



# Education Council

Ensuring that our students are provided with quality educational experiences

## APPROVED Minutes

Monday, April 14, 2014

4:00 – 6:00 pm

CC 321, Interurban

### Present

Andy Chen, Student	Narine Grigoryan, Faculty
Carly Hall, Faculty	Nicole Greengoe, Administration
Corrine Michel, Faculty	Piotr Burek, Student
Craig Derksen, Faculty	Richard Stride, Administration
Cynthia Wrate, Faculty	Shelley Butler, Permanent Secretary
Ian Cowan, Board Representative	Shohreh Hadian, Faculty
Joanne Cumberland, Support Staff	Stephen Bishop, Faculty
John Boraas, Administration	Todd Ormiston, Faculty
Kimberly Eden (Acting Permanent Secretary)	Tony Vernon, Faculty
Leslie Martin, Support Staff	
Mindy Cui Yu Jiang, Student	

### Regrets/Absent

Dominic Bergeron, Administration	Todd Ormiston, Faculty
Kathryn Laurin, President	Tony Vernon, Faculty
Karin Kaercher, ICC Chair (Special Guest)	
Pamela Webster, Student Shohreh Hadian, Faculty	

### Guests

Elizabeth West, Access	Tag Kelt, Student Society
Ian Humphries, Access	

### ITEM

### PRESENTER

#### A. Call to order and declaration of quorum

Carly Hall

The Regular Meeting was called to order at 4:08 by Carly Hall, Education Council Chair.

#### B. Acknowledgement of Coast Salish Territory

Carly Hall

*Carly acknowledge the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <http://camosun.ca/aboriginal/territory.html>*

<b>C. Round-Table Check-In</b>	<b>Carly Hall</b>
Carly welcomed everyone and requested a roundtable check-in.	
<b>D. Acceptance of Agenda</b>	<b>Carly Hall</b>
The April 14, 2014 agenda was accepted via unanimous consent.	
<b>E. Minutes for approval</b>	<b>Carly Hall</b>
The March 17, 2014 minutes were approved via unanimous consent.	
<b>F. Reports</b>	
<b>1. Education Council Chair</b>	<b>Carly Hall</b>
<b>1. New Members Announced</b>	
<i>Carly announced the results of the Education Council election. New members for the 2014-2105 Council will be Lisa Robertson, Hannah Thomson, and Vicky Qu.</i>	
<b>2. Notice of Motion for Education Council Election of Chair and Vice-Chair</b>	
<i>Carly announced that Education Council will be holding elections for the Chair and Vice-Chair at the May 12, 2014 meeting.</i>	
<b>3. Expedited Approvals/Implementation</b>	
<i>Carly advised that the Education Council Executive Committee approved 3 sets of curriculum for expedited approval/implementation this past month via the Expedited Approvals process. The curriculum included the Heavy Mechanical Trades Foundation (seeking approval May 12, effective for Sept 2014), the Early Learning and Care, ELC 241 &amp; 242 curriculum (seeking approval and effective immediately), and WELD 401, 402, 403, 404 (approved immediately, effective Sep 2014).</i>	
<b>2. VP Academic</b>	<b>John Boraas</b>
John advised that he would be reporting later on in the meeting.	
<b>3. Board Member</b>	<b>Ian Cowan</b>
Ian Cowan advised that the Board is still occupied with the budget, and striving for fiscal responsibility and sustainability. The budget approval will take place on May 5, 2014.	
<b>G. Committee Reports</b>	
<b>1. Awards</b>	<b>Joanne Cumberland</b>
Nil	
<b>2. Education Council Steering Committee – Education Approvals Review &amp; Renewal</b>	<b>Karin Kaercher</b>
Nil	
<b>3. Education Council Policy and Standards Committee</b>	<b>Cynthia Wrate</b>
Moved to Discussion section	

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## H. Integrated Curriculum Committee Report

### 1. Curriculum Recommended for Approval

Nicole Greengoe

Note – IST 120 (ID 62641) has been removed from the motion. There are still outstanding conversations that need to be addressed.

