



Education Council

Ensuring that our students are provided with quality educational experiences



APPROVED Minutes

Monday, Oct 20, 2014

4:00-6:00 pm

CC 321, Interurban

Present

Carly Hall, Faculty
Craig Derksen, Faculty
Cynthia Wrate, Faculty
Joanne Cumberland, Support Staff
John Boraas, Administration
Karin Kaercher, ICC Chair (*Regular Guest*)
Leslie Martin, Support Staff
Lisa Robertson, Faculty
Narine Grigoryan, Faculty

Nicole Greengoe, Administration
Peter Lockie, Interim President
Shelley Butler, Permanent Secretary
Stephen Bishop, Faculty
Steven Rumpel, Administration
Todd Ormiston, Faculty
Tony Vernon, Faculty
Vicky Qu, Student

Regrets/Absent

Dominic Bergeron, Administration
Hannah Thomson, Student

Laylee Rohani, Board of Governors
Shohreh Hadian, Faculty

Guests

Tag Kelt, Student Society
Geoff Wilmschurst, International Education

Eric Sehn, Trades and Technology

ITEM

PRESENTER

A. Call to order and declaration of quorum

Cynthia Wrate

The Regular Meeting was called to order at 4:07 by Cynthia Wrate, Education Council Chair.
There were some late members. Quorum was reached at 4:11 pm.

B. Acknowledgement of Coast Salish Territory

Cynthia Wrate

Cynthia acknowledge the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'ianew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <http://camosun.ca/aboriginal/territory.html>

C. Round-Table Check-In

Cynthia Wrate

Cynthia welcomed everyone and requested a roundtable check-in.

D. Acceptance of Agenda	Cynthia Wrate
The Oct 20, 2014 agenda was accepted via unanimous consent.	
E. Minutes for approval	Cynthia Wrate
The Sept 29, 2014 minutes were approved via unanimous consent.	
F. Reports	
1. Education Council Chair	Cynthia Wrate
<p>Cynthia thanked members for attending the retreat on Sept 29th. She drew members' attention to the attached notes in the agenda package that document two of the retreat's activities: (1) Planning and Priorities Exercise, and (2) Curriculum Viewpoints Icebreaker Activity.</p> <p>Additionally, Cynthia reviewed the Expedited Approvals report with EdCo members. The expedited Nursing program admission requirement change was clarified by Nicole. Nicole stated that because the joint MOU was not signed between Camosun and UVic as expected some Admission Requirements changes needed to be revised for the Sept 2015 so that we could admit students without issue.</p> <p>Lastly, Cynthia reported on the recent Council of Education Council Chair's meeting hosted by Camosun at Lansdowne Campus on Oct 17. No decisions were made at the meeting. There were two presentations: (1) Dorothy Rogers from the Ministry re. the Green Paper and the BC Jobs Blueprint, and (2) the Assistant Deputy Minister of Education on moving to away from preparing students for jobs in the K-12 systems, versus the training for jobs in the post-secondary system.</p>	
2. VP Academic	John Boraas
<p>John noted some decisions have recently been made at the College as outlined by the Board during the budget approval that has recently resulted in the reduction of one dean and one director. Over the upcoming months he will be looking at what a reasonable organizational structure will look like with the loss of these positions.</p> <p>Additionally, John reviewed the launch of the Program Mix Analysis. Feedback from the pilot and pre-launch sessions has resulted in improving the analysis process to ensure as level of a playing field for programs as possible. This Program Mix Analysis is intended to break the College out of the negative budget cycle when it comes to future directions and decisions about our programming.</p> <p>Lastly, John also noted that Administration has received the presentation on the BC Jobs Blueprint. The target is to switch programming so that 25% is targeted toward jobs. Camosun, however, substantially exceeds this target with 80% of programming targeted toward jobs. This is an ongoing conversation with the Ministry to determine what this intended "shift" means for Camosun.</p>	
3. Board Member	Cynthia Wrate
Cynthia noted that Laylee Rohani sent her regrets for the meeting. Cynthia did attend the last Board meeting and updated Education Council members. She reported the Board held a very open meeting in a larger venue with the purpose to hear from a broader range of voices from the College community. Their intent is to feel broadly informed about the	

issues of importance to the Camosun community. This is a new direction the Board is taking.

