

# AGENDA

Regular Meeting Wednesday, June 26, 2019 4:00 – 6:00 pm CC320/321, Interurban

TIME	ITEM	PRESENTER	
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Tim Ayers	
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)	Tim Ayers	
	Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. < <u>http://camosun.ca/learn/school/indigenous-</u> education-community-connections/about/index.html>		
4:02	ACCEPTANCE OF AGENDA (2 MIN.)	Tim Ayers	
4:04	MINUTES FOR APPROVAL (1 MIN.)	Tim Ayers	
	For approval:		
	Special Election Meeting Minutes May 15   EdCo Meeting Minutes May 15		
4:05	Reports (6 min.)		
	1. Education Council Chair	Tim Ayers	
	2. VP Education	John Boraas	
	3. Board Member	Brenda McBain	
4:11	Committee Reports (4 min.)		
	1. Education Council Policy and Standards Committee	Peter Moroney	
4:15	INTEGRATED CURRICULUM COMMITTEE REPORT (50 MIN.)		
	1. Curriculum for Presentation and Approval (40 min.)		
	Clean Energy & Efficient Buildings	Zoe Broom	
	New Program – See ICC Monthly Report		
	Sonography	Lynelle Yutani	
	New Program – See <u>ICC Monthly Report</u>		



TIME	ITEM		PRESENTER
	2.	Regular Curriculum for Approval (8 min.)	Connie Klassen
		See <u>ICC Monthly Report</u>	
	3.	Approved Category 3 Curriculum Changes (1 min.)	Connie Klassen
		See Category 3 Changes Approved	
	4.	Post-EdCo Error Corrections (1 min.)	Connie Klassen
		See Corrections Post-EdCo	
5:05	Pri	ESENTATION AND DISCUSSION	
		Course Syllabus	Rashed Al-Haque
	Тн	ANK YOU TO OUTGOING MEMBERS	Tim Ayers
	M	ETING ADJOURNED	

#### **Upcoming Meetings:**

Regular Meeting Wednesday, September 18, 2019 4:00 – 6:00 pm P216, Lansdowne

#### **Voting Council Members**

- 1. Alison Bowe, Faculty
- 2. Andrea Kucherawy, Support Staff
- 3. Bijan Ahmadi, Faculty (Vice-Chair)
- 4. Debbie Hlady, Administration
- 5. Dylan Bystedt, Student
- 6. Isabel Grondin, Faculty
- 7. Jamie McPherson, Faculty
- 8. John Boraas, Administration
- 9. Karen Lightbody, Faculty
- 10. Karen Neilson, Faculty

- 11. Maia Sampson, Student
- 12. Peter Ove, Faculty
- 13. Richard Stride, Administration
- 14. Ryan Russell, Faculty
- 15. Scott Harris, Administration
- 16. Shane Nath, Student
- 17. Tia Primrose, Support Staff
- 18. Tim Ayers, Faculty (Chair)
- 19. Wesley Paterson, Student
- 20. Faculty (Vacant)

#### **Non-Voting Council Members**

Sherri Bell, President Brenda McBain, Board of Governors Connie Klassen, ICC Chair

### Peter Moroney, Education Policy & Planning Melody Foreman, Permanent Secretary Todd Ormiston, Indigenization Representative

#### Guests

Zoe Broom, Civil Engineering (Chair) Lynelle Yutani, AHLT (Chair)

#### For Information:

Education Council Executive: Chair: Tim Ayers, Trades & Technology, 370-4455, <u>ayers@camosun.bc.ca</u> Vice-Chair: Bijan Ahmadi, Business, 370-4140, <u>ahmadib@camosun.bc.ca</u> ICC Chair: Connie Klassen, Sport & Exercise Education, 370-4728, <u>klassenc@camosun.bc.ca</u> VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, <u>boraas@camosun.bc.ca</u> Registrar: Scott Harris, Registrar's Office, Interurban, 370-3840, <u>harriss@camoun.bc.ca.ca</u> EPP Director: Peter Moroney, Office of VP Education, Interurban, 250-370-4156, <u>moroneyp@camosun.bc.ca</u> Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 370-4690, <u>edapprovals@camosun.bc.ca</u>



# **DRAFT Special Meeting Minutes**

Wednesday June 20, 2018 4:00 – 4:10 Meeting CC321, Interurban

#### Present

#### **Voting Council Members**

- 1. Andrea Kucherawy, Support Staff
- 2. Bijan Ahmadi, Faculty
- 3. Chris Avis, Faculty
- 4. Debbie Hlady, Administration
- 5. Jamie McPherson, Faculty
- 6. Jennifer LeVecque, Faculty

