

# CLASS SYLLABUS



COURSE TITLE: AHLT 112 – Patient Management  
CLASS SECTION: BX01ABC  
TERM: S2023  
COURSE CREDITS: 3  
DELIVERY METHOD(S): Blended

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

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<https://camosun.ca/about/covid-19-updates>

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Tarah Craig  
EMAIL: [craigt@camosun.ca](mailto:craigt@camosun.ca)  
OFFICE: CHW 317  
HOURS: By appointment

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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In this course, students engage in activities that develop knowledge of basic patient care and assessment skills, operation of bedside equipment, infection control, and safe body mechanics needed while performing the duties of an allied health professional. Students will practice and demonstrate competence in a variety of skills during simulated lab experiences to prepare them for patient interactions during clinical practicum.

**Note:** Only open to students in Allied Health & Technologies programs.

PREREQUISITE(S): n/a

CO-REQUISITE(S): n/a

PRE/CO-REQUISITE(S): One of: B in English 12; B in English First Peoples 12; B in ENGL 091 and ENGL in 093; B in ENGL 092 and ENGL 094; B in ENGL 103 and ENGL 104; B in ENGL 142; B in ELD 092 and ELD 094; B in ELD 097; B in ELD 103 and ELD 104.

## COURSE DELIVERY

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| ACTIVITY                      | HOURS / WEEK | # OF WEEKS | ACTIVITY HOURS |
|-------------------------------|--------------|------------|----------------|
| Lecture                       | 2            | 15         | 30             |
| Seminar                       |              |            |                |
| Lab / Collaborative Learning  | 2            | 15         | 30             |
| Supervised Field Practice     |              |            |                |
| Workplace Integrated Learning |              |            |                |
| Online                        |              |            |                |

## COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to:

- accurately and effectively communicate essential patient information of normal and varied patient health conditions to other health care professionals.
- apply the principles of infection control and best practices during all patient encounters and throughout the clinical setting.
- apply the principles of safe body mechanics and best practices to minimize risk of preventable injuries to patients or self while maintaining supportive and therapeutic equipment and accessories.
- recognize and respond appropriately to normal and varied patient health conditions in patients of different cultures and abilities that may be encountered by allied health professionals.
- recognize and respond appropriately to pharmaceutical impacts on patient management within the role and scope of allied health professionals.

## COURSE OBJECTIVES AND MAPPED PROFESSIONAL COMPETENCIES

(also known as “sub-outcomes” or “learning objectives”)

Click or tap here to enter text.

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Access to Camosun D2L

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

| WEEK | DATE RANGE       | ACTIVITY or TOPIC   | Key Notes  |
|------|------------------|---|--|
| 1    | Sep 4 – Sep 10   | <b>Lab: No Lab – Labour Day</b><br>Lecture: Course Introductions <ul style="list-style-type: none"> <li>- Course Overview</li> <li>- Course Outline</li> <li>- Lecture Expectations</li> <li>- Patient Interaction Introduction</li> </ul>  | No Lab   |
| 2    | Sep 11 to Sep 17 | Lab: Lab Introduction <ul style="list-style-type: none"> <li>- Lab Orientation</li> <li>- Lab Expectations</li> <li>- Icebreakers</li> <li>- Patient Interactions: SNOD</li> <li>- In Lab Quiz (Patient Interactions Lecture)</li> </ul> Lecture: Patient Interactions Cont. History Taking | Ice Breakers (for me to learn about you and your learning styles)<br><br>Lab Quiz #1 |
| 3    | Sep 18 to Sep 24 | Lab: Patient Interactions <ul style="list-style-type: none"> <li>- In Lab Quiz (History Taking)</li> <li>- Patient Interactions: History Taking</li> </ul> Lecture: Patient Interaction Cont. Human Diversity   | Lab Quiz #2  |
| 4    | Sep 25 to Oct 01 | Lab: Patient Interactions <ul style="list-style-type: none"> <li>- In Lab Quiz (Human Diversity)</li> <li>- Visual &amp; Hearing Impairment Activities, Language Barriers</li> </ul> Lecture: Patient & Personal Safety: Sterile Technique  | Lab Quiz #3  |
| 5    | Oct 02 to Oct 08 | <b>Lab: No Lab – Truth &amp; Reconciliation Day</b>   | No Lab   |

