



Approved Minutes

Monday, Oct 26, 2015

4:00-6:00 pm

CC 321, Interurban

Present

Alison Bowe, Faculty	Patrick Jones, Faculty
Bijan Ahmadi, Faculty	Peter Ove, Faculty
Cindy Drover-Davidson, Faculty	Rachael Grant, Student
Connie Klassen, ICC Chair	Sarah Lindsay, Student
Corrine Michel, Indigenization Coordinator	Shelley Butler, Permanent Secretary
Cynthia Wrate, Faculty	Shohreh Hadian, Faculty
Dominic Bergeron, Administration	Stephen Bishop, Faculty
Emara Angus, Student	Tim Ayers, Faculty
Laylee Rohani, Board of Governors	

Regrets/Absent

Lisa Robertson, Faculty	Leslie Martin, Support Staff
Hannah Thomson, Student	Nicole Greengoe, Administration
John Boraas, Administration	Sherri Bell, President

Guests

Joseph Hoh, Arts and Science

ITEM	PRESENTER
A. Call to order and Declaration of Quorum The Regular Meeting was called to order at 4:04 by Cynthia Wrate, Education Council Chair.	Cynthia Wrate
B. Acknowledgement of Coast Salish Territory <i>Cynthia acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. http://camosun.ca/aboriginal/territory.html</i>	Cynthia Wrate
C. Round-Table Check-In Cynthia welcomed everyone and requested a roundtable check-in. The round table check-in is a way to Indigenize our meetings. The topic for the check-in, is what prompted you to join Education Council.	Cynthia Wrate
D. Acceptance of Agenda	Cynthia Wrate

ITEM	PRESENTER
<p>The Oct 26, 2015 agenda was accepted via unanimous consent with a few changes, remove the welcome to new members, Cynthia will present the Board of Governance discussion item, and the Education Policy update will be postponed as John is away.</p>	
E. Minutes for Approval	Cynthia Wrate
<p>The Sept 21, 2015 regular meeting minutes were approved via unanimous consent.</p>	
F. Reports	
1. Education Council Chair	Cynthia Wrate
<p>Cynthia did attend the Council of Education Councils Meeting. She noted that we share common best practices and concerns with other Education Councils with regard to the relationship between Education Councils and their respective Boards. Many of the other colleges are clarifying their governance procedures and their advisory role to their Boards. Some of the other Colleges are envious of our commitment to adding policy resources.</p>	
2. VP Academic	John Boraas
<p>John sent his regrets due to illness.</p>	
3. Board Member	Laylee Rohani
<p>Laylee reported that the last Board Meeting was on Oct 5, 2015. The Board was given updates on the Strategic Plan development. Stage 2 of that process is now complete. The information received is being processed and then there will be an interactive report released sometime between early to mid-November. The Board also received a Risk Management report (that included financial risk, external risk, etc.).</p>	
G. Committee Reports	Cynthia Wrate
1. Awards	Dominic Bergeron
<p>Nil</p>	
2. Education Approvals Steering Committee	Tim Ayers
<p>There is no Chair currently in place for this committee. Tim Ayers, as a committee member, gave the report. Tim noted that there were mostly new committee members in attendance at the last meeting. A broad overview of what the committee has done-to-date, and an update on how the Program Admission Requirements will be documented to align with the College website were presented.</p>	
3. Education Council Policy and Standards Committee	Steven Rumpel
<p>Steven noted that the VP Education Office is currently in the process of hiring a Manager for the Education Policy position.</p>	

Curriculum Recommended for Approval**PRESENTATION**

Connie introduced Joseph Hoh, Chair of Visual Arts. Joseph presented the renewed Diploma in Visual Arts program. Questions and discussion followed.

Motion

It was moved and seconded by the Integrated Curriculum Committee that Education Council approves changes (renewed and new) to the following curriculum :

- Diploma in Visual Arts (IDS 952) – description, admission requirements, participation requirements, learning outcomes, program content, program code
- Revisions: ART 102 (IDS 1247), ART 103 (IDS 1248), ART 106 (IDS 1249), ART 124 (IDS 956), ART 128 (IDS 958), ART 140 (IDS 959), ART 142 (IDS 960), ART 144 (IDS 961), ART 240 (IDS 978), ART 265 (IDS 983)
- New courses: ART 121 (IDS 953), ART 127 (IDS 957), ART 222 (IDS 976), ART 234 (IDS 977), ART 242 (IDS 980), ART 260 (IDS 981), ART 268 (IDS 986), ART 269 (IDS 987), ART 282 (IDS 990)
- Cancel courses: ART 122 (IDS 954), ART 123 (IDS 955), ART 160 (IDS 965), ART 220 (IDS 974), ART 221 (IDS 975), ART 241 (IDS 979), ART 264 (IDS 982), ART 266 (IDS 984), ART 267 (IDS 985), ART 280 (IDS 988), ART 281 (IDS 989)

