



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, March 20, 2019

4:00 – 6:00 pm

P216, Lansdowne

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Tim Ayers
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Tim Ayers
4:02	ACCEPTANCE OF AGENDA (2 MIN.)	Tim Ayers
4:04	MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting Minutes February 20	Tim Ayers
4:05	REPORTS (6 MIN.)	
	1. Education Council Chair	Tim Ayers
	2. VP Education	John Boraas
	3. Board Member	John Boraas
4:11	COMMITTEE REPORTS (4 MIN.)	
	1. Education Council Policy and Standards Committee	Peter Moroney
	ITEMS FOR ACTION	
4:15	1. Grading Policy	Peter Moroney
	<u>Motion:</u>	
	Be it so moved that Education Council approve revisions to the Grading Policy (E-1.5) , which include:	
	<ul style="list-style-type: none"> • amendment of Principle #4 • amendments of I and IP grades, addition of NGR placeholder, and removal of CW grade • amendments of AUD, NS, and W notations • addition of the WL and TC notations 	



TIME	ITEM	PRESENTER
	<ul style="list-style-type: none"> • amendments to GPA section, including removal of GPA example chart • amendment to Submission of Final Grades to be more specific depending on whether the course section has a gradeable activity during the final examination period or not • amendments to Grade Changes 	
4:25	<p>Indigenous Priority Seating in the BSN program</p> <p><u>Motion:</u></p> <p>Be it so moved that Education Council approves that the Baccalaureate of Science in Nursing (BSN) program admits up to eight additional students of indigenous ancestry within the existing BSN cohort (see Briefing Note).</p>	Cynthia Smith/ John Boraas
4:35	PRESENTATION AND DISCUSSION	
	Academic Integrity	Rashed Al-Haque/ Eva Silden
	MEETING ADJOURNED	Tim Ayers

Upcoming Meetings:

Regular Meeting
 Wednesday, April 17, 2019
 4:00 – 6:00 pm
 P216, Lansdowne

Voting Council Members

- | | |
|---------------------------------------|------------------------------------|
| 1. Alison Bowe, Faculty | 11. Maia Sampson, Student |
| 2. Andrea Kucherawy, Support Staff | 12. Peter Ove, Faculty |
| 3. Bijan Ahmadi, Faculty (Vice-Chair) | 13. Richard Stride, Administration |
| 4. Debbie Hlady, Administration | 14. Ryan Russell, Faculty |
| 5. Dylan Bystedt, Student | 15. Scott Harris, Administration |
| 6. Isabel Grondin, Faculty | 16. Shane Nath, Student |
| 7. Jamie McPherson, Faculty | 17. Tia Primrose, Support Staff |
| 8. John Boraas, Administration | 18. Tim Ayers, Faculty (Chair) |
| 9. Karen Lightbody, Faculty | 19. Wesley Paterson, Student |
| 10. Karen Neilson, Faculty | 20. Faculty (Vacant) |

Members (Quorum = 10)

Non-Voting Council Members

Sherri Bell, President

Brenda McBain, Board of Governors

Connie Klassen, ICC Chair

Peter Moroney, Education Policy & Planning

Melody Foreman, Permanent Secretary

Todd Ormiston, Indigenization Representative

Guests

Cynthia Smith, Health & Human Services (Dean)

Eva Silden, A&S, Criminal Justice (Faculty)

Rashed Al-Haque, Education Policy Specialist

For Information:

Education Council Executive:

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca

Vice-Chair: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, , Office of VP Education, Interurban, 250-370-4156, moroneyp@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca



Education Council

Ensuring that our students are provided with quality educational experiences

DRAFT Minutes

REGULAR MEETING

Wednesday, February 20, 2019

4:00 – 6:00 pm

P216, Lansdowne

Present

Voting Members

1. Alison Bowe, Faculty
2. Andrea Kucherawy, Support Staff
3. Bijan Ahmadi, Faculty (Vice-Chair)
4. Isabel Grondin, Faculty
5. John Boraas, Administration
6. Karen Lightbody, Faculty
7. Karen Neilson, Faculty
8. Scott Harris, Administration
9. Shane Nath, Student
10. Tia Primrose, Support Staff
11. Tim Ayers, Faculty (Chair)
12. Faculty (Vacant)

Non-Voting Members

Melody Foreman, Permanent Secretary
 Peter Moroney, Education Policy & Planning
 Sherri Bell, President

Regrets/Absent

- Brenda McBain, Board of Governors
 Connie Klassen, ICC Chair
 Debbie Hlady, Administration
 Dylan Bystedt, Student
 Jamie McPherson, Faculty
 Maia Sampson, Student
 Peter Ove, Faculty
 Richard Stride, Administration
 Ryan Russell, Faculty
 Todd Ormiston, Indigenization Representative
 Wesley Paterson, Student

