



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, October 21, 2020

4:00 – 6:00 pm

MS Teams

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Bijan Ahmadi
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi
4:02	CHECK-IN (15 MIN.)	Bijan Ahmadi
4:17	ACCEPTANCE OF AGENDA (2 MIN.)	Bijan Ahmadi
4:19	MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting Minutes Sept 16, 2020	Bijan Ahmadi
4:20	REPORTS (8 MIN.)	
	Education Council Chair (2 min)	Bijan Ahmadi
	VP Education (4 min)	John Boraas
	Program Cancellations Sport Management Specialization in the Bachelor of Sport and Fitness Leadership and Certificate in Sport Management Access	
	Motion: That Education Council approve and recommend to the Camosun College Board of Governors cancellation of the Sport Management specialization in the Bachelor of Sport and Fitness Leadership and the Certificate in Sport Management Access, which have been restructured into the Bachelor of Sport Management degree program approved by the Ministry of Advanced Education on January 6, 2020. <p style="text-align: right;">Moved by: Seconded by:</p>	
	Motion Carried	
	Board Member (2 min)	Joanne Cumberland



TIME	ITEM	PRESENTER
4:28	COMMITTEE REPORTS (4 MIN.)	
	Education Council Policy and Standards Committee	Peter Moroney
4:32	INTEGRATED CURRICULUM COMMITTEE REPORT (8 MIN.)	Connie Klassen
	Regular Curriculum for Approval	
	See ICC Monthly Report	
	Curriculum Under Review	
	See ICC Monthly Report	
	PRESENTATION AND DISCUSSION	
4:40	Education Approvals – update and information on proposed policy changes	Peter Moroney
5:00	Academic and Non-Academic Conduct policies – related changes	Peter Moroney/ Rashed Al-Haque
5:20	MEETING ADJOURNED	Bijan Ahmadi

Upcoming Meeting:

Regular Meeting
 Wednesday, November 18, 2020
 4:00 – 6:00 pm
 MS Teams

Voting Council Members

- | | |
|------------------------------------|------------------------------------|
| 1. Andrea Kucherawy, Support Staff | 11. Mark Fournier, Faculty |
| 2. Bijan Ahmadi, Faculty | 12. Puneet Kaur, Student |
| 3. Blair Fisher, Faculty | 13. Richard Stride, Administration |
| 4. Chris Avis, Faculty | 14. Robin Fast, Faculty |
| 5. Debbie Hlady, Administration | 15. Ruth Lyall, Faculty |
| 6. Disha Khattri (Student) | 16. Ryan Russell, Faculty |
| 7. Isabel Grondin, Faculty | 17. Scott Harris, Administration |
| 8. Janet Danks, Support Staff | 18. Vivian Fayowski, Faculty |
| 9. Jennifer LeVecque, Faculty | 19. Student (Vacant) |
| 10. John Boraas, Administration | 20. Student (Vacant) |

Members (Quorum = 11)

Non-Voting Council Members

If you cannot attend please inform Permanent Secretary @ 370-3037 or edapprovals@camosun.bc.ca



Sherri Bell, President

Joanne Cumberland, Board of Governors

Connie Klassen, ICC Chair

Peter Moroney, Education Policy & Planning

Melody Foreman, Permanent Secretary

Todd Ormiston, Indigenization Representative

Guests: Rashed Al-Haque, Education Policy Specialist | Sarah McQuillan, Co-op & Internship Coordinator

For Information:

Education Council Executive:

Chair: Bijan Ahmadi, Business, 250-370-4140, ahmadib@camosun.bc.ca

Vice Chair: Andrea Kucherawy, Access, 250-370-3165, KucherawyA@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 250-370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 250-370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 250-370-3840, harriss@camoun.bc.ca

EPP Director: Peter Moroney, Office of VP Education, Interurban, 250-370-3249, moroneyp@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 250-370-3037, edapprovals@camosun.bc.ca



DRAFT Minutes

REGULAR MEETING

Wednesday, September 16, 2020

4:00 – 6:00 pm

Video Conference

Present

Voting Members

- | | |
|---|------------------------------------|
| 1. Andrea Kucherawy, Staff (Vice-Chair) | 10. Mark Fournier, Faculty |
| 2. Bijan Ahmadi, Faculty (Chair) | 11. Puneet Kaur, Student |
| 3. Blair Fisher, Faculty | 12. Richard Stride, Administration |
| 4. Chris Avis, Faculty | 13. Robin Fast, Faculty |
| 5. Debbie Hlady, Administration | 14. Ruth Lyall, Faculty |
| 6. Isabel Grondin, Faculty | 15. Ryan Russell, Faculty |
| 7. Janet Danks, Support Staff | 16. Scott Harris, Administration |
| 8. Jennifer LeVecque, Faculty | 17. Vivian Fayowski, Faculty |
| 9. John Boraas, Administration | |

