



Education Council

Ensuring that our students are provided with quality educational experiences

AGENDA

Regular Meeting

Wednesday, September 19, 2018

4:00 – 6:00 pm

CC 321, Interurban

TIME	ITEM	PRESENTER
4:00	CALL TO ORDER AND DECLARATION OF QUORUM (1 MIN.)	Tim Ayers
4:01	ACKNOWLEDGEMENT OF COAST SALISH TERRITORY (1 MIN.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i>	Tim Ayers
4:02	ROUND TABLE CHECK-IN (5 MIN.)	Tim Ayers
4:07	ACCEPTANCE OF AGENDA (2 MIN.)	Tim Ayers
4:09	MINUTES FOR APPROVAL (1 MIN.) For approval: EdCo Meeting June 20 – Regular Meeting Minutes EdCo Meeting June 20 – Special Meeting Minutes	Tim Ayers
4:10	REPORTS (6 MIN.)	
	1. Education Council Chair	Tim Ayers
	2. VP Education	John Boraas
	3. Board Member	Phil Benoit
4:16	COMMITTEE REPORTS (4 MIN.)	
	1. Education Council Policy and Standards Committee	TBD
4:20	PRESENTATION AND DISCUSSION Education Council - How It Works EdCo Camosun Public Website Education Council - SharePoint Education Approvals Intranet Education Council Bylaws	Tim Ayers



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TIME	ITEM	PRESENTER
	About Us – Education Council Members’ Guidebook Educational Approvals Policy Guide for Committees that Recommend and Approve Curriculum	
	Note: All items listed are available on the Education Council SharePoint	
6:00	MEETING ADJOURNED	Tim Ayers

Upcoming Meetings:

Regular Meeting
 Wednesday, October 17, 2018
 4:00 – 6:00 pm
 CC 321, Interurban

Members (*Quorum = 10*)

Voting Council Members

- | | |
|---------------------------------------|------------------------------------|
| 1. Alison Bowe, Faculty | 11. Peter Ove, Faculty |
| 2. Andrea Kucherawy, Support Staff | 12. Richard Stride, Administration |
| 3. Bijan Ahmadi, Faculty (Vice-Chair) | 13. Ryan Russell, Faculty |
| 4. Debbie Hlady, Administration | 14. Scott Harris, Administration |
| 5. Isabel Grondin, Faculty | 15. Tia Primrose, Support Staff |
| 6. Jamie McPherson, Faculty | 16. Tim Ayers, Faculty (Chair) |
| 7. John Boraas, Administration | 17. Wesley Paterson, Student |
| 8. Karen Lightbody, Faculty | 18. Faculty (Vacant) |
| 9. Karen Neilson, Faculty | 19. Student (Vacant) |
| 10. Maia Sampson, Student | 20. Student (Vacant) |

Non-Voting Council Members

Sherri Bell, President	Connie Klassen, ICC Chair
Brenda McBain, Board of Governors	Peter Moroney, Education Policy and Planning
Melody Foreman, Permanent Secretary	Todd Ormiston, Indigenization Representative

For Information:

Education Council Executive

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca

Vice-Chair: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 250-220-2568, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 370-3840, harriss@camoun.bc.ca.ca

EPP Director: Peter Moroney, Office of VP Education, Interurban, 250-370-4156, moroney@camosun.bc.ca

Permanent Secretary: Melody Foreman, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca



Education Council

Ensuring that our students are provided with quality educational experiences

DRAFT Minutes

Wednesday, June 20, 2018

4:00 - 6:00 pm,

CC 321, Interurban

Present

Alison Bowe, Faculty

Andrea Kucherawy, Support Staff

Bijan Ahmadi, Faculty (Vice-Chair)

Brent Wasserman, Faculty

Isabel Grondin, Faculty

John Boraas, Administration

Karen Neilson, Faculty

Karen Lightbody, Faculty

Peter Ove, Faculty

Scott Harris, Administration

Tia Primrose, Support Staff

Tim Ayers, Faculty (Chair)

Connie Klassen, ICC Chair

Melody Foreman, Permanent Secretary

Phil Venoit, Board of Governors

Sherri Bell, President

Regrets/Absent

Dana Campbell, Student

Isaiah Jurkuch, Student

Richard Stride, Administration

Stephen Benecke, Faculty

Patrick Jones, Faculty

Guests

Maia Sampson, Student

Ryan Russell, Faculty

Rashed Al-Haque, Education Policy Specialist

ITEM

PRESENTER

A. Call to order and declaration of quorum

Tim Ayers

The regular meeting was called to order at 4:10 pm by Tim Ayers, Education Council Chair. Quorum was reached. Tim welcomed new members and invited them to attend the last regular meeting of the academic year as guests (i.e., in no official capacity or role).

