

Ensuring that our students are provided with quality educational experiences



AGENDA

Regular Meeting Wednesday, January 23, 2019 4:00 – 6:00 pm P216, Lansdowne

TIME	ITEM	PRESENTER
4:00	Call to Order and Declaration of Quorum (1 min.)	Tim Ayers
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.)	Tim Ayers
	Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html	
4:02	ROUND TABLE CHECK-IN (5 MIN.)	Tim Ayers
4:07	ACCEPTANCE OF AGENDA (2 MIN.)	Tim Ayers
4:09	MINUTES FOR APPROVAL (1 MIN.)	Tim Ayers
	For approval: EdCo Meeting Minutes December 12	
4:10	REPORTS (6 MIN.)	
	1. Education Council Chair	Tim Ayers
	2. VP Education	John Boraas
	3. Board Member	Brenda McBaii
4:16	COMMITTEE REPORTS (4 MIN.)	
	1. Education Council Policy and Standards Committee	Peter Morone
4:20	INTEGRATED CURRICULUM COMMITTEE REPORT (30 MIN.)	
	1. Curriculum for Approval (24 min.)	Connie Klasser
	See <u>ICC Monthly Report</u>	
	2. Curriculum Under Review (4 min.)	Connie Klasser
	See <u>ICC Monthly Report</u>	
	3. Approved Category 3 Curriculum Changes (1 min.)	Connie Klasser

See Category 3 Changes Approved



TIME	ITEM	PRESENTER
	4. Post-EdCo Error Corrections (1 min.)	Connie Klassen
	See <u>Corrections Post-EdCo</u>	
	PRESENTATION AND DISCUSSION	
5:00	Policy Presentation: Academic and Non-Academic Student Conduct Policies	Rashed Al-Haque/ Eva Silden
5:40	Timeline for Education Approvals: New Curriculum vs. Existing Curriculum	Scott Harris
	MEETING ADJOURNED	Tim Ayers

Upcoming Meetings:

Regular Meeting Wednesday, February, 2019 4:00 – 6:00 pm P216, Lansdowne

Voting Council Members

- 1. Alison Bowe, Faculty
- 2. Andrea Kucherawy, Support Staff
- 3. Bijan Ahmadi, Faculty (Vice-Chair)
- 4. Debbie Hlady, Administration
- 5. Dylan Bystedt, Student
- 6. Isabel Grondin, Faculty
- 7. Jamie McPherson, Faculty
- 8. John Boraas, Administration
- 9. Karen Lightbody, Faculty
- 10. Karen Neilson, Faculty

- 11. Maia Sampson, Student
- 12. Peter Ove, Faculty
- 13. Richard Stride, Administration
- 14. Ryan Russell, Faculty
- 15. Scott Harris, Administration
- 16. Shane Nath, Student
- 17. Tia Primrose, Support Staff
- 18. Tim Ayers, Faculty (Chair)
- 19. Wesley Paterson, Student
- 20. Faculty (Vacant)

Members (Quorum = 10)

Non-Voting Council Members

Sherri Bell, President Brenda McBain, Board of Governors Connie Klassen, ICC Chair Peter Moroney, Education Policy & Planning Melody Foreman, Permanent Secretary Todd Ormiston, Indigenization Representative

For Information:

Education Council Executive:

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca **Vice-Chair**: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 370-4728, klassenc@camosun.bc.ca
VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interuran, 370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, , Office of VP Education, Interurban, 250-370-4156, moroneyp@camosun.bc.ca **Permanent Secretary:** Melody Foreman, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca



