CLASS SYLLABUS

COURSE TITLE: AHLT 134 – Legal & Professional Ethics

CLASS SECTION: DX01

TERM: F2024

COURSE CREDITS: 1.5

DELIVERY METHOD(S): Asynchronous

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's Territorial Acknowledgement.

https://camosun.ca/about/covid-19-updates

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Kendal Adam

EMAIL: AdamK@camosun.ca

OFFICE: CHW 317

HOURS: M & T at Interurban campus by appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

Students engage in learning activities illustrating the legal responsibilities of allied health practitioners to promote ethical, compassionate, and caring service to the public. Students use online discussions and projects to apply legal and ethical workplace standards using case study scenarios. To further their understanding, students examine how federal and provincial legislation and regulations affect the practice of analytical, diagnostic, and therapeutic medicine.

PREREQUISITE(S):	N/A
CO-REQUISITE(S):	N/A
PRE/CO-REQUISITE(S):	All of: C+ in AHLT 104

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice			
Workplace Integrated Learning			
Online	2	14	
		TOTAL HOURS	28

COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to:

a) compare and contrast the scope of practice for allied health professionals across Canada to comply with legal and ethical standards in health care settings.

b) describe best practices, standards of practice, ethical codes, accreditation standards, and federal and provincial legislations relevant to allied health professionals across Canada surrounding the protection of the public.

c) discuss current and emerging ethical issues impacting health care relevant to practice.

COURSE OBJECTIVES AND MAPPED PROFESSIONAL COMPETENCIES
(also known as "sub-outcomes" or "learning objectives")

https://go.csmls.org/cert/MLA_CP_2016.pdf

Competencies Area:	Competencies:
2.13	Complete necessary documentation for critical incidents involving patients or specimen procurement.
7.01	Maintains confidentiality of health care information
7.02	Complies with legislations that govern the medical laboratory profession
7.03	Recognizes limitations of own competence and seeks action to resolve
7.04	Obtains informed consent prior to procedure and respects a patient's right to refuse
7.05	Recognizes potentially dangerous situations and understands the right to refuse unsafe work
7.06	Takes responsibility and is accountable for professional actions
7.07	Recognizes the need for and participates in continuing education and training
7.08	Promotes the image and status of the profession of medical laboratory science as members of the health care team
7.09	Recognizes how ethical issues in the health care environment affect the medical laboratory assistant and clients
7.10	Demonstrates knowledge of the health care system, professional laboratory organizations and their responsibilities
7.11	Demonstrates knowledge of the determinants of health and their implications for the laboratory system (new)
7.12	Respects the diversity, dignity, values, and beliefs of patients/clients and colleagues

BCSLS Competencies

https://static1.squarespace.com/static/5a0ccea318b27d4e810c291e/t/5c6339e98165f571638f6888/1550006763467/MLA+Competency+Guidelines+-+updated+2018.pdf

Competencies Area:	Competencies:
Unit 1 A: Role of Medical Laboratory	
CoPC6	Perform the required duties within the scope of practice of the Medical Laboratory Assistant in the hospital laboratory system; public health laboratories and private laboratories
CoPC1,4,9	Participate in providing for the health care needs of the public, keeping the welfare and confidentiality of the patient paramount at all times, and respecting the dignity, values, privacy and beliefs of the individual.
CoPC7, 9	Remain current in worksite policies and guidelines and MSP regulations and protocols
Unit 1 C: Professionalism	
7.03 7.06	Understand and discuss the components of professionalism: accountability, responsibility, communication, motivation and attitude, safety, competence and continuing education
7.08	Promote the image and status of the profession of medical laboratory science as a member of the health care team by maintaining established standards of practice.
7.10, 7.11	Knowledge of healthcare systems and determinants of health
7.10	Understand relevant laboratory professional organizations and their purpose
Unit 2 C: Laboratory Safety and Infection Control	
2.14	Knowledge of legislated Acts and importance of documentation and reporting requirements: SDS (Safety Data Sheets), WHMIS 2015, TDG (Transportation of Dangerous Goods) and WorkSafe BC
Unit 1 D: Legal and Ethical Considerations	
7.01	Define, understand and practice the principles of confidentiality
7.02, 7.04, 7.05, 7.09	Define legal and ethical terms and discuss how these terms apply to the scope of practice for the Medical Laboratory Assistant: Assault and Battery, duty of care, standard of care, competence, liability, negligence, consent, patient's rights, patient's right to refuse, employee's right to refuse unsafe work. Knowledge of personal health information protection and electronic documents act (PIPEDA), chain of custody documentation, FOI-freedom of information

2.13	Complete necessary documentation for critical incidents involving patients or specimen procurement.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Recommended Textbooks:

Kluge, E-K. (2012) Ethics in Health Care: A Canadian Focus, 1st ed, Toronto, ON: Pearson Education Canada

Keatings, M. & Smith, O. (2010) Ethical & Legal Issues in Canadian Nursing, 3rd Ed Toronto, ON: Elsevier.

