



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, Feb 19, 2025

4:00 – 6:00 pm

P216, LACC 321, MS Teams

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Bijan Ahmadi
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.</i> < http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html >	Bijan Ahmadi
4:02	CHECK-IN (15 MIN.)	Bijan Ahmadi
4:17	ACCEPTANCE OF AGENDA (2 MIN.)	Bijan Ahmadi
4:19	MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting Minutes Jan 22, 2025	Bijan Ahmadi
4:20	REPORTS (6 MIN.) Education Council Chair (2 min) Provost and Vice President Education and Innovation (2 min) Board Member (2 min)	Bijan Ahmadi Richard Stride Dr. Monty Bryant
4:26	COMMITTEE REPORTS (4 MIN.) Education Council Policy and Standards Committee	Peter Moroney
4:30	INTEGRATED CURRICULUM COMMITTEE REPORT (3 MIN.) Regular Curriculum for Approval See ICC Monthly Report Curriculum Under Review See ICC Monthly Report	Chris Avis
4:33	MOTION - ELECTION FOR INTERIM STUDENT REPRESENTATIVE (10 MIN.)	Bijan Ahmadi



Education Council

Ensuring that our students are provided with quality educational experiences

TIME	ITEM	PRESENTER
	<p>Motion:</p> <p>That Education Council approves to elect the interim student representative, Christina Flores, from February 2025 – July 31, 2025.</p> <p style="text-align: right;">Moved by: Seconded by:</p>	
4:43	MEETING ADJOURNED	Bijan Ahmadi

Upcoming Meetings:

Regular Meeting
 Wednesday, Mar 19, 2025
 4:00 - 6:00 pm
 P216, LACC 321, MS Teams

Voting Council Members

- | | |
|--|------------------------------------|
| 1. Alexis Martfeld, Faculty | 11. Lois Fernyhough, Faculty |
| 2. Andrea Kucherawy, Support Staff | 12. Mark Fournier, Faculty |
| 3. Ayush Gujjar, Student | 13. Michael Yiu, Faculty |
| 4. Bijan Ahmadi, Faculty | 14. Nicholas Read, Faculty |
| 5. Blair Fisher, Faculty | 15. Richard Stride, Administration |
| 6. Courtney Neidig, Faculty | 16. Scott Harris, Administration |
| 7. Derek Murray, Faculty | 17. Steven Rumpel, Administration |
| 8. Heather del Villano, Administration | 18. Talhia Plourde, Student |
| 9. Isabel Grondin, Faculty | 19. Tia Primrose, Support Staff |
| 10. Ivy Bell, Student | 20. Student (Vacant) |

Members (Quorum = 11)

Non-Voting Council Members

Lane Trotter, President	Andrea Kucherawy, Permanent Secretary
Dr. Monty Bryant, Board of Governors	TBA, Indigenization Coordinator
Chris Avis, Interim ICC Chair	

Guests

Peter Moroney, Director, Education Policy & Planning; Rob Thompson, Ombudsperson; Todd Ormiston, Director, Eyē? Sqā'lewen; Richard Doucet, Eyē? Sqā'lewen; Cuma Yilmaz, T&T Faculty; Christina Flores, Student



For Information:

Education Council Executive:

Chair: Bijan Ahmadi, Business, 250-370-4140, ahmadib@camosun.ca

Vice Chair: Andrea Kucherawy, Education Policy & Planning, 250-370-3037, KucherawyA@camosun.ca

Interim ICC Chair: Chris Avis, A&S, 250-370-3460, avisc@camosun.ca

Provost/VP Education: Richard Stride, Provost and VP Education and Innovation, Interurban, 250-370-4543, strider@camosun.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 250-370-3840, harriss@camoun.ca

EPP Director: Peter Moroney, Education Policy & Planning, Lansdowne, 250-370-3249, moroneyp@camosun.ca

Permanent Secretary: Andrea Kucherawy, Education Policy & Planning, Lansdowne, 250-370-3037, edapprovals@camosun.ca



Education Council

Ensuring that our students are provided with quality educational experiences

DRAFT Minutes

REGULAR MEETING

Wednesday, Jan 22, 2025

4:00 - 6:00 pm

P216, LACC 321, MS Teams

Present

Voting Members

- | | |
|---|-----------------------------------|
| 1. Alexis Martfeld, Faculty | 10. John Boraas, Administration |
| 2. Andrea Kucherawy, Support Staff (Vice-Chair) | 11. Lois Fernyhough, Faculty |
| 3. Ayush Gujjar, Student | 12. Mark Fournier, Faculty |
| 4. Bijan Ahmadi, Faculty (Chair) | 13. Michael Liu, Faculty |
| 5. Courtney Neidig, Faculty | 14. Nicholas Read, Faculty |
| 6. Derek Murray, Faculty | 15. Scott Harris, Administration |
| 7. Heather del Villano, Administration | 16. Steven Rumpel, Administration |
| 8. Isabel Grondin, Faculty | 17. Tia Primrose, Support Staff |
| 9. Ivy Bell, Student | |

