Course Syllabus

Course title: Professional Preparation for Allied Health

Class section: AHLT **-** 268 **-** BX01

Term: 2025S

Course credits: 3

Total hours: 45

Delivery method: Blended

Territorial acknowledgment

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Lək̓ʷəŋən (Songhees and Kosapsum) and W̱SÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

Instructor details

Name: Kendal Adam
Email: AdamK@camosun.ca

Course description

Course Description:
Students consider their future role and responsibilities as Allied Health Professionals on the Canadian health care team in preparation for program completion and Capstone Project. Students apply knowledge from prior didactic and clinical experiences to explore evolving practices related to their

future role in health care. Students enhance their teamwork, communication, and critical thinking skills by researching and analyzing a variety of clinical case scenarios. Emphasis is on problem-solving skills needed to practice independently and respond appropriately during complex practice situations. Students also review the scope of practice and professional expectations for advanced students in clinical practicum.

Pre or Co-requisites:
All of:

- C+ in MRAD 148
- COM in MRAD 260

Or all of:

- C+ in AHLT 104
- C+ in MIDS 181

Learning outcomes

Upon successful completion of this course, the learner will be able to

1. Discuss the scope of practice and professional expectations for an advanced student during clinical practicum
2. Discuss student responsibilities and expectations surrounding assignments, clinical feedback and assessments to ensure success in clinical practicum
3. Demonstrate advanced problem-solving skills needed to practice independently and respond appropriately as an Allied Health Professional within the program
4. Demonstrate appropriate professional conduct and advanced teamwork, critical thinking and research skills, written and oral communication, and career planning required for successful functioning as an Allied Health Professional within the program

Course materials

All required reading materials are located on D2L. Students should have access to internet, and a computing device capable of using Microsoft Office Suite.

Course schedule

Course schedule is subject to change throughout the term based on guest speaker availability. Changes will be communicated by the instructor in a timely manner. **There is a colour coded version of this schedule available on D2L for student use.**

Week	Date	Topic	Learning Outcomes	Learning Objectives	Sonography Canada Competency	Assignments: Due (Blue) Assigned (Pink)
1	May 5	1.0 Course Introduction 1.1 Course Expectations & Academic Integrity 1.4 Capstone Project Overview 1.5 Capstone Standards 1.6 Capstone Expectations 1.7 Capstone Project Part 1: Brainstorming	a,b	1.0-1.7		Quiz 1: Introduction
						Capstone 1: Brainstorming
2	May 12	2.0 APA Refresher 2.1 APA Formatting 2.2 APA Citations 2.3 Academic integrity 2.4 APA Pitfalls 2.5 APA Workshop	d	2.0-2.5		

3	May 19	HOLIDAY				
4	May 26	3.4 Oral Presentation Skills 3.5 Oral Presentation Assignment	a,b,c,d	3.0-3.5		Capstone Project Part 1: Brainstorming
						Oral Presentation
5	June 2	5.0 Writing Skills 5.1 Guest Speaker from Camosun Writing Centre	d	5.0-5.1		Quiz 2: Writing Skills & Writing Centre Resources
						Capstone 2: Literature Review
6	June 9	4.0 Literature Review and Analysis of Relevance to Practice 4.1 Research Skills 4.2 Guest Speaker from Camosun HHS Library	d	4.0-4.2	2.4b	Quiz 3: APA Quiz & Library tutorial
						Capstone 3: Proposal Draft
7	June 16	1. Professional Associations 6.1 Professional Regulation 6.2 Guest Speaker from Sonography Canada	a,b,d	6.0-6.2	2.4c	

8	June 23	7.0 The Importance of Continued Professional Development 7.1 Maintaining Professional Competence 7.2 Webinar from CMRITO & Regulated Provinces	a,b,d	7.0-7.2	2.4c	Capstone Project Part 2: Literature Review Quiz 4: Regulatory Associations & CPD Quiz
9	June 30	3.0 Feedback Techniques 3.1 Acceptance of Feedback 3.2 Self Appraisal 3.3 Goal setting	c,d		2.4a	
10	July 7	8.0 Capstone Project Part 4: Proposal Final 8.1 Guest Speaker from HSA	d	8.0-8.1		Capstone Project Part 3: Proposal Draft
						Capstone 4: Proposal Final
11	July 14	9.0 Scope of Practice & Professional Expectations for the Advanced Beginner Student	a, b,c	9.0-9.2		