| WEEK | DATE RANGE       | ACTIVITY or TOPIC  | Key Notes                            |
|------|------------------|--|--------------------------------------|
|      |                  | Lecture: Patient & Personal Safety: Infection Control  |                                      |
| 6    | Oct 09 to Oct 15 | <b>Lab: No Lab – Thanksgiving</b><br>Lecture: Patient & Personal Safety: Infection Control Cont. + Midterm Overview  | No Lab                               |
| 7    | Oct 16 to Oct 22 | Lab: Infection Control #1 <ul style="list-style-type: none"> <li>- In Lab Quiz (Infection Control - Basics)</li> <li>- Handwashing</li> <li>- Donning &amp; Doffing Typical PPE</li> </ul> Lecture: Online Midterm   | Lab Quiz #4<br><b>Online Midterm</b> |
| 8    | Oct 23 to Oct 29 | Lab: Infection Control #2 <ul style="list-style-type: none"> <li>- In Lab Quiz (Infection Control - Advanced)</li> <li>- Additional Precautions</li> <li>- Donning &amp; Doffing Additional PPE</li> </ul> Lecture: Patient & Personal Safety: Ergonomics, Safe Handling, Body Mechanics | Lab Quiz # 5                         |
| 9    | Oct 30 to Nov 5  | Lab: Ergonomics, Body Mechanics <ul style="list-style-type: none"> <li>- In Lab Quiz (Ergonomics, Safe Handling, Body Mechanics)</li> <li>- Ergonomics &amp; Body Mechanics</li> <li>- Patient Handling Techniques</li> </ul> Lecture: Vital Signs, Chest Tubes, Line Draw Introductions | Lab Quiz #6                          |
| 10   | Nov 6 to Nov 12  | Lab: Vital Signs + Practical Assessment Practice <ul style="list-style-type: none"> <li>- In Lab Quiz (Vital Signs)</li> </ul> Lecture: Pharmacology   | Lab Quiz #7                          |
| 11   | Nov 13 to Nov 19 | <b>Lab: No Lab – Remembrance Day</b><br>Lecture: Medical Emergencies   | No Lab                               |
| 12   | Nov 20 to Nov 26 | Lab: Medical Emergencies + Practical Assessment Practice <ul style="list-style-type: none"> <li>- In Lab Quiz (Medical Emergencies)</li> <li>- Medical Emergencies Scenarios</li> <li>- Practical Assessment Practice</li> </ul> Lecture: Stressful Scenarios + Radiation Safety         | Lab Quiz #8                          |
| 13   | Nov 27 to Dec 03 | Lab: Dementia Simulation with Sonography<br>Lecture: Make Up Lecture/Flex Week   | Simulation                           |
| 14   | Dec 04 to Dec 10 | Lab: <b>Practical Assessment</b><br>Lecture: Course Review, Exam Overview  | Practical Assessment                 |
| 15   | Dec 11 to Dec 17 | Final Exam Week – Exam Date/Time/Location TBD  | Final Exam                           |

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## STUDENT EVALUATION

| DESCRIPTION                   | WEIGHTING   |
|-------------------------------|-------------|
| <b>Assignments (3)</b>        | <b>15%</b>  |
| Human Diversity               | 5%          |
| Infection Control             | 5%          |
| Pharmacology                  | 5%          |
| <b>Quizzes (4)</b>            | <b>15%</b>  |
| Lab Procedures & Expectations |             |
| Health Care Systems in Canada |             |
| Body Mechanics                |             |
| Medical Emergencies           |             |
| <b>Lab</b>                    | <b>30%</b>  |
| Attendance*                   | 2.5%        |
| Participation*                | 2.5%        |
| In Lab Quizzes (8)            | 8%          |
| Practical Assessment          | 17%         |
| Midterm Exam                  | <b>15%</b>  |
| Final Exam                    | <b>25%</b>  |
| <b>TOTAL</b>                  | <b>100%</b> |

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

\*You will notice this class includes a lab participation/attendance mark. This is because these labs are very interactive. If you attend all the classes OR alert me ahead of time that you will miss one, you will receive full marks for attendance. If you participate in the classes and discussions, you will receive full marks for participation.

## COURSE GUIDELINES & EXPECTATIONS

### Student Assessment

Students must **achieve a minimum of 65% and complete ALL required assignments and/or projects** in order to use this course as a pre-requisite.

