



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, March 16, 2022

4:00 – 6:00 pm

P216, LACC 321, MS Teams

| TIME | ITEM | PRESENTER |
|------|---|--------------|
| 4:00 | CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.) | Bijan Ahmadi |
| 4:01 | ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i> | Bijan Ahmadi |
| 4:02 | CHECK-IN (10 MIN.) | Bijan Ahmadi |
| 4:12 | ACCEPTANCE OF AGENDA (2 MIN.) | Bijan Ahmadi |
| 4:14 | MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting Minutes Feb 16, 2022 | Bijan Ahmadi |
| 4:15 | REPORTS (10 MIN.) | |
| | Education Council Chair (4 min) Excusal of absence on council | Bijan Ahmadi |
| | Motion: That Education Council excuses the absence of Julia Grav from council for January to April 2022. Moved by: Seconded by: | |
| | VP Education (4 min) Program Cancellation | John Boraas |
| | Motion: That Education Council approve and recommend to the Camosun College Board of Governors cancellation of the following: BUILDING EMPLOYMENT SUCCESS FOR TOMORROW (BEST) Moved by: Seconded by: | |



| TIME | ITEM | PRESENTER |
|------|---|---------------------|
| | Board Member (2 min) | Ruth Mojeed Ramirez |
| 4:25 | COMMITTEE REPORTS (4 MIN.) | |
| | Education Council Policy and Standards Committee | Peter Moroney |
| 4:29 | INTEGRATED CURRICULUM COMMITTEE REPORT (55 MIN.) | Connie Klassen |
| | <p>Amendment to motion previously approved</p> <p>That Education Council approves correction of the Admission Requirements for the Bachelor of Science Dental Hygiene to reflect: GPA from three year dental hygiene program:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | Connie Klassen |
| | <p>Curriculum for Presentation and Approval</p> <p>T&T</p> <p>Cybersecurity & Networking Technology</p> <p>Cybersecurity & Network Support Technician</p> <p>See ICC Monthly Report</p> | Alan Duncan |
| | <p>Motion:</p> <p>That Education Council approves the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | |
| | <p>CSEE</p> <p>PDD Sport Management</p> <p>See ICC Monthly Report</p> <p>That Education Council approves the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | Gord Inglis |



| TIME | ITEM | PRESENTER |
|------|--|-----------------|
| | <p>Access - Eyē? Sqā'lewen</p> <p>Ways of Indigenous Leadership and Learning</p> <p>See ICC Monthly Report</p> <p>That Education Council approves the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | Todd Ormiston |
| | <p>Access - ACF</p> <p>Education and Career Planning Program (EDCP)</p> <p>See ICC Monthly Report</p> <p>That Education Council approves the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | Diane Gilliland |
| | <p>Regular Curriculum for Approval</p> <p>See ICC Monthly Report</p> <p>That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Seconded by:</p> | |
| | <p>Curriculum Under Review</p> <p>See ICC Monthly Report</p> | |
| 5:24 | MEETING ADJOURNED | Bijan Ahmadi |

Upcoming Meetings:

Regular Meeting
 Wednesday, April 20, 2022
 4:00 – 6:00 pm
 P216, LACC 321, MS Teams



Voting Council Members

1. Andrea Kucherawy, Support Staff
2. Bijan Ahmadi, Faculty
3. Blair Fisher, Faculty
4. Brian Coey, Faculty
5. Corrine Michel, Faculty
6. Debbie Hlady, Administration
7. Emily Schudel, Faculty
8. John Boraas, Administration
9. Julia Grav, Faculty
10. Karen Young, Student
11. Kyle Jones, Student
12. Lois Fernyhough, Faculty
13. Lindsay van Gerven, Student
14. Mark Fournier, Faculty
15. Monika Bhardwaj, Student
16. Richard Stride, Administration
17. Ruth Lyall, Faculty
18. Ryan Russell, Faculty
19. Scott Harris, Administration
20. Tia Primrose, Support Staff

Members (*Quorum = 11*)