DRAFT Minutes

REGULAR MEETING Wednesday, December 12, 2018 4:00 – 6:00 pm CC 321, Interurban

Present

Voting Members

1. Andrea Kucherawy, Support Staff

2. Bijan Ahmadi, Faculty (Vice-Chair)

3. Debbie Hlady, Administration

4. Dylan Bystedt, Student

5. Isabel Grondin, Faculty

6. Jamie McPherson, Faculty

7. John Boraas, Administration

8. Karen Lightbody, Faculty

9. Maia Sampson, Student

10. Peter Ove, Faculty

11. Richard Stride, Administration

12. Ryan Russell, Faculty

13. Tia Primrose, Support Staff

14. Tim Ayers, Faculty (Chair)

15. Faculty (Vacant)

Non-Voting Members

Brenda McBain, Board of Governors

Connie Klassen, ICC Chair

Melody Foreman, Permanent Secretary

Peter Moroney, Education Policy & Planning

Todd Ormiston, Indigenization Representative

Sherri Bell, President

Regrets/Absent

Alison Bowe, Faculty

Karen Neilson, Faculty

Scott Harris, Administration

Shane Nath, Student

Wesley Paterson, Student

Guests

Blair Fisher, A&S, Criminal Justice (Chair)

ITEM PRESENTER

A. CALL TO ORDER AND DECLARATION OF QUORUM

Tim Ayers

The regular meeting was called to order at 4:10 pm. Quorum was reached.

B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

Tim Ayers

Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html

C. ROUND TABLE CHECK-IN

Tim Ayers

Round table discussion:

Holiday greetings of members' ancestors; favourite childhood holiday memory

D. ACCEPTANCE OF AGENDA Tim Ayers
The December 12, 2018 agenda was approved by unanimous consent.

E. MINUTES FOR APPROVAL
The meeting minutes for November 21, 2018 were approved by unanimous consent.

F. REPORTS

1 Education Council Chair

Tim Ayers/ Richard Stride

Tim Ayers reported on the status of the application to DQAB for exempt status including the visit that occurred on December 3.

Richard Stride clarified for EdCo that the purpose of exempt status is to provide an expedited review process for institutions that have demonstrated a history of successfully offering degree programs at a given level for at least 10 years. The expedited status would allow an institution submitting a degree proposal to avoid an often lengthy and costly review process by the Degree Quality Assessment Board and have proposals forwarded directly to the Minister for review and approval.

Richard added that Camosun is working its way through the exempt status review process in order to obtain the same rights as other mature post-secondary institutions in the BC post-secondary system.

2. VP Education John Borass

John Borass recommended the cancellation of the <u>Associate Degree of Science (Psychology) (3254)</u> program. The proposal will be going forward to the College Board of Governors for approval.

Moved by: Debbie Hlady
Seconded by: Bijan Ahmadi
Motion Carried

3. Board Member Brenda McBain

Brenda Bain reported that the board met on December 3 and announced that Stephen Fletcher's term has ended and that Dr. Monty Bryant has been appointed to the Camosun College Board of Governors. Brenda reported that the board approved the revision to the E-2.1 Admissions policy, which now includes revised IELTS and TOEFL scores for international student admission. This change will enhance the academic success of students using IELTS and TOEFL scores for admission to academic programs.

ITEM PRESENTER

G. COMMITTEE REPORTS

1. Education Council Policy and Standards Committee

Peter Moroney

Pete Moroney announced that the Policy and Standards Committee met on December 10. The committee reviewed the draft charter for the Educational Approvals Renewal project and identified EdCo as a stakeholder. Pete also reported on the work currently underway to develop academic and non-academic conduct policies and procedures and announced that Eva Silden from the School of Arts and Science has been seconded to work with the VP Education office and provides a faculty lens on these policies with her background in criminal justice as well as considering more progressive notions on how we develop and implement the associated procedures. Pete added that they will be looking for student input into the policies and procedures as they are a major stakeholder. The next Policy and Standards committee meeting is on January 14.

H. INTEGRATED CURRICULUM COMMITTEE REPORT

1. Curriculum for Approval

Connie Klassen

Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.

