

COURSE SYLLABUS



COURSE TITLE: APSC-110: ENGTR Seminar 1

CLASS SECTION: 001

TERM: 2022 Fall

COURSE CREDITS: 1.5

DELIVERY METHOD(S): On campus

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit <https://legacy.camosun.ca/covid19/index.html>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Susan Chen

EMAIL: chen@camosun.ca

OFFICE: E242/Zoom

OFFICE HOURS: Tue 10:30 – 11:20, Wed 2:30 – 4:20, & Thu 2:30 – 3:20 for all my classes
Thu 10:30 – 12:20 for ENGTR students only

The best way to reach me is by email. My office hours will be best times to meet with me, in person on campus or in Zoom, however I am also available outside of these times by appointments. I usually respond to emails within 24 hours on week days, but do not check emails on evenings or weekends.

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

Students will learn and practice effective learning skills and efficient time management strategies essential for success in engineering. By interacting with engineering guest speakers and colleagues, students will explore different academic engineering fields and learn to make an informed choice of engineering discipline for their future post-secondary education.

PREREQUISITE(S):

Not Applicable

EXCLUSION(S):

Not Applicable

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Describe the different engineering disciplines in order to begin to explore potential career paths.
2. Make an informed choice of engineering disciplines before transferring to a post-secondary institution.
3. Use effective learning skills and efficient time management strategies to manage course workload and reduce stress.
4. Effectively contribute to a group project.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

None

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are *subject to change* with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 1, Sept 7	Orientation	
Week 2, Sep 14	Time and Stress management with Chrisa Hotchkiss	
Week 3, Sep 21	UVic engineer presentation 1	
Week 4, Sep 28	Engineering Guest speaker Kear Porttris	
Week 5, Oct 5	UVic engineer presentation 2	
Week 6, Oct 12	Team work & Learning skills	Each group brings at least one laptop
Week 7, Oct 19	Prepare to register for Winter and group discussions by discipline	Each group brings at least one laptop
Week 8, Oct 26	Explore engineering disciplines in groups	Each group brings at least one laptop
Week 9, Nov 2	Explore engineering disciplines in groups	Each group brings at least one laptop
Week 10, Nov 9	TBA	
Week 11, Nov 16	TBA	
Week 12, Nov 23	TBA	
Week 13, Nov 30	TBA	Wellness journal due in D2L
Week 14, Dec 7	TBA	Study plan for final exams due in D2L

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Attendance	50%
Participation	30%
Check-in	10%
Wellness and Journal	5%
Study plan	5%
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information. <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

GRADING

COM for Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement.

DST for Distinction: The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.

NC for Not Complete: The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

COURSE GUIDELINES & EXPECTATIONS

Attendance and Participation

Regular attendance and participation in class are required. Students are expected to participate in class and group activities, be attentive and non-disruptive, be constructive and open minded, and be respectful of others.

Course Completion Requirements

Students must complete all requirements of this course to pass this course. Students failing to complete all the requirements satisfactorily will not receive a pass grade for APSC 110.

D2L

This class has the assistance of D2L (Desire2Learn), an online course management system. Please visit this *open site* for D2L tutorials: <https://elearningtutorialscamosun.opened.ca/>. All course related materials and announcements will be available in D2L. It is your responsibility to subscribe to the notifications on D2L and check the site regularly. For example, one announcement will be about booking a time for your check-in

meeting with your course instructor. It will be your responsibility to book and then attend the check-in meeting punctually.

Study Buddy

One major goal of this course is for you to build your community to support each other. You are encouraged to communicate with your classmates and form a study group or have a study buddy in the program. Peers are best teachers, and the best way to learn is to teach someone.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the

“Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

Changes to this syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.