#### **Non-Voting Council Members**

Sherri Bell, President Brenda McBain, Board of Governors Connie Klassen, ICC Chair Todd Ormiston, Indigenization Representative Melody Foreman, Permanent Secretary

- 7. John Boraas, Administration
- 8. Peter Ove, Faculty
- 9. Ryan Russell, Faculty
- 10. Scott Harris, Administration
- 11. Vivian Fayowski, Faculty

#### **Regrets/Absent**

Janet Danks, Support Staff Joshua Cameron, Student Isabel Grondin, Faculty Mark Fournier, Faculty Richard Stride, Administration

# Meeting

# A. CALL TO ORDER AND A DECLARATION OF QUORUM

The Special Meeting was called to order at 4:03 pm by Connie Klassen. Quorum was reached.

#### B. ELECTION OF 2019-2020 CHAIR

Connie informed the committee that Bijan Ahmad submitted his name for consideration for the position of Chair of Education Council. Connie called for nominations from the floor. Ryan Russell nominated Bijan Ahmad. There were no other nominations. Bijan Ahmad was acclaimed the 2019-2020 Chair of Education Council.

#### C. ELECTION OF 2019-2020 VICE CHAIR

Connie called for nominations from the floor. There were no nominations. An election for the Vice Chair will be held on September 18, 2019.

#### D. NEXT MEETING & ADJOURNMENT

The next regular meeting for the 2018-2019 Education Council will be on Wednesday, June 26, 2019 from 4:00 – 6:00 pm in CC 320/321 at Interurban. Connie adjourned the meeting at 4:04 pm.



# **DRAFT** Minutes

REGULAR MEETING Wednesday, May 15, 2019 4:00 – 6:00 pm LACC 320/321, Interurban

#### Present

#### Voting Members

- 1. Andrea Kucherawy, Support Staff
- 2. Bijan Ahmadi, Faculty (Vice-Chair)
- 3. Debbie Hlady, Administration
- 4. Jamie McPherson, Faculty
- 5. John Boraas, Administration
- 6. Karen Lightbody, Faculty
- 7. Peter Ove, Faculty
- 8. Ryan Russell, Faculty
- 9. Scott Harris, Administration
- 10. Tia Primrose, Support Staff
- 11. Tim Ayers, Faculty (Chair)
- 12. Faculty (Vacant)

ITEM

#### Non-Voting Members

Brenda McBain, Board of Governors Connie Klassen, ICC Chair Melody Foreman, Permanent Secretary Peter Moroney, Education Policy & Planning Todd Ormiston, Indigenization Representative Sherri Bell, President

#### **Regrets/Absent**

Alison Bowe, Faculty Maia Sampson, Student Dylan Bystedt, Student Shane Nath, Student Richard Stride, Administration Wesley Paterson, Student Karen Neilson, Faculty Isabel Grondin, Faculty

#### Guests

Vivian Fayowski, Faculty Jennifer LeVecque, Faculty

# Jennifer LeVecque, Faculty PRE

# A. CALL TO ORDER AND DECLARATION OF QUORUM

The regular meeting was called to order at 4:08 pm. Quorum was reached.

#### B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <<u>http://camosun.ca/learn/school/indigenous-</u> education-community-connections/about/index.html>

#### **Education Council**

#### PRESENTER

**Tim Ayers** 

**Tim Ayers** 

C.	Acc	CEPTANCE OF AGENDA	Tim Aye			
	The	The May 15, 2019 agenda was approved by unanimous consent.				
D.	Mı	Tim Aye				
	The by (					
Ε.	Reports					
	1.	Education Council Chair	Tim Aye			
		Tim Ayers commented on the Education Council retreat being successful. He also congratulated Bijan Ahmadi on his acclamation as the 2019-2020 Chair of Education Council.				
	2.	VP Education	John Boraa			
		John Boraas reminded members that the 2019 graduation ceremonies will be held on June 19 <sup>th</sup> and 20 <sup>th</sup> , and encouraged members to attend. Tim Ayers also reminded members that the June 19 <sup>th</sup> EdCo meeting was postponed to June 26 <sup>th</sup> due to graduation.				
	3.	Board Member	Brenda McBain			
		Brenda McBain reported the results of the board elections: the elected students are Robert Smythe and Lindsay JD van Gerven, Albert van Akker has been elected as the faculty representative, and Joanne Cumberland was acclaimed as the support staff representative. The board approved the 2019-2020 Students' Society levies as proposed by the Students' Society and agreed by the students through referendum.	Sherri Be			
F.	Committee Reports					
	1.	Education Council Policy and Standards Committee	Peter Morone			
		Peter Moroney reported that the Policy and Standards committee met on April 29, 2019. The committee debriefed the Grading Policy approved at the last EdCo meeting and discussed the next steps regarding the remaining required changes including required consultation. Peter also				

