**Approved Minutes**

**Wednesday, Sept 21, 2016**

**4:00-6:00 pm**

**CC 321, Interurban**

**Present**

Bijan Ahmadi, Faculty

Brent Wasserman, Faculty

Cindy Drover-Davidson, Support Staff

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator

Cynthia Wrate, Faculty

Dominic Bergeron, Administration

Emara Angus, Student

John Boraas, Administration

Leslie Martin, Support Staff

Nigel Giuliany, Board of Governors

Peter Ove, Faculty

Scott Harris, Administration

Shelley Butler, Perm. Secretary

Shelley Melissa, Faculty

Sherri Bell, President

Shohreh Hadian, Faculty

Stephen Bishop, Faculty (Chair)

Steven Rumpel, Administration

Sukhdeep Kaur, Student

Tim Ayers, Faculty (Vice-Chair)

Zachary Snow, Student

**Regrets/Absent**

Alison Bowe, Faculty

Connie Klassen, ICC Chair

Steven Rumpel, Administration

**Guests**

Geoff Wilmshurst, VP Partnerships

Christiaan Bernard, Camosun International

Katie Shaw, Office of VP Education

| ITEM | | | | | PRESENTER |
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| A. | **Call to order and Declaration of Quorum**  The Regular Meeting was called to order at 4:04 by Stephen Bishop, Education Council Chair. | | | | **Stephen Bishop** |
| B. | **Acknowledgement of Coast Salish Territory**  *Stephen acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC’Ianew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T’Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples.* [*http://camosun.ca/aboriginal/territory.html*](http://camosun.ca/aboriginal/territory.html) | | | | **Stephen Bishop** |
| C. | **Round-Table Check-In**  Stephen welcomed everyone and Corrine gave background on the purpose of the roundtable check-in. This was followed by brief round-table updates from council members on what they anticipate for the upcoming school year. | | | | **Stephen Bishop & Corrine Michel** |
| D. | **Acceptance of Agenda**  The Sept 21, 2016 agenda was accepted as presented. | | | | **Stephen Bishop** |
| E. | **Minutes for Approval**  The June 15, 2016 regular minutes were not available due to a clerical error. The item was tabled until the Oct 19, 2016 meeting. | | | | **Stephen Bishop** |
| F. | **Reports** | | | |  |
|  | **1.** | **Education Council Chair**  Stephen welcomed the new Education Council members. He also noted that he is committed to attending the Board meetings and bringing that information to Education Council and vice-versa; and working on the education policy development and approval with the council.  Stephen called for nominations from the floor for the position of Education Council Vice-Chair. Dominic Bergeron nominated Alison Bowe and Cynthia Drover-Davidson nominated Tim Ayers. A secret ballot was requested. Tim Ayers was declared the Vice-Chair of Education Council. | | | **Stephen Bishop** |
|  | **2.** | **VP Education**  John expressed excitement about the upcoming education division projects and activities this academic year, including new student opportunities in the area of applied research, truth and reconciliation activities, a new education plan, and development and approval of new programs. He noted this is a time of opportunity for the College. | | | **John Boraas** |
|  | **3.** | **Board Member**  Nigel noted that the first Board meeting was held on Sept 19, and that Russ Lazaruk was elected Board Chair. He also acknowledge the various members of the board, the approval of the 5 year Capital Plan, the cancellation of the Advanced Diploma in Human Resource Management, and the acceptance of the new Adventure Education program. | | | **Nigel Giuliany** |
| G. | **Committee Reports** | | | |  |
|  | **1.** | **Awards**  Nil | | **Dominic Bergeron** | |
|  | **2.** | **Education Council Policy and Standards Committee**  Nil | | | **Steven Rumpel** |
| H. | **Presentations and/or Discussions** | | | |  |
|  | **1.** | | **Education Policy Update**  Katie gave an update on the Education Policy initiative. She discussed where we are now, moving forward from the education policy needs assessment, website communications enhancement, Education Council Policy and Standards engagement strategy, and other policy work updates. Questions and discussion followed.  *Questions and discussion included, but was not limited to:*   * *What is Indigenization?* * *Is there a process to bring policy concerns from the governance tables? Yes* * *This process has engaged so many college employees and students. This is a good design.* * *Are we breaking this complexity into manageable chunks? Yes.* * *How can various policy be made more searchable on the website? Categories may be a solution.* | | **Katie Shaw** |
|  | **2.** | | **Memorandum of Understanding**  Geoff Wilmshurst gave an overview of the various agreements that are signed between the college and other institutions. They include study abroad agreements, field schools, faculty exchanges, academic agreements, academic research agreements, etc. Questions and discussion followed.  *Questions and discussion included, but was not limited to:*   * *Are all our agreements bilingual? Yes.* * *Is there a framework that outlines roles and responsibilities in our MOU practice?* * *There may need to be a process or practice for Education Council to be able to review and support a dual degree.* * *We have monitor reciprocity issues to ensure a resource balance for the institutions.* * *What are the conditions that make it possible for Camosun students to study abroad? How can we make that easier?* * *How do we handle students needing to transfer course work back to the College?* * *How can we facilitate more relationships between faculty and our MOU partners?* * *Vivian from International can provide information to schools and faculty re. international opportunities* | | **Geoff Wilmshurst** |
|  | **3** | | **Orientation to Education Council Share Point Site**  Shelley gave a brief tour of the Education Council Share Point site. She covered where the agenda and curriculum documents are located, and how to navigate the Integrated Curriculum Committee Site and the Policy and Standards site. If council members have further questions on site navigation or access they should contact Shelley directly. | | **Shelley Butler** |
| I. | **Integrated Curriculum Committee Report** | | | | **Connie Klassen** |
|  | Nil | | | |  |
| J. | **Adjournment**  The Meeting adjourned at 6:00 pm. | | | | **Stephen Bishop** |