Non-Voting Members

- | | |
|---------------------------------------|--|
| Joanne Cumberland, Board of Governors | Peter Moroney, Education Policy & Planning |
| Connie Klassen, ICC Chair | Sherri Bell, President |
| Melody Foreman, Permanent Secretary | Todd Ormiston, Indigenization Representative |

Regrets/Absent

Scott Harris, Administration

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:01 pm. Quorum was reached.	Bijan Ahmadi
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi
C. ACCEPTANCE OF AGENDA The September 16, 2020 agenda was approved by unanimous consent.	Bijan Ahmadi

ITEM	PRESENTER
D. MINUTES FOR APPROVAL	Bijan Ahmadi
The minutes for the June 24, 2020 special and regular meetings were approved by unanimous consent.	
E. REPORTS	
1. Education Council Chair	Bijan Ahmadi
Bijan Ahmadi welcomed new members Blair Fisher (Faculty), Puneet Kaur (Student), and Ruth Lyall (Faculty). He also welcomed Joanne Cumberland, Education Council’s new liaison to the Board of Governors, who works in Academic Advising and brings a wealth of knowledge that will be invaluable to Council.	
2. VP Education	John Boraas
John Boraas noted that we are now into the middle of September 2020, six months into a pandemic, and now facing an air quality event due to the fires burning south. Still, he noted that we have much to be grateful for relative to other regions and reported that what has occurred over the last months to successfully launch Safestart and bring back faculty and staff safely where appropriate has been truly remarkable. John extended gratitude and thanks to everyone involved for moving past the challenge of doing things differently to the creative and imaginative work being done in classrooms and offices across the College, which really defines Camosun as an extraordinary place.	
3. Board Member	Joanne Cumberland
Joanne Cumberland introduced herself and noted that she had previously been a member of Education Council seven years ago. The Board met last week for an orientation, and Sherri provided an update on the status of some of the projects the College is undertaking, including student housing and campus buildings, film studio, and the Campus Master Plan, which are all going forward but with altered timelines and budgets due to the pandemic. The Board also reviewed highlights of governing for the public interest and then took a Camosun trivia quiz – which Joanne found to be rather difficult even given her 16+ years at Camosun!	
F. COMMITTEE REPORTS	
Education Council Policy and Standards Committee	Peter Moroney
Due to the large volume of work the committee is undertaking, a special meeting was held on July 16 to review drafts of the new Academic Calendar policy and substantial revisions to the Standards for Awarding Credentials policy, which is being proposed to be renamed as the “Credentials Standards” policy.	
The committee met on September 15, first regular meeting of the year, and all of last year’s members returned, including Rashed Al-Haque, Bijan Ahmadi, Alison	

ITEM	PRESENTER
<p>Bowe, Joanne Cumberland, Scott Harris, Connie Klassen, Jennifer LeVecque, Peter Moroney (Chair), and Janice Simcoe. Peter also reported that the committee has a new student member, Katrina McNeely from Political Science, and he expressed gratitude to Andrea Kucherawy who has returned to participate as a regular guest.</p> <p>The committee once again focused on the Academic Calendar and Credentials Standards policies. The committee is working to identify and define what provisions govern a program with respect to program completion requirements to achieve the credential and tying that to the year in which a student starts. There are challenges around that as well as what should apply when a student has been in a program for an extended period of time. The committee will be considering examples at other institutions and drafting some new language applicable to Camosun. The committee also discussed the priorities for the committee in the months ahead and then brainstormed medium- and long-term initiatives that members feel should be on the agenda going forward.</p>	
G. INTEGRATED CURRICULUM COMMITTEE REPORT	Connie Klassen
<p>Connie Klassen reported that the ICC met on September 9 and there is curriculum under review from the School of Business, which should come forward to EdCo in October. She also reported that Peter Moroney and Diane Doyle provided an update on the Education Approvals Renewal Process, which allowed for members to provide feedback given ICC's current role in the process.</p>	
Curriculum Under Review	
See ICC Monthly Report	
H. ITEMS FOR PRESENTATION	
Education Approvals Renewal Process Update	Peter Moroney
<p>Peter Moroney provided an update on the status of the Education Approvals Renewal Process and the pilot project to be undertaken Fall 2020, in anticipation of the new process in January 2021, by the School of Health and Human Services with Lynelle Yutani leading faculty through the process using forms in the Curriculog software system.</p>	
Course Syllabus	Peter Moroney
<p>Peter Moroney presented a sample of the new Course Syllabus. Members requested that the working template be brought forward to an upcoming EdCo so that members can see which sections are mandatory and where some flexibility exists.</p>	

