

AGENDA

Regular Meeting Wednesday, February 20, 2019 4:00 – 6:00 pm P216, Lansdowne

TIME	ITEM	PRESENTER	
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Tim Ayers	
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)	Tim Ayers	
	Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. < <u>http://camosun.ca/learn/school/indigenous-</u> <u>education-community-connections/about/index.html</u> >		
4:02	ROUND TABLE CHECK-IN (5 MIN.)	Tim Ayers	
4:07	ACCEPTANCE OF AGENDA (2 MIN.)	Tim Ayers	
4:09	MINUTES FOR APPROVAL (1 MIN.)	Tim Ayers	
	For approval: EdCo Meeting Minutes January 23		
4:10	Reports (6 min.)		
	1. Education Council Chair	Tim Ayers	
	2. VP Education	John Boraas	
	3. Board Member	Brenda McBain	
4:16	Committee Reports (4 min.)		
	1. Education Council Policy and Standards Committee	Peter Moroney	
4:20	INTEGRATED CURRICULUM COMMITTEE REPORT (30 MIN.)		
	1. Curriculum for Presentation and Approval (20 min.)		
	Post Degree Diploma in Business Administration New General Management Option – See <u>ICC Monthly Report</u>	Halinka Szwender	
	Diploma in Electrical Engineering Technology – Marine & Industrial New Program – See <u>ICC Monthly Report</u>	Alan Duncan	
	Interactive Media Developer New Program – See <u>ICC Monthly Report</u>	Saryta Schaerer	

If you cannot attend, please inform Melody Foreman @ 370-4690 or edapprovals@camosun.bc.ca



TIME	ITE	PRESENTER	
	2.	Curriculum for Approval (13 min.)	Connie Klassen
		See ICC Monthly Report	
	3.	Curriculum Under Review	Connie Klassen
		None	
	4.	Approved Category 3 Curriculum Changes (1 min.)	Connie Klassen
		See Category 3 Changes Approved	
	5.	Post-EdCo Error Corrections (1 min.)	Connie Klassen
		See <u>Corrections Post-EdCo</u>	
	Pri	SENTATION AND DISCUSSION	
4:50	Grading Policy		Scott Harris
	MEETING ADJOURNED		Tim Ayers

Upcoming Meetings:

Regular Meeting Wednesday, March 20, 2019 4:00 – 6:00 pm P216, Lansdowne

Voting Council Members

- 1. Alison Bowe, Faculty
- 2. Andrea Kucherawy, Support Staff
- 3. Bijan Ahmadi, Faculty (Vice-Chair)
- 4. Debbie Hlady, Administration
- 5. Dylan Bystedt, Student
- 6. Isabel Grondin, Faculty
- 7. Jamie McPherson, Faculty
- 8. John Boraas, Administration
- 9. Karen Lightbody, Faculty
- 10. Karen Neilson, Faculty

- 11. Maia Sampson, Student
- 12. Peter Ove, Faculty
- 13. Richard Stride, Administration
- 14. Ryan Russell, Faculty
- 15. Scott Harris, Administration
- 16. Shane Nath, Student
- 17. Tia Primrose, Support Staff
- 18. Tim Ayers, Faculty (Chair)
- 19. Wesley Paterson, Student
- 20. Faculty (Vacant)

Members (Quorum = 10)

Non-Voting Council Members

Sherri Bell, President Brenda McBain, Board of Governors Connie Klassen, ICC Chair Peter Moroney, Education Policy & Planning Melody Foreman, Permanent Secretary Todd Ormiston, Indigenization Representative

For Information:

Education Council Executive:

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca

Vice-Chair: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 370-4728, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interuran, 370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, , Office of VP Education, Interurban, 250-370-4156, moroneyp@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca



DRAFT Minutes

REGULAR MEETING Wednesday, January 23, 2019 4:00 – 6:00 pm P216, Lansdowne

Present

Voting Members

- 1. Alison Bowe, Faculty
- 2. Andrea Kucherawy, Support Staff
- 3. Bijan Ahmadi, Faculty (Vice-Chair)
- 4. Debbie Hlady, Administration
- 5. Dylan Bystedt, Student
- 6. Isabel Grondin, Faculty
- 7. Karen Lightbody, Faculty
- 8. Karen Neilson, Faculty
- 9. Maia Sampson, Student
- 10. Peter Ove, Faculty
- 11. Ryan Russell, Faculty
- 12. Scott Harris, Administration
- 13. Shane Nath, Student
- 14. Tia Primrose, Support Staff
- 15. Tim Ayers, Faculty (Chair)
- 16. Faculty (Vacant)

