



# Education Council

Ensuring that our students are provided with quality educational experiences

## AGENDA

Regular Meeting

Wednesday, Nov 20, 2024

4:00 – 6:00 pm

P216, LACC 321, MS Teams

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Bijan Ahmadi
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)  <i>Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.</i> < <a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a> >	Bijan Ahmadi
4:02	CHECK-IN (15 MIN.)	Bijan Ahmadi
4:17	ACCEPTANCE OF AGENDA (2 MIN.)	Bijan Ahmadi
4:19	MINUTES FOR APPROVAL (1 MIN.)  For approval: <a href="#">EdCo Meeting Minutes Oct 16, 2024</a>	Bijan Ahmadi
4:20	REPORTS (6 MIN.)	
	Education Council Chair (2 min)	Bijan Ahmadi
	Provost and Vice President Education and Innovation (2 min)	John Boraas
	Board Member (2 min)	Dr. Monty Bryant
4:26	COMMITTEE REPORTS (4 MIN.)	
	Education Council Policy and Standards Committee	Peter Moroney
4:30	INTEGRATED CURRICULUM COMMITTEE REPORT (10 MIN.)	Chris Avis
	Regular Curriculum for Approval  See <a href="#">ICC Monthly Report</a>	
	Curriculum Under Review  See <a href="#">ICC Monthly Report</a>	
4:40	MEETING ADJOURNED	Bijan Ahmadi



**Upcoming Meetings:**

Regular Meeting  
Wednesday, Dec 11, 2024  
4:00 - 6:00 pm  
P216, LACC 321, MS Teams

**Voting Council Members**

- |  |                                   |
|--|-----------------------------------|
| 1. Alexis Martfeld, Faculty            | 11. John Boraas, Administration   |
| 2. Andrea Kucherawy, Support Staff     | 12. Lois Fernyhough, Faculty      |
| 3. Ayush Gujjar, Student               | 13. Mark Fournier, Faculty        |
| 4. Bijan Ahmadi, Faculty               | 14. Michael Yiu, Faculty          |
| 5. Blair Fisher, Faculty               | 15. Nicholas Read, Faculty        |
| 6. Courtney Neidig, Faculty            | 16. Purav Yashpal, Student        |
| 7. Derek Murray, Faculty               | 17. Scott Harris, Administration  |
| 8. Heather del Villano, Administration | 18. Steven Rumpel, Administration |
| 9. Isabel Grondin, Faculty             | 19. Tia Primrose, Support Staff   |
| 10. Ivy Bell, Student                  | 20. Student (Vacant)              |

**Members** (Quorum = 11)

**Non-Voting Council Members**

Lane Trotter, President	Andrea Kucherawy, Permanent Secretary
Dr. Monty Bryant, Board of Governors	TBA, Indigenization Coordinator
Chris Avis, Interim ICC Chair	

**Guests**

Peter Moroney, Education Policy & Planning; Rob Thompson, Ombudsperson; Richard Doucet, Eyē? Sqā’lewen; Cuma Yilmaz, T&T Faculty

**For Information:**

**Education Council Executive:**

- Chair:** Bijan Ahmadi, Business, 250-370-4140, [ahmadib@camosun.ca](mailto:ahmadib@camosun.ca)
- Vice Chair:** Andrea Kucherawy, Education Policy & Planning, 250-370-3037, [KucherawyA@camosun.ca](mailto:KucherawyA@camosun.ca)
- Interim ICC Chair:** Chris Avis, A&S, 250-370-3460, [avisc@camosun.ca](mailto:avisc@camosun.ca)
- Provost/VP Education:** John Boraas, Provost and VP Education and Innovation, Interurban, 250-370-4543, [boraas@camosun.ca](mailto:boraas@camosun.ca)
- Registrar:** Scott Harris, Registrar’s Office, Interurban, 250-370-3840, [harriss@camoun.ca](mailto:harriss@camoun.ca)
- EPP Director:** Peter Moroney, Education Policy & Planning, Lansdowne, 250-370-3249, [moroney@camosun.ca](mailto:moroney@camosun.ca)
- Permanent Secretary:** Andrea Kucherawy, Education Policy & Planning, Lansdowne, 250-370-3037, [edapprovals@camosun.ca](mailto:edapprovals@camosun.ca)