		9.1 Practicum Overview 9.2 Practicum Expectations				
12	July 21	10.0 Oral Presentations 10.1 Peer Review	b,c,d	10.0-10.1		Oral Presentation
13	July 28	11.0 Oral Presentations 11.1 Peer Review	b,c,d	11.0-11.1		Capstone Project Part 4: Proposal Final
14	August 4	HOLIDAY				
15	August 11	12.0 Receive Capstone Project Proposal Feedback 12.1 Receive Capstone Project Proposal Approval		12.0-12.1		

Assessment and evaluation

Type	Description	Weight
Quizzes and tests	4 @ 10% each	40%
Projects / Research	Oral presentation (10%) & Peer review (10%)	20%

Type	Description	Weight
Projects / Research	Capstone Project Proposal (Multi Staged) 1. Brainstorming (5%) 2. Literature Review (10%) 3. Proposal – Draft (20%) 4. Proposal – Final (5%)	40%

Course guidelines and expectations

Program Handbook

Refer to the Diagnostic Medical Sonography (SONO) Program Handbook for classroom and lab etiquette as well as professional behaviour expectations (create a link whenever possible)

Late Policy

All assignments are to be completed and submitted by the due date. Assignments that are not submitted by the due date will receive a grade of zero (0) and the assignment will not be marked.

Extensions to assignment due dates may be granted on a case-by-case basis for significant, or unforeseen circumstances. Extensions will only be considered if notice is received prior to the due date.

Use of Artificial Intelligence (AI)

To achieve the program learning outcomes and course learning objectives, the use of generated artificial intelligence (AI) tools is prohibited unless explicitly stated on the course syllabus. If AI tools are used when not permitted, this would be a violation of Camosun College's Academic Integrity Policy and students may be subject to sanctions as per the policy.

Artificial Intelligence usage is not permitted at any time in this course and any student found to have utilized it for any assignment will be given a grade of zero (0) with no possibility of resubmission.

There is a zero-tolerance policy for any form of plagiarism (intentional or otherwise). Failure to cite sources or any other violation of Camosun College's Academic Integrity policies will result

in a grade of zero (0) on the assignment with no possibility of resubmission. The Sonography Program Leader, Chair of Allied Health & Technologies, and Dean of Health and Human Services will be notified for determination of application of the Academic Integrity policies.

Attendance

Students are expected to be on time; tardiness disrupts the class. Please email the instructor as a courtesy so they are aware of your late arrival as some activities are based upon student numbers.

If you choose not to or are unable to attend lecture it is your responsibility to acquire all information given during a class missed, incl. notes, hand-outs, assignments, changed exam dates etc. Please email the instructor as a courtesy so they are aware of your absence.

Guest speakers will visit the class throughout the term, attendance on these days is mandatory as there is no way to recreate the learning obtained. Quizzes on the content presented are required and should a student be absent for these presentations, it is their responsibility to acquire the knowledge missed.

Final Examination & Final Grade

Do not book travel or flights until the final examination schedule has been published by the registrar.

Students must achieve a minimum of 65% for their final grade to pass the course and to use this course as a pre or co-requisite.

School or departmental information

Health & Human Services Student Handbook: http://camosun.ca/learn/school/health-human-services/student-info/index.html

General Practicum Information: http://camosun.ca/learn/school/health-human-services/student-info/practicum-info.html

Allied Health & Technologies Department Handbooks:

- Certified Medical Laboratory Assistant: http://camosun.ca/learn/school/health-human-services/student-info/program-info/cmla.html
- Diagnostic Medical Sonography: http://camosun.ca/learn/school/health-human-services/student-info/program-info/sono.html

- Medical Radiography: http://camosun.ca/learn/school/health-human-services/student-info/program-info/mrad.html

Students enrolled in Allied Health & Technologies Programs must achieve a minimum of 65% or a "COM" in each of their courses to use their course as a pre-requisite and progress in their program.

Students enrolled in Allied Health & Technologies Programs must participate in learning activities that include intimate and direct personal contact with their classmates during supervised practice. Students are training to perform the duties of a healthcare professional. These duties usually require constant, close physical contact with patients and clients. Students may be required to simulate and perform these activities on one another during this course. Students may also be required to use special hygiene practices and protective gear to protect themselves from the transmission of communicable diseases (like COVID-19). Risks associated with learning and performing the physical duties of a healthcare profession cannot be eliminated by any amount of caution or protection. Students who refuse or are incapable of participating and performing these activities due to personal or medical limitations, may only continue to participate in their course work when supported by officially registered accommodations or temporary medical advisory.