Guests

- Alan Duncan, ECE (Chair)
 Halinka Szwender, MHRL (Chair)
 Saryta Schaerer, Computer Science (Chair)

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:12 pm. Quorum was reached.	Tim Ayers
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Tim Ayers
C. ROUND TABLE CHECK-IN	Tim Ayers

ITEM	PRESENTER
Todd Ormiston will be invited to explain the purpose and meaning of the round table check-in at a future meeting	
D. ACCEPTANCE OF AGENDA	Tim Ayers
The February 20, 2019 agenda was approved by unanimous consent.	
E. MINUTES FOR APPROVAL	Tim Ayers
The meeting minutes for January 23, 2019 were approved by unanimous consent.	
F. REPORTS	
1. Education Council Chair	Tim Ayers
Tim Ayers reminded members that the EdCo Elections notice went out on February 15. Terms are up for all but Ryan Russell and Jamie McPherson. Those who would like to continue are encouraged to complete the nomination forms.	
2. VP Education	John Boraas
No announcements	
3. Board Member	Sherri Bell
Sherri Bell reported that college's Sustainability Plan, a corner post of the Camosun College Strategic Plan, was presented at the last board meeting. The architects from Think Space will be presenting the master campus plan at March 4 th board meeting, which will be videotaped and posted to the Campus Renewal website on the college intranet.	
G. COMMITTEE REPORTS	
1. Education Council Policy and Standards Committee	Peter Moroney
Peter Moroney reported that the Policy and Standards Committee will be meeting next week. The grading policy was reviewed and approved by the committee via email to bring forward to today's EdCo meeting.	
H. INTEGRATED CURRICULUM COMMITTEE REPORT	
1. Curriculum for Presentation and Approval	Tim Ayers
Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.	
Motion: Be it so moved that Education Council approves the curriculum as submitted:	
BUSINESS: MANAGEMENT & HUMAN RESOURCE LEADERSHIP	
<ul style="list-style-type: none"> • PDD-BA-GM Option (IDS3432) – New General Management Option • PDD-BA-GM Option (IDS3433) – Internship Designation • PDD-BA-HRML Option (IDS3434) – Revision 	

ITEM**PRESENTER**

- [BUS 220 \(IDS3435\) – Prerequisite](#)
- [BUS 290 \(IDS3468\) – Revision](#)
- [BUS 290H \(IDS3469\) – Cancellation](#)
- [BUS 330 \(IDS3463\) – Prerequisite](#)
- [BUS 360 \(IDS3464\) – Prerequisite](#)
- [BUS 380 \(IDS3465\) – Restriction](#)
- [BUS 450 \(IDS3466\) – Prerequisite/Restriction](#)

TRADES & TECHNOLOGY: ELECTRONICS & COMPUTER ENGINEERING

- [Diploma in Electrical Engineering Technology – Marine & Industrial \(IDS 3548\) – New Program](#)
- [Electrical Engineering Technology – Marine & Industrial \(IDS 3592\) – New Coop](#)
- [ECET 222 \(IDS 3506\) – New Course](#)
- [ECET 232 \(IDS 3507\) – New Course](#)
- [ECET 233 \(IDS 3508\) – New Course](#)
- [ECET 234 \(IDS 3509\) – New Course](#)
- [ECET 235 \(IDS 3510\) – New Course](#)
- [ECET 243 \(IDS 3511\) – New Course](#)
- [ECET 244 \(IDS 3512\) – New Course](#)
- [ECET 245 \(IDS 3513\) – New Course](#)
- [ECET 246 \(IDS 3514\) – New Course](#)
- [ECET 247 \(IDS 3515\) – New Course](#)
- [ECET 252 \(IDS 3516\) – New Course](#)
- [ECET 293 \(IDS 3517\) – New Course](#)
- [ECET 290 \(IDS 3518\) - Revision](#)

TRADES & TECHNOLOGY: INTERACTIVE MEDIA DEVELOPER

- [Interactive Media Developer \(IDS 3568\) – New Program](#)
- [Interactive Media Developer \(IDS 3595\) – New Coop](#)
- [CMNS 135 \(IDS 3559\) – New Course](#)
- [COMP 144 \(IDS 3571\) – New Course](#)
- [COMP 146 \(IDS 3572\) – New Course](#)
- [COMP 245 \(IDS 3577\) – New Course](#)
- [COMP 246 \(IDS 3578\) – New Course](#)
- [COMP 256 \(IDS 3579\) – New Course](#)
- [COMP 271 \(IDS 3580\) – New Course](#)
- [COMP 276 \(IDS 3581\) – New Course](#)
- [COMP 283 \(IDS 3582\) – New Course](#)
- [ENGR 155 \(IDS 3573\) – New Course](#)
- [ENGR 255 \(IDS 3574\) – New Course](#)
- [HLSC 264 \(IDS 3602\) – Revision](#)