B. Acknowledgement of Coast Salish Territory

Tim Ayers

Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html>

C. Round-Table Check-In

Tim Ayers

ITEM	PRESENTER
Round table discussion: introductions and plans for summer.	
D. Acceptance of Agenda	Tim Ayers
The June 20, 2018 agenda was approved by unanimous consent with one amendment. Connie Klassen, Integrated Curriculum Committee (ICC) Chair, requested that the agenda be amended to include a “Curriculum Under Review” item in the ICC Report section as it is a standing item on the EdCo agenda.	
E. Minutes for approval	Tim Ayers
The minutes for May 16, 2018 were approved by unanimous consent.	
F. Reports	
1. Education Council Chair	Tim Ayers
Tim extended an invitation to new and current members to attend the upcoming EdCo retreat. The retreat had been tentatively scheduled for Friday, September 28. However, Sherri Bell, President, pointed out that the proposed date coincides with Orange Shirt Day and suggested rescheduling. The retreat will be held on Monday, September 24. Location TBD.	
2. VP Education	John Boraas
John Boraas expressed anticipation for the 2018 Graduation Ceremonies. He also reported that work on indigenization will be coming forward.	
3. Board Member	Phil Benoit
Phil Benoit reported on the board’s financial/budget agenda and provided an update on the new Centre for Health and Wellness at Camosun.	
Phil inquired what items would be most beneficial to share with EdCo and asked for guidance from Sherri. Sherri thanked Phil for attending EdCo and added that the board is also working on a campus plan and that an accountability document will be forthcoming.	
G. Presentation and Discussion	
Tim updated the committee on the review of section B. Terms of Membership in the EdCo bylaws. Item #5 will be adjusted as follows:	Tim Ayers
<p>In the event of a seat being vacated, the Chair will request that the Registrar fill the vacant seat as described in the “election rules”; and to ensure continuity of membership, the new member will serve for a full the remainder of the term, as permitted under the Act.</p>	
Tim reminded members of their roles and responsibilities as outlined in the bylaws and referred members to the section 5 b) which states:	

ITEM	PRESENTER
<p>When a member of the Council has not attended three (3) consecutive regular meetings, his/her that seat will be treated as a vacancy, unless excused by a resolution of the Council.</p>	
<p>Tim reported that as per the bylaws, Stephen Benecke’s position is now vacant.</p>	
<p>Scott reported that there are eight students to be presented with the Governor General’s Collegiate Bronze Medal at this year’s Graduation Ceremonies.</p>	Scott Harris
G. Integrated Curriculum Committee Report	Connie Klassen
1. Curriculum for Presentation and Approval	Nil
2. Curriculum for Approval	Connie Klassen
<p>Whereas: The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum.</p>	
<p>Motion: Be it so moved that Education Council approves changes to the following curriculum:</p>	
<ul style="list-style-type: none"> • CSEA 175 (IDS 3114) – Revision • ECET 282 (IDS 3126) – Revision • Associate of Arts Degree – PSYC (IDS 3096) – Revision 	
<p>Moved by: Isabel Grondin</p>	
<p>Seconded by: Bijan Ahmadi</p>	
<p>Motion Carried</p>	
<p>Whereas: The Integrated Curriculum Committee did not have consensus to recommend full approval of the curriculum.</p>	
<p>Motion: Be it so moved that Education Council approves changes to the following curriculum:</p>	
<ul style="list-style-type: none"> • ELC 150B (IDS 3098) – Cancellation • IMHA (IDS 3112) – Revision • MHA (IDS 3113) – Revision 	
<p>Moved by: Bijan Ahmadi</p>	
<p>Seconded by: Alison Bowe</p>	
<p>Motion Carried</p>	
3. Curriculum Under Review	Connie Klassen
<p>The following curriculum is under review and will come forward to ICC in the Fall:</p>	
<ul style="list-style-type: none"> • PN2BSN (IDS 3115) – New Bridging Program • NURS 112 (IDS 3116) – Addition 	