#### G. PRESENTATION AND DISCUSSION

#### 1. Educational Quality

Peter Moroney presented a draft of the Education Quality policy. This policy articulates the College's commitment to program quality assurance and continuous improvement of the student learning experience and outcomes. Consultation has occurred with the Quality Assurance Process Audit (QAPA) steering committee, Educational Leadership Team (ELT), and two Town hall meetings. Several common themes have emerged including equity, keeping the policy at a high level and not overly complex, defining educational quality and quality assurance, and issues around the annual review. Peter described all of the items in the policy and explained how they addressed the feedback received to date. The committee discussed and provided additional feedback. The policy will come back to EdCo at a later date.

#### 2. Policy Framework

Peter Moroney presented a draft policy framework. Revisions proposed to address policy hierarchy, consistency in language, terminology, clarity with approval bodies. The committee discussed and provided additional feedback. It was noted that much work will need to be done to review the policies on the website, and possibly reclassify as a policy-informed "standard," to ensure that our policies adhere to the policy framework. A further challenge will be to redesign the policy website so that the hierarchy is reflected appropriately. Peter thanked Sherri for thoroughly reviewing the proposed policy framework. The policy will come back to EdCo at a later date.

#### H. INTEGRATED CURRICULUM COMMITTEE REPORT (5 MIN.)

Connie Klassen

#### Curriculum for Presentation and Approval None

#### **Regular Curriculum for Approval**

- **Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.
- **Motion:** Be it so moved that Education Council approves the curriculum as submitted:

CO-OP & INTERNSHIP: TECHNOLOGY <u>COMP 104 (IDS3619) – Work Term 1</u> <u>COMP 204 (IDS3620) – Work Term 2</u> <u>COMP 304 (IDS3621) – Work Term 3</u>

ARTS & SCIENCE: MUSIC MUSP (IDS3622) – Revision

TRADES & TECHNOLOGY: HORTICULTURE Horticulture Foundation (IDS3633) – Revision HORT 106 (IDS3616) – Revision HORT 133 (IDS3617) - Cancellation

Moved by: Bijan Ahmadi
Seconded by: Debbie Hlady
Motion Carried

#### **Curriculum Under Review**

None

#### Approved Category 3 Curriculum Changes (1 min.) See <u>Category 3 Changes Approved</u>

# Post-EdCo Error Corrections (1 min.)

See Corrections Post-EdCo

#### I. ADJOURNMENT

The meeting adjourned at 5:40 pm.

Tim Ayers



EX-250-003-001-002

#### Wed, May 8, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

**Present:** Connie Klassen (Chair), Dianne Biin, Gillyan Haden, Ken Kosik, Mavis Smith, Lynelle Yutani, Melody Foreman (Resource)

**Guests:** Andrea Kucherawy, Access (Curriculum Support), John Lee, CHEM (Chair), Todd Ormiston, IECC (Chair) **Regrets:** Chris Avis, Cynthia Wrate, Heather del Villano, Peter Moroney, Steven Rumpel

#### Mon, May 13, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

**Present:** Connie Klassen (Chair), Dianne Biin, Cynthia Wrate, Heather del Villano, Ken Kosik, Mavis Smith, Peter Moroney, Lynelle Yutani, Steven Rumpel, Melody Foreman (Resource)

Guests: David Visentin, Music (Chair), Zoe Broom, Civil Engineering (Chair), Ross Lyle, Mechanical Engineering (Chair)

Regrets: Chris Avis, Cynthia Wrate, Gillyan Haden

#### Wed, May 28, 2019 (1:00 - 4:00 pm CBA 102, Interurban)

**Present:** Connie Klassen (Chair), Chris Avis, Cynthia Wrate, Heather del Villano, Ken Kosik, Mavis Smith, Nik Hill, Peter Moroney, Lynelle Yutani, Steven Rumpel, Melody Foreman (Resource)

