
EDUCATION COUNCIL

APPROVED MINUTES OF THE MEETING

MONDAY, JAN 30, 2012, 4:00-6:00

CC 321, INTERURBAN

PRESENT

Barbara Herringer (Administration)	Nicole Greengoe (Administration)
Bradley Clements (Student)	Patricia Gaudreault (Faculty)
Cynthia Wrate (Faculty)	Paul Brady (Faculty)
Gail Baxter (Support Staff)	Shelley Butler (Permanent Secretary)
George Ivanishvili (Board)	Thea Todd (Faculty)
Joanne Cumberland (Support Staff)	Karin Kaercher (Faculty)
John Boraas (Administration)	
Kathy Tarnai-Lokhorst (Faculty), Chair	

REGRETS / ABSENT

Carly Hall (Faculty), Vice-Chair	Nancy Sly (Faculty)
Darragh Grove-White (Student)	Sarah Loewen (Administration)
Deana Srdic (Student)	Stephen Bishop (Faculty)
John Gordon (Faculty)	
Kathryn Laurin (President)	

GUESTS

Maureen Niwa, Arts and Science	Yarrah Anstey, CECT
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MEETING

A. CALL TO ORDER & DECLARATION OF QUORUM

The Regular Meeting was called to order at 4:07 by Kathy Tarnai-Lokhorst, Education Council Chair.

B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

Kathy acknowledged the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'Inew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples.

C. ROUND TABLE CHECK-IN

Kathy requested members name a colour that describes their mood/feelings.

D. ACCEPTANCE OF AGENDA

The January 30, 2012 agenda was accepted via a unanimous consent.

E. APPROVED MINUTES

The Dec 19, 2011 minutes were approved via unanimous consent with a revisions to the Education Council Advice to John Boraas regarding the revisions to the General College Admission Requirements*.

- Removal of the sentence “Our primary concern (...) to domestic students”
- Removal of the clause “Setting college admission requirements (...) conflict with Camosun values”.
- Add an additional statement that the marketing of admission requirements to International Students should be very clear (and not misleading) regarding the difference between entry to the College via the General Admission Requirements and the admission requirements for the individual programs.

**Note – There was initial discussion to clarify the relationship between the Briefing presented by John Boraas on the revision to the General College Admission requirements, and the resulting advice from Education Council. The two documents are not intended to be congruent with one another. The Briefing presented a proposed revision to a Policy, and the Advice from Education Council presented the collective feedback of Education Council regarding the proposed revision.*

F. REPORTS

1. EDUCATION COUNCIL CHAIR’S REPORT – KATHY TARNAI-LOKHORST

Kathy reviewed a response by Karen Giffon regarding Education Council’s concerns expressed at the Dec 19, 2011 meeting regarding the apparent lack of a course outline with grading scheme in the UNIT 504V course. Education Council expressed concern that students in the program did not receive a course outline that stated the grading system. Karen Giffon assured the council that students normally do receive course outlines with the grading scheme; however there was a single occurrence due to a personal circumstance where this did not happen.

2. ACTING VP EDUCATION – JOHN BORAAS

John reported that Phase 2 of the setting IELTS and TOEFL scores for program level admission requirements is underway. This includes but is not limited to a research component on the options to do this and how we can support students best, and consultation meetings with the various Chair's groups and School Curriculum Committee members.

John reported that a refresh of the Education Plan is underway as well. Some initial work will be done to determine what has been done to date and any outliers. Then the plan will be taken out to various venues for further consultation so that the plan may be refreshed and up to date. He will bring something forward to Education Council in an upcoming meeting.

3. BOARD REPORT – GEORGE IVANISHVILLI

George reported that the Board has met since the last Education Council meeting so there is no Board report at this time.

G. COMMITTEE REPORTS

1. AWARDS COMMITTEE

Nil

2. EDUCATION BY-LAWS COMMITTEE – JOHN BORAAS, COMMITTEE CHAIR

The VP Ed Divisional Office will conduct an initial review of the By-laws in preparation for the sub-committee review. The draft revisions will be shared with the By-Law committee for review and discussion. The final draft will be forwarded to Education Council for review and approval. Due to competing priorities this was deferred. It is expected to begin shortly with a target completion date of June 2012.

3. EDUCATION APPROVALS REVIEW AND RENEWAL – NANCY SLY, COMMITTEE CHAIR

Karin presented the report on behalf of the Sub-Committee Chair Nancy who sent her regrets. Karin noted that the committee has met 4 times and progress is being made. The committee is still focused on brainstorming and recommending the roles and responsibilities of the various people and groups involved in the Education Approvals process. The committee will share with Education Council their recommendations once they have been finalized. If anyone would like more information on this process they are advised to speak with Nancy.