# Education Council

Ensuring that our students are provided with quality educational experiences

## DRAFT Minutes

REGULAR MEETING

Wednesday, Oct 16, 2024

4:00 - 6:00 pm

P216, LACC 321, MS Teams

### Present

#### Voting Members

- |   |                                   |
|---|-----------------------------------|
| 1. Alexis Martfeld, Faculty                     | 9. John Boraas, Administration    |
| 2. Andrea Kucherawy, Support Staff (Vice-Chair) | 10. Lois Fernyhough, Faculty      |
| 3. Bijan Ahmadi, Faculty (Chair)                | 11. Mark Fournier, Faculty        |
| 4. Blair Fisher, Faculty                        | 12. Michael Liu, Faculty          |
| 5. Courtney Neidig, Faculty                     | 13. Nicholas Read, Faculty        |
| 6. Derek Murray, Faculty                        | 14. Purav Yashpal, Student        |
| 7. Heather del Villano, Administration          | 15. Steven Rumpel, Administration |
| 8. Isabel Grondin, Faculty                      | 16. Tia Primrose, Support Staff   |

#### Non-Voting Members

- |                                      |                                 |
|--------------------------------------|---------------------------------|
| Christopher Avis, Interim ICC Chair  | TBA, Indigenization Coordinator |
| Dr. Monty Bryant, Board of Governors |                                 |

**Guests:** Peter Moroney, Education Policy & Planning; Rob Thompson, Ombudsperson; Eric Sehn, Dean T&T; Trisha Jarrett, T&T, Coordinator - Women and Indigenous People in Technology; Saryta Schaerer; Computer Science Chair; Nasr Khalifa; Associate Dean A&S; Kristine Kerins, English Chair; Cuma Yilmaz, T&T Faculty

**Regrets/Absent:** Lane Trotter; Scott Harris, Purav Yashpal

ITEM	PRESENTER
<p><b>A. CALL TO ORDER AND DECLARATION OF QUORUM</b></p> <p>The regular meeting was called to order at 4:05 pm. Quorum was reached.</p>	<b>Bijan Ahmadi</b>
<p><b>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</b></p> <p><i>Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. &lt;<a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a>&gt;</i></p>	<b>Bijan Ahmadi</b>

ITEM	PRESENTER
<p><b>C. CHECK-IN</b> Bijan welcomed the Council to the meeting and provided members an opportunity to share any School, unit, or personal updates that they had.</p>	Bijan Ahmadi
<p><b>D. ACCEPTANCE OF AGENDA</b> The agenda for <a href="#">Oct 16, 2024</a> was approved by unanimous consent.</p>	Bijan Ahmadi
<p><b>E. MINUTES FOR APPROVAL</b> The minutes for the <a href="#">Sept 18, 2024</a> meeting were approved by unanimous consent.</p>	Bijan Ahmadi
<b>F. REPORTS</b>	
<p><b>1. Education Council Chair</b> Bijan recognized the guests attending the meeting. He had nothing further to report.</p>	Bijan Ahmadi
<p><b>2. Provost and VP Education and Innovation</b> John acknowledged the state of the what the federal government is doing regarding policy and approach to international education, and the advocacy and work being done across the country to articulate that some of what is happening is not in the best interest of the post-secondary system, as well as current and prospective international students. Best and worse case scenarios are being considered based on outcomes from this work, to ensure we all land as well as we possibly can as we move through this challenge.</p>	John Boraas
<p><b>3. Board Member</b> Monty reported that the capital plan was approved at the last meeting. First on the list is the Culinary Arts centre/campus dining, followed by the Young Building, CBA &amp; Tech roof and envelope, Liz Ashton curtain wall and envelope, the paved linear infrastructure, combining International and Registration into joint offices, and Interurban student housing.  Related to what John highlighted, Monty reported good news regarding the uptick in domestic student enrolment thanks to the efforts of all involved with recruitment.</p>	Dr. Monty Bryant
<b>G. COMMITTEE REPORTS</b>	
<p><b>Education Council Policy and Standards Committee</b> Pete reported that the committee met for the first time this academic year on September 27. Rob Thompson (Ombudsperson) will be joining the committee as a guest, as a lot of the policy work being done touch on the issues that Rob has expertise in and can provide insight on. The committee is still searching for student representation and asked Council to refer any interested students. The lack of</p>	Peter Moroney

ITEM	PRESENTER
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Indigenous representation was also discussed. This will be taken up again with Eyē? Sqā’lewen to see if anything can be done.

