



# Education Council

Ensuring that our students are provided with quality educational experiences

## AGENDA

Regular Meeting

Wednesday, December 15, 2021

4:00 – 6:00 pm

P216, LACC 321, MS Teams

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Bijan Ahmadi
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)  <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. &lt;<a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a>&gt;</i>	Bijan Ahmadi
4:02	CHECK-IN (20 MIN.)	Bijan Ahmadi
4:22	ACCEPTANCE OF AGENDA (2 MIN.)	Bijan Ahmadi
4:24	MINUTES FOR APPROVAL (1 MIN.)  For approval: <a href="#">EdCo Meeting Minutes Nov 17, 2021</a>	Bijan Ahmadi
4:25	REPORTS (6 MIN.)	
	Education Council Chair (2 min)	Bijan Ahmadi
	VP Education (2 min)	John Boraas
	Board Member (2 min)	Ruth Mojeed Ramirez
4:31	COMMITTEE REPORTS (4 MIN.)	
	Education Council Policy and Standards Committee	Peter Moroney
4:35	INTEGRATED CURRICULUM COMMITTEE REPORT (3 MIN.)	Connie Klassen
	Regular Curriculum for Approval  See <a href="#">ICC Monthly Report</a>	
	Curriculum Under Review  See <a href="#">ICC Monthly Report</a>	
4:38	PRESENTATION AND DISCUSSION (20 MIN)	



TIME	ITEM	PRESENTER
	School of Business: New Program - BBA Management	Stephen Scott
4:58	MEETING ADJOURNED	Bijan Ahmadi

**Upcoming Meetings:**

Regular Meeting  
 Wednesday, January 19, 2021  
 4:00 – 6:00 pm  
 P216, LACC 321, MS Teams

**Voting Council Members**

- |                                    |                                    |
|------------------------------------|------------------------------------|
| 1. Andrea Kucherawy, Support Staff | 11. Kyle Jones, Student            |
| 2. Bijan Ahmadi, Faculty           | 12. Lois Fernyhough, Faculty       |
| 3. Blair Fisher, Faculty           | 13. Lindsay van Gerven, Student    |
| 4. Brian Coey, Faculty             | 14. Mark Fournier, Faculty         |
| 5. Corrine Michel, Faculty         | 15. Monika Bhardwaj, Student       |
| 6. Debbie Hlady, Administration    | 16. Richard Stride, Administration |
| 7. Emily Schudel, Faculty          | 17. Ruth Lyall, Faculty            |
| 8. John Boraas, Administration     | 18. Ryan Russell, Faculty          |
| 9. Julia Grav, Faculty             | 19. Scott Harris, Administration   |
| 10. Karen Young, Student           | 20. Tia Primrose, Support Staff    |

**Members** (Quorum = 11)

**Non-Voting Council Members**

Sherri Bell, President	Peter Moroney, Education Policy & Planning
Ruth Mojeed Ramirez, Board of Governors	Andrea Kucherawy, Permanent Secretary
Connie Klassen, ICC Chair	Todd Ormiston, Indigenization Representative

**Guests**

Stephen Scott, Chair, Management & HR Leadership

**For Information:**

**Education Council Executive:**

**Chair:** Bijan Ahmadi, Business, 250-370-4140, [ahmadib@camosun.bc.ca](mailto:ahmadib@camosun.bc.ca)

**Vice Chair:** Andrea Kucherawy, Access, 250-370-3165, [KucherawyA@camosun.bc.ca](mailto:KucherawyA@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-370-4728, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 250-370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

If you cannot attend please inform Permanent Secretary @ 370-3037 or [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)



**Registrar:** Scott Harris, Registrar's Office, Interurban, 250-370-3840, [harriss@camoun.bc.ca.ca](mailto:harriss@camoun.bc.ca.ca)

**EPP Director:** Peter Moroney, Office of VP Education, Interurban, 250-370-3249, [moroneyp@camosun.bc.ca](mailto:moroneyp@camosun.bc.ca)

**Permanent Secretary:** Andrea Kucherawy, Office of VP Education, Interurban, 250-370-3037, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)



# Education Council

Ensuring that our students are provided with quality educational experiences

## DRAFT Minutes

### REGULAR MEETING

Wednesday, Nov 17, 2021

4:00 – 6:00 pm

P216, LACC 321, MS Teams

#### Present

##### Voting Members

- |   |                                    |
|---|------------------------------------|
| 1. Andrea Kucherawy, Support Staff (Vice-Chair) | 11. Kyle Jones, Student            |
| 2. Bijan Ahmadi, Faculty (Chair)                | 12. Lindsay van Gerven, Student    |
| 3. Blair Fisher, Faculty                        | 13. Lois Fernyhough, Faculty       |
| 4. Brian Coey, Faculty                          | 14. Mark Fournier, Faculty         |
| 5. Corrine Michel, Faculty                      | 15. Monika Bhardwaj, Student       |
| 6. Debbie Hlady, Administration                 | 16. Richard Stride, Administration |
| 7. Emily Schudel, Faculty                       | 17. Ruth Lyall, Faculty            |
| 8. John Boraas, Administration                  | 18. Ryan Russell, Faculty          |
| 9. Julia Grav, Faculty                          | 19. Scott Harris, Administration   |
| 10. Karen Young, Student                        | 20. Tia Primrose, Support Staff    |