#### REGULAR CURRICULUM

##### Motion

It was moved and seconded by the Integrated Curriculum Committee that Education Council approves changes to following revised curriculum :

- ELD 103 (ID 62524) and ELD 104 (ID62525) – *new courses*
- Nursing Access for Practical Nurses (ID 62642) – *program description, admissions, participation, learning outcomes, content, delivery arrangements, and completion revisions*
- WELD 199P (ID 62643) and WELD 199T (ID 62644) – *course cancellations*

**Motion Carried**

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### 2. Governance/Standards Issues Arising from Curriculum Review

Nicole Greengoe

Nicole noted that approval of ELD 103 and 104 serves to create another set of preparatory-level English courses and alternates to our English Roadmap. The complexity of the English Roadmap was raised as an issue last year.

ELD 103 and 104 prepares learners to meet the academic university writing requirements and will serve non-native speakers of English (International and second language students). They will serve as an alternate way by which English 12 can be met. They will also serve as alternates to ELD 092 and 094. They are considered alternates not equivalent to Gr 12 English (whereas ELD 092 and 094 are considered equivalent).

The approval of these courses raises a variety of questions:

- How much course duplication is appropriate and desirable at the college? If course duplication is considered appropriate, under what circumstances? Is course duplication sustainable?
- How do we communicate the vast array of English alternates to our learners and the college community in a way that all can understand? Is this array of alternates sustainable from a systems management/ manpower perspective?
- How do we create a shared understanding of the function of alternates and equivalents?

Discussion followed.

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## I. Presentations and/or Discussions

### 1. Education Council Policy and Standards Committee

Cynthia Wrate

Cynthia drew attention to the Briefing and the Terms of Reference for the Policy and Standards Committee. The purpose of the committee is to address way in which Education Council is provided with the information, resource supports and priority-decision-making

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tools necessary to fulfill the council's policy and advisory responsibilities under the BC College and Institute Act. She presented the Terms of Reference as a request for motion to approve at the May 12<sup>th</sup> Education Council meeting.

Questions and discussion followed. Feedback, included but was not limited to:

- *Revising the Briefing for more clarity.*

Cynthia requested that if any council members have additional feedback to forward that feedback to herself or Shelley Butler before the next Education Council Meeting.

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## **2. College Budget Update**

**John Boraas**

John gave a brief overview on the budget to date. John noted that the approval of the budget will go forward to the May 5, 2014 Board meeting. The College has received many different suggestions and alternatives to the original proposed reductions. At this point we looking at reductions and not considering any suspensions or cancellations. More information is available on the budget website [http://intranet/budget\\_development/](http://intranet/budget_development/) Questions and discussion followed.

*Questions and discussion included, but were not limited to:*

- *Concern expressed that the reductions will impact student success and retention.*
- *Request for a model that sets out the optional class size vs workload so that we can offer sustainable programming.*
- *The issue of how comprehensive we should be.*
- *Hopeful that the Program Mix Analysis will allow us to have these conversations (i.e. values) outside of the budget cycle.*
- *Welcome a conversation on our values.*
- *Need to get out of "survival mode" re. the budget cuts*

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## **3. Medical/Compassionate Withdrawal & Course Withdrawal Policies**

**Nicole Greengoe**

Nicole gave an update on the status of this policy review. The policies will be taken to ELT and the Student Society for questions and concerns. Revisions will be made based on the feedback. Nicole will bring the policies to the May 12, 2014 Education for further discussion and a notice of motion to approve them at the June 16<sup>th</sup> Education Council Meeting.

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## **J. Next Meeting**

**Carly Hall**

### **Regular Meeting**

Monday, May 12, 2014, 4:10-6:00, CC 321, Interurban

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## **K. Adjournment**

**Carly Hall**

The Meeting adjourned at 5:11 pm.

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