ITEM	PRESENTER
<ul style="list-style-type: none"> • NURS 252 (IDS 3117) – Addition • NURS 253 (IDS 3118) – Addition • NURS 233 (IDS 3132) – Revision • NURS 290 (IDS 3133) – Revision <p><https://hub.camosun.ca/sites/Education/icc></p>	
<p>4. Approved Category 3 Curriculum Changes</p> <p>Approved Category 3 (Dean Approval) and Category 3 (VP Ed Approval) (Program Suspensions) curriculum changes are accessible from the EdCo SharePoint site for members to review.</p> <p><https://hub.camosun.ca/sites/Education></p>	<p>Connie Klassen</p>
<p>H. Equity, Diversity and Inclusion Policy — Focus Group</p> <p>Alison and Rashed facilitated a focus group. Members were divided into groups of four and responded to a series of questions regarding issues surrounding equity, diversity, and inclusion. The responses will be used to inform the college’s Equity, Diversity and Inclusion policy.</p>	<p>Alison Bowe/ Rashed Al-Haque</p>
<p>I. Thank You to Outgoing Members</p> <p>Tim thanked the following outgoing members for the their service and dedication to EdCo:</p> <ul style="list-style-type: none"> • Brent Wassermann • Dana Campbell • Isaiah Jurkuch • Patrick Jones 	<p>Tim Ayers</p>
<p>J. Adjournment</p> <p>The meeting adjourned at 6:00 pm.</p>	<p>Tim Ayers</p>



DRAFT Special Meeting Minutes

Wednesday June 20, 2018

4:00 – 4:10 Meeting

CC321, Interurban

Present

- | | |
|-------------------------------------|---|
| Alison Bowe, Faculty (V) | Peter Ove, Faculty (V) |
| Andrea Kucherawy, Support Staff (V) | Ryan Russell, Faculty (V) |
| Bijan Ahmadi, Faculty (V) | Scott Harris, Administration (V) |
| Debbie Hlady, Administration (V) | Tia Primrose, Support Staff (V) |
| Isabel Grondin, Faculty (V) | Tim Ayers, Faculty (V) |
| Jamie McPherson (V) | Connie Klassen, Special Meeting Chair |
| John Boraas, Administration (V) | Melody Foreman, Permanent Secretary |
| Karen Lightbody, Faculty (V) | Phil Venoit, Board |
| Karen Neilson, Faculty (V) | Sherri Bell, President |
| Maia Sampson, Student (V) | Todd Ormiston, Indigenization Coordinator |

Regrets/Absent

- | | |
|------------------------------------|------------------------------|
| Richard Stride, Administration (V) | Wesley Paterson, Student (V) |
| Stephen Benecke, Faculty (V) | |

Guests

- | | |
|--------------------------|--|
| Brent Wasserman, Faculty | Rashed Al-Haque, Education Policy Specialist |
|--------------------------|--|

Meeting

A. CALL TO ORDER AND A DECLARATION OF QUORUM

The Special Meeting was called to order at 4:03 pm by Connie Klassen. Quorum was reached.

B. ELECTION OF 2018-2019 CHAIR

Connie informed the committee that Tim Ayers had submitted his name for consideration for the position of Chair of Education Council. Connie called for other nominations from the floor; there were no other nominations. Tim Ayers was declared the 2018-2019 Chair of Education Council.

C. ELECTION OF 2018-2019 VICE CHAIR

Bijan Ahmadi had submitted his name for consideration for the position of Vice-Chair of Education Council. Connie called for other nominations from the floor; there were no other nominations. Bijan Ahmadi was declared the 2018-2019 Vice-Chair of Education Council.

D. NEXT MEETING & ADJOURNMENT

The next regular meeting for the 2018-2019 Education Council will be on Wednesday, September 19, 2018, 4:00 – 6:00 pm, CC 321, Interurban campus. Connie adjourned the meeting at 4:08 pm.