



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, February 19, 2020

4:00 – 6:00 pm

P216, Lansdowne

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Bijan Ahmadi
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi
4:02	CHECK-IN (5 MIN.)	Bijan Ahmadi
4:07	ACCEPTANCE OF AGENDA (2 MIN.)	Bijan Ahmadi
4:09	MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting Minutes December 11, 2019	Bijan Ahmadi
4:10	REPORTS (6 MIN.)	
	Education Council Chair (2 min)	Bijan Ahmadi
	VP Education (2 min)	John Boraas
	Board Member (2 min)	Brenda McBain
4:16	COMMITTEE REPORTS (4 MIN.)	
	Education Council Policy and Standards Committee	Peter Moroney
4:20	INTEGRATED CURRICULUM COMMITTEE REPORT (20 MIN.)	Connie Klassen
	Curriculum for Presentation and Approval	
	Certificate in Public Administration	Steven Rumpel
	See ICC Monthly Report	



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Regular Curriculum for Approval

See [ICC Monthly Report](#)

Curriculum Under Review

See [ICC Monthly Report](#)

PRESENTATION AND DISCUSSION

4:40	Managing Vacancies at Education Council	Bijan Ahmadi
5:00	Course Withdrawals Policy See New DRAFT Policy Current Policy	Peter Moroney
5:30	Credit Model	Scott Harris
MEETING ADJOURNED		Bijan Ahmadi

Upcoming Meetings:

Carryover Meeting
 Wednesday, February 26, 2020
 4:15 – 5:45 pm
 P216, Lansdowne

Regular Meeting
 Wednesday, March 18, 2020
 4:00 – 6:00 pm
 P216, Lansdowne

Voting Council Members

1. Andrea Kucherawy, Support Staff
2. Bijan Ahmadi, Faculty
3. Chris Avis, Faculty
4. Debbie Hlady, Administration
5. Fillette Umulisa, Student
6. Isabel Grondin, Faculty
7. Isaiah Jurkuch, Student
8. Janet Danks, Support Staff
9. Jennifer LeVecque, Faculty
10. John Boraas, Administration

11. Joshua Cameron, Student
12. Mark Fournier, Faculty
13. Paige Martin, Student
14. Richard Stride, Administration
15. Robin Fast, Faculty
16. Ryan Russell, Faculty
17. Scott Harris, Administration
18. Vivian Fayowski, Faculty
19. Faculty (Vacant)
20. Faculty (Vacant)

Members (*Quorum = 11*)

Non-Voting Council Members

Sherri Bell, President
 Brenda McBain, Board of Governors
 Connie Klassen, ICC Chair

Peter Moroney, Education Policy & Planning
 Melody Foreman, Permanent Secretary
 Todd Ormiston, Indigenization Representative

Guests

Steven Rumpel, School of Business (Associate Dean)

For Information:

Education Council Executive:

Chair: Bijan Ahmadi, Business, 250-370-4140, ahmadib@camosun.bc.ca

Vice Chair: Andrea Kucherawy, Access, 250-370-3165, KucherawyA@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 250-370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 250-370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 250-370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, Office of VP Education, Interurban, 250-370-3249, moroneyp@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 250-370-3037, edapprovals@camosun.bc.ca



Education Council

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DRAFT Minutes

REGULAR MEETING

Wednesday, December 11, 2019

4:00 – 6:00 pm

P216, Lansdowne

Present

Voting Members

1. Andrea Kucherawy, Support Staff
2. Bijan Ahmadi, Faculty
3. Chris Avis, Faculty
4. Debbie Hlady, Administration
5. Fillette Umulisa, Student
6. Jennifer LeVecque, Faculty
7. John Boraas, Administration
8. Joshua Cameron, Student
9. Mark Fournier, Faculty
10. Paige Martin, Student
11. Robin Fast, Faculty
12. Ryan Russell, Faculty
13. Scott Harris, Administration
14. Richard Stride, Administration

Non-Voting Members

- Brenda McBain, Board of Governors
 Melody Foreman, Permanent Secretary
 Peter Moroney, Education Policy & Planning
 Sherri Bell, President
 Todd Ormiston, Indigenization Representative

Regrets/Absent

- Connie Klassen, ICC Chair
 Isabel Grondin, Faculty
 Isaiah Jurkuch, Student
 Janet Danks, Support Staff
 Vivian Fayowski, Faculty

Guests

N/A

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:01 pm. Quorum was reached.	Bijan Ahmadi
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Bijan Ahmadi
C. CHECK-IN Bijan opened the floor to members who had any concerns or items to report.	Bijan Ahmadi

