



Education Council

Ensuring that our students are provided with quality educational experiences

Approved Minutes

REGULAR MEETING

Wednesday, September 16, 2020

4:00 – 6:00 pm

Video Conference

Present

Voting Members

- | | |
|---|------------------------------------|
| 1. Andrea Kucherawy, Support Staff (Vice-Chair) | 9. John Boraas, Administration |
| 2. Bijan Ahmadi, Faculty (Chair) | 10. Mark Fournier, Faculty |
| 3. Blair Fisher, Faculty | 11. Puneet Kaur, Student |
| 4. Chris Avis, Faculty | 12. Richard Stride, Administration |
| 5. Debbie Hlady, Administration | 13. Robin Fast, Faculty |
| 6. Isabel Grondin, Faculty | 14. Ruth Lyall, Faculty |
| 7. Janet Danks, Support Staff | 15. Ryan Russell, Faculty |
| 8. Jennifer LeVecque, Faculty | 16. Vivian Fayowski, Faculty |

Non-Voting Members

- | | |
|---------------------------------------|--|
| Joanne Cumberland, Board of Governors | Peter Moroney, Education Policy & Planning |
| Connie Klassen, ICC Chair | Sherri Bell, President |
| Melody Foreman, Permanent Secretary | Todd Ormiston, Indigenization Representative |

Regrets/Absent

- Scott Harris, Administration

ITEM	PRESENTER
<p>A. CALL TO ORDER AND DECLARATION OF QUORUM</p> <p>The regular meeting was called to order at 4:01 pm. Quorum was reached.</p>	Bijan Ahmadi
<p>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</p> <p><i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i></p>	Bijan Ahmadi
<p>C. ACCEPTANCE OF AGENDA</p> <p>The September 16, 2020 agenda was approved by unanimous consent.</p>	Bijan Ahmadi

ITEM	PRESENTER
D. MINUTES FOR APPROVAL	Bijan Ahmadi
The minutes for the June 24, 2020 special and regular meetings were approved by unanimous consent.	
E. REPORTS	
1. Education Council Chair	Bijan Ahmadi
Bijan Ahmadi welcomed new members Blair Fisher (Faculty), Puneet Kaur (Student), and Ruth Lyall (Faculty). He also welcomed Joanne Cumberland, Education Council’s new liaison to the Board of Governors, who works alongside Janet Danks in Academic Advising and brings a wealth of knowledge that will be invaluable to Council.	
2. VP Education	John Boraas
John Boraas noted that we are now into the middle of September 2020, six months into a pandemic, and now facing an air quality event due to the fires burning south. Still, he noted that we have much to be grateful for relative to other regions and reported that what has occurred over the last months to successfully launch Safestart and bring back faculty and staff safely where appropriate has been truly remarkable. John extended gratitude and thanks to everyone involved for moving past the challenge of doing things differently to the creative and imaginative work being done in classrooms and offices across the College, which really defines Camosun as an extraordinary place.	
3. Board Member	Joanne Cumberland
Joanne Cumberland introduced herself and noted that she had previously been a member of Education Council seven years ago. The Board met last week for an orientation, and Sherri provided an update on the status of some of the projects the College is undertaking, including student housing and campus buildings, film studio, and the Campus Master Plan, which are all going forward but with altered timelines and budgets due to the pandemic. The Board also reviewed highlights of governing for the public interest and then took a Camosun trivia quiz – which Joanne found to be rather difficult given her 16+ years at Camosun!	
F. COMMITTEE REPORTS	

ITEM	PRESENTER
<p data-bbox="277 289 894 321">Education Council Policy and Standards Committee</p> <p data-bbox="277 342 1247 478">Due to the large volume of work the committee is undertaking, a special meeting was held on July 16 to review drafts of the new Academic Calendar policy and substantial revisions to the Standards for Awarding Credentials policy, which is being proposed to be renamed as the “Credentials Standards” policy.</p> <p data-bbox="277 499 1247 1060">The committee met on September 15, first regular meeting of the year, and all of last year’s members returned, including Rashed Al-Haque, Bijan Ahmadi, Alison Bowe, Joanne Cumberland, Scott Harris, Connie Klassen, Jennifer LeVecque, Peter Moroney (Chair), and Janice Simcoe. Peter also reported that the committee has a new student member, Katrina McNeely from Political Science, and he expressed gratitude to Andrea Kucherawy who has returned to participate as a regular guest. The committee once again focused on the Academic Calendar and Credentials Standards policies. The committee is working to identify and define what provisions govern a program with respect to program completion requirements to achieve the credential and tying that to the year in which a student starts. There are challenges around that as well as what should apply when a student has been in a program for an extended period of time. The committee will be considering examples at other institutions and drafting some new language applicable to Camosun. The committee also discussed the priorities for the committee in the months ahead and then brainstormed medium- and long-term initiatives that members feel should be on the agenda going forward.</p>	Peter Moroney
G. INTEGRATED CURRICULUM COMMITTEE REPORT	Connie Klassen
<p data-bbox="277 1161 1247 1329">Connie Klassen reported that the ICC met on September 9 and there is curriculum under review from the School of Business, which should come forward to EdCo in October. She also reported that Peter Moroney and Diane Doyle provided an update on the Education Approvals Renewal Process, which given ICC’s current role in the process, allowed for members to provide feedback.</p> <p data-bbox="277 1350 589 1381">Curriculum Under Review</p> <p data-bbox="277 1402 561 1434">See ICC Monthly Report</p>	
H. ITEMS FOR PRESENTATION	
<p data-bbox="277 1528 834 1560">Education Approvals Renewal Process Update</p> <p data-bbox="277 1581 1247 1753">Peter Moroney provided an update on the status of the Education Approvals Renewal Process and the pilot project to be undertaken Fall 2020, in anticipation of the new process in January 2021, by the School of Health and Human Services with Lynelle Yutani leading faculty through the process using forms in the Curriculog software system.</p>	Peter Moroney

ITEM	PRESENTER
<p>Course Syllabus</p> <p>Peter Moroney presented a sample of the new Course Syllabus. Members requested that the working template be brought forward to an upcoming EdCo so that members can see which sections are mandatory and where some flexibility exists.</p>	<p>Peter Moroney</p>
<p>FAREWELL TO TIM AYERS</p> <p>John Boraas announced that Tim Ayers has left the college to care for his father. John acknowledged Tim’s significant contributions to the College as a faculty member in the Technology programs and chair of the Engineering Bridge program in the School of Trades and Technology. Tim was also chair of Education Council for many years, and his leadership and stewardship of many projects, notably the Technology Renewal project, were in invaluable. John extended his thanks and gratitude on behalf of Education Council for Tim’s commitment to the College and to his good education decision-making as well as an appreciation of his values in making sacrifices to care for his parents at this time.</p>	<p>John Boraas</p>
<p>I. ADJOURNMENT</p> <p>The meeting adjourned at 5:21 pm.</p>	<p>Bijan Ahmadi</p>