Guests: Zoe Broom, Civil Engineering (Chair), Ross Lyle, Mechanical Engineering (Chair)

Regrets: Cynthia Wrate, Dianne Biin, Gillyan Haden

#### Mon, June 3, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

**Present:** Connie Klassen (Chair), Chris Avis, Dianne Biin, Ken Kosik, Mavis Smith, Nik Hill, Peter Moroney, Lynelle Yutani, Melody Foreman (Resource)

Guests: Zoe Broom, Civil Engineering (Chair), Ross Lyle, Mechanical Engineering (Chair)

Regrets: Cynthia Wrate, Gillyan Haden, Heather del Villano, Steven Rumpel

#### Wed, June 5, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

**Present:** Connie Klassen (Chair), Chris Avis, Dianne Biin, Heather del Villano, Ken Kosik, Mavis Smith, Nik Hill, Peter Moroney, Lynelle Yutani, Melody Foreman (Resource)

**Guests:** Darlaine Jantzen, HHS – Nursing (Chair), Ann McIntosh, HHS – Nursing (Program Leader), Ros Giles-Pereira, HHS - Continuing Care (Acting Chair)

Regrets: Cynthia Wrate, Gillyan Haden, Steven Rumpel

# CURRICULUM FOR APPROVAL

#### CURRICULUM FOR PRESENTATION AND APPROVAL

**Whereas:** The Integrated Curriculum Committee has reviewed and did not have consensus to recommend full approval of the following curriculum:

Link to ICC Poll

TRADES & TECHNOLOGY: CLEAN ENERGY AND EFFICIENT BUILDINGS

CEEB (IDS3639) Winter 2020 – New Program ENGR 300 (IDS3640) Winter 2020 – New Course ENGR 322 (IDS3654) Winter 2020 – New Course ENGR 360 (IDS3655) Winter 2020 – New Course ENGR 362 (IDS3658) Winter 2020 – New Course ENGR 364 (IDS3659) Winter 2020 – New Course ENGR 365 (IDS3660) Winter 2020 – New Course ENGR 366 (IDS3661) Winter 2020 – New Course ENGR 368 (IDS3662) Winter 2020 – New Course ENGR 368 (IDS3662) Winter 2020 – New Course ENGR 380 (IDS3663) Winter 2020 – New Course ENGR 382 (IDS3664) Winter 2020 – New Course ENGR 384 (IDS3665) Winter 2020 – New Course ENGR 386 (IDS3666) Winter 2020 – New Course ENGR 388 (IDS3667) Winter 2020 – New Course ENGR 390 (IDS3668) Winter 2020 – New Course

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

#### Moved by:

#### Seconded by:

**Whereas:** The Integrated Curriculum Committee has reviewed and did not have consensus to recommend full approval of the following curriculum:

Link to ICC Poll

HEALTH & HUMAN SERVICES: SONO/MRAD/CMLA

SONO (IDS3679) May 2020 – New Diploma Program SONO (IDS3763) May 2020 – New Advanced Certificate Program AHLT134 (IDS3701) May 2020 – Revision AHLT266 (IDS3702) May 2020 – Revision AHLT268 (IDS3703) May 2020 – Revision AHLT288 (IDS3704) May 2020 – Revision HLSC 264 (IDS3741) May 2020 – Revision MIDS121 (IDS3680) May 2020 – New Course MIDS127 (IDS3681) May 2020 - New Course MIDS137 (IDS3683) May 2020 – New Course MIDS139 (IDS3682) May 2020 – New Course MIDS147 (IDS3684) May 2020 – New Course MIDS151 (IDS3685) May 2020 – New Course MIDS181 (IDS3686) May 2020 – New Course MIDS187 (IDS3687) May 2020 - New Course MIDS197 (IDS3688)\_May 2020 – New Course MIDS199 (IDS3689) May 2020 – New Course MIDS227 (IDS3690) May 2020 – New Course MIDS231 (IDS3691) May 2020 – New Course MIDS237 (IDS3692) May 2020 – New Course MIDS247 (IDS3693) May 2020 - New Course MIDS267 (IDS3694) May 2020 – New Course MIDS281 (IDS3695) May 2020 – New Course MIDS287 (IDS3696) May 2020 - New Course MIDS297 (IDS3697) May 2020 – New Course PRAC290 (IDS3698)\_May 2020 – New Course PRAC295 (IDS3698) May 2020 - New Course PRAC296 (IDS3698) May 2020 – New Course PRAC299 (IDS3698) May 2020 – New Course MRAD (IDS3707) Fall 2020 - Revision CMLA (IDS3708) Fall 2020 - Revision MRAD277 (IDS3705) May 2020 - Revision MRAD290 (IDS3706) May 2020 - Revision MRAD165 (Now AHLT 165) (IDS3710) May 2020 - Revision MRAD157 (IDS3711) May 2020 - Revision MRAD260 (IDS3712) May 2020 - Revision MRAD279 (IDS3713) May 2020 - Revision