Motion: Be it so moved that Education Council approves the following curriculum:

ARTS AND SCIENCE/HEALTH AND HUMAN SERVICES

- Advanced Certificate in Mental Health, Addictions, and Criminal Justice (3257) – New Program
- MHCJ 310 (IDS3258) New Course
- MHCJ 320 (IDS3259) New Course
- MHCJ 330 (IDS3260) New Course
- MHCJ 340 (IDS3261) New Course

HEALTH AND HUMAN SERVICES: NURSING

- NURS 110 (3286) Revision
- NURS 111 (3287) Revision
- NURS 132 (3288) Revision
- NURS 160 (3289) Revision
- NURS 180 (3290) Revision
- NURS 181 (3291) Revision
- NURS 190 (3292) Revision
- NURS 232 (3293) Revision
- NURS 260 (3294) Revision
- NURS 280 (3295) Revision
- NURS 281 (3296) Revision

ITEM PRESENTER

- NURS 332 (3297) Revision
- NURS 360 (3298) Revision
- NURS 380 (3299) Revision

HEALTH AND HUMAN SERVICES: EARLY LEARNING AND CARE

- Education Assistant & Community Support (IDS 3302) Revised
 Program Name
- CSEA 110 (IDS 3303) Revision
- CSEA 111 (IDS 3304) Revision
- CSEA 112 (IDS 3305) Revision
- CSEA 115 (IDS 3306) Revision
- CSEA 120 (IDS 3307) Revision
- CSEA 140 (IDS 3308) Revision
- CSEA 150 (IDS 3309) Revision
- CSEA 160 (IDS 3310) Revision
- CSEA 175 (IDS 3311) Revision

ARTS AND SCIENCE: 0-LEVEL SCIENCE

- BIOL 090 (IDS3313)— New Course
- CHEM 070 (IDS3314)— New Course
- PHYS 070 (IDS 3316) New Course

ARTS AND SCIENCE: 0-LEVEL MATH

- MATH 075 (IDS 3414) New Course
- MATH 077 (IDS 3415) New Course
- MATH 097 (IDS 3315) New Course
- MATH 135- Cancellation
- MATH 137 Cancellation

ARTS AND SCIENCE:

- HIST 150 (IDS3318) New Course
- MUSC 145 (IDS3429) New Course
- ASTR 101 (IDS 3430) Revision
- ASTR 102 (IDS 3431) Revision

ACCESS: ENGLISH LANGUAGE DEVELOPMENT

- ELD 105 (IDS3265) New Course
- <u>ELD 072 (IDS3300) Revision</u>
- ELD 074 (IDS3300) Revision

Access: Indigenous Education & Community Connections

- Indigenous Studies Program (IDS3319) Revision
- IST 104 (IDS3320) Revision
- IST 136 (IDS 3321) New Course
- IST 142 (IDS 3327) New Course
- IST 230 (IDS 3323) New Course

ITEM PRESENTER

- IST 234 (IDS 3325) Revision
- IST 242 (IDS 3455) Cancellation

TRADES & TECHNOLOGY: COMPUTER SCIENCE

- Information and Computer Systems (IDS 3387) –Revision
- ICS 110 (IDS 3458) Revision
- ICS 211 (IDS 3383) Revision
- ICS 215 (IDS 3384) Revision
- ICS 221 (IDS 3386) Revision
- ICS 290 (IDS 3385) Revision
- TECN 290 (IDS 3460) Revision

TRADES & TECHNOLOGY: CIVIL ENGINEERING

- Civil Engineering Technology (3388) –Revision
- CIVE 132 (IDS 3377) Revision
- CIVE 191 (IDS 3379) Revision
- <u>CIVE 261 (IDS 3381) Revision</u>
- CIVE 262 (IDS 3382) Revision

TRADES & TECHNOLOGY: ELECTRONICS & COMPUTER ENGINEERING

- ELEX 138 (IDS 3371) Revision
- ELEX 139A (IDS 3372) Revision
- ELEX 139B (IDS 3373) Revision

Moved by: Debbie Hlady
Seconded by: Bijan Ahmadi
Motion Carried

I. ADJOURNMENT Tim Ayers

The meeting adjourned at 4:55 pm.