D. ACCEPTANCE OF AGENDA	Bijan Ahmadi
The December 11, 2019 agenda was approved by unanimous consent.	
E. MINUTES FOR APPROVAL	Bijan Ahmadi
The minutes for November 20, 2019 were approved by unanimous consent.	
F. REPORTS	
1. Education Council Chair	Bijan Ahmadi
Bijan Ahmadi reminded members that the January to June meetings will be held at the Lansdowne campus.	
2. VP Education	John Boraas
Program Cancellations	
1. Nursing Access for Practical Nurses	
Last intake: January 2015	
2. Continuing Education Medical Laboratory Assistant	
Last intake: September 2018	
<p>Motion: THAT EDUCATION COUNCIL APPROVE AND RECOMMEND TO THE CAMOSUN COLLEGE BOARD OF GOVERNORS CANCELLATION OF THE FOLLOWING:</p> <p>Nursing Access for Practical Nurses Continuing Education Medical Laboratory Assistant</p> <p>Moved by: Scott Harris Seconded by: Richard Stride</p> <p style="text-align: right;">Motion Carried</p>	
3. Board Member	Brenda McBain
<p>Brenda McBain reported that the Board of Governors met on December 2. The first order of business was the swearing in of Mike Stubbing, who replaces Cindy Choi and will chair the Finance Committee of the Board. The Board also approved revisions to the Executive Committee Terms of Reference to clarify that the Executive Committee is responsible for student appeals of suspensions and the decision of the Executive Committee of the Board is final. The revisions also allow for one of the student representatives on the Board to join the Executive Committee, if desired, for the purpose of hearing student appeals. The Board also reviewed the President’s goals for 2019 and were presented with the President’s goals for 2020.</p>	

G. COMMITTEE REPORTS

Education Council Policy and Standards Committee

Peter Moroney

Peter Moroney reported that the Course Withdrawals policy has undergone a major overhaul and is now under review by the Registrar to ensure that it can be operationalized. The Policy and Standards Committee is also reviewing the Terms of Reference for the Education Council Academic Appeals Panel, which is a newly formed group at the College that will support the Grade Appeals and Academic Integrity policies. These policies will be coming forward to EdCo for consultation and/or approval. Peter also invited members of EdCo to sit as an observer on Policy and Standards Committee. The next meeting will be held December 12. Peter noted that the committee is considering how to engage with students outside of the scheduled meeting hours as well as perhaps scheduling meetings twice a term in conjunction with CCSS monthly meetings.

H. INTEGRATED CURRICULUM COMMITTEE REPORT

Bijan Ahmadi

Regular Curriculum for Approval

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

ARTS & SCIENCE: COMICS & GRAPHIC NOVELS

[COGR_IDS3476_Fall2020](#)

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by: John Boraas

Seconded by: Debbie Hlady

Motion Carried

Curriculum Under Review

See [ICC Monthly Report](#)

I. PRESENTATION AND DISCUSSION

Managing Vacancies at Education Council

Bijan Ahmadi

Bijan Ahmadi presented a [Discussion Paper](#) for managing vacancies at Education Council between by-elections and gave a notice of motion to amend the bylaws as per the [Education Council Bylaws](#). Feedback provided during the discussion will be considered and the applicable changes required to the bylaws will be presented to EdCo for discussion at the next meeting.

J. ADJOURNMENT

Bijan Ahmadi

The meeting adjourned at 4:54 pm. John Boraas and Sherri Bell thanked Bijan for his stewardship of Education Council.



Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Wednesday, Jan 8, 2020

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Heather delVillano, Lynelle Yutani, Ken Kosik, Mavis Smith, Nasr Khalifa, Nik Hill, Peter Moroney, Steven Rumpel, Melody Foreman (Resource)

Guests: Kirsten Bunton, English Language Development (Chair), Mandy Hayre, Dental (Chair), Ros Giles-Pereira, Continuing Care (Chair)

Regrets: Gillyan Haden

Monday, Jan 13, 2020

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Heather delVillano, Lynelle Yutani, Ken Kosik, Mavis Smith, Nasr Khalifa, Peter Moroney, Steven Rumpel, Melody Foreman (Resource)

Guests: Jody Isaac, Employment Training and Preparation (Chair), Mark Fournier, Employment Training and Preparation (Instructor)

Regrets: Gillyan Haden

Monday, Jan 20, 2020

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Gillyan Haden, Heather delVillano, Lynelle Yutani, Ken Kosik, Mavis Smith, Nasr Khalifa, Peter Moroney, Steven Rumpel, Melody Foreman (Resource)