College policies and student responsibilities

The college expects students to be responsible, respectful members of the college community. Responsible students meet expectations about attendance, assignments, deadlines, and appointments. They become familiar with academic policies and regulations, and their rights and responsibilities.

College polices are available online at the Policies and Directives page. Academic regulations are detailed on the Academic Policies and Procedures for Students page.

Policies all students should be familiar with include the Academic Integrity Policy. This policy expects students to be honest and ethical in all aspects of their studies. It defines plagiarism, cheating, and other forms of academic dishonesty. Infractions of this policy can result in loss of marks or a failing grade. To learn more about plagiarism and cheating, including the use of artificial intelligence, review the Academic Integrity Guide.

The Academic Accommodations for Students with Disabilities Policy defines how Camosun provides appropriate and reasonable academic accommodations. The Centre for Accessible Learning (CAL) coordinates academic accommodations. Students requiring academic accommodations should request and arrange accommodations through CAL. Contact CAL at least one month before classes

start to ensure accommodations can be put in place in time. Accommodations for quizzes, tests, and exams must follow CAL's booking procedures and deadlines. More information is available on the [CAL website](#).

Students must meet the grading and promotion standards to progress academically. More information is available in the [Grading Policy](#).

The college uses two grading systems. A course will either use the standard letter grade system (A+ to F) or a competency-based approach with grades of complete, completed with distinction or not completed. Visit the [Grades/GPA page](#) for more information.

Students must meet the college's academic progress standards to continue their studies. A student is not meeting the standards of progress when a GPA falls below 2.0. The college offers academic supports for students at risk of not progressing. The [Academic Progress Policy](#) provides more details.

If you have a concern about a grade, contact your instructor as soon as possible. The process to request a review of grades is outlined in the [Grade Review and Appeals Policy](#).

The [Course Withdrawals Policy](#) outlines the college's requirements for withdrawing from a course. Consult the [current schedule](#) of deadlines for fees, course drop dates, and tuition refunds.

If students experience a serious health or personal issue, they may be eligible for a [medical or compassionate withdrawal](#). The [Medical/Compassionate Withdrawal Request Form](#) outlines what is required.

The [Acceptable Technology Use](#) policy ensures the use of the college network and computers contribute to a safe learning environment. This policy also applies to the use of personal devices with the college network.

Students experiencing sexual violence can get support from the Office of Student Support. This Office of Student support is a safe and private place to discuss supports and options. More information is available on the [sexual violence support and education site](#). Students can email oss@camosun.ca or phone 250-370-3046 or 250-370-3841.

The [Student Misconduct Policy](#) outlines the college's expectations of conduct. Students should behave to contribute to a positive, supportive, and safe learning environment.

The [Ombudsperson](#) provides an impartial, independent service to help students understand college policies.

Services for students

Successful students seek help and access college services. These services are recommended to make the most of your time at college.

Services for Academic Success

- [Career Lab](#): Connects students with work-integrated learning experiences, including co-op placements and career fairs.
- [English, Math, and Science Help Centres](#): Get one-on-one help with homework.
- [Library](#): Get help with research, borrow materials, and access e-journals and e-books. Libraries at both campuses provide computers, individual and group study spaces.
- [Makerspace](#): A place to innovate, collaborate, and learn new skills and technology in a fun, dynamic, inclusive environment.
- [Writing Centre & Learning Skills](#): Get assistance with academic writing or meet with a learning skills specialist for help with time management, preparing for exams, and study skills.

Enrolment, Registration, and Records

- [Academic Advising](#): Talk to an academic advisor for help with program planning.
- [Financial Aid and Awards](#): Learn about student loans, bursaries, awards, and scholarships.
- [Registration:](#) Get information about Camosun systems, including myCamosun, and college policies and procedures.
- [Student Records](#): Get verification of enrolment to access funding, request a transcript, or credential.

Wellness and Cultural Supports

- [Counselling](#): It's normal to feel overwhelmed or unsure of how to deal with life's challenges. The college's team of professional counsellors are available to support you to stay healthy. Counselling is free and available on both campuses. If you need urgent support after-hours, contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.
- [Centre for Indigenous Education and Community Connections](#): Provides cultural and academic supports for Indigenous students.
- [Camosun International](#): Provides cultural and academic supports for international students.
- [Fitness and Recreation](#): Free fitness centres are located at both campuses.

For a complete list of college services, see the [Student Services](#) page.

Changes to this syllabus

Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change the course content or schedule. When changes are necessary the instructor will give clear and timely notice.