Non-Voting Council Members

Lane Trotter, President
Ruth Mojeed Ramirez, Board of Governors
Connie Klassen, ICC Chair

Peter Moroney, Education Policy & Planning
Andrea Kucherawy, Permanent Secretary
Todd Ormiston, Indigenization Representative

Guests

Alan Duncan, T&T, Electronics & Computer Engineering Chair
Gord Inglis, CSEE, Sport Management Chair
Diane Gilliland, Access, ACF Faculty
Janice Simcoe, Director, Eyē? Sqā'lewen

For Information:

Education Council Executive:

Chair: Bijan Ahmadi, Business, 250-370-4140, ahmadib@camosun.bc.ca

Vice Chair: Andrea Kucherawy, VP Education Admin Office, 250-370-3037, KucherawyA@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 250-370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 250-370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 250-370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, Office of VP Education, Interurban, 250-370-3249, moroneyp@camosun.bc.ca

Permanent Secretary: Andrea Kucherawy, Office of VP Education, Interurban, 250-370-3037, edapprovals@camosun.bc.ca



Education Council

Ensuring that our students are provided with quality educational experiences

DRAFT Minutes

REGULAR MEETING

Wednesday, Feb 16, 2022

4:00 – 6:00 pm

P216, LACC 321, MS Teams

Present

Voting Members

- | | |
|---|------------------------------------|
| 1. Andrea Kucherawy, Support Staff (Vice-Chair) | 11. Kyle Jones, Student |
| 2. Bijan Ahmadi, Faculty (Chair) | 12. Lindsay van Gerven, Student |
| 3. Blair Fisher, Faculty | 13. Lois Fernyhough, Faculty |
| 4. Brian Coey, Faculty | 14. Mark Fournier, Faculty |
| 5. Corrine Michel, Faculty | 15. Monika Bhardwaj, Student |
| 6. Debbie Hlady, Administration | 16. Richard Stride, Administration |
| 7. Emily Schudel, Faculty | 17. Ruth Lyall, Faculty |
| 8. John Boraas, Administration | 18. Ryan Russell, Faculty |
| 9. Julia Grav, Faculty | 19. Scott Harris, Administration |
| 10. Karen Young, Student | 20. Tia Primrose, Support Staff |

Non-Voting Members

- | | |
|--|--|
| Connie Klassen, ICC Chair | Lane Trotter, President |
| Peter Moroney, Education Policy & Planning | Todd Ormiston, Indigenization Representative |
| Ruth Mojeed Ramirez, Board of Governors | |

Guests: Leta Zaleski, Faculty Curriculum Lead/Faculty, Dental Assistant & Hygiene; Mandy Hayre, Chair, Dental Assistant & Hygiene; Rashed Al-Haque, Education Policy Specialist

Regrets/Absent: Julia Grav, Mark Fournier, Corrine Michel

| ITEM | PRESENTER |
|--|--------------|
| A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:04 pm. Quorum was reached. | Bijan Ahmadi |
| B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i> | Bijan Ahmadi |