ITEM**PRESENTER**

- [TECN 210 \(IDS 3585\) – New Course](#)

Moved by: Bijan Ahmadi
Seconded by: Scott Harris
Motion Carried

Whereas: The Integrated Curriculum Committee did not have consensus to recommend full approval of the curriculum:

Motion: Be it so moved that Education Council approves the curriculum as submitted:

ARTS & SCIENCE: INTERACTIVE MEDIA DEVELOPER PROGRAM

- [ART 135 \(IDS 3569\) - New Course](#)
- [ART 155 \(IDS 3570\) - New Course](#)

Moved by: Alison Bowe
Seconded by: Andrea Kucherawy
Motion Carried

2. Regular Curriculum for Approval**Tim Ayers**

Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.

Motion: Be it so moved that Education Council approves the curriculum as submitted:

BUSINESS: ACCOUNTING & FINANCE

- [PDD-BA-ACCT Option – Internship Designation \(IDS3467\) – Revision](#)
- [BBA-ACCT Major \(IDS3443\) – Revision](#)
- [Diploma in Business Administration-ACCT Option \(IDS3442\) – Revision](#)
- [ACCT 375 \(IDS3444\) – New Course](#)
- [ACCT 475 \(IDS3446\) – New Course](#)
- [ACCT 240 \(IDS3445\) – Revision](#)
- [ACCT 350 \(IDS3439\) – Cancellation](#)
- [ACCT 470 \(IDS3440\) – Cancellation](#)
- [ACCT 471 \(IDS3441\) – Cancellation](#)
- [ACCT 480 \(IDS3558\) – Revision](#)

BUSINESS: HOSPITALITY, TOURISM, & GOLF MANAGEMENT

- [Diploma in Hospitality Management \(IDS3437\) - Revision](#)

BUSINESS: APPLIED BUSINESS TECHNOLOGY

- [MOA 150 \(IDS3436\) - Revision](#)

TRADES & TECHNOLOGY: MECHANICAL ENGINEERING

- [MENG 152 \(IDS 3461\) - Revision](#)

ITEM**PRESENTER**

- [MENG 172 \(IDS 3477\) - Revision](#)
 - [MENG 253 \(IDS 3478\) - Revision](#)
 - [MENG 275 \(IDS 3561\) - Revision](#)
- CO-OP & INTERNSHIP: TECHNOLOGY
- [CDEV WPS \(IDS 3487\) - Revision](#)
 - [CIVE 304 \(IDS 3491\) - Addition](#)
 - [ECET 304 \(IDS 3491\) - Addition](#)
 - [ICS 304 \(IDS 3491\) - Addition](#)
 - [CIVE 208 \(IDS 3498\) - Cancellation](#)
 - [ECET 208 \(IDS 3501\) - Cancellation](#)
 - [ICS 108 \(IDS 3499\) - Cancellation](#)
 - [ICS 208 \(IDS 3500\) - Cancellation](#)
 - [CompNet Electronics Technician Co-op \(IDS 3596\) - Revision](#)
 - [CompNet Electronics Support Technician Co-op \(IDS 3596\) - Revision](#)
 - [Civil Engineering Technology Co-op \(IDS 3504\) - Revision](#)
 - [Electronics and Computer Engineering Technology Co-op \(IDS 3503\) – Revision](#)
 - [Mechanical and Electronics Engineering Technology Co-op \(IDS 3505\) – Revision](#)
 - [Information and Computer Systems Co-op \(IDS 3490\) – Revision](#)
 - [ENGR 104 \(IDS 3594\) - Revision](#)
 - [Civil Engineering Bridge to UBC Co-op \(IDS 3486\) – Revision](#)
 - [Electrical and Computer Engineering Bridge UVic Co-op \(IDS 3488\) – Revision](#)
 - [Mechanical Engineering Bridge UBC Co-op \(IDS 3483\) – Revision](#)
 - [Mechanical Engineering Bridge UVic Co-op \(IDS 3484\) – Revision](#)
 - [Mining Engineering Bridge UBC Co-op \(IDS 3502\) – Revision](#)
 - [CIVE 104 Work Term 1 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [CIVE 204 Work Term 2 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ECET 104 Work Term 1 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ECET 204 Work Term 2 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ELEX 104 Work Term 1 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ELEX 204 Work Term 2 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ICS 104 Work Term 1 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [ICS 204 Work Term 2 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [MENG 104 Work Term 1 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [MENG 204 Work Term 2 \(IDS 3593\) – Title & Prerequisite Change](#)
 - [MENG 304 Work Term 3 \(IDS 3593\) – Title & Prerequisite Change](#)