Non-Voting Members

Brenda McBain, Board of Governors Connie Klassen, ICC Chair Melody Foreman, Permanent Secretary Peter Moroney, Education Policy & Planning Todd Ormiston, Indigenization Representative

Regrets/Absent

Jamie McPherson, Faculty Richard Stride, Administration Sherri Bell, President John Boraas, Administration Wesley Paterson, Student

Guests

Eva Silden, A&S, Criminal Justice (Faculty) Rashed Al-Haque, Education Policy Specialist

ITEM		PRESENTER
Α.	CALL TO ORDER AND DECLARATION OF QUORUM	Tim Ayers
	The regular meeting was called to order at 4:10 pm. Quorum was reached.	
В.	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY	Tim Ayers
	Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. < <u>http://camosun.ca/learn/school/indigenous-</u> <u>education-community-connections/about/index.html</u> >	
D.	Acceptance of Agenda	Tim Ayers
	The January 23, 2019 agenda was approved by unanimous consent.	

Education Council

ITEM				PRESENTER
Ε.	MINUTES FOR APPROVAL			Tim Ayers
	The meeting minutes for December 12, 2018 were approved by unanimous consent.			
F.	Ref			
	1.	Tim Ayers 3. He also for nomina	Council Chair announced that this year's annual retreat will be held on May reminded members of the election and to watch for the call ations which will come out in February.	Tim Ayers
	2.	VP Educat Vacant	ion	John Borass
	3.	decided to	mber cBain reported that Joan Yates, VP of Student Experience, has return to the classroom in the School of Business, effective nounced in the January 22, 2019 CamNews.	Brenda McBain
G.	Committee Reports			
	1.	Peter More met on Jar Renewals I Resources	Council Policy and Standards Committee oney announced that the Policy and Standards Committee nuary 14 and received a status update on the Education Project charter, which will go to EdCo Executive for review. and budget requirements/approvals need to be finalized. updates included:	Peter Moroney
			Framework – working toward a revised framework and tations currently underway.	
		•	licy – extended the timeline for additional feedback and made r revisions, CCFA provided helpful input during this period.	
		Haque	nt Academic and Non-Academic Conduct policy – Rashed Al- updated the committee on the policy development, and a stion was made to bring that forward to EdCo for discussion.	
		which the	is brought forward proposed changes to the Grading policy Committee reviewed – revised drafts have been circulated to ittee since and once finalized, will be presented to EdCo at an meeting.	
Н.	ΙΝΤ			
	1.	Curriculum	n for Approval	Connie Klassen
		Whereas:	The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.	
		Motion:	Be it so moved that Education Council approves the following curriculum:	

PRESENTER

ENGR UBC Bridge CIVE (3456) – Program Content Revision ENGR UBC Bridge MECH (3457) – Program Content Revision ENGR UBC Bridge MINE (3549) – Program Content Revision

> Moved by: Isobel Grondin Seconded by: Alison Bowe Motion Carried

I	Presentation and Discussion	
	Policy Presentation: Academic and Non-Academic Student Conduct Policies	Rashed Al-Haque/
	Rashed Al-Haque and Eva Silden delivered a presentation on the Academic and Non-Academic Student Conduct policies currently under development. A fulsome discussion followed, which included input from student members.	Eva Silden
	Overall, the committee appreciated the strength-based position of the policies' focus on academic integrity vs. academic dishonesty. Rashed and Eva noted that by positively reframing the language, there is an opportunity to give emphasis to the educational rather than punitive aspects of the policy. Ultimately, the goal is to create student-centred policies that are fair, aligned with natural justice, and clearly articulate students' rights and responsibilities.	
	There will be further opportunities for the campus community to provide feedback including Town halls, Camosun College Student Society, and other departments and groups.	
	Timeline for Education Approvals: New Curriculum vs. Existing Curriculum	Scott Harris
	Scott Harris presented a modified model for curriculum approval timelines as it relates to student progression, registration, and calendar production in order to balance the need for curricular flexibility with necessary operational requirements, and bring clarity to curriculum approval timelines.	
	Curriculum Timelines:	
	 Curriculum with impact to existing courses/students/programs will have until the February 20 EdCo to be approved with a Fall 2019 effective date. 	
	 New curriculum with no impact to existing courses/students/programs will have until the March 20 EdCo to be approved with a Fall 2019 effective date. 	
	 New curriculum with no impact to existing courses/students/programs approved by EdCo between April and June will have a Winter 2020 effective date. 	
١.	Adjournment	Tim Ayers
	The meeting adjourned at E-1E nm	

The meeting adjourned at 5:45 pm.