| ITEM | PRESENTER |
|--|---------------------|
| <p>C. CHECK-IN</p> <p>Bijan gave Council members open space for those who wished to speak about how they are personally feeling in terms of what is happening at the College and in the world around them.</p> | Bijan Ahmadi |
| <p>F. ACCEPTANCE OF AGENDA</p> <p>The agenda for February 16, 2022 was approved by unanimous consent.</p> | Bijan Ahmadi |
| <p>G. MINUTES FOR APPROVAL</p> <p>The minutes for the January 19, 2022 meeting were approved by unanimous consent.</p> | Bijan Ahmadi |
| H. REPORTS | |
| <p>1. Education Council Chair</p> <p>Bijan had nothing further to report.</p> | Bijan Ahmadi |
| <p>2. VP Education</p> <p>John had nothing to report. He extended his appreciation and thanks for the curriculum and educational policy work that happens across the institution.</p> | John Boraas |
| <p>3. Board Member</p> <p>Ruth reported that the Board met on January 7th. They welcomed the President, Lane Trotter, who spoke about his strategic and personal plans for the upcoming year. The Foundation report and progress updates were presented. The Board also discussed financial reports as it pertained to the ramifications of Covid and the impacts on enrolment. Lane added that he will make sure that the objectives that he presented to the Board gets shared with the community.</p> | Ruth Mojeed Ramirez |
| I. COMMITTEE REPORTS | |
| <p>Education Council Policy and Standards Committee</p> <p>Peter reported that the Committee met on February 7th. It was hoped to have the Grading Policy ready for this EdCo. Agreement was achieved on a particular clause, which was the main goal coming out of the consultations with ELT. In this process there was other language identified that needs to be addressed. Some of it is archaic and does not reflect the current circumstances in the way courses are being delivered. The committee will address this so that the policy comes to EdCo as a complete revision.</p> <p>The ICC Terms of Reference is under review for what various stakeholders have wanted to see in that, while looking at what the practical realities and resourcing issues of the College are in relation. There are no changes to fundamental principles and the goal is to bring this forward to EdCo in the Education Approvals changes package.</p> | Peter Moroney |

| ITEM | PRESENTER |
|--|-----------------------|
| The Final Exam Policy draft was reviewed and is being brought forward today with edits and comments for discussion and Council feedback. | |
| J. INTEGRATED CURRICULUM COMMITTEE REPORT | Connie Klassen |
| Curriculum for Presentation and Approval | |
| Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum: | |
| HHS: DENTAL ASSISTANT & HYGIENE | |
| Bachelor of Science in Dental Hygiene (BScDH) | |
| DHYG 410 | |
| DHYG 411 | |
| DHYG 421 | |
| DHYG 423 | |
| DHYG 424 | |
| Motion: | |
| That Education Council approves the curriculum as submitted: | |
| Moved by: Scott Harris | |
| Seconded by: Monika Bhardwaj | |
| Motion Carried | |
| Regular Curriculum for Approval | |
| Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum: | |
| HHS: NURSING | |
| Nursing (Baccalaureate of Science) | |
| T&T: COMPUTER SCIENCE PROGRAM AND COURSES | |
| ICS Technologist (Dip) | |
| ICS 211 – Web Applications | |
| ICS 212 – Database Systems Management | |
| ICS 214 – Programming from C to C++ | |
| ICS 215 – Systems Analysis and Design | |
| ICS 223 – Gaming and Graphics Concepts | |
| ICS 226 – Network and Server-Side Programming | |
| ICS 228 – Computer Ethics and Security | |
| ACCESS: INDIGENOUS STUDIES | |
| IST 120 | |

| ITEM | PRESENTER |
|--|--|
| CSEE: BAET PROGRAM AND AET COURSES | |
| BAET program | |
| AET 201 | |
| AET 202 | |
| AET 260 | |
| AET 261 | |
| AET 301 | |
| AET 302 | |
| AET 401 | |
| AET 402 | |
| <p>Motion: That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Monika Bhardwaj Seconded by: Blair Fisher Motion Carried</p> | |
| K. PRESENTATION AND DISCUSSION | |
| <p>Policy Consultation: Draft Final Exam Policy</p> <p>Rashed presented the first draft of the proposed policy and provided an overview of its development and key points. EdCo members asked questions and provided feedback. Rashed will be meeting with the stakeholders and the Policy and Standards Committee for incorporation of the feedback before it comes back to EdCo for further discussion.</p> | <p>Peter Moroney/ Rashed Al-Haque</p> |
| M. ADJOURNMENT | Bijan Ahmadi |
| The meeting adjourned at 5:40 pm. | |



Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Wednesday, Feb 2, 2022 (Extra Carry-Over)

Present: Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Zoe Broom, Leta Zaleski, Marina Jaffey, Mavis Smith (Chair), Peter Moroney, Gillyan Haden, Andrea Kucherawy (Resource)

