYLLABUS

COURSE TITLE:	Business 276 Business Law
CLASS SECTION:	Sec 003
TERM:	Winter 2022
COURSE CREDITS:	3 credits
DELIVERY METHOD(S):	In Person



Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC, and the B.C. Government to ensure the health and wellbeing of students and employees, Camosun College is providing you with every possible protection to keep you safe. Our measures include COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. For details on these precautions please follow this

link: <http://camosun.ca/covid19/faq/covid-fags-students.html>.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

The first class is on Tuesday, January 11th, 2021

INSTRUCTOR DETAILS

NAME:	Christine Murray
EMAIL:	Murrayc@Camosun.ca
OFFICE:	Virtual (Collaborate)
HOURS:	By appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

Students will examine the foundations of the Canadian legal system, including Indigenous law, and apply this knowledge to a range of business environments. Learners will obtain the theoretical and applied knowledge of basic legal principles as they pertain to business practices to ensure compliance with the law and reduce legal risk.

The calendar description for this course is available on the web:

<http://camosun.ca/learn/calendar/current/web/bus.html>

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course, a student will be able to:

1. Use knowledge of the legal framework, including the Charter, common law, Indigenous law, and legislation, to examine select areas of law.
2. Apply the framework of the Canadian legal system, including Indigenous law, to a range of business environments, including accounting, management, marketing, and human resources.
3. Identify and describe current and emerging legal issues in the Canadian business environment in order to ensure compliance and manage risk.
4. Use appropriate resources to manage and minimize legal risks in the business environment.
5. Apply legal analyses to fact patterns related to contracts, torts, and select areas of law.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Alexander, T., & Papadeas P., (2018). Canadian business law. (3rd ed.). Emond Montgomery Publications Limited. Toronto: ON.

Hardcopies are available in the Camosun Bookstore or E-text is available online.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Class Dates / Times: Tuesday 12:30 to 2:20 (Centre Business & Access, 214 Lecture)
 Thursday 12:30 to 2:20 (Center Business & Access, 202 Lecture)

Course Schedule		
Week/Date Range	Topic	Class Topics and Reading Assignments
Week 1: January 11 and January 13, 2022	Chapter 1: Foundations of Business Law in Canada	January 11, 2022 (Tuesday): Introduction and Foundations January 13, 2022 (Thursday): Foundations and Risk Management Read Chapter 1 in textbook and Week 1 online readings.
Week 2: January 18 and January 20, 2022	Chapter 2: Dispute Resolution and Navigating Canada's Court System	January 18, 2022 (Tuesday): Resolving Disputes January 20, 2022 (Thursday): Navigating Canada's Court System Read Chapter 2 in textbook and Week 2 online readings. <u>January 20, 2022: Quiz 1 on Chapters 1 and 2</u>

Week 3: January 25 and January 27, 2022	Chapter 3: Tort Law and Privacy	<p>January 25, 2022 (Tuesday): Tort Law Part 1</p> <p>January 27, 2022 (Thursday): Tort Law Part 2 and Privacy Law</p> <p>Read Chapter 3 in textbook and Week 3 online readings.</p> <p>January 27, 2022: Quiz 2 on Chapter 3</p>
Week 4: February 1 and February 3, 2022	<p>Indigenous Law</p> <p>Chapter 4: Understanding Contracts</p>	<p>February 1, 2022 (Tuesday) Guest Speaker - the Honourable Judge R. Cochard of the Provincial Court of Alberta - Court Systems and Indigenous Law</p> <p>February 3, 2022 (Thursday) Understanding Contracts Part 1</p> <p>Read Chapter 4 and Week 4 online readings.</p>
Week 5: February 8 and 10, 2022	Chapter 5: Working with Contracts	<p>February 8, 2022 (Tuesday) Understanding Contracts Part 2 and Working with Contracts Part 1</p> <p>February 10, 2022 (Thursday) Working with Contracts Part 2</p> <p>Read Chapter 5 and Week 5 online readings.</p> <p>February 10, 2022: Quiz 3 on Chapter 5</p> <p>February 10, 2022: Factual Analysis #1 Due</p>
Week 6: February 15 and 17, 2022	Midterm Week	<p>February 15, 2022 (Tuesday) Midterm Preparation</p> <p>February 17, 2022 (Thursday) Midterm Exam</p> <p>February 17, 2022: Midterm Exam – in class</p>
Week 7: February 22 - 24, 2022	Reading week	Reading week - no classes
Week 8: March 1 and March 3, 2022	Chapter 6: Facilitating Business, Protecting Consumers and Safeguarding the Marketplace	<p>March 1, 2022 (Tuesday): Facilitating Business and Protecting Consumers</p> <p>March 3, 2022 (Thursday): Safeguarding the Market Place</p> <p>Read Chapter 6 and Week 8 readings online.</p> <p>March 3, 2022: Factual Analysis #2 Due</p>
Week 9: March 8 and March 10, 2022	Chapter 7: Forms of Carrying on Business	<p>March 8, 2022 (Tuesday): Sole Proprietorships, Partnerships</p> <p>March 10, 2022 (Thursday): Corporations, Co-operatives, Agency and Relationships Among Businesses</p> <p>Read Chapter 7 and Week 9 online readings.</p> <p>March 10, 2022: Quiz 4 on Chapter 7</p>

