



Education Council

Ensuring that our students are provided with quality educational experiences

Approved Minutes

REGULAR MEETING

Wednesday, November 18, 2020

4:00 – 6:00 pm

Video Conference

Present

Voting Members

- | | |
|---|------------------------------------|
| 1. Andrea Kucherawy, Support Staff (Vice-Chair) | 9. John Boraas, Administration |
| 2. Bijan Ahmadi, Faculty (Chair) | 10. Mark Fournier, Faculty |
| 3. Blair Fisher, Faculty | 11. Puneet Kaur, Student |
| 4. Chris Avis, Faculty | 12. Richard Stride, Administration |
| 5. Debbie Hlady, Administration | 13. Robin Fast, Faculty |
| 6. Disha Khattry (Student) | 14. Ruth Lyall, Faculty |
| 7. Janet Danks, Support Staff | 15. Ryan Russell, Faculty |
| 8. Jennifer LeVecque, Faculty | 16. Vivian Fayowski, Faculty |

Non-Voting Members

- | | |
|---------------------------------------|--|
| Joanne Cumberland, Board of Governors | Peter Moroney, Education Policy & Planning |
| Melody Foreman, Permanent Secretary | Sherri Bell, President |

Guests:

Chris Ayles, CCFA President, Heather Cummings, VP Student Experience, Rashed Al-Haque, Education Policy Specialist, Sarah McQuillan, Co-op & Internship Coordinator

Regrets/Absent:

Connie Klassen, ICC Chair, Scott Harris, Administration, Isabel Grondin, Faculty, Todd Ormiston, Indigenization Representative

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:03 pm. Quorum was reached.	Bijan Ahmadi
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi

ITEM	PRESENTER
C. CHECK-IN	
<p>Chris Avis suggested that the College consider implementing a Fall Reading Break, particularly if classes are to continue being taught virtually next Fall as it is evident that there are a proportion of students suffering a higher degree of fatigue and burn-out than in normal times. John Boraas will take the issue to the Educational Leadership Team for consideration. Members also expressed how thrilled they are with the new logo, which celebrates Indigenous name origins, unveiled to celebrate Camosun's 50th anniversary in 2021.</p>	
D. ACCEPTANCE OF AGENDA	Bijan Ahmadi
<p>The agenda for November 18, 2020 was approved by unanimous consent.</p>	
E. MINUTES FOR APPROVAL	Bijan Ahmadi
<p>The minutes for the October 21, 2020 meeting were approved by unanimous consent.</p>	
F. REPORTS	
1. Education Council Chair	Bijan Ahmadi
<p>Bijan Ahmadi announced that we would hold the Dec 16 holiday social virtually and invited members to join him. The Academic Governance Council met on November 18. Bijan added that he is appreciative of the connections between Camosun's Education Council, faculty, and administration and how well our processes work, particularly our policy framework, which Bijan was proud to share at Academic Governance Council.</p>	
2. VP Education	John Boraas
<p>John Boraas acknowledged the challenges the campus community is facing and the desire to be back on campus. John also expressed the importance of recognizing the incredible challenges and the tremendous work involved in keeping the college community safe. He also acknowledged that while the pandemic has been challenging for all, it has resulted in innovative ways of doing things that will benefit the College beyond the pandemic.</p>	
3. Board Member	Joanne Cumberland
<p>Joanne Cumberland reported that the Board met on November 9, 2020. Sherri reported that we were hoping to have some news regarding the film studio soon given the government's comments during their election campaign. The Finance Committee reported that the projected deficit for the year end will be adjusted upwards to 5.1 million. The Audit Committee reported there were some updated risks recognized due to COVID-19. KPMG will be conducting a review of the HR payroll system to ensure that the right systems and business controls are in place.</p>	