4. ALTERNATIVES AND ELECTIVES

Kathy noted that a committee has been determined and a meeting will be take place in the near future. She noted that a draft Project Charter (i.e. terms of reference) will need to be approved by the committee. The purpose of the committee is to define the terms of alternatives and electives so a standard can be applied to curriculum review and approvals.

H. COLLEGE CURRICULUM COMMITTEE PRESENTATIONS & REPORT – NICOLE GREENGOE, COMMITTEE CHAIR

1. Proposed Certificate in Comics and Graphic Novels – Presented by Maureen Niwa

Summary/Purpose

Maureen presented the proposed Certificate in Comics and Graphic Novels. Comics and graphic novels use the language of visual storytelling, but visual storytelling is much more than just drawing comic books. While the traditional comic book still thrives, the advent of the graphic novel has expanded the realm of visual storytelling into a persuasive dramatic art form. Visual storytellers create comic books; graphic histories, biographies, memoirs, stories and novels; and storyboards for gaming, motion graphics, animation, and advertising.

This two-semester program is designed for students with a passion for writing, visual arts, and storytelling. This program may begin a journey of life-changing learning for recent high school leavers as well as mid or late career adults who are seeking new careers or post-retirement pursuits. Students will develop interdisciplinary skills in fiction and nonfiction writing, script writing, drawing for comics and graphic novels, storytelling layout, and character design; and will learn the essentials of publishing to help them to manage a career as a visual storyteller. Before graduating, students will have created and published a 16-page comic or graphic novel.

Graduates of this certificate program may choose to become freelance comic book or graphic novel writers; or may pursue career opportunities in gaming, motion graphics, illustration or advertising; or may choose to continue their studies toward an Associate Degree in Creative Writing or Arts and Science Studies Diploma at Camosun College or other post-secondary credentials in animation, film, visual arts or writing.

Questions and discussion followed.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Comics and Graphic Novels (Certificate in) (Substantive/Major Addition (New)) - New Program/Credential (ID 6966)

ENGL 159 Publishing and Promotion (Substantive/Major Addition (New)) - New Course (ID 6967)

VIST 110 Storytelling Layout (Substantive/Major Addition (New)) - New Course (ID 6968)

VIST 111 Character Design (Substantive/Major Addition (New)) - New Course (ID 6969)

VIST 122 Structural Drawing (Substantive/Major Addition (New)) - New Course (ID 6970)

VIST 123 Perspective Drawing (Substantive/Major Addition (New)) - New Course (ID 6971)

VIST 130 Technique 1 (Substantive/Major Addition (New)) - New Course (ID 6972)

VIST 131 Technique 2 (Substantive/Major Addition (New)) - New Course (ID 6973)

Motion Carried

2. GEOG additions, revisions and cancellations

Summary/Purpose

Revise and adjust content between courses to better articulate the courses with UVic. New courses were created; however most of the new course content is created from the cancelled courses (e.g. new GEOG 210 + new GEOG 214 = cancelled GEOG 217 + cancelled GEOG 218)

Questions and discussion followed.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

GEOG 111 Natural Hazards (Substantive/Major Revision) - Course Calendar Description, Course Pre-Requisite, Course Pre/Co-Requisite, Learning Outcomes (ID 6974)

GEOG 204 Atmosphere and Biosphere (Substantive/Major Revision) - Cancel Course (ID 6981)

GEOG 206 Lithosphere and Hydrosphere (Substantive/Major Revision) - Cancel Course (ID 6982)

GEOG 210 Map & Air Photo Interpretation (Substantive/Major Revision) - Cancel Course (ID 6983)

GEOG 214 Digital Geomatics (Substantive/Major Revision) - Cancel Course (ID 6984)

GEOG 217 Maps and GIS (Substantive/Major Revision) - New Course (ID 6975)

GEOG 218 Remote Sensing (Substantive/Major Revision) - New Course (ID 6976)

GEOG 219 Field Surveying (Substantive/Major Revision) - New Course (ID 6977)

GEOG 272 Weather and Climate (Substantive/Major Revision) - New Course (ID 6978)

GEOG 274 Biogeography (Substantive/Major Revision) - New Course (ID 6979)

GEOG 276 Geomorphology (Substantive/Major Revision) - New Course (ID 6980)

Motion Carried

3. ENVR 229 - Revisions

Summary/Purpose

Revise total course hours from “3 lecture and 2 lab” to “2 lecture and 3 lab” as the course has evolved to this over the past few years. There is no impact on fees or credits.