ACCESS: ENGLISH LANGUAGE DEVELOPMENT

- [English Language Development \(IDS 3522\) – Revision](#)
- [ELD 010 \(IDS 3523\) – Revision \(Formerly ELD 032\)](#)
- [ELD 020 \(IDS 3525\) – Revision \(Formerly ELD 033\)](#)
- [ELD 032 \(IDS 3524\) – New Course](#)
- [ELD 034 \(IDS 3526\) – Revision](#)
- [ELD 035 \(IDS 3519\) – Cancellation](#)
- [ELD 036 \(IDS 3520\) – Cancellation](#)
- [ELD 050 \(IDS 3521\) – Cancellation](#)
- [ELD 103 \(IDS 3542\) – Revision](#)
- [ELD 104 \(IDS 3543\) – Revision](#)
- [ELD 092 \(IDS 3590\) – Revision](#)
- [ELD 094 \(IDS 3591\) – Revision](#)

Moved by: Bijan Ahmadi

Seconded by: Alison Bowe

Motion Carried

Whereas: The Integrated Curriculum Committee did not have consensus to recommend full approval of the curriculum.

Motion: Be it so moved that Education Council approves the curriculum as submitted:

TRADES & TECHNOLOGY: INFORMATION AND COMPUTER SYSTEMS

- [Information and Computer Systems \(IDS 3541\) – Revision](#)
- [ICS 118 \(IDS 3551\) – New Course](#)
- [ICS 120 \(IDS 3553\) – New Course](#)
- [ICS 128 \(IDS 3552\) – New Course](#)
- [ICS 111 \(IDS 3545\) – Cancellation](#)
- [ICS 112 \(IDS 3550\) – Cancellation](#)
- [ICS 121 \(IDS 3546\) – Cancellation](#)
- [ICS 122 \(IDS 3547\) – Cancellation](#)
- [ICS 110 \(IDS 3575\) – Revision](#)
- [ICS 114 \(IDS 3576\) – Revision](#)
- [ICS 199 \(IDS 3540\) – Revision](#)
- [ICS 200 \(IDS 3562\) – Revision](#)
- [ICS 211 \(IDS 3583\) – Revision](#)
- [ICS 212 \(IDS 3563\) – Revision](#)
- [ICS 213 \(IDS 3564\) – Cancellation](#)
- [ICS 214 \(IDS 3565\) – Revision](#)
- [ICS 215 \(IDS 3566\) – Revision](#)
- [ICS 223 \(IDS 3567\) – Revision](#)
- [ICS 224 \(IDS 3584\) – Revision](#)

ITEM	PRESENTER
<ul style="list-style-type: none"> • ICS 280 (IDS 3585) – Revision • ICS 290 (IDS 3586) – Revision • ICS 127 (IDS 3555) – Cancellation • ICS 217 (IDS 3556) – Cancellation • ICS 227 (IDS 3557) – Cancellation 	<p style="text-align: center;">Moved by: Bijan Ahmadi Seconded by: Andrea Kucherawy Motion Carried</p>
I. PRESENTATION AND DISCUSSION	
<p>Grading Policy Peter Moroney and Scott Harris briefed the committee on the proposed changes to the Grading Policy and will be providing further documents for the committee to review. The proposal will be brought to next EdCo meeting for members to vote.</p>	<p style="text-align: right;">Peter Moroney/ Scott Harris</p>
J. ADJOURNMENT	
<p>The meeting adjourned at 5:45 pm.</p>	



DRAFT

Education Council Briefing Notes

Submitted by: Cynthia Smith, Dean, HHS

Date: January 17, 2019

Topic: Approval to increase the percentage of Limited Priority Seating in BSN nursing for students of indigenous ancestry from 5% (8) to 10% (16) for September 2019 based on demand from indigenous students, supports available at Camosun College and student success in the program. These students would form part of the existing cohort of 160 and not add to the cohort number (168 or 176). .

Background: In December 2003, the Board of Governors approved the establishment of limited "Priority Admissions" for Indigenous students "who meet all program admission requirements in Health & Human Services programs that meet a demonstrated community need, and for which support has been given by both the First Nations advisory council and the program area, beginning in the 2004/05 school year. Such priority admission not to exceed 5% of the class." (BOG Motion)

Since 2003 and currently in HHS three programs: BSN, Practical Nursing and Early Learning and Care have limited "Priority Admissions" for Indigenous students for 5% of the cohort size. Due to unprecedented demand, in 2018 14 students of indigenous ancestry were admitted to the BSN program. All but one of these students has successfully moved into Semester 2. The University of Victoria has provided a letter of support for up to 16 indigenous students in the BSN program for 2019. In terms of the BSN Cohort, Faye Martin, Indigenous Coordinator is 80% in HHS to support the indigenous nursing students and faculty.

Decision Being Sought Approval by EdCo for BSN Nursing to admit up to 8 additional students of indigenous ancestry within the existing BSN cohort.