Week 10: March 15 and March 17, 2022	<p>Chapter 8: Banking, Financing, and debtor-Creditor Law</p> <p>Chapter 9: Workplace Law</p>	<p>March 15, 2022 (Tuesday): Banking and Financing Law</p> <p>March 17, 2022 (Thursday) Workplace Law Part 1</p> <p>Read Chapter 8, read Chapter 9 (pages 297 to 320) and Week 10 online readings.</p> <p><u>March 17, 2022: Factual Analysis #3 Due</u></p>
Week 11: March 22 and March 24, 2022	<p>Chapter 9: Workplace Law</p> <p>Aboriginal Law</p>	<p>March 22, 2022 (Tuesday): Workplace Law Part 2</p> <p>March 24, 2022 (Thursday): Aboriginal Law</p> <p>Read Chapter 9 (pages 320 to 361) and Week 11 online readings.</p> <p><u>March 22, 2022: Quiz 5 covering Chapter 9</u></p>
Week 12: March 29 and March 31, 2022	<p>Chapter 10: Property Law</p>	<p>March 29, 2022 (Tuesday): Property Law Part 1</p> <p>March 31, 2022 (Thursday): Property Law Part 2</p> <p>Read Chapter 10 and Week 12 online readings.</p> <p><u>April 12, 2022: Factual Analysis #4 Due</u></p>
Week 13: April 5 and April 7, 2022	<p>Chapter 11: Intellectual Property and Business Law in the Digital Age</p>	<p>April 5, 2022 (Tuesday): Intellectual Property Law Part 1</p> <p>April 7, 2022 (Thursday): Intellectual Property Law Part 2</p> <p>Read Chapter 11 and Week 13 online readings.</p> <p><u>April 7, 2022: Quiz 6 on Chapter 11</u></p>
Week 14: April 12 and April 14, 2022	<p>Final Exam Review</p>	<p>April 12, 2022 (Tuesday): Review for final exam</p> <p>April 14, 2022 (Thursday): Review for final exam</p>
Exam Period: April 19 to April 27		<p>Date of Final Exam TBD</p> <p>Winter 2022 Exam Schedule to be posted February 18, 2022</p>

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

Basis of Student Assessment (Weighting)

Details about each of these activities and assignments can be found online:

Basis of Student Assessment	
Assessment	Weight
Chapter Quizzes (5% each) (Only your top 4 quiz marks will be used)	20%
Factual Analysis (5% each)	20%
Midterm Exam (covering chapters 1-5 inclusive)	30%
Final Exam (covering chapters 6-11 inclusive)	30%

Percentage – Grade / Grade Point Equivalency

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a “D” grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

COURSE GUIDELINES & EXPECTATIONS

Assignment formatting. The School of Business uses APA 7 style for formatting assignments and citing references. Proper citations and formatting using APA style will be required. See Camosun College citation guides: <http://camosun.ca.libguides.com/apa7>

- Where required by your instructor, submit all assignments into the D2L assignments by your last name.
- In text citations for quotes, paraphrasing, and references must be consistent with APA standards.
- Grammar, spelling, style and APA formatting, citations and referencing will be assessed in your mark.
- All submitted work must be properly referenced to sources where required by your instructor.
- Unless otherwise specified, you are to submit your own work, any work collaborated (unless permitted by the course) will be considered in violation of the College’s Academic Integrity Policy. See Camosun’s (2021) policy at: <https://legacy.camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf>.

Acts of academic dishonesty include, but are not limited to:

- Using the exact words of a published or unpublished author without quotation marks and without referencing the source of these words.
- Duplicating a table, graph, or diagram, in whole or in part, without referencing the source.
- Paraphrasing the ideas of another person, whether written or verbal, without referencing the source.
- Providing answers to another student in any test, examination, or take-home assignment.
- Taking any unauthorized materials into an examination or test.

- Submitting the same paper or portions thereof for more than one assignment in different courses without the instructor's permission.
- **If you are uncertain or have any questions regarding academic integrity, please do not hesitate to discuss these with your instructor.**

SCHOOL OR DEPARTMENTAL INFORMATION

The School of Business is committed to promoting competence, professionalism and integrity in our students and developing their core skills to succeed throughout their academic programs and in their careers. The purpose of these guidelines is to provide clear expectations of appropriate academic conduct and to establish processes for discipline in appropriate circumstances. It is your responsibility to become familiar with the content and the consequences of academic dishonesty.

Camosun College School of Business (2016) Academic Honesty Guidelines from:

<http://camosun.ca/learn/school/business/current-students/documents/Academic-Honesty-Guidelines.pdf>.

Deadlines, exams, and assignments. You must submit your assignments on the due date or as announced. A grade of zero will be assigned to late submissions. There are no additional assignments or make-up exams of any kind if you performed poorly on an assignment, midterm or final exam.

- a. **EXAM DATES WILL NOT BE RESCHEDULED.** Non-attendance on scheduled exam dates results in a zero grade. Exceptions will be made only for medical reasons or extenuating circumstances that must be submitted and then accepted by the instructor. Please advise your instructor promptly.
- b. Students registered through the [Centre for Accessible Learning \(CAL\)](#) should discuss timelines with their instructors at the beginning of each semester.
- c. Medical notes must be dated, signed, and be written on letterhead or prescription paper imprinted with the physician's name and address. Notes are accepted from Physician (GP or medical specialist), Nurse Practitioner, Psychiatrist, Psychologist, Counsellor and Aboriginal Elder. Electronic notes will not be accepted. Medical documentation must be received as soon as reasonably possible.

Final exams: Students are expected to write tests and final exams at the scheduled time and place. In emergency circumstances, a student may write a test or final examination before or after the scheduled time if the student would otherwise be unable to complete the program or course. Exceptions due to emergency circumstances, such as unavoidable employment commitments, health problems, or unavoidable family crises, require the approval of the appropriate instructor. **Holidays or scheduled flights are not considered emergencies.** The student may be required to provide verification of the emergency circumstance. See Camosun College (2018) Final Examinations from:

<http://camosun.ca/learn/calendar/current/procedures.html#academic>.

STUDENT RESPONSIBILITY

Enrolment at Camosun College assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services->

and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.