



# Education Council

Ensuring that our students are provided with quality educational experiences

## Approved Minutes

REGULAR MEETING

Wednesday, October 16, 2019

4:15 – 6:00 pm

P216, Lansdowne

### Present

#### Voting Members

1. Andrea Kucherawy, Support Staff
2. Bijan Ahmadi, Faculty
3. Chris Avis, Faculty
4. Debbie Hlady, Administration
5. Janet Danks, Support Staff
6. Jennifer LeVecque, Faculty
7. John Boraas, Administration
8. Mark Fournier, Faculty
9. Richard Stride, Administration
10. Ryan Russell, Faculty
11. Vivian Fayowski, Faculty

#### Non-Voting Members

- Brenda McBain, Board of Governors
- Connie Klassen, ICC Chair
- Melody Foreman, Permanent Secretary
- Peter Moroney, Education Policy & Planning
- Sherri Bell, President

#### Regrets/Absent

- Isabel Grondin, Faculty
- Jamie McPherson, Faculty
- Joshua Cameron, Student
- Scott Harris, Administration
- Todd Ormiston, Indigenization Representative

#### Guests

N/A

ITEM	PRESENTER
<p><b>A. CALL TO ORDER AND DECLARATION OF QUORUM</b></p> <p>The regular meeting was called to order at 4:15 pm. Quorum was reached.</p>	<b>Bijan Ahmadi</b>
<p><b>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</b></p> <p><i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. &lt;<a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a>&gt;</i></p>	<b>Bijan Ahmadi</b>
<p><b>C. ROUND TABLE CHECK-IN</b></p> <p>Bijan requested members share their experiences with EdCo to date.</p>	<b>Bijan Ahmadi</b>
<p><b>D. ACCEPTANCE OF AGENDA</b></p> <p>The October 16, 2019 agenda was approved by unanimous consent.</p>	<b>Bijan Ahmadi</b>

ITEM	PRESENTER
<b>E. MINUTES FOR APPROVAL</b>	<b>Bijan Ahmadi</b>
The minutes for September 18, 2019 were approved by unanimous consent.	
<b>F. REPORTS</b>	
<b>1. Education Council Chair</b>	<b>Bijan Ahmadi</b>
Bijan Ahmadi reported that he attended the Academic Governance Council (AGC) on October 7 <sup>th</sup> in Kelowna, which comprises Education Council chairs across BC. Topics discussed included how to improve student involvement on council, the implementation of new curriculum management solutions, and issues around historic record management.	
<b>2. VP Education</b>	<b>John Boraas</b>
John Boraas announced that he will be circulating the plan that Bijan has developed regarding attracting and maintaining student representation on EdCo including the possibility of remuneration. John also reported that preparation for the Quality Assurance Process Audit (QAPA) project, with an upcoming site visit in January, has been informed by, and is related to, Camosun's application for Exempt Status as well as the Education Approvals Renewal project.	
<b>3. Board Member</b>	<b>Brenda McBain</b>
No report	
<b>G. COMMITTEE REPORTS</b>	
<b>Education Council Policy and Standards Committee</b>	<b>Peter Moroney</b>
Peter Moroney reported that the Policy and Standards committee met September 25 <sup>th</sup> and that meeting was devoted to work on the Grade Appeal policy, which will be coming forward to EdCo at a later date. The next meeting will be held October 23 <sup>rd</sup> at which time they will be reviewing the Course Withdrawal policy, which will also come forward to EdCo at a later date.	
<b>H. INTEGRATED CURRICULUM COMMITTEE REPORT</b>	<b>Connie Klassen</b>
<b>Curriculum for Presentation and Approval</b>	
None	
<b>Regular Curriculum for Approval</b>	
<b>Whereas:</b> The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:	
<p>ARTS &amp; SCIENCE: PHYSICS</p> <p><a href="#">PHYS-104 (IDS3744) Fall2020</a></p> <p><a href="#">PHYS-105 (IDS3745) Fall2020</a></p>	

ITEM	PRESENTER
<p>HEALTH &amp; HUMAN SERVICES: HEALTH CARE ASSISTANT  <a href="#">HCA-174 (IDS3769) Winter2020 – Revision</a></p>	
<p>HEALTH &amp; HUMAN SERVICES: PRACTICAL NURSING  <a href="#">PNUR-116 (IDS3773) Fall2020 – Revision</a>  <a href="#">PNUR-136 (IDS3773) Summer2020 – Revision</a>  <a href="#">PNUR-184 (IDS3773) Fall2020 – Revision</a></p>	
<p><b>Motion:</b> Be it so moved that Education Council approves changes to the curriculum as submitted:</p> <p><b>Moved by:</b> Debbie Hlady</p> <p><b>Seconded by:</b> Chris Avis</p> <p style="text-align: right;"><b>Motion Carried</b></p> <p><b>FOLLOW-UP ACTION ITEM:</b></p> <p>John Boraas to follow up the Centre for Accessible Learning and Health and Human Services to review programs with respect to accommodations.</p>	
<p><b>Curriculum Under Review</b>  See <a href="#">ICC Monthly Report</a></p>	
<p><b>I. PRESENTATION AND DISCUSSION</b></p>	
<p><b>Program Quality Assurance</b></p>	<p><b>Peter Moroney</b></p>
<p>Peter Moroney reminded members that the impetus for this policy is the feedback received regarding Camosun’s application for Exempt Status from the Degree Quality Assessment Board (DQAB). The feedback received was that Camosun lacked some of the policy and processes they are looking for that would ensure DQAB that Camosun has a rigorous program review process that includes external peer review. Accordingly, Camosun has made a commitment to develop this policy, and this policy will also be referenced during the QAPA process. Educational quality comprises curriculum development, educational approvals, and program review and renewal. Sherri Bell commended Peter on the amount of consultation involved in developing this policy and noted that having this policy go forward to the Board in November is a major accomplishment.</p> <p>See <a href="#">DRAFT POLICY DOCUMENT</a></p>	
<p><b>Motion to Endorse:</b></p> <p style="text-align: right;"><b>Moved by:</b> Bijan Ahmadi  <b>Seconded by:</b> Richard Stride  <b>Motion Carried</b></p>	
<p><b>J. ADJOURNMENT</b></p>	
<p>The meeting adjourned at 5:44 pm.</p>	
<p><b>Bijan Ahmadi</b></p>	