Regrets: Leta Zaleski (attended from 1:00-2:00 pm), Ruth Lyall

Guests: Alan Duncan, T&T, Electronics & Comp Engineering Chair; Cindy Bruckel, T&T School Curriculum Support; Kirsten Bunton, Access, Co-Chair ELD; Tara Harrison, Access School Curriculum Support

Wednesday, Feb 9, 2022 (Regular)

Present: Connie Klassen (Chair), Chris Avis, Heather delVillano, John Telford, Zoe Broom, Leta Zaleski, Marina Jaffey, Mavis Smith, Peter Moroney, Gillyan Haden, Ruth Lyall, Andrea Kucherawy (Resource)

Regrets: Leta Zaleski (attended from 1:00-2:00 pm), Beth Konomoto

Guests: Patrick Montgomery, A&S, Chair Math & Stats; Matthew Barbas; HHS Faculty, SONO; Robin Fast, HHS Faculty, CFCS; Gord Inglis, CSEE, Chair Sport Management

Monday, Feb 14, 2022 (Carry-Over)

Present: Connie Klassen (Chair), Chris Avis, Heather delVillano, John Telford, Zoe Broom, Leta Zaleski, Marina Jaffey, Mavis Smith, Peter Moroney, Gillyan Haden, Andrea Kucherawy (Resource)

Regrets: Beth Konomoto, Ruth Lyall

Guests: Diane Gilliland, Access Faculty, ACF; Gord Inglis, CSEE, Chair Sport Management; Tara Harrison, Access School Curriculum Support

Tuesday, Feb 22, 2022 (Carry-Over)

Present: Connie Klassen (Chair), Chris Avis, Heather delVillano, John Telford, Zoe Broom, Leta Zaleski, Marina Jaffey, Mavis Smith, Peter Moroney, Gillyan Haden, Andrea Kucherawy (Resource)

Regrets: Beth Konomoto, Ruth Lyall

Guests: Peter Ove, A&S, Chair Social Sciences; Janice Simcoe, Director Eyē? Sqā'lewen; Todd Ormiston, Eyē? Sqā'lewen, Chair Indigenous Studies; Tara Harrison, Access School Curriculum Support

Monday, Feb 28, 2022 (Extra Carry-Over)

Present: Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Zoe Broom, Marina Jaffey, Mavis Smith, Peter Moroney, Gillyan Haden, Ruth Lyall, Andrea Kucherawy (Resource)

Regrets: Leta Zaleski

Guests: Susan Chen, A&S Faculty, Mathematics & Statistics; Janice Simcoe, Director, IECC; Todd Ormiston, Chair IST; Jessica Morin; Curriculum Developer, IECC; Tara Harrison, Access School Curriculum Support

Wednesday, Mar 9, 2022 (Regular)

Present: Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Zoe Broom, Marina Jaffey, Mavis Smith, Peter Moroney, Gillyan Haden, Ruth Lyall, Andrea Kucherawy (Resource)

Regrets: N/A

Guests: IECC; Todd Ormiston, Chair IST; Jessica Morin; Curriculum Developer; Tara Harrison, Access School Curriculum Support; Cynthia Wrate, BUS, Chair Marketing; John G. Boehme, A&S Faculty

Wednesday, March 14, 2022 (Carry-Over)

Present: Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Zoe Broom, Leta Zaleski, Marina Jaffey, Mavis Smith (Chair), Peter Moroney, Andrea Kucherawy (Resource)

Regrets: Gillyan Haden

Guests: Alan Duncan, T&T, Electronics & Comp Engineering Chair; Ross Lyle, T&T Faculty, Mechanical Engineering

CURRICULUM FOR APPROVAL

CURRICULUM FOR PRESENTATION AND APPROVAL

Whereas: The Integrated Curriculum Committee has reviewed and had full consensus to recommend approval of the following curriculum:

T&T: CYBERSECURITY PROGRAMS AND COURSES

[CS#0114 Cybersecurity & Networking Technology](#)

[ICC Feedback](#)

[CS#0114 Cybersecurity & Network Support Technician](#)