The committee was refreshed on policies currently under development, and Rashed explained his role regarding non-educational policies. They were also provided an update on Artificial Intelligence and discussed questions around policy related to AI. Academic Integrity and Student Misconduct are the current go-to policies for dealing with any issues related to this. The committee is staying open-minded and will be guided by the AI Task Force for guidance on any future policy work.

The committee was also provided an update on the activities around the Education Council Bylaws. They also discussed ideas and compiled a list of future policy work and what they feel needs to be addressed. Peter asked Council members to reach out to him regarding any policy gaps or needed policy revisions around the College that they would like brought forth for discussion.

<b>H.</b>	<b>INTEGRATED CURRICULUM COMMITTEE REPORT</b>	<b>Christopher Avis</b>
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**Curriculum for Presentation and Approval**

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

A&S: ENGLISH (KRISTINE KERINS)

[Creative Writing \(Cert\)](#)

[CRWR 102](#)

**Motion:**

That Education Council approves the curriculum as submitted:

**Moved by: Heather del Villano**

**Seconded by: Nicholas Read**

**Motion Carried**

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

T&T: COMPUTER SCIENCE (SARYTA SCHAEERER)

[Technology Pathways Certificate of Completion](#)

[TECN 095](#)

**Motion:**

That Education Council approves the curriculum as submitted:

**Moved by: Lois Fernyhough**

**Seconded by: Derek Murray**

**Motion Carried**

**Regular Curriculum for Approval**

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

BUS: BUSINESS ADMIN DIPLOMAS

[BUS ADM – Accounting](#)

[BUS ADM – Finance](#)

[BUS ADM – General Management](#)

[BUS ADM – Marketing](#)

[Public Administration](#)

BUS: APPLIED BUSINESS TECHNOLOGY

[BUS 140](#)

HHS: DENTAL ASSISTANT & HYGIENE

[Dental Hygiene \(Bachelor Science\)](#)

HHS – COMMUNITY FAMILY CHILD STUDIES

[MHA 140](#)

A&S/BUS

[University Transfer](#)

[ART 201](#)

**Motion:**

That Education Council approves changes to the curriculum as submitted:

**Moved by: Andrea Kucherawy**

**Seconded by: Lois Fernyhough**

**Motion Carried**

**I. UPDATE – INDIGENOUS ADVISORY COMMITTEE CONSULT**

Bijan Ahmadi

Bijan provided an update on the Education Council Bylaw review, particularly the addition of an Indigenous voting member to Council. He met with the Indigenous Advisory Committee to discuss and see what their perspective would be on this membership. Instead of Council trying to ‘create’ what this membership would look like, which is a colonial approach, he took this to the IAC was so that we can move together in a good way. He provided the IAC with a framework of the College and Institute Act, the history of Education Council and the non-voting member/Indigenization Coordinator, and others who have attended EdCo on behalf of Eyē? Sqā’lewen. He informed the IAC of the suggestions and feedback made at Education Council and Policy & Standards. The IAC had the following feedback.

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**ITEM****PRESENTER**

- Faculty - identifying and holding a faculty seat for an Indigenous representative. This is great. However, any faculty member who is then also providing an Indigenous voice is doing a double duty. Also, the smaller pool of applicants, and faculty or staff wanting to run as themselves (to be on council as faculty or staff members) as opposed to this secondary placement.
- There is a list of people in the community who are well recognized as being an appropriate voice for providing an Indigenous context and perspective. However, the IAC Chair said that Education Council business is quite specific around the importance of quality education and policy for students (student-centred approach). Therefore, the member should be knowledgeable about education and process at the college level. An external member may not have enough knowledge and context of the college and its community to provide that voice.
- Several IAC members identified that they felt that there was a lack of recognition and value for an Indigenous member within council. That this is a gap that's within the College and Institute Act and several suggested that we should actively change the Act. Bijan will be taking this suggestion forward to the Education Council Chairs meeting in November.
- Given this gap in the Act, IAC suggests that an Indigenous representative be a voice of Eyē? Sqâ'lewen, therefore not representing a particular unit.