Guests: Halinka Szwender (Instructor), Jason Johnson (Program Leader, Instructor), Monique Tatum (Program Assistant), Odette Coccola (Instructor), Susanne Thiessen (Instructor),

Monday, Jan 27, 2020

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Heather delVillano, Ken Kosik, Mavis Smith, Nasr Khalifa, Steven Rumpel, Melody Foreman (Resource)

Guests: Carl Everitt, Hospitality, Tourism, & Golf Management (Chair)

Regrets: Gillyan Haden, Peter Moroney, Lynelle Yutani

Thursday, Jan 30

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Gillyan Haden, Heather delVillano, Lynelle Yutani, Ken Kosik, Mavis Smith, Peter Moroney, Steven Rumpel, Melody Foreman (Resource)

Guests: Pooja Gupta, Community Learning Partnerships (Chair), Zahra Khimji, Academic & Career Foundations (Chair)

Regrets: Nasr Khalifa

Wednesday, Feb 5, 2020

Present: Connie Klassen (Chair), Dianne Biin, Emah Christiansen, Lynelle Yutani, Ken Kosik, Mavis Smith, Nasr Khalifa, Peter Moroney, Steven Rumpel, Melody Foreman (Resource)

Guests: Patrick Montgomery, Mathematics (Chair), Saryta Schaerer, Computer Science (Chair)

Regrets: Gillyan Haden, Heather delVillano

CURRICULUM FOR APPROVAL

CURRICULUM FOR PRESENTATION AND APPROVAL

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

MANAGEMENT & HUMAN RESOURCE LEADERSHIP

[Diploma in Public Administration Fall2020 Revision](#)

[Certificate in Public Administration Fall2020 New](#)

[BUS 276 IDS3883 Fall2020 Revision](#)

[PADM-112 IDS3874 Fall2020 Revision](#)

[PADM-211 IDS3875 Fall2020 Revision](#)

[PADM-227 IDS3876 Fall2020 Revision](#)

[PADM-230 IDS3877 Fall2020 Revision](#)

[PADM-240 IDS3878 Fall2020 Revision](#)

[PADM-260 IDS3879 Fall2020 Revision](#)

[PADM-290 IDS3880 Fall2020 NEW](#)

[PADM-219 IDS3881 Fall2020 Cancel](#)

[PADM 276 IDS3882 Fall2020 Cancel](#)

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

BUSINESS: MANAGEMENT & HUMAN RESOURCE LEADERSHIP

[BUS-210 IDS3809 Fall2020 Revision](#)

A&S: BIOLOGY

[BIOL-161 IDS3799 Fall2020 New](#)

[BIOL-160 IDS3799 Fall2020 CANCEL](#)

HHS: DENTAL HYGIENE

[DHYG IDS3832 Fall2020 Revision](#)

[DHYG-219 IDS3833 Fall2020 Revision](#)

[DHYG-220 IDS3833 Fall2020 Revision](#)

[DHYG-270 IDS3833 Fall2020 Revision](#)

[DHYG-271 IDS3833 Fall2020 Revision](#)

[DHYG-280 IDS3833 Fall2020 Revision](#)

[DHYG-281 IDS3833 Fall2020 Revision](#)

HHS: HEALTH CARE ASSISTANT - INDIGENOUS

[HCA-I IDS3798 Fall2019 Revision](#)

ACCESS: ACADEMIC AND CAREER FOUNDATIONS/COMMUNITY LEARNING PARTNERSHIPS

[ENGL-059 IDS3798 Fall2020 Cancel](#)

ARTS & SCIENCE: MATH

[MATH-166 IDS3847 Fall2020 Revision](#)

[MATH-156 IDS3845 Fall2020 New](#)

[MATH-155 IDS3846 Fall2020 Cancel](#)

[STAT-157 IDS3846 Fall2020 Cancel](#)

TRADES & TECHNOLOGY: COMPUTER SCIENCE

[IMD IDS3836 Fall2020 Revision](#)

[ICS IDS3835 Fall2020 Revision](#)

[ICS-120 IDS3838 Fall2020 Revision \(MATH156\)](#)

[ICS-200 IDS3838 Fall2020 Revision \(added: ICS126\)](#)

[ICS-226 IDS3838 Fall2020 Revision \(added: ICS126\)](#)

[ICS-228 IDS3838 Fall2020 Revision \(removed: ICS126\)](#)

[ICS-280 IDS3838 Fall2020 Revision \(IMD\)](#)

