



Education Council

Ensuring that our students are provided with quality educational experiences



Agenda

REGULAR MEETING

Wed, Feb 21, 2018

4:00 - 6:00 pm, CC 321, Interurban

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum (1 min.)	Tim Ayers
4:01	Acknowledgement of Coast Salish Territory (1 min.) <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</i>	Tim Ayers
4:02	Welcome to Phil Venoit (Board of Governor's Representative) – (1 min.)	Tim Ayers
4:03	Round-Table Check-In (10 min.)	Tim Ayers
4:13	Acceptance of Agenda (1 min.)	Tim Ayers
4:14	Minutes for approval (1 min.) Jan 24, 2018	Tim Ayers
4:15	Reports (5 min.) <ol style="list-style-type: none"> 1. Education Council Chair 2. VP Education 3. Board Member 	Tim Ayers John Boraas Phil Venoit
4:18	Committee Reports (2 min.) Education Council Policy and Standards Committee	Steven Rumpel
4:20	Presentation and Discussion (75 min.) <ol style="list-style-type: none"> 1. Diversity, Equity and Inclusion Policy Discussion 	Steven Rumpel and Alison Bowe
5:35	Integrated Curriculum Committee Report (Nil)	Connie Klassen

TIME	ITEM	PRESENTER
1	Curriculum for Presentation and Approval  Hyperlink (Nil)	
2	Curriculum For Approval  Hyperlink (nil)	Connie Klassen
6:00	Meeting Adjourned	Tim Ayers

Upcoming Meetings:

Regular Meeting

Wed., Mar 21, 2018

4:00-6:00 pm

CC 321, Interurban

Members (Quorum = 11)

Voting Council Members

- | | |
|---|-------------------------------------|
| 1. Alison Bowe, Faculty (leave of absence) | 11. Margarita Saldana Diaz, Student |
| 2. Andrea Kucherawy, Support Staff | 12. Patrick Jones, Faculty |
| 3. Bijan Ahmadi, Faculty (Vice-Chair) | 13. Peter Ove, Faculty |
| 4. Brent Wasserman, Faculty | 14. Richard Stride, Administration |
| 5. Dana Campbell, Student | 15. Scott Harris, Administration |
| 6. Isabel Grondin, Faculty | 16. Stephen Benecke, Faculty, |
| 7. Isaiah Jurkuch, Student | 17. Steven Rumpel, Administration |
| 8. John Boraas, Administration | 18. Tia Primrose, Support Staff |
| 9. Karen Lightbody, Faculty | 19. Tim Ayers, Faculty (Chair) |
| 10. Karen Neilson, Faculty | 20. Vacant (Student) |

Non-Voting Council Members

Sherri Bell, President

Phil Venoit, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Todd Ormiston, Indigenization Rep (temporarily acting in place of Indigenization Coordinator)

Guests

Alison Bowe, Office of VP Education

For Information:

Education Council Executive:

Chair: Tim Ayers, Trades & Technology, 370-4455, ayers@camosun.bc.ca

Vice-Chair: Bijan Ahmadi, Business, 370-4140, ahmadib@camosun.bc.ca

ICC Chair: Connie Klassen, Sport & Exercise Education, 250-220-2568, klassenc@camosun.bc.ca

VP Education: John Boraas, Office of VP Education, Interurban, 370-4543, boraas@camosun.bc.ca

Registrar: Scott Harris, Registrar's Office, Interurban, 370-3840, harriss@camoun.bc.ca

Permanent Secretary: Shelley Butler, Office of VP Education, Interurban, 370-4690, edapprovals@camosun.bc.ca

If you cannot attend please inform Shelley Butler @ 370-4690 or butler@camosun.bc.ca

Intranet:

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<https://hub.camosun.ca/sites/Education/>



DRAFT Minutes

Wednesday, Jan 24, 2018

4:00 – 6:00 pm

CC 321, Interurban

Present

Andrea Kucherawy, Support Staff	Nigel Giuliani, Board of Governors
Bijan Ahmadi, Faculty (Vice-Chair)	Patrick Jones, Faculty
Brent Wasserman, Faculty	Richard Stride, Administration
Connie Klassen, ICC Chair	Shelley Butler, Permanent Secretary
Dana Campbell, Student	Stephen Benecke, Faculty
Isabel Grondin, Faculty	Steven Rumpel, Administration
John Boraas, Administration	Tia Primrose, Support Staff
Karen Lightbody, Faculty	Tim Ayers, Faculty (Chair)
Karen Neilson, Faculty	Todd Ormiston, Indigenization Rep