##### Non-Voting Members

- |  |  |
|--|--|
| Connie Klassen, ICC Chair                  | Sherri Bell, President                       |
| Peter Moroney, Education Policy & Planning | Todd Ormiston, Indigenization Representative |
| Ruth Mojeed Ramirez, Board of Governors    |  |

Guests: N/A

Regrets/Absent: Sherri Bell

#### ITEM

#### PRESENTER

##### A. CALL TO ORDER AND DECLARATION OF QUORUM

Bijan Ahmadi

The regular meeting was called to order at 4:07 pm. Quorum was reached.

##### B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

Bijan Ahmadi

*Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <<http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html>>*

ITEM	PRESENTER
<p><b>C. CHECK-IN</b></p> <p>Bijan welcomed the three new student members and asked the Council members to introduce themselves to each other.</p>	Bijan Ahmadi
<p><b>D. ORIENTATION FOR NEW MEMBERS</b></p> <p>Bijan presented an orientation and overview of Education Council as part of the welcome to the new EdCo student members. Went in depth over the role of Education Council and the curriculum and policy approvals processes.</p>	Bijan Ahmadi
<p><b>E. ACCEPTANCE OF AGENDA</b></p> <p>The agenda for <a href="#">November 17, 2021</a> was approved by unanimous consent.</p>	Bijan Ahmadi
<p><b>F. CORRECTION: MINUTES FOR APPROVAL (ADD NAME OF ATTENDEE)</b></p> <p>The corrected minutes for the <a href="#">September 15, 2021</a> meeting were approved by unanimous consent.</p>	Bijan Ahmadi
<p><b>G. MINUTES FOR APPROVAL</b></p> <p>The minutes for the <a href="#">October 20, 2021</a> meeting were approved by unanimous consent.</p>	Bijan Ahmadi
<p><b>H. REPORTS</b></p>	
<p><b>1. Education Council Chair</b></p> <p>Nothing further to report.</p>	Bijan Ahmadi
<p><b>2. VP Education</b></p> <p>John commented that the implementation of our new Education Approvals process continues to be something that's taking a lot of time and energy for so many people. He acknowledged the Chairs and Faculty Curriculum Leads who are doing incredible work. We are beginning to see evidence of real capability within the Schools to help guide curriculum and make the process less convoluted for people. We are very much in the first iteration of this new project, and he appreciates people's patience while being excited for the potential for the model that we've created. There is still a challenge with how program reviews are completed and enter the process. We're trying to work through the points where we want to be sure we keep things moving in a reasonable and steady way. John thanked the members of ICC, the FCLs, the SCCs, and EdCo for things going well.</p>	John Boraas
<p><b>3. Board Member</b></p> <p>Ruth reported that the Board met on November 8 where they reflected and touched on some of the activities around the 50<sup>th</sup> anniversary celebration. Went over updates regarding enrollment in some of the areas where we are</p>	Ruth Mojeed Ramirez

ITEM	PRESENTER
<p>having some challenges - of note is International Student enrollment. Overall, for the most part we are doing better than anticipated for the year. An exciting topic that was discussed at length was the prospect for the film school regarding some of the plans and support that has been received to this point. There is a lot in the works around moving this along with plenty of goodwill expressed across different stakeholder groups - community, government – while also looking at partnerships to help with funding.</p>	
<b>I. COMMITTEE REPORTS</b>	
<p><b>Education Council Policy and Standards Committee</b></p> <p>Peter reported that the Committee met on Tuesday, Nov 9 with a full complement of members. They had a great discussion on the Final Exams policy that is under development. Rashed presented the outcomes of the consultations to date, followed by a discussion about some of the principles around final exam rewrites and deferrals. The committee raised some good points about some of the challenges in operationalizing this, along with the pedagogical principles around the value of exams. Since that meeting there have been further consultations, including one with EDLT. Further work on that policy is underway and it will eventually come to EdCo for consideration.</p>	<b>Peter Moroney</b>
<b>J. INTEGRATED CURRICULUM COMMITTEE REPORT</b>	
<p><b>Regular Curriculum for Approval</b></p> <p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p> <p>CSEE: SPORT MANAGEMENT</p> <p><a href="#">SPMA 155</a></p>	<b>Connie Klassen</b>
<p><b>Motion:</b> That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;"><b>Moved by: Richard Stride</b> <b>Seconded by: Debbie Hlady</b> <b>Motion Carried</b></p>	
<b>K. ITEMS FOR PRESENTATION AND DISCUSSION</b>	
<p><b>Role of EAC as Vice-Chair and Permanent Secretary</b></p> <p>Bijan reported back to the Council regarding a conversation at June’s EdCo meeting. The question arose around Andrea Kucherawy’s roles as an elected staff member on EdCo – also elected as Vice-Chair, her second position as the Permanent Secretary of EdCo in her role as Ed Approvals Coordinator, and in her EAC role as a member of EdCo Executive team. The question was whether it is possible under the framework of the College and Institute Act and our own bylaws that a person can own two roles as a voting Council member and as Permanent Secretary. There was</p>	<b>Bijan Ahmadi</b>

