



Education Council

Ensuring that our students are provided with quality educational experiences

APPROVED Minutes

REGULAR MEETING

Wednesday, Dec 13, 2023

4:00 - 6:00 pm

P216, LACC 321, MS Teams

Present

Voting Members

- | | |
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| 1. Alexis Martfeld, Faculty | 8. Ivy Bell, Student |
| 2. Andrea Kucherawy, Support Staff (Vice-Chair) | 9. John Boraas, Administration |
| 3. Bijan Ahmadi, Faculty (Chair) | 10. Lois Fernyhough, Faculty |
| 4. Blair Fisher, Faculty | 11. Mark Fournier, Faculty |
| 5. Derek Murray, Faculty | 12. Nicholas Read, Faculty |
| 6. Edgar Nelson, Faculty | 13. Ryan Russell, Faculty |
| 7. Isabel Grondin, Faculty | 14. Tia Primrose, Support Staff |

Non-Voting Members

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| Heather Del Villano, Interim ICC Chair | Todd Ormiston, Indigenization Coordinator |
| Peter Moroney, Education Policy & Planning | |

Guests:

Rob Thompson, Ombudsperson; Rashed Al-Haque, Associate Director of Policy Development and Planning; Richard Doucet, Eyē? Sqâ'lewen; Erin Howard, Director, Learning Services; Mavis Smith, Deidre Murphy, Education Developers, CETL

Regrets/Absent: Lane Trotter, Monty Bryant, Debbie Hlady, Scott Harris, Richard Stride, Navreet Singh Sidhu, Ritika

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:04 pm. Quorum was reached.	Bijan Ahmadi
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi

ITEM	PRESENTER
<p>C. CHECK-IN Bijan welcomed the Council and guests to the meeting and thanked those who were able to attend the Holiday Social prior to. He provided members an opportunity to share any School, unit, or personal updates that they had.</p>	Bijan Ahmadi
<p>D. ACCEPTANCE OF AGENDA The agenda for Dec 13, 2023 was approved by unanimous consent.</p>	Bijan Ahmadi
<p>E. MINUTES FOR APPROVAL The minutes for the Nov 15, 2023 meeting were approved by unanimous consent.</p>	Bijan Ahmadi
F. REPORTS	
<p>1. Education Council Chair Bijan thanked Heather del Villano for her work as Interim Chair of ICC and announced that she and Steven Rumpel have recently been appointed as administrative members of EdCo. They are replacing Debbie Hlady and Richard Stride, who are leaving Council.</p>	Bijan Ahmadi
<p>2. Provost and VP Education and Innovation John acknowledged the work that the Council members are doing at this time of the year as the term comes to an end. He thanked everyone for the work they do for the students and for the community we serve, and he wished everyone a good holiday break.</p>	John Boraas
<p>3. Board Member In lieu of both Monty and Lane who couldn't attend, Bijan had Todd Ormiston share information that he presented at the last Board meeting. Todd informed Council about the upcoming S'TENISTOLW Indigenous education conference from August 20-23, 2024. He spoke about the Keynote speakers and various activities, and indicated that registration is now open. He also acknowledged the work that Ian Humphries is doing with the Indigenization task force, where 23 Calls to Action that the College is participating in and has now been incorporated into the Indigenization Action Plan.</p>	Todd Ormiston
G. COMMITTEE REPORTS	
<p>Education Council Policy and Standards Committee Pete reported that the committee met on December 1. There was a non-agenda item brought forward by Scott Harris, which is to do with the general readability of policy documents. It was suggested that these be reviewed with discussion of various models on how to make them more accessible to various levels of readers. Pete consulted with the Multilingual Support Services and they have provided some suggestions.</p>	Peter Moroney

ITEM	PRESENTER
<p>Pete indicated that an issue has arisen with the Academic Progress Policy related to the change in the Withdrawal Policy. There are some cases where issues arise in student performance on a practicum and before the issues can be addressed, the student withdraws from the practicum and then re-enrolls in the next course before the issues can be properly dealt with. The policy is being reviewed for potential solutions to deal with these situations; this may involve a change to the policy.</p> <p>Pete reported that the Academic Concessions Policy was sent for legal review, and an issue came back around leaving an option for an appeal process in it. This is tied to an issue of human rights. This is to ensure in cases where there might be an issue of human rights, that there would be some senior oversight at the college for those cases. Human rights in this area are very tricky, especially around family status and how that is interpreted as there are no guidelines in BC. This will undergo another consultation with legal, along with the new Director of Equity, Diversity, and Inclusion.</p> <p>On behalf of Scott Harris, Pete provided an overview and answered questions regarding the Adjusting English Language Proficiency Scores for Admissions Procedure document. This document provided to Council for their information, in follow up to the removal of English Language Proficiency Test Scores from the Admissions Policy. With this now being a procedural document, it is open to revisions as needed.</p>	

H.	INTEGRATED CURRICULUM COMMITTEE REPORT	Heather Del Villano
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Curriculum for Presentation and Approval	Stephen Scott
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Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

BUSINESS: MANAGEMENT & HR LEADERSHIP
[Post Degree Diploma – Socially Responsible Management](#)

Motion:
 That Education Council approves the curriculum as submitted:

Moved by: Nicholas Read
Seconded by: Isabel Grondin
Motion Carried

Regular Curriculum for Approval

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

BUSINESS: APPLIED BUSINESS TECHNOLOGIES
[Office Administrative Professional Certificate](#)
[Medical Office Administration Certificate](#)
[MOA 150](#)

ITEM	PRESENTER
<p>MOA 182 MOA 180</p> <p>ACCESS: ACADEMIC & CAREER FOUNDATIONS ENGL 057 ENGL 058</p> <p>ARTS & SCIENCE: HUMANITIES JAPN 100 JAPN 101 JAPN 200 JAPN 201</p> <p>ARTS & SCIENCE: CRIMINAL JUSTICE CRIM 154 CRIM 188</p>	
<p>Motion: That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Isabel Grondin Seconded by: Mark Fournier Motion Carried</p>	
I. Presentation and Discussion	
<p>Principles and Standards Document Update - Leading Practices in Curriculum 2012</p> <p>Mavis and Deidre provided the framework for the revisions and responded to questions from the Council. Council supports CETL to proceed with the work needed for updates to this document.</p>	<p>Mavis Smith Deidre Murphy Erin Howard</p>
J. ADJOURNMENT	Bijan Ahmadi
<p>The meeting adjourned at 6:00 pm.</p>	