AGENDA
Regular Meeting
Wednesday, April 17, 2019
4:00 – 6:00 pm
P216, Lansdowne

TIME	ITEM	PRESENTER
4:00	**CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)**	**Tim Ayers**
4:01	**ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)**	**Tim Ayers**
	Camosun College campuses are located on the traditional territories of the Lkwungen and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html>	
4:02	**ACCEPTANCE OF AGENDA (2 MIN.)**	**Tim Ayers**
4:04	**MINUTES FOR APPROVAL (1 MIN.)**	**Tim Ayers**
	For approval: EdCo Meeting Minutes March 20	
4:05	**REPORTS (6 MIN.)**	
	1. **Education Council Chair**	**Tim Ayers**
	2. **VP Education**	**John Boraas**
	3. **Board Member**	**Brenda McBain**
4:11	**COMMITTEE REPORTS (4 MIN.)**	
	1. **Education Council Policy and Standards Committee**	**Peter Moroney**
	ITEMS FOR ACTION	
4:15	1. **Grading Policy**	**Peter Moroney**
	Motion (Amended):	
	• amendment of Principle #4 as follows:	
	"4. Instructors are expected to manage and report students who do not attend the first class meeting and who do not contact the instructor prior to the first class meeting with a satisfactory explanation. These students are considered "no shows" and they will be withdrawn from the course. If there is a waitlist, the next waitlisted student will be offered the seat."	

TIME	ITEM	PRESENTER

- amendments to Section A of COM, DST and NC descriptions as follows:

COM	Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	Distinction: The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	Not Complete: The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

- amendments to Section B as follows:

Temporary Grade	Description
I	Incomplete: A temporary grade assigned when the requirements of a course have not yet been completed. Students must complete the course requirements within six (6) weeks of the "I" grade being assigned. Appears on the transcript.
IP	In Progress: A temporary grade assigned for courses that may require further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3rd course attempt or at the point of course completion.) Appears on the transcript.

4:30	INTEGRATED CURRICULUM COMMITTEE REPORT (5 MIN.)	Connie Klassen

1. Curriculum for Presentation and Approval

> None

Regular Curriculum for Approval

> None

Curriculum Under Review

TIME	ITEM	PRESENTER
	See ICC Monthly Report	
	Approved Category 3 Curriculum Changes (1 min.)	
	See Category 3 Changes Approved	
	Post-EdCo Error Corrections (1 min.)	
	See Corrections Post-EdCo	
	PRESENTATION AND DISCUSSION	
4:35	CETL – Online courses	**Emily Schudel/ Martha McAlister**
4:55	Education Quality Policy & Framework	**Peter Moroney**
	MEETING ADJOURNED	**Tim Ayers**

Upcoming Meetings:

Regular Meeting
Wednesday, May 15, 2019
4:00 – 6:00 pm
CC 320/321, Interurban

Voting Council Members

1. Alison Bowe, Faculty
2. Andrea Kucherawy, Support Staff
3. Bijan Ahmadi, Faculty (Vice-Chair)
4. Debbie Hlady, Administration
5. Dylan Bystedt, Student
6. Isabel Grondin, Faculty
7. Jamie McPherson, Faculty
8. John Boraas, Administration
9. Karen Lightbody, Faculty
10. Karen Neilson, Faculty
11. Maia Sampson, Student
12. Peter Ove, Faculty
13. Richard Stride, Administration
14. Ryan Russell, Faculty
15. Scott Harris, Administration
16. Shane Nath, Student
17. Tia Primrose, Support Staff
18. Tim Ayers, Faculty (Chair)
19. Wesley Paterson, Student
20. Faculty (Vacant)

Members *(Quorum = 10)*

Non-Voting Council Members

Sherri Bell, President
Brenda McBain, Board of Governors
Connie Klassen, ICC Chair

Peter Moroney, Education Policy & Planning
Melody Foreman, Permanent Secretary
Todd Ormiston, Indigenization Representative

Guests

Emily Schudel, CETL (Instructional Designer)

Martha McAlister, CETL (Chair)

For Information:

Education Council Executive:

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca

Vice-Chair: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interuran, 370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, , Office of VP Education, Interurban, 250-370-4156, moroneyp@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca

Education Council

Ensuring that our students are provided with quality educational experiences

DRAFT Minutes

REGULAR MEETING
Wednesday, March 20, 2019
4:00 – 6:00 pm
P216, Lansdowne

Present

Voting Members

1. Alison Bowe, Faculty
2. Andrea Kucherawy, Support Staff
3. Brenda McBain, Board of Governors
4. Bijan Ahmadi, Faculty (Vice-Chair)
5. Connie Klassen, ICC Chair
6. Debbie Hlady, Administration
7. Isabel Grondin, Faculty
8. Jamie McPherson, Faculty
9. John Boraas, Administration
10. Karen Lightbody, Faculty
11. Karen Neilson, Faculty
12. Maia Sampson, Student
13. Peter Ove, Faculty
14. Richard Stride, Administration
15. Ryan Russell, Faculty
16. Scott Harris, Administration
17. Tia Primrose, Support Staff
18. Tim Ayers, Faculty (Chair)
19. Faculty (Vacant)