ITEM



EX-250-003-001-002

Wed, Jan 9, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Lucia Wiewiorowski, Heather del Villano, Mavis Smith, Peter Moroney, Sandra Woodrow, Steven Rumpel, Tim Ayers, Melody Foreman (Resource)

Guests: Halinka Szwender, MHRL (Chair), Tracey Morris, Business (Curriculum Support)

Wed, Jan 16, 2019 (1:00 - 4:00 pm P216, Lansdowne)

Present: Connie Klassen (Chair), Chris Avis, Gillyan Haden, Heather del Villano, Mavis Smith, Peter Moroney, Sandra Woodrow, Steven Rumpel, Tim Ayers Melody Foreman (Resource)

Regrets: Dianne Biin

Guests: Alan Duncan, ECE (Chair), Brad Erikson, Co-op & Internship (Coordinator), Ross Lyle, MECH (Chair), Ken Kosik, Trades & Tech (Associate Dean), Tony Vernon, English Language Development (Chair), Andrea Kucheraway, Access (Curriculum Support)

Wed, Jan 23, 2019 (1:00 - 4:00 pm P216, Lansdowne)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Gillyan Haden, Heather del Villano, Ken Kosik, Peter Moroney, Sandra Woodrow, Melody Foreman (Resource)

Regrets: Steven Rumpel, Mavis Smith

Guests: Alan Duncan, ECE (Chair), Ross Lyle, MECH (Chair)

Wed, Jan 30, 2019 (1:30- 4:00 pm CC320/321, Interurban)

Present: Connie Klassen (Chair), Chris Avis, Cynthia Wrate, Dianne Biin, Heather del Villano, Ken Kosik, Mavis Smith, Peter Moroney, Sandra Woodrow, Steven Rumpel, Melody Foreman (Resource)

Regrets: Gillyan Haden

Guests: Saryta Schaerer, Computer Science (Chair), Eric Sehn, Trades & Technology (Dean), Cindy Bruckel, Trades & Technology (Curriculum Support), Brad Muir, Art (Chair), Lois Fernyhough, Communications (Chair)

Wed, Feb 6, 2019 (12:15 – 3:45 pm CBA 250, Interurban)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Heather del Villano, Ken Kosik, Mavis Smith, Peter Moroney, Sandra Woodrow, Steven Rumpel, Melody Foreman (Resource)

Regrets: Cynthia Wrate, Gillyan Haden

Guests: Saryta Schaerer, Computer Science (Chair), Lynelle Yutani, Allied Health & Technologies (Chair), Cindy Bruckel, Trades & Technology (Curriculum Support)

CURRICULUM FOR APPROVAL

CURRICULUM FOR PRESENTATION AND APPROVAL

Whereas: The Integrated Curriculum Committee has reviewed the following curriculum:

BUSINESS: MANAGEMENT & HUMAN RESOURCE LEADERSHIP

- PDD-BA-GM Option (IDS3432) New General Management Option
- PDD-BA-GM Option (IDS3433) Internship Designation
- PDD-BA-HRML Option (IDS3434) Revision

- BUS 220 (IDS3435) Prerequisite
- <u>BUS 290 (IDS3468) Revision</u>
- BUS 290H (IDS3469) Cancellation
- BUS 330 (IDS3463) Prerequisite
- BUS 360 (IDS3464) Prerequisite
- BUS 380 (IDS3465) Restriction
- BUS 450 (IDS3466) Prerequisite/Restriction

TRADES & TECHNOLOGY: ELECTRONICS & COMPUTER ENGINEERING

- Diploma in Electrical Engineering Technology Marine & Industrial (IDS 3548) New Program
- <u>Electrical Engineering Technology Marine & Industrial (IDS 3592) New Coop</u>
- ECET 222 (IDS 3506) New Course
- ECET 232 (IDS 3507) New Course
- ECET 233 (IDS 3508) New Course
- ECET 234 (IDS 3509) New Course
- <u>ECET 235 (IDS 3510) New Course</u>
- <u>ECET 243 (IDS 3511) New Course</u>
- ECET 244 (IDS 3512) New Course
- <u>ECET 245 (IDS 3513) New Course</u>
- <u>ECET 246 (IDS 3514) New Course</u>
- <u>ECET 247 (IDS 3515) New Course</u>
- ECET 252 (IDS 3516) New Course
- ECET 293 (IDS 3517) New Course
- ECET 290 (IDS 3518) Revision