- Detailed information regarding assignment and projects will be made available on D2L.
- *Complete all assignments on time AND submit by the designated due dates on D2L.* In exceptional circumstances, students may request an extension; THIS MUST BE ARRANGED BEFORE DUE DATE. Students who have NOT PREARRANGED an extension will automatically have 10% of the total possible mark deducted per day from late assignments the assignment will automatically have 10% deducted per day, up to 5 days. After 5 days the assignment cannot be handed in and will be given a zero.
- *Incomplete assignments will not be accepted.* All submissions must contain the student's preferred name, C#, title, and date. Files should be submitted with titles in the following format: "Last Name, First Name – Assignment Name)
- Unless otherwise stated, assignments and projects are submitted via D2L.
- In emergent circumstances, a student may arrange to take an assessment before or after the scheduled time if the student would otherwise be unable to complete the course/program; this arrange requires the approval of your instructor. The student may be required to provide verification

of the emergency circumstance (See Camosun Academic Policy:)

<http://camosun.ca/learn/calendar/current/pdf/academic-policies.pdf>

- Exceptions due to emergency circumstances may include: unavoidable employment commitments, health problems, unavoidable family crises.
- Holidays and scheduled flights are NOT considered to be emergent.

## Attendance

Students are expected to be on time; tardiness disrupts the class.

- When students are more than 5 minutes late (and/or the classroom door is shut), they cannot enter the classroom until the class break period. Since lectures are online, please enter the collaborate room quietly and without disruption.
- If you choose to NOT ATTEND or are UNABLE TO ATTEND the lecture or lab, **it will be your responsibility to acquire ALL information given during a class missed** which may include but is not limited to: notes, handouts, assignments, information provided during the class, etc..
- Please note, attendance in labs is mandatory. If a lab must be missed due to **unforeseen circumstances** or **pre-arranged conditions**, a make up lab can be planned with the instructor. It is your responsibility to arrange this if you want a make up lab.
- Missed exams cannot be made up except in cases of documented illness (doctor's note required). The instructor must be informed that the students will be missing the exam by 1 hour before the start of the exam time.

## SCHOOL OR DEPARTMENTAL INFORMATION

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Health & Human Services Student Handbook: <http://camosun.ca/learn/school/health-human-services/student-info/index.html>

General Practicum Information: <http://camosun.ca/learn/school/health-human-services/student-info/practicum-info.html>

Allied Health & Technologies Department Handbooks:

- Certified Medical Laboratory Assistant: <http://camosun.ca/learn/school/health-human-services/student-info/program-info/cmla.html>
- Diagnostic Medical Sonography: <http://camosun.ca/learn/school/health-human-services/student-info/program-info/sono.html>
- Medical Radiography: <http://camosun.ca/learn/school/health-human-services/student-info/program-info/mrad.html>

Students enrolled in Allied Health & Technologies Programs must achieve a minimum of 65% or a "COM" in each of their courses in order to use their course as a pre-requisite and progress in their program.

Students enrolled in Allied Health & Technologies Programs must participate in learning activities that include intimate and direct personal contact with their classmates during supervised practice. Students are training to perform the duties of a healthcare professional. These duties usually require constant, close physical contact with patients and clients. Students may be required to simulate and perform these activities on one another during this course. Students may also be required to use special hygiene practices and protective gear to protect themselves from the transmission of communicable diseases (like COVID-19). Risks associated with learning and performing the physical duties of a healthcare profession cannot be entirely eliminated by any amount of caution or protection. Students who refuse, or are incapable of participating and performing these activities due to personal or medical limitations, may only continue to participate in their course work when supported by officially registered accommodations or temporary medical advisory.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

| Support Service                     | Website   |
|-------------------------------------|---|
| Academic Advising                   | <a href="http://camosun.ca/advising">http://camosun.ca/advising</a>                       |
| Accessible Learning                 | <a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a> |
| Counselling                         | <a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>                 |
| Career Services                     | <a href="http://camosun.ca/coop">http://camosun.ca/coop</a>                               |
| Financial Aid and Awards            | <a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>               |
| Help Centres (Math/English/Science) | <a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>               |
| Indigenous Student Support          | <a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>                   |
| International Student Support       | <a href="http://camosun.ca/international/">http://camosun.ca/international/</a>           |
| Learning Skills                     | <a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>           |
| Library                             | <a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>     |
| Office of Student Support           | <a href="http://camosun.ca/oss">http://camosun.ca/oss</a>                                 |
| Ombudsperson                        | <a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>                           |
| Registration                        | <a href="http://camosun.ca/registration">http://camosun.ca/registration</a>               |
| Technology Support                  | <a href="http://camosun.ca/its">http://camosun.ca/its</a>                                 |
| Writing Centre                      | <a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>           |

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.