Non-Voting Members

- | | |
|--------------------------------------|---------------------------------|
| Christopher Avis, Interim ICC Chair | Lane Trotter, President |
| Dr. Monty Bryant, Board of Governors | TBA, Indigenization Coordinator |

Guests: Richard Stride, Acting Provost, VP Education and Innovation; Peter Moroney, Director, Education Policy & Planning; Rashed Al-Haque, Associate Director, Policy Development and Planning; Liisa Robinson, Manager, Counselling and Student Wellness; Rob Thompson, Ombudsperson; Todd Ormiston, Director, Eyē? Sqá'lewen; Richard Doucet, Eyē? Sqá'lewen; Cuma Yilmaz, T&T Faculty; Talhia Plourde, Student

Regrets/Absent:

ITEM	PRESENTER
<p>A. CALL TO ORDER AND DECLARATION OF QUORUM</p> <p>The regular meeting was called to order at 4:01 pm. Quorum was reached.</p>	Bijan Ahmadi
<p>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</p> <p><i>Camosun College campuses are located on the traditional territories of the Lək'wəḡən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i></p>	Bijan Ahmadi

ITEM	PRESENTER
<p>C. CHECK-IN Bijan welcomed the Council to the meeting and provided members an opportunity to share any School, unit, or personal updates that they had.</p>	Bijan Ahmadi
<p>D. ACCEPTANCE OF AGENDA The agenda for Jan 22, 2025 was approved by unanimous consent.</p>	Bijan Ahmadi
<p>E. MINUTES FOR APPROVAL The minutes for the Dec 11, 2024 meeting were approved by unanimous consent.</p>	Bijan Ahmadi
F. REPORTS	
<p>1. Education Council Chair</p> <p>Bijan recognized the guests attending the meeting. He reminded Council members of the upcoming election and that there are seven faculty seats, 4 student seats, and two support staff seats with a term of August 1, 2025, to July 31 (of the various years) available. The nomination period is March 2-15, with a voting period in April.</p> <p>Bijan updated Council on the potential changes to the EdCo Bylaws. He liaised with Levi Glass, Chair of the Leadership Council of Eyē? Sqâ’lewen, and they have developed a framework that they are working through for approval within their unit, for finding an Indigenous voting member for Council. Information on this will be brought forward to Council for review/discussion and then voting, with thirty days notice of changes to the Bylaws provided. It is hopeful that something will be brought forward by Eyē? Sqâ’lewen for discussion next month.</p> <p>Bijan highlighted Camosun’s commitment to excellence in educational quality assurance. Full notes attached.</p>	Bijan Ahmadi
<p>2. Provost and VP Education and Innovation</p> <p>John noted that Friday is his last day at the College and has been a member of Education Council for the last 24 years. In response to other member’s earlier statements, he indicated that internal discussions between CETL and the new Provost/VP Education will be had to clarify what the reductions look like.</p> <p>He expressed that it has been his pleasure, and that in his time on EdCo it is working better than he has ever seen it before. He stated that the goal must be to continue to support excellence and best possible practice, in what is the most difficult time he has experienced at the College.</p> <p>Richard Stride thanked John for his many years of support for education and education development/reform, and the quality assurance pieces he has supported. He acknowledged the large role he must fill and appreciates difficult and challenging times he is facing. He committed to speaking to, listening to, and acting upon the items that are in the best interest of the</p>	John Boraas Richard Stride

ITEM	PRESENTER
College and the education that we provide. He is cognizant of the challenges ahead and is looking forward to working with everyone in his new role.	
3. Board Member	Dr. Monty Bryant
Monty reported that the Board hasn't met since the last EdCo meeting and wished everyone a happy new year. On behalf of the Board, he thanked John for his contributions and impacts.	
G. COMMITTEE REPORTS	
Education Council Policy and Standards Committee	Peter Moroney
Pete reported that the committee last met in November and will be meeting on January 31. He noted that the Involuntary Health and Safety Withdrawal Policy is coming forward today and reminded Council that this was reviewed last February and again last October.	
Pete invited any Council members who are potentially interested in joining the Committee to attend any of the upcoming meetings as a guest.	
H. INTEGRATED CURRICULUM COMMITTEE REPORT	
Christopher Avis	

Regular Curriculum for Approval

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

EYĒ? SQĀ'LEWEN – INDIGENOUS STUDIES

[Ways of Indigenous Leadership and Learning \(Advanced Certificate\)](#)

[IST 230](#)

[IST 300](#)

[IST 301](#)

[IST 302](#)

[IST 304](#)

[IST 307](#)

[IST 308](#)

[IST 309](#)

[IST 250](#)

Motion:

That Education Council approves changes to the curriculum as submitted:

Moved by: Isabel Grondin

Seconded by: Courtney Neidig

Motion Carried

ITEM	PRESENTER
<p>I. POLICY FOR APPROVAL Policy Revision for Approval - Involuntary Health and Safety Withdrawal</p> <p>Rashed and Liisa provided a summary of the policy and the framework for the updates and responded to questions from the Council.</p> <p>Motion: That Education Council approves the Involuntary Health and Safety Withdrawal Policy.</p> <p style="text-align: right;">Moved by: Mark Fournier Seconded by: Blair Fisher Motion Carried</p>	<p>Peter Moroney Rashed Al-Haque Liisa Robinson</p>
<p>J. MOTION - ELECTION FOR INTERIM STUDENT REPRESENTATIVE</p> <p>Motion: That Education Council approves to elect the interim student representative, Talhia Plourde, from February 2025 – July 31, 2025.</p> <p style="text-align: right;">Moved by: Heather del Villano Seconded by: Isabel Grondin Motion Carried</p>	<p>Bijan Ahmadi</p>
<p>K. THANKS TO JOHN BORAAS</p> <p>Bijan expressed his gratitude for John’s contributions to Camosun and Education Council, along with well wishes for him in his retirement.</p>	<p>Bijan Ahmadi</p>
<p>L. ADJOURNMENT</p> <p>The meeting adjourned at 5:14 pm.</p>	<p>Bijan Ahmadi</p>

Bijan Ahmadi, Chair
Education Council.

22 January 2025

This note serves to highlight Camosun's commitment to excellence in educational quality assurance.

In alignment with requirements set out by the Degree Quality Assurance Board, the college has identified program review and program renewal as cornerstones to educational quality.

My concern is not around operational staffing issues, which I don't think are the purview of Education Council; however, as Chair I think it is my responsibility to clarify that any changes in the quality of program review will violate our commitment to the province and our students.

Program review is a complex process that involves a number of participants. Our approvals process is driven by faculty, and stewarded by the Faculty Curriculum Leads, each of whom have dedicated time and effort to ensure positive beneficial change in curriculum; however, across the country, including at Camosun College, quality assurance has been identified as a function of post-secondary teaching and learning centers.

In our institutional report to DQAB, Camosun has identified that our process "is distinct [and is] a developmental transformative model" and that our programs "will be reviewed in a rigorous and open manner" to ensure quality.

To meet our commitments to DQAB and to our own quality assurance process, we have identified CETL faculty, particularly those in CDPR as facilitators "experienced in program review . . . change processes, collaborative work and curriculum development", and have identified eleven specific tasks the CDPR team are charged with in their support of curriculum review.

In order to maintain a quality review and renewal of curriculum, the College must commit to providing resources sufficient for a continued reflective, future-oriented, and learner-centered development. Council will not accept any less than excellence in the curriculum we bring forward.

I call upon the management present here to reflect on and share with your colleagues our commitment to our students and the Ministry, to honour the process outlined in our report to the Degree Quality Assurance Board, and ensure that operational changes to staffing do not impede the colleges ability to continue to provide, adapt, and review excellent curriculum.

In continued commitment to excellence,

A handwritten signature in black ink, appearing to be 'Bijan', with a long horizontal stroke extending to the right.

BIJAN



Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Wednesday, Jan 15, 2025 (Regular meeting)

Present: Chris Avis (Interim Chair), Pauline Nantes, Sarah McCagherty, Julia Grav, Melissa Mills, Jana Suraci, John Telford, Mavis Smith, Peter Moroney, Andrea Kucherawy (Resource)

Regrets: Natasha-Faye Parish

Guests: Diane Doyle, Manager, Project Delivery - ITS; Susan Chen, A&S, Faculty; Ross Lyle, T&T, Mech Engr Chair; Sara Wynne, Access, Faculty; Katya Bissky, A&S, SCS; Elspeth Ford, A&S, SCS; Tara Harrison, Access, SCS

CURRICULUM FOR APPROVAL

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed and had full consensus to recommend approval of the following curriculum:

A&S – MATHEMATICS & STATISTICS

T&T – MECHANICAL ENGINEERING

[Engineering Transfer - First Year Engineering \(Certificate\)](#)

[ICC Feedback](#)

[ENGR 175](#)

[ENGR 193](#)

[ENGR 194](#)

[ENGR 195](#)

ACCESS – ELD

[ELD 056](#)

[ICC Feedback](#)

Motion: That Education Council approves changes to the curriculum as submitted:

Moved by:
Seconded by:

CURRICULUM UNDER REVIEW

EYĒ? SQĀ' LEWEN – INDIGENOUS STUDIES

[IST 110](#)

APPROVED CATEGORY 3 CURRICULUM CHANGES & POST-EDCO ERROR CORRECTIONS

Approved Category 3 (Dean Approval), Category 3 (VP Ed Approval) (Program Suspensions), and Post-EdCo Error Corrections (Ed Approvals/RO Only form) are accessible for members to review from the **Ed Approvals SharePoint**, with directions under the [Training Module for EdCo Members](#).