[CSNT 104 – Work Term 1](#)

[ICC Feedback](#)

[CSNT 110 – Cybersecurity Essentials](#)

[CSNT 111 – Workstation Security Fundamentals](#)

[CSNT 120 – Networks 1](#)

[CSNT 121 – Networking II](#)

[CSNT 130 – IT Essentials](#)

[CSNT 131 – Linux Basics](#)

[CSNT 132 – Server Fundamentals](#)

[CSNT 160 – Internet of Things: Connecting & Securing Devices](#)

[CSNT 161 – Programming Essentials in Python](#)

[CSNT 204 – Work Term 2](#)

[CSNT 210 – Cybersecurity Analysis](#)

[CSNT 211 - Cybersecurity Operations Fundamental](#)

[CSNT 212 - IT Security Penetration Testing](#)

[CSNT 220 - Enterprise Networking, Security, and Automation](#)

[CSNT 230 - Linux Systems](#)

[CSNT 240 - Cloud Essentials](#)

[CSNT 241 - Cloud Administration](#)

[CSNT 250 – DevOps](#)

[CSNT 251 - Information Technology Services](#)

[CSNT 252 – Security Research Project](#)

CSEE: SPORT MANAGEMENT

[PDD Sport Management](#)

[ICC Feedback](#)

[SPMA 440](#)

ACCESS: ACF - EDUCATION AND CAREER PLANNING PROGRAM (EDCP)

[EDCP](#)

[ICC Feedback](#)

[EDCP 091](#)

[EDCP 092](#)

[EDCP 093](#)

[EDCP 094](#)

ACCESS: EYĒ? SQĀ'LEWEN: WAYS OF INDIGENOUS LEADERSHIP AND LEARNING (WILL)

[WILL](#)

[ICC Feedback](#)

[IST 300](#)

[IST 301](#)

[IST 302](#)

[IST 303](#)

[IST 304](#)

[IST 305](#)

[IST 306](#)

[IST 307](#)

Motion:

That Education Council approves the curriculum as submitted:

Moved by:

Seconded by:

CURRICULUM FOR APPROVAL

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

ACCESS: ELD COURSES; ICP PROGRAM

[ELD 062](#)

[ICC Feedback](#)

[ELD 064](#)

[ELD 074](#)

[ELD 097](#)

[Indigenous College Prep](#)

[ICC Feedback](#)

BUSINESS:

[BUS 130](#)

[ICC Feedback](#)

[BUS 280](#)

CSEE: SPORT MANAGEMENT

[Bachelor in Sport Management](#)

[ICC Feedback](#)

[SPMA 340](#)

[SPEX 240](#)

HHS: EACS; CFCS; SONO

[Education Assistant and Community Support \(Cert\)](#)

[ICC Feedback](#)

[HLTH 116](#)

[CSEA 120](#) (course cancellation)

[Community Family and Child Studies \(Dip\) program](#)

[ICC Feedback](#)

[Diagnostic Medical Sonography](#)

[ICC Feedback](#)

A&S: MATH & STATS; SOCIAL SCIENCES; ENGR TRANSFER; VIS ARTS

[STAT 123](#)

[ICC Feedback](#)

[GEOG 102](#)

[ICC Feedback](#)

[SOC 104](#)

[SOC 106](#)

[SOC 112](#)

[SOC 162](#)

[Engineering Transfer \(Cert\)](#)

[ICC Feedback](#)

[APSC 110-ENGTR Seminar 1](#)

[APSC 112-ENGTR Seminar 2](#)

[ART 144](#)

[ICC Feedback](#)

Motion: That Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

CURRICULUM UNDER REVIEW

T&T

[Electrical Specialist](#)

[ICC Feedback](#)

[ELEN 121](#)

[ELEN 166](#)

[MECH 176](#)

[MECH 178](#)

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible for members to review from the **Ed Approvals SharePoint** under [Training Modules for EdCo Members](#).

POST-EDCO ERROR CORRECTIONS

See [Corrections Post-EdCo](#)