John added that this is a different approach to governance, is exciting and redefines us as a College.

G. Committee Reports

- | | |
|--|----------------------|
| 1. Awards
Joanne noted the Awards Committee will be meeting on Nov 5 to select the recipients for 4 Awards. There is still space on the Committee for additional members to join. Steven Rumpel volunteered to join the committee. | Joanne
Cumberland |
| 2. Education Approvals Steering Committee
Nil | Karin Kaercher |
| 3. Education Council Policy and Standards Committee
Nil | Cynthia Wrate |
-

H. Integrated Curriculum Committee Report

- | | |
|---|----------------|
| 1. Curriculum Recommended for Approval | Karin Kaercher |
|---|----------------|
-

PRESENTATION

Carly presented the proposed International Pathway for Practical Nursing program. Questions and discussion followed

Motion

It was moved and seconded by the Integrated Curriculum Committee that Education Council approves changes to following curriculum :

- International Pathway for Practical Nursing (IDS 143)
- PNUR 103 (IDS 146), PNUR 104 (IDS 147), PNUR 105 (IDS 148), PNUR 106 (IDS 149), ELD PN1 (IDS 156), ELD PN2 (IDS 157)

Motion Carried

Abstention (Lisa Robertson)

REGULAR CURRICULUM

Motion

It was moved and seconded by the Integrated Curriculum Committee that Education Council approves changes to following revised curriculum :

- Early Learning and Care (IDS 155), ELC 170 (IDS 101), ELC 143 (IDS 150)
- Bachelor of Athletic and Exercise Therapy (IDS 142), AET 272 (IDS 140)

Motion Carried

Abstention (Lisa Robertson)

It was requested that for future ICC reports that there be a brief description of the change. Discussion followed. The intent of the description is give members an understanding of what they are voting on and directs them to the more detailed curriculum documents if

they need further information.

Additionally, if any Education Council member would like to observe an ICC Meeting, they are invited to attend. An email will be sent out with upcoming dates and times.

2. Governance/Standards Issues Arising from Curriculum Review
Nil

Karin Kaercher

I. Presentations and/or Discussions

1. Quarter to Semester Project – For Information Only

**Steven Rumpel
and Eric Sehn**

Steven and Eric gave an overview of the quarter to semester project for the Technology programs. The planned effective date for the change is Sept 2016. While the project aims to move the technology programs from a quarter to semester model; it will also be an opportunity look at the curriculum in a meaningful way and revision/renew those programs. The conversion will affect 4 departments, 9 programs, hundreds of courses, and a number of Access courses used by the programs.

Question and discussion followed. This included, but was not limited to:

- *How will the “common Access” program be structured?*
- *Will there be new tuition for some of the courses in the revised programs?*
- *What is driving the shift to from the quarter to semester schedule?*
- *Will this require changes in all the documentation?*
- *What is the timeline to implement this model? What about off-stream students?*

2. Student Appeals Policy

Steven Rumpel

Steven reviewed the proposed changes to the Student Appeals policy as per the briefing. While the appeals policy (E-2.4) includes specific timelines for resolution and communication of the decision to the student for most of its stages, it does not for the final stage of the appeal process and the student appeal panel. The college must ensure it provides students in the program with clear timelines for each of the stages of the process. These timelines must be published. The proposed changes address this concern. *Note - This policy requires joint approval with the Board.*

Motion

It was moved by Steven and seconded by Stephen that Education Council approves revision to the Student Appeals Policy.

Motion Carried

3. Education Council Priorities

Cynthia Wrate

Cynthia spoke briefly about the need to get the Policy and Standards Committee up and running again. She invited Education Council members to join the committee if they were interested. She also noted that that committee will require a new Chair and she suggested that Steven Rumpel may be an appropriate candidate. Additionally, she noted that a new Credentialing Policy working group Committee needs to be established to begin working on this policy. It was suggested the committee be made up a key stakeholders across the College.

K. Next Meeting**Cynthia Wrate****Regular Meeting**

Monday, Nov 17, 4-6, CC 321, Interurban

L. Adjournment**Cynthia Wrate**The Meeting adjourned at 6:00 pm.