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted: Moved by: Seconded by:

#### **REGULAR CURRICULUM**

Whereas: The Integrated Curriculum Committee has reviewed and did not have consensus to recommend full approval of the following curriculum:

Link to ICC Poll

HEALTH & HUMAN SERVICES: NURSING

BSN (IDS3743) Fall 2019 - Revision

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

**Whereas:** The Integrated Curriculum Committee has reviewed and did not have consensus to recommend full approval of the following curriculum:

Link to ICC Poll

HEALTH & HUMAN SERVICES: PRACTICAL NURSING

PNUR (IDS3742) Fall 2019 - Revision PNUR 114 (IDS3715) Fall 2019 – Revision PNUR 115 (IDS3716) Fall 2019 – Revision PNUR 116 (IDS3717) Fall 2019 – Revision PNUR 117 (IDS3718) Fall 2019 – Revision PNUR 118 (IDS3719) Fall 2019 – Revision PNUR 124 (IDS3720) Fall 2019 – Revision PNUR 125 (IDS3721) Fall 2019 – Revision PNUR 126 (IDS3722) Fall 2019 – Revision PNUR 127 (IDS3723) Fall 2019 – Revision PNUR 128 (IDS3724) Fall 2019 – Revision PNUR 129 (IDS3725) Fall 2019 – Revision PNUR 134 (IDS3726) Fall 2019 – Revision PNUR 135 (IDS3727) Fall 2019 – Revision PNUR 136 (IDS3728) Fall 2019 – Revision PNUR 137 (IDS3729) Fall 2019 – Revision PNUR 138 (IDS3730) Fall 2019 – Revision PNUR 144 (IDS3731) Fall 2019 – Revision PNUR 145 (IDS3732) Fall 2019 – Revision PNUR 146 (IDS3733) Fall 2019 – Revision PNUR 147 (IDS3734) Fall 2019 – Revision PNUR 148 (IDS3735) Fall 2019 – Revision PNUR 181 (IDS3736) Fall 2019 – Revision PNUR 182 (IDS3737) Fall 2019 – Revision PNUR 183 (IDS3738) Fall 2019 – Revision PNUR 184 (IDS3739) Fall 2019 – Revision PNUR 186 (IDS3740) Fall 2019 – Revision

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

#### Moved by:

#### Seconded by:

**Whereas:** The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:

SPORT & EXERCISE EDUCATION: MASSAGE THERAPY MASS 105 (IDS3623) Fall 2019 – Revision MASS 141 (IDS3624) Fall 2019 – Revision MASS 161 (IDS3625) Fall 2019 – Revision MASS 180 (IDS3626) Fall 2019 – Revision MASS 191 (IDS3627) Fall 2019 – Revision

ACCESS: INDIGENOUS STUDIES IST (IDS3641) Fall 2020 – Revision IST 118 (IDS3644) Fall 2020 – Revision IST 119 (IDS3645) Fall 2020 – Revision IST 232 (IDS3651) Fall 2020 – Revision IST 243 (IDS3656) Fall 2020 – Revision

ARTS & SCIENCE: CHEMISTRY CHEM 090 (IDS3673)\_Fall 2020 – New Course

#### ARTS & SCIENCE/TRADES & TECHNOLOGY: ENGINEERING TRANSFER

<u>ENG-TRANSF (IDS3674)</u> Fall 2020 – Revision <u>CHEM150 (IDS3675)</u> Fall 2020 – Revision <u>COMP139 (IDS3669)</u> Fall 2020 – Revision <u>COMP166 (IDS3670)</u> Fall 2020 – Revision

ARTS & SCIENCE: MUSIC MUSC 146 (IDS3622) Fall 2020 – New Course

# **APPROVED CATEGORY 3 CURRICULUM CHANGES**

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the <u>EdCo SharePoint site</u> > <u>Category 3 Changes Approved</u> for members to review.

## **POST-EDCO ERROR CORRECTIONS**

See Corrections Post-EdCo