ITEM	PRESENTER
<p>discussion without resolution at that time surrounding this, how it might be interpreted by others and that this hadn't come up before. Bijan reached out to the Academic Governance Council to ask them their thoughts. Bijan raised this at a meeting with the AGC on Nov. 4 where he got positive responses from all members. No member could give any reason why this set-up would not be permitted. Andrea's representation on Council as a CUPE staff member is maintained in her position as EAC. There is nothing in any bylaws or interpretations of the College and Institute Act for any College in BC to preclude Andrea from holding both positions. There was no conflict of interest identified or perceived. The only concern identified by several members of the AGC was to do with the responsibility and workload of the EAC; Andrea may not feel comfortable to engage in conversation at a meeting where she was too busy taking minutes. Bijan encouraged Andrea as a Council member to speak whenever necessary. Teams meetings are recorded to free her up from taking comprehensive minutes during the meeting. Bijan will continue to support her in by dealing with the technology for the meetings and taking minutes when she is speaking so that she can be a fulsome member of Council.</p>	
<p><b>L. ADJOURNMENT</b></p>	<p><b>Bijan Ahmadi</b></p>
<p>The meeting adjourned at 5:11 pm.</p>	



EX-250-003-001-002

**Wednesday, Nov 3, 2021**

**Present:** Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Ken Kosik, Lynelle Yutani, Marina Jaffey, Mavis Smith, Peter Moroney, Ruth Lyall, Andrea Kucherawy (Resource)

**Regrets:** Gillyan Haden

**Guests:** Nasr Khalifa, Associate Dean, A&S; Stephanie Ingram, Chair, Physics

**Wednesday, Nov 24, 2021**

**Present:** Connie Klassen (Chair), Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Ken Kosik, Lynelle Yutani, Marina Jaffey, Mavis Smith, Peter Moroney, Ruth Lyall, Andrea Kucherawy (Resource)

**Regrets:**

**Guests:** Todd Ormiston, Chair, IECC; Peter Ove, Chair, Social Sciences

**Wednesday, Dec 1, 2021**

**Present:** Beth Konomoto, Chris Avis, Heather delVillano, John Telford, Ken Kosik, Lynelle Yutani, Marina Jaffey, Mavis Smith (Chair), Peter Moroney, Ruth Lyall, Andrea Kucherawy (Resource)

**Regrets:** Connie Klassen

**Guests:** Zahra Khimji, Chair, ACF; Pooja Gupta, Chair, CLP; Saryta Schaerer, Chair, Computer Science

**CURRICULUM FOR APPROVAL**

Whereas: The Integrated Curriculum Committee has reviewed and had full consensus to recommend approval of the following curriculum:

ARTS & SCIENCE: ASSOCIATE DEGREE AND DIPLOMA PROGRAMS

A&S Studies (DIP) <https://camosun.curriculog.com/proposal:351/form>

[ICC Feedback](#)

Gen Arts (AD) <https://camosun.curriculog.com/proposal:358/form>

[ICC Feedback](#)

Gen Science (AD) <https://camosun.curriculog.com/proposal:359/form>

[ICC Feedback](#)

A&S UT <https://camosun.curriculog.com/proposal:355/form>

[ICC Feedback](#)

ARTS & SCIENCE: PHYSICS

PHYS 090 <https://camosun.curriculog.com/proposal:338/form>

[ICC Feedback](#)

**Motion:** That Education Council approves changes to the curriculum as submitted:

**Moved by:**

**Seconded by:**



## **CURRICULUM UNDER REVIEW**

### **IECC:**

IST 230 <https://camosun.curriculog.com/proposal:374/form>

IST 232 <https://camosun.curriculog.com/proposal:525/form>

### **A&S:**

ANTH 241 <https://camosun.curriculog.com/proposal:455/form>

### **ACCESS:**

MATH 052 <https://camosun.curriculog.com/proposal:342/form>

MATH 053 <https://camosun.curriculog.com/proposal:343/form>

### **T&T:**

ICS 211 <https://camosun.curriculog.com/proposal:514/form>

ICS 212 <https://camosun.curriculog.com/proposal:521/form>

ICS 214 <https://camosun.curriculog.com/proposal:520/form>

ICS 215 <https://camosun.curriculog.com/proposal:519/form>

ICS 223 <https://camosun.curriculog.com/proposal:518/form>

ICS 226 <https://camosun.curriculog.com/proposal:515/form>

ICS 228 <https://camosun.curriculog.com/proposal:522/form>

## **APPROVED CATEGORY 3 CURRICULUM CHANGES**

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible for members to review from the **Ed Approvals SharePoint** under [Training Modules for EdCo Members](#).

## **POST-EDCO ERROR CORRECTIONS**

See [Corrections Post-EdCo](#)