Integrated Curriculum Committee Report



Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Wed, Jan 9, 2019 (1:00 - 4:00 pm CC320/321, Interurban)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Lucia Wiewiorowski, Heather del Villano, Mavis Smith, Peter Moroney, Lynelle Yutani, Steven Rumpel, Tim Ayers Melody Foreman (Resource)

Guests: Halinka Szwender, MHRL (Chair), Tracey Morris, Curriculum Support (Business)

Wed, Jan 16, 2019 (1:00 - 4:00 pm P216, Lansdowne)

Present: Connie Klassen (Chair), Chris Avis, Dianne Biin, Gillyan Haden, Heather del Villano, Mavis Smith, Peter Moroney, Lynelle Yutani, Steven Rumpel, Tim Ayers Melody Foreman (Resource)

Regrets: Dianne Biin

Guests: Alan Duncan, ECE (Chair), Brad Erikson, Co-op & Internship (Coordinator), Ross Lyle, MECH (Chair), Ken Kosik, Trades & Tech (Associate Dean), Tony Vernon, English Language Development (Chair), Andrea Kucheraway, Curriculum Support (Access)

Wed, Jan 23, 2019 (1:00 - 4:00 pm P216, Lansdowne)

Present:

Regrets:

Guests: Alan Duncan, ECE (Chair), Brad Erikson, Co-op & Internship (Coordinator), Ross Lyle, MECH (Chair), Ken Kosik, Trades & Tech (Associate Dean), Saryta Schaerer, Computer Science (Chair), Cindy Bruckel, Curriculum Support (Trades & Technology)

CURRICULUM FOR APPROVAL

CURRICULUM FOR PRESENTATION AND APPROVAL

None

REGULAR CURRICULUM

Whereas: The Integrated Curriculum Committee has reviewed the following curriculum:

TRADES & TECHNOLOGY: ENGINEERING BRIDGE PROGRAMS

- ENGR UBC Bridge CIVE (3456) Program Content Revision
- ENGR UBC Bridge MECH (3457) Program Content Revision
- ENGR UBC Bridge MINE (3549) Program Content Revision

Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum:

- ENGR UBC Bridge CIVE (3456) Program Content Revision
- ENGR UBC Bridge MECH (3457) Program Content Revision
- ENGR UBC Bridge MINE (3549) Program Content Revision

Motion: Be it so moved that Education Council approves changes to the curriculum as submitted:

Moved by:

Seconded by:

CURRICULUM UNDER REVIEW

BUSINESS: MANAGEMENT & HUMAN RESOURCE LEADERSHIP

- PDD-BA-GM Option (IDS3432) New Program
- PDD-BA-GM Option (IDS3433) Internship Designation
- PDD-BA-HRML Option (IDS3434) Revision
- BUS 220 (IDS3435) Prerequisite
- BUS 290 (IDS3468) Revision
- BUS 290H (IDS3469) Cancellation
- BUS 330 (IDS3463) Prerequisite
- BUS 360 (IDS3464) Prerequisite
- BUS 380 (IDS3465) Restriction
- BUS 450 (IDS3466) Prerequisite/Restriction

BUSINESS: ACCOUNTING & FINANCE

- PDD-BA-ACCT Option Internship Designation (IDS3467) Revision APPROVED
- BBA-ACCT Major (IDS3443) Revision
- Diploma in Business Administration-ACCT Option (IDS3442) Revision
- ACCT 375 (IDS3444) New Course
- ACCT 475 (IDS3446) New Course
- ACCT 240 (IDS3445) Revision
- ACCT 350 (IDS3439) Cancellation
- ACCT 470 (IDS3440) Cancellation
- ACCT 471 (IDS3441) Cancellation

BUSINESS: HOSPITALITY, TOURISM, & GOLF MANAGEMENT

• Diploma in Hospitality Management (IDS3437) - Revision

BUSINESS: APPLIED BUSINESS TECHNOLOGY

• MOA 150 (IDS3436) - Revision

TRADES & TECHNOLOGY: MECHANICAL ENGINEERING

- MENG 152 (IDS 3461) Revision
- MENG 172 (IDS 3477) Revision
- MENG 253 (IDS 3478) Revision
- MENG 275 (IDS xxxx) Revision

CO-OP & INTERNSHIP: TECHNOLOGY

- CDEV WPS (IDS 3487) Revision
- CIVE 304 (IDS 3491) Addition
- ECET 304 (IDS 3491) Addition