Towsley-Cook, D. and Young, T. (2007) Ethical and Legal Issues for Imaging Professionals 2nd ed, St. Louis, MO: Mosby Elsevier.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Week	Start Date	Lesson	Weekly Content	Weekly Activities
1	Sept 3	Introductions	- Course Introduction - Glossary of Terms - Why Study Ethics? - Why be Ethical? - Ethics vs. Morals - Types of Ethics - Living Ethically - Moral Development	Introduction video
2	Sept 9	Ethical Decision-Making	- History of ethical theories - Theory criticisms - Developing an ethical point of view - Ethical decision making - Steps for ethical problem-solving - Ethical intensity - Deontology - Rights and duties - Personhood - Confidentiality - Consent - Autonomy - BC's PIPA - BC's HCCFA	Discussion 1
3	Sept 16	APA, Academic Integrity & Research	- APA 7 LibGuide - Writing Centre Resources - Topics & Research - Camosun College Single Search - Academic Integrity - Plagiarism - Major Project	APA Style D2L course and online quiz

4	Sept 23	Professionalism	• Characteristics of Professionalism • Professional Boundaries • Self Reflection Practices • "Professionalism: What is it?" • "Professional Boundaries in Health-Care Relationships"	
5	Sept 30	Scope and Standards of Practice	• Scope of practice • Standards of practice • Continuing education • Accreditation • Quality assurance • Professional liability • Regulatory bodies: CSMLS/BCSLS	Discussion 2 Submit Major Project Topic Selection
6	Oct 7	Healthcare Team	• Profession within health care team • Roles within health care team • Interprofessionalism • Teamwork in healthcare	Quiz 1
7	Oct 14	Overview of Canadian Health System	• The Canadian health system • Canada Health Act • BC Healthcare (Public Health Act, Health Professions Act)	Submit Major Project Outline
8	Oct 21	Population Health	• Population health • Social determinants of health	Discussion 3
9	Oct 28	Relevant Organizations	• Worksite policies and procedures • SDS • WHMIS • TDG	
10	Nov 4	Issues in Health Care (federal)	• Sustainability • Canadian vs. International Health care systems • Disparities in Health • Budget	Submit Major Project Rough Draft (optional)
11	Nov 11	Issues in Health Care (provincial)	• Worksafe BC • OHS regulations	
12	Nov 18	Issues in Health Care (professional)	• Moral distress • Profession specific ethical issues	Discussion 4
13	Nov 25	Major Project Rough Draft Feedback		Quiz 2

14	Dec 2	Major Project Finalization		Submit Major Project

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the CAL exams page. http://camosun.ca/services/accessible- learning/exams.html

STUDENT EVALUATION

DESCRIPTION	WEIGHTING
Introduction submission	5%
Academic Integrity/APA Style verification	5%
Quizzes (2 total)	10%
Discussions (4 total)	40%
Major Project	40%
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information. http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

COURSE GUIDELINES & EXPECATIONS

Assignments:

- Detailed information regarding assignments will be available on D2L.
- Complete all assignments on time and submit on the designated due dates. In exceptional circumstances, students may request an extension; however, that extension must be arranged with the instructor before the due date. Students who have not pre-arranged an extension may have 5% of the total possible mark
  deducted per day from late assignments.
- Incomplete assignments will not be accepted.
- Unless otherwise stated, all assignments will be submitted via D2L
- In emergency circumstances, a student may arrange to take an assessment before or after the scheduled time if the student would otherwise be unable to complete the program or course.
- Exceptions due to emergency circumstances, such as health problems, or unavoidable family crises, require the approval of the instructor. Holidays or scheduled flights are not considered to be emergencies. The student may be required to provide verification of the emergency circumstance.

Suggested Study Time/Study Habits:

- Successful students will probably spend 2 - 4 hours outside of class per week studying the content for this course to achieve full marks. This is in addition to the time it takes to navigate and participate in the online content and discussions.

- The instructor will be available by email, through discussions and by appointment for students needing additional support mastering the course content.

- Map out a homework schedule; include time for reading and discussion.

- Study groups are a highly effective way of learning for many students

SCHOOL OR DEPARTMENTAL INFORMATION

Health & Human Services Student Handbook: http://camosun.ca/learn/school/health-human-services/student-info/index.html

General Practicum Information: http://camosun.ca/learn/school/health-human-services/student-info/practicum-info.html

Allied Health & Technologies Department Handbooks:
- Certified Medical Laboratory Assistant: http://camosun.ca/learn/school/health-human-services/student-info/program-info/cmla.html
- Diagnostic Medical Sonography: http://camosun.ca/learn/school/health-human-services/student-info/program-info/sono.html
- Medical Radiography: http://camosun.ca/learn/school/health-human-services/student-info/program-info/mrad.html

Students enrolled in Allied Health & Technologies Programs must achieve a minimum of 65% or a "COM" in each of their courses in order to use their course as a pre-requisite and progress in their program.

Students enrolled in Allied Health & Technologies Programs must participate in learning activities that include intimate and direct personal contact with their classmates during supervised practice. Students are training to perform the duties of a healthcare professional. These duties usually require constant, close physical contact with patients and clients. Students may be required to simulate and perform these activities on one another during this course. Students may also be required to use special hygiene practices and protective gear to protect themselves from the transmission of communicable diseases (like COVID-19). Risks associated with learning and performing the physical duties of a healthcare profession cannot be entirely eliminated by any amount of caution or protection. Students who refuse, or are incapable of participating and performing these activities due to personal or medical limitations, may only continue to participate in their course work when supported by officially registered accommodations or temporary medical advisory.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Support Service	Website
Academic Advising	http://camosun.ca/advising

Support Service	Website
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities
The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Integrity
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13. pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14. pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.