ITEM	PRESENTER
<p>The Board of Governors approved the cancellation of the following programs, which were approved by EdCo on October 21:</p> <ul style="list-style-type: none"> • Associate Degree of Science (Psychology) • Employment Training and Preparation • Indigenous Human Services Career Access • Nursing Access for Practical Nurses – Bridge Program • Sport Management Specialization in the Bachelor of Sport and Fitness Leadership • Sport Management Access <p>The new college logo was unveiled and Board members were gifted a Camosun College mug that displays the new logo from Sherri Bell. Joanne encouraged members to watch the video at 50.camosun.ca. The Board reviewed plans for the 50th anniversary event and commended Rodney Porter and his team for their impressive work given the current challenges of the pandemic.</p>	

G. COMMITTEE REPORTS

Education Council Policy and Standards Committee

Peter Moroney

Peter Moroney reported that the committee met on November 17, 2020. The committee reviewed the Education Approvals policy and discussed proposed changes due to the Education Approvals Renewal Project, which will come to EdCo once the changes are finalized. The committee also discussed the implementation of the Academic Integrity and Grade Review and Appeals policy and processes as well as plans to rescind the Student Appeals policy. Rashed Al-Haque presented a briefing document regarding the preliminary work around Prior Learning Assessment (PLA) policy to get initial feedback and discussed the issues around both the policy and practice. Peter noted that addressing the PLA policy work will require addressing both policy and practice and that it will involve college-wide consultation.

H. INTEGRATED CURRICULUM COMMITTEE REPORT

Connie Klassen

Regular Curriculum for Approval

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

TRADES & TECHNOLOGY: COMPUTER SCIENCE

[2021S IMD IDS3937 Revision](#)

[2021W COMP-246 IDS3935 Revision](#)

HEALTH & HUMAN SERVICES: CONTINUING CARE

[2020F HCA-ESL IDS3936 Revision](#)

ITEM	PRESENTER
<p>BUSINESS: BBA (ACCT)(HRML)(MARK) 2021W BBA ACCT IDS3929 Revision 2021W BBA HRML IDS3930 Revision 2021W BBA MARK IDS3931 Revision</p>	
<p>BUSINESS: HRML 2021F BUS-312 IDS3923 Revision</p>	
<p>Motion: That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Jennifer LeVecque Motion Carried</p>	
<p>Curriculum Under Review See ICC Monthly Report</p>	
I. ITEMS FOR ACTION	
<p>Policy maintenance in preparation for implementation of Academic Integrity and Grade Review and Appeals policies.</p>	<p>Peter Moroney/ Rashed Al-Haque</p>
<p>See Policy Mapping – Grade Appeals & Conduct Policy vis-à-vis other College Policies</p>	
<p>Amended Motion: That Education Council approves rescinding the Student Appeals policy effective January 1, 2021.</p> <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Richard Stride</p>	
J. ITEMS FOR PRESENTATION	
<p>1. Grade Review and Appeals Process for Requesting Grade Review and Appeals</p> <p>See Grade Review and Appeals Supporting Document</p> <p>EdCo members discussed and provided feedback which Peter will take back to the Policy and Standards Committee for consideration. The Grade Review and Appeals policy will come forward to EdCo for approval on Dec 16.</p>	<p>Peter Moroney</p>
<p>2. Education Council Academic Appeals Panel</p> <p>See Terms of Reference</p> <p>Education Council members interested in participating on the inaugural Academic Appeals Panel beginning January 2021, are invited to contact Peter Moroney at moroney@camosun.ca. The Panel comprises five standing members, including the VP Education and, normally, two appointed faculty</p>	<p>Peter Moroney</p>

ITEM	PRESENTER
members and two appointed students. The Panel will meet monthly to consider appeals, with additional reading and preparation required outside of meeting times.	
3. Education Approvals and Quality Assurance Implementation/Resourcing See Discussion Document	John Boraas/ Peter Moroney
K. ADJOURNMENT	Bijan Ahmadi
The meeting adjourned at 5:43 pm.	