Bijan has been invited to attend the next IECC leadership meeting to discuss potentials for how the appropriate voice be selected from within Eyē? Sqâ'lewen. Bijan will then bring that information back to Council to decide on that or some iteration of that is the appropriate way to move forward.

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**J. ADJOURNMENT****Bijan Ahmadi**

The meeting adjourned at 5:25 pm.

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# Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

## Wednesday, Oct 9, 2024 (Regular meeting)

**Present:** Chris Avis (Interim Chair), Pauline Nantes, Kirsten Bunton, Julia Grav, Melissa Mills (Chaired meeting for PHYS 140 and 141 proposals), Jana Suraci, John Telford, Mavis Smith, Peter Moroney, Andrea Kucherawy (Resource)

**Regrets:** Natasha-Faye Parish

**Guests:** brad muir, A&S, Visual Arts Chair; Katya Bissky, A&S SCS

## Wednesday, Oct 23, 2024 (Carry-Over meeting)

**Present:** Chris Avis (Interim Chair), Pauline Nantes, Kirsten Bunton, Julia Grav, Melissa Mills, Jana Suraci, John Telford, Mavis Smith, Natasha-Faye Parrish, Peter Moroney, Andrea Kucherawy (Resource)

**Regrets:** N/A

**Guests:** David Visentin, A&S, Music Chair; Muyang (Mike) Zhong, A&S, Faculty, Katya Bissky, A&S SCS

## Wednesday, Oct 30, 2024 (Carry-Over meeting)

**Present:** Chris Avis (Interim Chair), Pauline Nantes, Kirsten Bunton, Melissa Mills, Jana Suraci, John Telford, Mavis Smith, Natasha-Faye Parrish, Peter Moroney, Andrea Kucherawy (Resource)

**Regrets:** Julia Grav

**Guests:** Dustin Pendergast, HHS, AH&T Program Lead; Hong Gerow, HHS, Faculty; Dwayne Pettyjohn, HHS, Associate Dean; Isabel Grondin, CSEE, BAET Chair; Steven Rumpel, CSEE, Associate Dean

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## CURRICULUM FOR APPROVAL

### REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed and had full consensus to recommend approval of the following curriculum:

A&S: VISUAL ARTS

[Visual Arts \(Diploma\)](#)

[ART 124](#)

[ART 234](#)

[ICC Feedback](#)

A&S: MUSIC

[MUSC 121](#)

[ICC Feedback](#)

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A&S: PHYSICS

[PHYS 140](#)

[ICC Feedback](#)

[PHYS 141](#)

[PHYS 272](#)

[ICC Feedback](#)

HHS – APPLIED HEALTH & TECHNOLOGIES

[Certified Medical Laboratory Assistant \(Cert\)](#)

[ICC Feedback](#)

[Diagnostic Medical Sonography \(Dip\)](#)

[Medical Radiography \(Dip\)](#)

CSEE – ATHLETIC & EXERCISE THERAPY

[Athletic and Exercise Therapy \(Bachelor's Degree\)](#)

[ICC Feedback](#)

[AET 201](#)

[AET 202](#)

[AET 265](#)

[AET 365](#)

[AET 490](#)

**Motion:** That Education Council approves changes to the curriculum as submitted:

**Moved by:**

**Seconded by:**

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## CURRICULUM UNDER REVIEW

NONE

## APPROVED CATEGORY 3 CURRICULUM CHANGES & POST-EDCO ERROR CORRECTIONS

Approved Category 3 (Dean Approval), Category 3 (VP Ed Approval) (Program Suspensions), and Post-EdCo Error Corrections (Ed Approvals/RO Only form) are accessible for members to review from the **Ed Approvals SharePoint**, with directions under the [Training Module for EdCo Members](#).