[COMP 212 IDS3837 Fall2020 Revision](#)

[COMP-245 IDS3837 Fall2020 Revision](#)

[COMP-246 IDS3837 Fall2020 Revision](#)

[COMP-253 IDS3837 Winter2021 New](#)

HOSPITALITY, TOURISM, & GOLF MANAGEMENT

[Post Degree Diploma in Applied Tourism and Hospitality Mgt Fall2020 Revision](#)

[TMGT 100 Fall2020 New](#)

[TMGT 401 Fall2020 New Internship](#)

[TMGT 490 Winter2021 CANCEL](#)

[Post Degree Diploma in Applied Tourism and Hospitality Mgt COOP Fall2020 Revision](#)

ACCESS: ELD, ENGL & IST COURSES

[ENGL-070 IDS3823 Fall2020 New](#)

[ENGL-050 IDS3822 Fall2020 Revision](#)

[ENGL-091 IDS3824 Fall2020 Revision](#)

[ENGL-092 IDS3825 Fall2020 Revision](#)

[ENGL-103 IDS3826 Fall2020 Revision](#)

[ENGL-142 IDS3827 Fall2020 Revision](#)

[ELD-093 IDS3821 Fall2020 Revision](#)

[ELD-103 IDS3828 Fall2020 Revision](#)

[ELD-104 IDS3829 Fall2020 Revision](#)

[ELD-105 IDS3830 Fall2020 Revision](#)

[IST-120 IDS3831 Fall2020 Revision](#)

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

Whereas: The Integrated Curriculum Committee has reviewed and did not have consensus to recommend full approval of the following curriculum:

CSEE: MESSAGE THERAPY

[Link to ICC Voting Results](#)

[Diploma in Massage Therapy](#)

[MASS 105 Revision](#)

[MASS 110 CANCEL](#)

[MASS 112 Revision](#)

[MASS 121 Revision](#)

[MASS 122 Revision](#)

[MASS 123 Revision](#)

[MASS 131 Revision](#)

[MASS 132 Revision](#)

[MASS 141 Revision](#)

[MASS 142 Revision](#)

[MASS 191 Revision](#)

[MASS 192 Revision](#)

[MASS 198 NEW](#)

[MASS 224 Revision](#)

[MASS 270 Revision](#)

[MASS 293 Revision](#)

[MASS 294 Revision](#)

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

CURRICULUM UNDER REVIEW

ACCESS: EMPLOYMENT TRAINING PREPARATION (ETP) PROGRAMS

[Employment Training Preparation \(ETP\) NEW](#)

[ETP Cooperative Community Cooking Program Cancellation](#)

[ETP Distribution Services Program Cancellation](#)

[ETP EARTH Gardening Program Cancellation](#)

[ETP Workplace Literacy and Numeracy Program-Cancellation](#)

[ETP Level 1 Program Cancellation](#)

[ETP Level 2 Program Cancellation](#)

[ETP_010_IDS3840_NEW](#) [ETP_021_IDS3841_CANCEL](#)
[ETP_011_IDS3840_NEW](#) [ETP_022_IDS384_CANCEL](#)
[ETP_020_IDS3840_NEW](#) [ETP_023_IDS384_CANCEL](#)
[ETP_030_IDS3840_NEW](#) [ETP_024_IDS384_CANCEL](#)
[ETP_031_IDS3840_NEW](#) [ETP_025_IDS384_CANCEL](#)
[ETP_032_IDS3840_NEW](#) [ETP_026_IDS384_CANCEL](#)
[ETP_033_IDS3840_NEW](#) [ETP_030_IDS384_CANCEL](#)
[ETP_034_IDS3840_NEW](#) [ETP_031_IDS384_CANCEL](#)
[ETP_035_IDS3840_NEW](#) [ETP_032_IDS384_CANCEL](#)
[ETP_036_IDS3840_NEW](#) [ETP_033_IDS384_CANCEL](#)
[ETP_051_IDS3840_NEW](#) [ETP_034_IDS384_CANCEL](#)
[ETP_052_IDS3840_NEW](#) [ETP_035_IDS384_CANCEL](#)
[ETP_053_IDS3840_NEW](#) [ETP_036_IDS384_CANCEL](#)
[ETP_037_IDS384_CANCEL](#)
[ETP_038_IDS384_CANCEL](#)
[ETP_039_IDS384_CANCEL](#)

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the [EdCo SharePoint site](#) > [Category 3 Changes Approved](#) for members to review.

POST-EDCO ERROR CORRECTIONS

See [Corrections Post-EdCo](#)