TRADES & TECHNOLOGY: INTERACTIVE MEDIA DEVELOPER

- Interactive Media Developer (IDS 3568) New Program
- Interactive Media Developer (IDS 3595) New Coop
- <u>CMNS 135 (IDS 3559) New Course</u>
- <u>COMP 144 (IDS 3571) New Course</u>
- <u>COMP 146 (IDS 3572) New Course</u>
- <u>COMP 245 (IDS 3577) New Course</u>
- <u>COMP 246 (IDS 3578) New Course</u>
- <u>COMP 256 (IDS 3579) New Course</u>
- <u>COMP 271 (IDS 3580) New Course</u>
- <u>COMP 276 (IDS 3581) New Course</u>
- <u>COMP 283 (IDS 3582) New Course</u>
- ENGR 155 (IDS 3573) New Course
- ENGR 255 (IDS 3574) New Course
- <u>HLSC 264 (IDS 3602) Revision</u>
- <u>TECN 210 (IDS 3585) New Course</u>

Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum:

BUSINESS: MANAGEMENT & HUMAN RESOURCE LEADERSHIP

- PDD-BA-GM Option (IDS3432) New General Management Option
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- <u>TECN 210 (IDS 3585) New Course</u>

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

Whereas: The Integrated Curriculum Committee has reviewed the following curriculum:

ARTS & SCIENCE: INTERACTIVE MEDIA DEVELOPER PROGRAM

- <u>ART 135 (IDS 3569) New Course</u>
- <u>ART 155 (IDS 3570) New Course</u>

Whereas: The Integrated Curriculum Committee did not have consensus to recommend full approval of the curriculum:

ARTS & SCIENCE: INTERACTIVE MEDIA DEVELOPER PROGRAM

- ART 135 (IDS 3569) New Course
- <u>ART 155 (IDS 3570) New Course</u>

Link to ICC Poll

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed the following curriculum:

BUSINESS: ACCOUNTING & FINANCE

- PDD-BA-ACCT Option Internship Designation (IDS3467) Revision
- BBA-ACCT Major (IDS3443) Revision
- Diploma in Business Administration-ACCT Option (IDS3442) Revision
- ACCT 375 (IDS3444) New Course
- <u>ACCT 475 (IDS3446) New Course</u>
- ACCT 240 (IDS3445) Revision
- ACCT 350 (IDS3439) Cancellation
- ACCT 470 (IDS3440) Cancellation
- ACCT 471 (IDS3441) Cancellation
- <u>ACCT 480 (IDS3558) Revision</u>

BUSINESS: HOSPITALITY, TOURISM, & GOLF MANAGEMENT

Diploma in Hospitality Management (IDS3437) - Revision

BUSINESS: APPLIED BUSINESS TECHNOLOGY

• MOA 150 (IDS3436) - Revision

TRADES & TECHNOLOGY: MECHANICAL ENGINEERING

- MENG 152 (IDS 3461) Revision
- MENG 172 (IDS 3477) Revision
- MENG 253 (IDS 3478) Revision
- MENG 275 (IDS 3561) Revision

CO-OP & INTERNSHIP: TECHNOLOGY

- CDEV WPS (IDS 3487) Revision
- <u>CIVE 304 (IDS 3491) Addition</u>
- ECET 304 (IDS 3491) Addition
- ICS 304 (IDS 3491) Addition
- <u>CIVE 208 (IDS 3498) Cancellation</u>
- ECET 208 (IDS 3501) Cancellation
- ICS 108 (IDS 3499) Cancellation
- ICS 208 (IDS 3500) Cancellation
- CompNet Electronics Technician Co-op (IDS 3596) Revision
- <u>CompNet Electronics Support Technician Co-op (IDS 3596) Revision</u>
- Civil Engineering Technology Co-op (IDS 3504) Revision
- <u>Electronics and Computer Engineering Technology Co-op (IDS 3503) Revision</u>
- Mechanical and Electronics Engineering Technology Co-op (IDS 3505) Revision
- Information and Computer Systems Co-op (IDS 3490) Revision
- ENGR 104 (IDS 3594) Revision
- <u>Civil Engineering Bridge to UBC Co-op (IDS 3486) Revision</u>
- Electrical and Computer Engineering Bridge UVic Co-op (IDS 3488) Revision
- Mechanical Engineering Bridge UBC Co-op (IDS 3483) Revision
- Mechanical Engineering Bridge UVic Co-op (IDS 3484) Revision
- Mining Engineering Bridge UBC Co-op (IDS 3502) Revision
- <u>CIVE 104 Work Term 1 (IDS 3593) Title & Prerequisite Change</u>
- <u>CIVE 204 Work Term 2 (IDS 3593) Title & Prerequisite Change</u>
- ECET 104 Work Term 1 (IDS 3593) Title & Prerequisite Change
- ECET 204 Work Term 2 (IDS 3593) Title & Prerequisite Change
- ELEX 104 Work Term 1 (IDS 3593) Title & Prerequisite Change
- ELEX 204 Work Term 2 (IDS 3593) Title & Prerequisite Change
- ICS 104 Work Term 1 (IDS 3593) Title & Prerequisite Change
- ICS 204 Work Term 2 (IDS 3593) Title & Prerequisite Change
- MENG 104 Work Term 1 (IDS 3593) Title & Prerequisite Change
- MENG 204 Work Term 2 (IDS 3593) Title & Prerequisite Change
- MENG 304 Work Term 3 (IDS 3593) Title& Prerequisite Change