- ICS 304 (IDS 3491) Addition
- CIVE 208 (IDS 3498) Cancellation
- ECET 208 (IDS 3501) Cancellation
- ICS 108 (IDS 3499) Cancellation
- ICS 208 (IDS 3500) Cancellation
- CompNet Electronics Technician Co-op (IDS XXXX) Revision
- CompNet Electronics Support Technician Co-op (IDS XXXX) Revision
- Civil Engineering Technology Co-op (IDS 3504) Revision
- Electronics and Computer Engineering Technology Co-op (IDS 3503) Revision
- Mechanical and Electronics Engineering Technology Co-op (3505) Revision
- Information and Computer Systems Co-op (IDS 3490) Revision
- ENGR 104 (IDS 35XX) Revision
- Civil Engineering Bridge to UBC Co-op (IDS 3486) Revision
- Electrical and Computer Engineering Bridge UVic Co-op (IDS 3488) Revision
- Mechanical Engineering Bridge UBC Co-op (IDS 3483) Revision
- Mechanical Engineering Bridge UVic Co-op (IDS 3484) Revision
- Mining Engineering Bridge UBC Co-op (IDS 3502) Revision

TRADES & TECHNOLOGY: COMPUTER SCIENCE

- Information and Computer Systems (IDS 3541) Revision
- ICS 111 (IDS 3545) Cancellation
- ICS 112 (IDS 3550) Cancellation
- ICS 121 (IDS 3546) Cancellation
- ICS 122 (IDS 3547) Cancellation
- ICS 118 (IDS 3551 New Course
- ICS 120 (IDS 3553) New Course
- ICS 128 (IDS 3552) New Course
- ICS 199 (IDS 3540) Revision
- ICS 127 (IDS 3555) Cancellation
- ICS 217 (IDS 3556) Cancellation
- ICS 227 (IDS 3557) Cancellation

ACCESS: ENGLISH LANGUAGE DEVELOPMENT

- ELD 035 (IDS 3519) Cancellation
- ELD 036 (IDS 3520) Cancellation
- <u>ELD 050 (IDS 3521) Cancellation</u>
- English Language Development (IDS 3522) Revision
- ELD 032 (IDS 3523) Revision (Now ELD 010)
- ELD 032 (IDS 3524) New Course
- ELD 033 (IDS 3525) Revision (Now ELD 020)

ACCESS: ENGLISH LANGUAGE DEVELOPMENT

- ELD 103 (IDS 3542) Revision
- ELD 104 (IDS 3543) Revision

TRADES & TECHNOLOGY: ELECTRONICS & COMPUTER ENGINEERING

- Diploma in Electrical Engineering Technology Marine (IDS 3548) New Program
- ECET 222 (IDS 3506) New Course
- ECET 232 (IDS 3507) New Course
- ECET 233 (IDS 3508) New Course
- ECET 234 (IDS 3509) New Course
- <u>ECET 235 (IDS 3510) New Co</u>urse
- ECET 243 (IDS 3511) New Course
- ECET 244 (IDS 3512) New Course
- ECET 245 (IDS 3513) New Course
- ECET 246 (IDS 3514) New Course
- ECET 247 (IDS 3515) New Course
- ECET 252 (IDS 3516) New Course
- ECET 293 (IDS 3517) New Course
- ECET 290 (IDS 3518) Revision

TRADES & TECHNOLOGY: COMPUTER SCIENCE

- Interactive Media Developer (IDS xxxx) New Program
- COMP 1xxx SimDev (IDS xxxx) New Course
- COMP 1xxx WebDev (IDS xxxx) New Course
- COMP 2xxx AI (IDS xxxx) New Course
- COMP 2xxx AR (IDS xxxx) New Course
- COMP 2xxx AS (IDS xxxx) New Course
- COMP 2xxx DB MM (IDS xxxx) New Course
- COMP 2xxx DS (IDS xxxx) New Course
- COMP 2xxx UI UX (IDS xxxx) New Course
- ENGR 155 (IDS xxxx) New Course
- ENGR 156 (IDS xxxx) New Course
- TECN 2xxx (IDS xxxx) New Course

APPROVED CATEGORY 3 CURRICULUM CHANGES

Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the <u>EdCo SharePoint site</u> > <u>Category 3 Changes Approved</u> for members to review.

POST-EDCO ERROR CORRECTIONS

See Corrections Post-EdCo