



Education Council

Ensuring that our students are provided with quality educational experiences

Approved Minutes

REGULAR MEETING

Wednesday, November 20, 2019

4:00 – 6:00 pm

P216, Lansdowne

Present

Voting Members

1. Andrea Kucherawy, Support Staff
2. Bijan Ahmadi, Faculty
3. Chris Avis, Faculty
4. Fillette Umulisa, Student
5. Isabel Grondin, Faculty
6. Isaiah Jurkuch, Student
7. Janet Danks, Support Staff
8. Jennifer LeVecque, Faculty
9. John Boraas, Administration
10. Joshua Cameron, Student
11. Mark Fournier, Faculty
12. Paige Martin, Student
13. Robin Fast, Faculty
14. Ryan Russell, Faculty
15. Scott Harris, Administration
16. Vivian Fayowski, Faculty

Non-Voting Members

- Brenda McBain, Board of Governors
- Connie Klassen, ICC Chair
- Melody Foreman, Permanent Secretary
- Peter Moroney, Education Policy & Planning
- Sherri Bell, President

Regrets/Absent

- Debbie Hlady, Administration
- Jamie McPherson, Faculty
- Richard Stride, Administration
- Todd Ormiston, Indigenization Representative

Guests

- Alan Duncan, ECE (Chair)
- Eric Sehn, Trades and Technology (Dean)
- David Visentin, Music (Chair)
- Nasr Khalifa, Arts and Science (Associate Dean)
- Rashed Al-Haque, Education Policy & Planning (Policy Specialist)

ITEM	PRESENTER
<p>A. CALL TO ORDER AND DECLARATION OF QUORUM</p> <p>The regular meeting was called to order at 4:07 pm. Quorum was reached.</p>	Bijan Ahmadi
<p>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</p> <p><i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i></p>	Bijan Ahmadi
<p>C. ROUND TABLE CHECK-IN</p>	Bijan Ahmadi

ITEM	PRESENTER
<p>Bijan welcomed new members</p> <ul style="list-style-type: none"> • Fillette Umulisa (Student) • Isaiah Jurkuch (Student) • Joshua Cameron (Student) • Paige Martin (Student) • Robin Fast (Faculty) <p>Bijan reminded members of their roles and responsibilities as outlined in the bylaws and referred members to the section 5 b) which states:</p> <p style="padding-left: 40px;">Inform office of the permanent secretary prior to the meeting when attendance is not possible. When a member of the Council has not attended three (3) consecutive regular meetings, his/her seat will be treated as a vacancy, unless excused by a resolution of the Council.</p> <p>Bijan reported that as per the bylaws, a faculty member position is now vacant.</p> <p>Bijan also reported that the Indigenization Representative (non-voting) has also not attended three consecutive meetings and requested that the VP (Education) confirm representation from Eyē? Sqâ'lewen.</p> <p>Bijan requested members reflect on happenings at the college that they would like to highlight.</p>	
D. ACCEPTANCE OF AGENDA	Bijan Ahmadi
The November 20, 2019 agenda was approved by unanimous consent.	
E. MINUTES FOR APPROVAL	Bijan Ahmadi
The minutes for October 16, 2019 were approved by unanimous consent.	
F. REPORTS	
1. Education Council Chair	Bijan Ahmadi
No report	
2. VP Education	John Boraas
John Boraas reported on the work underway for Quality Assurance Process Audit (QAPA) and the college's submission regarding educational programming on the West shore.	
3. Board Member	Brenda McBain
Brenda McBain reported that the Board of Governors approved the new Program Quality Assurance Policy and the revisions to the Policy Framework on November 4, 2019.	
G. COMMITTEE REPORTS	

ITEM	PRESENTER
<p>Education Council Policy and Standards Committee Peter Moroney described the role of the Policy and Standards Committee and the policy work currently being done (e.g. Grade Appeals, Academic Integrity, Grading, Course Withdrawals, and Education Approvals) in order to inform new members.</p>	Peter Moroney
H. INTEGRATED CURRICULUM COMMITTEE REPORT	Connie Klassen
Curriculum for Presentation and Approval	
<p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p>	David Visentin
<p>ARTS & SCIENCE: MUSIC CREATIVITY & PERFORMANCE FOUNDATIONS</p> <p>Music Creativity & Performance Foundations_IDS3746_Fall_2020_New_Program MUSC-110_IDS3792_Fall2020_Revision MUSC-130_IDS3792_Fall2020_Revision MUSC-132_IDS3792_Fall2020_Revision MUSC-221_IDS3792_Fall2020_Revision MUSC-222_IDS3792_Fall2020_Revision</p>	
<p>Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:</p>	
<p>Moved by: Isabel Grondin</p>	
<p>Seconded by: Joshua Cameron</p>	
Motion Carried	
<p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p>	Alan Duncan
<p>TRADES AND TECHNOLOGY: ELECTRICAL SPECIALIST</p> <p>Electrical Specialist_IDS3787_Winter2020 ELEN-149_IDS3788_Winter2020_New ELEN-165_IDS3789_Winter2020_New</p>	
<p>Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:</p>	
<p>Moved by: Isaiah Jurkuch</p>	
<p>Seconded by: Paige Martin</p>	
Motion Carried	
Regular Curriculum for Approval	
<p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p>	

ITEM	PRESENTER
<p>ACCESS: ENGLISH LANGUAGE DEVELOPMENT ELD-033 IDS3790 Fall2020 Cancellation</p> <p>ARTS & SCIENCE: MUSIC MUSC 264 IDS3791 Fall2020 Revision</p> <p>ACCESS: MATHEMATICS MATH-072 IDS3794 Fall2020 Revision MATH-073 IDS3795 Fall2020 Revision</p>	
<p>Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:</p> <p>Moved by: Jennifer LeVecque</p> <p>Seconded by: Andrea Kucherawy</p> <p style="text-align: right;">Motion Carried</p>	
<p>Curriculum Under Review See ICC Monthly Report</p>	
I. PRESENTATION AND DISCUSSION	
<p>Quality Assurance Process Audit (QAPA)</p> <p>Peter Moroney updated members on work to date on QAPA and how that work is integrated with other quality initiatives including the Education Approvals Renewal, Program Quality Assurance policy, and Quality Assurance Framework. The QAPA site visit is scheduled for January 16-17, 2020.</p>	Peter Moroney
<p>Grade Appeals Policy</p> <p>Peter Moroney and Rashed Al-Haque updated members on the work to date on the Grade Appeals policy. The College has a Student Appeals policy, which will be replaced with the Grade Appeals, Academic Integrity, and Student Conduct, Rights, and Responsibilities. EdCo’s role at this stage is engagement. Member feedback will be considered and incorporated as appropriate.</p> <p>See DRAFT POLICY DOCUMENT</p>	Peter Moroney/ Rashed Al-Haque
J. ADJOURNMENT	Bijan Ahmadi
<p>The meeting adjourned at 6:09 pm.</p>	