ACCESS: ENGLISH LANGUAGE DEVELOPMENT

- English Language Development (IDS 3522) Revision
- ELD 010 (IDS 3523) Revision (Formerly ELD 032)
- ELD 020 (IDS 3525) Revision (Formerly ELD 033)
- <u>ELD 032 (IDS 3524) New Course</u>
- <u>ELD 034 (IDS 3526) Revision</u>

- ELD 035 (IDS 3519) Cancellation
- ELD 036 (IDS 3520) Cancellation
- <u>ELD 050 (IDS 3521) Cancellation</u>
- <u>ELD 103 (IDS 3542) Revision</u>
- <u>ELD 104 (IDS 3543) Revision</u>
- <u>ELD 092 (IDS 3590) Revision</u>
- <u>ELD 094 (IDS 3591) Revision</u>

Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum:

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ACCESS: ENGLISH LANGUAGE DEVELOPMENT

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- <u>ELD 103 (IDS 3542) Revision</u>
- <u>ELD 104 (IDS 3543) Revision</u>
- ELD 092 (IDS 3590) Revision
- <u>ELD 094 (IDS 3591) Revision</u>

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

Whereas: The Integrated Curriculum Committee has reviewed the following curriculum:

TRADES & TECHNOLOGY: INFORMATION AND COMPUTER SYSTEMS

- Information and Computer Systems (IDS 3541) Revision
- ICS 118 (IDS 3551 New Course
- <u>ICS 120 (IDS 3553) New Course</u>

- ICS 128 (IDS 3552) New Course
- ICS 111 (IDS 3545) Cancellation
- ICS 112 (IDS 3550) Cancellation
- ICS 121 (IDS 3546) Cancellation
- ICS 122 (IDS 3547) Cancellation
- <u>ICS 110 (IDS 3575) Revision</u>
- ICS 114 (IDS 3576) Revision
- ICS 199 (IDS 3540) Revision
- ICS 200 (IDS 3562) Revision
- ICS 211 (IDS 3583) Revision
- ICS 212 (IDS 3563) Revision
- ICS 213 (IDS 3564) Cancellation
- ICS 214 (IDS 3565) Revision
- ICS 215 (IDS 3566) Revision
- ICS 223 (IDS 3567) Revision
- ICS 224 (IDS 3584) Revision
- ICS 280 (IDS 3585) Revision
- ICS 290 (IDS 3586) Revision
- ICS 127 (IDS 3555) Cancellation
- ICS 217 (IDS 3556) Cancellation
- ICS 227 (IDS 3557) Cancellation

Whereas: The Integrated Curriculum Committee did not have consensus to recommend full approval of the curriculum:

TRADES & TECHNOLOGY: INFORMATION AND COMPUTER SYSTEMS

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- ICS 121 (IDS 3546) Cancellation
- <u>ICS 122 (IDS 3547) Cancellation</u>
- ICS 110 (IDS 3575) Revision
- ICS 114 (IDS 3576) Revision
- ICS 199 (IDS 3540) Revision
- ICS 200 (IDS 3562) Revision
- ICS 211 (IDS 3583) Revision
- ICS 212 (IDS 3563) Revision
- ICS 213 (IDS 3564) Cancellation
- <u>ICS 214 (IDS 3565) Revision</u>
- ICS 215 (IDS 3566) Revision
- <u>ICS 223 (IDS 3567) Revision</u>
- ICS 224 (IDS 3584) Revision

- ICS 280 (IDS 3585) Revision
- ICS 290 (IDS 3586) Revision
- ICS 127 (IDS 3555) Cancellation
- ICS 217 (IDS 3556) Cancellation
- <u>ICS 227 (IDS 3557) Cancellation</u>

Link to ICC Poll

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

CURRICULUM UNDER REVIEW

None

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the <u>EdCo SharePoint site</u> > <u>Category 3 Changes Approved</u> for members to review.

POST-EDCO ERROR CORRECTIONS

See Corrections Post-EdCo