Non-Voting Members

Melody Foreman, Permanent Secretary
Peter Moroney, Education Policy & Planning
Todd Ormiston, Indigenization Representative
Sherri Bell, President

Regrets/Absent

Dylan Bystedt, Student
Shane Nath, Student
Wesley Paterson, Student

Guests

Eva Silden, A&S, Criminal Justice (Faculty)
Rashed Al-Haque, Education Policy Specialist

ITEM		PRESENTER
A.	**CALL TO ORDER AND DECLARATION OF QUORUM**	**Tim Ayers**
	The regular meeting was called to order at 4:03 pm. Quorum was reached.	
B.	**ACKNOWLEDGEMENT OF COAST SALISH TERRITORY**	**Tim Ayers**
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C.	ACCEPTANCE OF AGENDA		**Tim Ayers**

The March 20, 2019 agenda was approved by unanimous consent.

D.	MINUTES FOR APPROVAL		**Tim Ayers**

The meeting minutes for February 20, 2019 were approved by unanimous consent.

E.	REPORTS	

	1.	**Education Council Chair**	**Tim Ayers**

Tim Ayers updated members on the status of the EdCo Elections. He reminded members of the upcoming retreat on May 3.

	2.	**VP Education**	**John Boraas**

John Boraas informed the committee that the upcoming process for Quality Assessment Audit will be coming to a future EdCo meeting. He acknowledged that this work will align with the Education Renewals Process initiatives. He encouraged members to follow the space planning issues around campus moves.

	3.	**Board Member**	**Brenda McBain/ Sherri Bell**

Brenda McBain that they received updates on the Campus Renewal project. Sherri added that the CAMNews that the Special CamNews: President's Update on Campus Renewal provides videos on both Inter Campus Moves and the Campus Master Plan. She encouraged members to visit the Campus Renewal intranet page http://intranet.camosun.bc.ca/campus-renewal/

F.	COMMITTEE REPORTS	

	1.	**Education Council Policy and Standards Committee**	**Peter Moroney**

Peter Moroney updated the committee on the work being done for development of the Academic Integrity, Indigenization, Accessible Learning, and Grading policies. Peter also reported on policy development around Education Quality including curriculum, approvals, and strategies for moving forward.

G.	ITEMS FOR ACTION	

Indigenous Priority Seating in the BSN program	**John Boraas**

Motion:

Be it so moved that Education Council approves that the Baccalaureate of Science in Nursing (BSN) program admits up to 16 additional students of indigenous ancestry within the BSN cohort (see Briefing Note).

Moved by: Jamie McPherson
Seconded by: Isabel Grondin
Motion Carried

H.	**PRESENTATION AND DISCUSSION**	
	Academic Integrity	**Rashed Al-Haque/ Eva Silden**
	Rashed Al-Haque and Eva Silden updated the committee on the work that has been completed to date. The members discussed and provided feedback. Rashed and Eva will update the committee again at a future EdCo meeting.	
I.	**ADJOURNMENT**	**Tim Ayers**
	The meeting adjourned at 5:25 pm.	

Wed, April 10, 2019 (1:00 - 4:00 pm P216, Lansdowne)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Cynthia Wrate, Gillyan Haden, Heather del Villano, Ken Kosick, Mavis Smith, Peter Moroney, Lynelle Yutani, Steven Rumpel, Melody Foreman (Resource)

Guests: David Visentin, Music (Chair), Lisa Greig, Architectural Trades (Instructor)

CURRICULUM FOR APPROVAL

CURRICULUM FOR PRESENTATION AND APPROVAL

> **None**

REGULAR CURRICULUM

> **None**

CURRICULUM UNDER REVIEW

CO-OP & INTERNSHIP: TECHNOLOGY
COMP 104 (IDS3619) – Work Term 1
COMP 204 (IDS3620) – Work Term 2
COMP 304 (IDS3621) – Work Term 3

SPORT & EXERCISE EDUCATION: MASSAGE THERAPY
MASS 105 (IDS3623) – Revision
MASS 141 (IDS3624) – Revision
MASS 161 (IDS3625) – Revision
MASS 180 (IDS3626) – Revision
MASS 191 (IDS3627) – Revision

ARTS & SCIENCE: MUSIC
MUSP (IDS3622) – Revision

TRADES & TECHNOLOGY: HORTICULTURE
Horticulture Foundation (IDS3633) – Revision
HORT 106 (IDS3616) – Revision
HORT 133 (IDS3617) - Cancellation

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the EdCo SharePoint site > Category 3 Changes Approved for members to review.

POST-EDCO ERROR CORRECTIONS

See Corrections Post-EdCo