Motion Carried**REGULAR CURRICULUM**

Connie presented the following curriculum for approval. Questions and discussion followed. There was discussion on the role of the ICC. It was clarified that when curriculum is put forward by the ICC it is deemed to be approval ready. The role of Education Council is not to duplicate the curriculum review work done by the ICC. Education Council members are advised to review curriculum documents in the EdCo Agenda curriculum document folder on the Share Point site prior to the meeting if they not comfortable voting solely based on the ICC recommendation.

Motion

It was moved and seconded by the Integrated Curriculum Committee that Education Council approves changes to following revised curriculum :

- COMP Courses
 - Cancel courses: COMP 101 (IDS 1282), COMP 102 (IDS 1283), COMP 136 (IDS 1284), COMP 142 (IDS 1285), COMP 143 (IDS 1286), COMP 158E (IDS 1287), COMP 158M (IDS 1288), COMP 159M (IDS 1289), COMP 162 (IDS 1290), COMP 163 (IDS 1291), COMP 164 (IDS 1292), COMP 165 (IDS 1293), COMP 174 (IDS 1294), COMP 201 (IDS 1295), COMP 202 (IDS 1296), COMP 203 (IDS 1297), COMP 232 (IDS 1298), COMP 233 (IDS 1299), COMP 243 (IDS 1301), COMP 292 (IDS 1302)
 - Revisions: COMP 132 (IDS 1433), COMP 156 (IDS 1281), COMP 238 (IDS 1300).
- ELD 092 (IDS 1271) and ELD 094 (IDS 1272) – short description, course type, credits, learning outcomes

- ASTR 101 (IDS 1254) and ASTR 102 (IDS 1255) – title, pre-requisite, learning outcomes
- PHIL 250 (IDS 1259) – description, pre-requisite, learning outcomes

Motion Carried

1 abstention

Issues Arising from Curriculum Review:

Connie Klassen

Course Duplication

During the ICC review, two issues of course duplication were raised again. The ICC did not have any indication that the courses were “duplicates” of one another. Instead they relied on College employees familiar with the content to note the issue during the curriculum review process. Students most likely are unaware that if they take these courses they will only receive credit for one course at UVic. The College is lacking direction and policy on approving and communicating “duplicate” curriculum to our students.

Questions and discussion followed.

I. Presentations and/or Discussions

1. Cancellation of Academic Policy Committee Terms of Reference

Cynthia Wrate

Education Council approved Policy G 3.5 Policy and Standards Committee Terms of Reference in May 2014. Policy G 3.5 supersedes Policy G 3.2 Academic Policy Committee Terms of Reference; however there was no motion at that time to cancel Policy G 3.2. It was brought to Education Council’s attention that they must approve a motion to cancel Policy G 3.2. As such, a motion was put forward to cancel Policy 3.2 Academic Policy Committee Terms of Reference.

Motion

Tim Ayers put forward a motion and it was seconded by Stephen Bishop to cancel Policy G3.2 Academic Policy Committee Terms of Reference, as it has been replaced by policy G3.5 Policy and Standards Committee Terms of Reference

Motion Carried

2. Board of Governors Acceptance of New Program & Approval of Cancellation of Program Procedures

Cynthia Wrate

On Sept 14, 2015 the Board approved an administrative procedure to facilitate an acceptance of new programs and approval of program cancellations as follow:

- Acceptance of new programs: The procedure includes a functional definition of “programs to be offered”, the information to be included in a briefing report, and the procedural steps to be followed.
- Approval of program cancellations: The procedure outlines the information to be included in a briefing report and the procedural steps to be followed.

These procedures were shared with Education Council for information only.

J. Next Meeting

Cynthia Wrate

Regular Meeting

Monday, Nov 16, 4-6, CC 321, Interurban

K. Adjournment

Cynthia Wrate

The Meeting adjourned at 6:08 pm.