Motion

ENVR 229 Quantitative Assessment (Substantive/Major Revision) - Course (Activity) & Hours (ID 6985)

Motion Carried

4. Advanced Diploma in Managing for Government - Revisions

Summary/Purpose

To revise and wordsmith the program outline with the intent to provide more clarity, increase student enrolments, increase student flexibility in elective choices, consolidate program content

to what can be practically offered, and to hone students' communication skill as a part of the program.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Managing For Government (Advanced Diploma) (Substantive/Major Revision) - Program Admission Requirements, Program Participation Requirements, Program Description, Learning Outcomes, Other: (ID 6986)

Motion Carried

5. Health Care Assistant, HCA 161 and 162 - Revisions

Summary/Purpose

To revise the admission requirements to include ELD alternates, and to move course hours from HCA 162 to HCA 161 to allow content to be taught before students go on their first clinical placement.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Health Care Assistant (Certificate in) (Substantive/Major Revision) - Program Admission Requirements (ID 6988)

HCA 161 Personal Care Skills 1 (Substantive/Major Revision) - Course (Activity) & Hours (ID 6989)

HCA 162 Personal Care Skills 2 (Substantive/Major Revision) - Course (Activity) & Hours (ID 6990)

Motion Carried

6. ENGL Requisite Revisions

Summary/Purpose

For the first year creative writing course the aim is to remove the pre/co-requisite of ENGL 150 and replace with a pre-requisite of C+ in English 12. For the second year creative writing courses the aim is to remove the literature pre/co-req and only require the first year writing course associated with the second year course. The rationale for this change is to achieve consistency with other post-secondary receiving institutions. This change directly supports the College's strategic goal to promote access to underprepared or disadvantaged populations in our community. Furthermore, this change supports the new Diploma in Arts and Science Studies because it provides students a great deal of flexibility and freedom to study courses of their choosing. A student can enrol in a first year creative writing course without having to take a college prerequisite/co-requisite attached to this course.

Questions and discussion followed.

Motion

It was moved by Nicole Greengoe and seconded by Cynthia Wrate that Education Council approve the revisions for first year creative writing courses, and conditionally approve the

revisions for second year writing courses to not include the option for “English 12 or alternate” to be used as an alternate to the first year creative writing courses until Education Council receives clarification from the English Department that this was their original intent. The submitted pre-requisite change for ENGL 254, 256, and 258 appear to be in error. If the English Department confirms this error ENGL 254, 256, and 258 will convert to full approval.

Full Approval:

ENGL 152 Creative Writing: Nonfiction (Substantive/Major Revision) - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6991)

ENGL 154 Creative Writing: Fiction 1 (Substantive/Major Revision) - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6992)

ENGL 156 Creative Writing: Poetry 1 (Substantive/Major Revision) - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6993)

ENGL 158 Introduction to Scriptwriting (Substantive/Major Revision) - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6994)

Conditional Approval

ENGL 254 Creative Writing: Fiction 2 (Substantive/Major Revision)* - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6995)

ENGL 256 Creative Writing: Poetry 2 (Substantive/Major Revision)* - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6996)

ENGL 258 Advanced Scriptwriting (Substantive/Major Revision)* - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6997)

Motion Carried

Update:

*Maureen Niwa (English Chair) has confirmed that the submission was in error and that the only pre-req. for the second year creative writing courses is the associated first year creative writing course. The inclusion of English 12 or alternate was in error. As per the motion, **ENGL 254, 256, and 258 are now fully approved** (Feb 2, 2012, S. Butler, Coordinator Ed Approvals)*

J. DISCUSSION – KARIN KAERCHER

COURSE NUMBERING – CASE STUDY – DENTAL HYGIENE.

Karin requested feedback from Education Council regarding any concerns related to renumbering current “first year” DHYG courses at the 200 level and “second year” DHYG courses at the 300 level given that all DHYG students must complete 1 year of pre-defined University Transfer (UT) studies prior to entry into the Dental Hygiene program. First year DHYG students for all intents and purposes are in their second year of post-secondary studies so is there a way we can acknowledge this via the course numbering. This would also make the program more congruent with Dental Hygiene degree programs in other institutions. Is there anything preventing us from doing this?

Questions and discussion followed.

Feedback included but was not limited to:

- *Would there be confusion as there are no 100 level DHYG courses?*
- *Is it possible for some Dental Hygiene students to complete a 3 year program that includes the "first year UT studies"?*
- *We need to clarify the definition of a "second year course" versus a "second year student".*
- *Do the course numbers of 200 and 300 indicate a higher level of study than 100?*
- *Will this affect other programs at the college or in a larger post-secondary context?*
- *Under what criteria would we support this? What would be our rationale and philosophy to support this?*
- *A draft document would be welcome that outlines the issue and possible solutions with rationale.*

Council members indicated general support, and suggested that more discussion is required on this topic at the EdCo table at our next meeting. The questions related to course levelling and numbering in general will be brought forward to the February meeting.

K. NEXT REGULAR MEETING

Monday, Feb 20, 2012

4:00-6:00

Interurban, CC 321

L. ADJOURNMENT

The meeting adjourned at 6:02 pm.