ITEM	PRESENTER
<p>FAREWELL TO TIM AYERS</p> <p>John Boraas announced that Tim Ayers has left the college to care for his father. John acknowledged Tim’s significant contributions to the College as a faculty member in the Technology programs and chair of the Engineering Bridge program in the School of Trades and Technology. Tim was also chair of Education Council for many years, and his leadership and stewardship of many projects, notably the Technology Renewal project, were in invaluable. John extended his thanks and gratitude on behalf of Education Council for Tim’s commitment to the College and to his good education decision-making as well as an appreciation of his values in making sacrifices to care for his parents at this time.</p>	<p>John Boraas</p>
<p>I. ADJOURNMENT</p> <p>The meeting adjourned at 5:21 pm.</p>	<p>Bijan Ahmadi</p>



Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Wednesday, Sept 9, 2020

Present: Connie Klassen (Chair), Emah Christiansen, Gillyan Haden, Heather delVillano, Ken Kosik, Lynelle Yutani, Mavis Smith, Nasr Khalifa, Peter Moroney, Ruth Lyall, Steven Rumpel, Melody Foreman (Resource)

Guests: Carl Everitt, Hospitality, Tourism & Golf Management, Charlotte Sheldrake, CETL, Monique Tatum, Business (Curriculum Support)

Wednesday, Oct 14, 2020

Present: Connie Klassen (Chair), Emah Christiansen, Gillyan Haden, Heather delVillano, Ken Kosik, Lynelle Yutani, Mavis Smith, Nasr Khalifa, Peter Moroney, Ruth Lyall, Steven Rumpel, Melody Foreman (Resource)

Guests: Allison Betton, Management and Human Resources Leadership (Chair), Amy Hoggard, Accounting (Chair), Andrea Kucherawy, Access (Curriculum Support), Cindy Bruckel, Trades and Technology (Curriculum Support), Patrick Montgomery, Mathematics (Chair), Richard Stride, Business (Dean), Ros Giles-Pereira, Continuing Care (Chair), Saryta Schaerer, Computer Science (Chair)

CURRICULUM FOR APPROVAL

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

BUSINESS: HOSPITALITY, TOURISM & GOLF MANAGEMENT

[2021F HMGMT_IDS3911](#)

[2021F_BUS-125_IDS3912_CANCEL](#)

[2021F_TMGT-210_IDS3920_CANCEL](#)

[2021F_BADM_DIP_MARK_IDS3920_Revision](#)

[2021F_BBA_MARK_IDS3921_Revision](#)

HEALTH & HUMAN SERVICES: CONTINUING CARE

[2021F_PNUR_IDS3933_Revision_TOEFL_COVID_TEMP](#)

ACCESS: EYĒ? SQĀ'LEWEN

[2021F_ICP_IDS3922_Revision](#)

ACCESS: MATHEMATICS

[2021F_MATH-072_IDS3924_Revision](#)

CURRICULUM UNDER REVIEW

TRADES & TECHNOLOGY: COMPUTER SCIENCE

[2021S IMD IDS3937 Revision](#)

[2021W COMP-246 IDS3937 Revision](#)

HEALTH & HUMAN SERVICES: CONTINUING CARE

[2020F HCA-ESL IDS3936 Revision](#)

BUSINESS: BBA (ACCT) (HRML)(MARK)

[2021W BBA ACCT IDS3929 Revision](#)

[2021W BBA HRML IDS3930 Revision](#)

[2021W BBA MARK IDS3931 Revision](#)

BUSINESS: HRML

[2021F BUS-312 IDS3923 Revision](#)

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the [EdCo SharePoint site](#) > [Category 3 Changes Approved](#) for members to review.

POST-EDCO ERROR CORRECTIONS

See [Corrections Post-EdCo](#)