COURSE SYLLABUS

COURSE TITLE: BUS241 Management Information Systems

CLASS SECTION: BUS-241-D02

TERM: Summer 2022

COURSE CREDITS: 3

DELIVERY METHOD(S): Online asynchronous

For COVID-19 information please visit https://camosun.ca/about/covid-19-updates

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's Territorial Acknowledgement.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.
As this is a fully online class, you demonstrate attendance in the first week by simply sending me a short email introducing yourself before 7pm PST on 4 May to prices@camosun.ca
Please include your preferred name, student number, what program you are in, goals for this course, and a hobby or activity that you enjoy.

INSTRUCTOR DETAILS

NAME: Shaun Price, EMBA, CPA, CA, CIA, CRMA, CGAP

EMAIL: PriceS@camosun.ca

OFFICE: N/A

HOURS: Tuesdays 4:45pm – 5:45pm (Virtual meeting by appointment)

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course focuses on information technology, information systems and information management. Trends in globalization, outsourcing, and rapid advances in the information and communication technology fields are contributing towards many new opportunities and threats alike, across most industrial sectors. Organizations that can successfully navigate through this new reality can achieve significant strategic advantage over their competitors. Students will explore the issues and apply the tools necessary for implementing successful information systems.

PREREQUISITE(S):
One of:
C in BUS145
Bachelor degree from a recognized post-secondary institution

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

1. Evaluate the impact of information systems on organizations.
2. Analyze how information systems support various business strategies for competitive advantage.
3. Evaluate appropriate alternatives including cloud-based systems, open-source based and custom developed solutions for the purpose of acquiring information systems capability.
4. Assess the opportunities and risks associated with business process outsourcing alternatives.
5. Assess the business value of security and control measures.
6. Propose change management strategies for implementing successful IS projects.
7. Explain the social, ethical, and moral dilemmas that often confront organizations as they consider deployment of information technology enabled solutions.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- <u>Textbook</u>
  Experiencing MIS by Kroenke, David M.; Gemino, Andrew; Tingling, Peter: Fifth Canadian Edition (Pearson)
  You can purchase the electronic version of the textbook from the bookstore
  https://www.camosuncollegebookstore.ca/buy_access_codes.asp
- Other – D2L will be used to provide additional online materials and coursework.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK	ACTIVITY or TOPIC	OTHER NOTES
1	Course Orientation and Setup; Information Systems and Business	Chapter 1 Online Quiz #1
2	Business Processes and Decision Making	Chapter 2 Online Quiz #2
3	Productivity, Innovation and Strategy	Chapter 3 Online Quiz #3
4	Hardware and Software	Chapter 4
5	Networks and the Cloud	Chapter 6 Online Quiz #4 (Ch 4&6)
6	**Test #1 – Chapters 1, 2, 3, 4, 6**	Saturday 7-8:30pm PST
7	Individual Assignment Information (Due end Week 9)	
8	Databases / Database Design / Data Flow Diagrams	Chapter 5 & Exercises Online Quiz #5

WEEK	ACTIVITY or TOPIC	OTHER NOTES
9	Competitive Advantage and Business Process Improvement	Chapter 7 Online Quiz #6 **Assignment due**
10	ERP, SCM, CRM / Business Intelligence and Big Data	Chapter 8 Online Quiz #7
11	**Test #2 – Chapters 5 (and supplements), 7, 8**	Saturday 7-8:30pm PST
12	Acquiring IS Through Projects; Systems Development (SDLC)	Chapter 10 Online Quiz #8
13	Structure, Governance, Ethics and Green IT	Chapter 11 Online Quiz #9
14	Managing Information Security and Privacy; System Security and Controls Final Exam Review	Chapter 12 Online Quiz #10

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the CAL exams page. http://camosun.ca/services/accessible-learning/exams.html

EVALUATION OF LEARNING

DESCRIPTION		WEIGHTING
Ten Online Quizzes – 1% each		10%
Assignment		10%
Two Tests - 20% each		40%
Final Exam		40%
	TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information. http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

COURSE GUIDELINES & EXPECTATIONS

This is an asynchronous, online course and it is expected that students have a microphone and webcam along with a strong Internet connection. Exams will be online (may be invigilated live or through monitoring software using a microphone and webcam). Please see Camosun's Online Learning requirements at http://camosun.ca/services/orientation/online-learning.html Please contact the library early in the semester if you need a loaner laptop or a wireless Internet hotspot.

Deadlines and exams: You must submit your assignments on the due date or as announced. A grade of zero will be assigned to late submissions. There are no additional assignments or make-up exams of any kind if you

performed poorly on an assignment, test or final exam.

EXAM DATES WILL NOT BE RESCHEDULED. Non-attendance on scheduled exam dates results in a zero grade. Exceptions will be made only for medical reasons or extenuating circumstances that must be submitted and then accepted by the instructor. Please advise your instructor promptly.

SCHOOL OR DEPARTMENTAL INFORMATION

School of Business
4461 Interurban Rd
Victoria, BC, V9E 2C1

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds

Support Service	Website
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities
The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:
http://camosun.ca/services/accessible-learning/

Academic Integrity
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy
Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.