Regrets/Absent

Alison Bowe, Faculty (Leave of Absence)	Peter Ove, Faculty
Isaiah Jurkuch, Student	Scott Harris, Administration
Margarita Saldana Diaz, Student	Sherri Bell, President

Guests

Olaf Nielsen, Trades and Technology	Jennifer Gow, Sport and Exercise Education
Linda Young, Business	Patti Odynski, CETL

ITEM	PRESENTER
<p>A. Call to order and Declaration of Quorum</p> <p>The Regular Meeting was called to order at 4:04 by Tim Ayers, Education Council Chair.</p>	Tim Ayers
<p>B. Acknowledgement of Coast Salish Territory</p> <p><i>Tim acknowledged the Coast Salish Territory. Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</i></p>	Tim Ayers
<p>C. Round-Table Check-In</p> <p>Tim requested members share their thoughts on Spring.</p>	Tim Ayers
<p>D. Acceptance of Agenda</p> <p>The Jan 24, 2018 agenda was approved by unanimous consent.</p>	Tim Ayers

ITEM	PRESENTER
E. Minutes for Approval	Tim Ayers
The Dec 13, 2017 minutes were approved by unanimous consent.	
F. Reports	
1. Education Council Chair	Tim Ayres
Tim reported that 3 programs have received Expedited Implementation approval from the Education Council Executive. They include Certificate in Business Analysis; Certificate in Trades Skill Foundation (CORE), Construction; and the Certificate in Trades Skill Foundation (CORE), Marine.	
Tim also proposed that Todd Ormiston will fill in for the Indigenization Coordinator Representative until August 31, 2018 as per a recommendation put forward by Eyē? Sqā'lewen. There was no objection expressed by council.	
2. VP Education	John Boraas
John noted that the Education Council Board representative will be decided at the January Board meeting and will be announced shortly thereafter. John also reported that he recently spent some time with the new Minister of Advanced Education, Skills and Training at the Lansdowne campus. John shared that the new minister was very moved by the work we do at the Camosun.	
3. Board Member	TBD
There was no Board meeting held between the December Education Council Meeting and the January Education Council. As such, there is no report at this time.	
G. Committee Reports	
1. Education Council Policy and Standards Committee	Steven Rumpel
Steven noted the Policy and Standards Committee Meeting did not meet in December and January. They will meet again in February. He reported that work is underway on the diversity, equity and inclusion policy. Education Council members who are interested in this policy development are invited to participate on the working group. Steven also noted that the interviews have been completed for the new Policy Specialist position and we are in the reference check stage. An update on the position will be provided at the February meeting.	
2. Awards Committee	Bijan Ahmadi
Bijan will address the report in the Discussion section.	
H. Presentations and/or Discussions	
1. Awards Committee Briefing	Bijan Ahmadi
Bijan presented a briefing on the proposal to dissolve the Education Council Awards Committee. The awards committee has in the past experienced concern over	

ITEM	PRESENTER
<p>lack of process and guidance in deciding winners of the four awards that fall under the purview of Education Council, and feels that a change in responsibility is necessary to improve access to the awards, and ensure the awards both meet the needs of the donors, and serve better the students they seek to help. The Awards committee feels that their mandate, as described by policy G-3.3 “Awards Committee Terms of Reference” of promotion, selection, assessment, and disbursement of these four awards would be better served by another department of the College, and recommends that Education Council approve a motion to dissolve the committee as required by section H.1 of policy G-3.1 “Education Council By-Laws”. Further, we request from Scott Harris, Registrar, that these responsibilities be taken over by Financial Aid and Awards, as they have the process, staff, knowledge, and consistency necessary to complete these responsibilities in an efficient and unbiased manner, and provide an outcome that is in the best interest of students</p>	
<p>Motion It was moved by Bijan Ahmadi and seconded by Isabel Grondin that Education Council approve the dissolution of the Education Council Awards Committee effective immediately.</p> <p style="text-align: right;">Motion Carried</p>	

I. Integrated Curriculum Committee Report	Connie Klassen
Curriculum Recommended For Approval	
PRESENTATION	
Olaf Nielsen presents the proposed Trades Skill Foundation (CORE), Marine. As a result of this proposal and to avoid any confusion, the existing Trades Skills Foundation (CORE) with a construction focus, will be revised to Trades Skills Foundation (CORE), Construction. Questions and discussion followed.	
<p>Motion: It was moved by Patrick Jones and seconded by Steven Rumpel that Education Council approves the following curriculum:</p> <ul style="list-style-type: none"> • Trade Skills Foundation (CORE), Marine (IDS 3032) –new program • Trades Skills Foundation (CORE), Construction (IDS 3043) – name, description, participation requirements, learning outcomes, content, completion requirements, external licensing • CORE 100 (IDS 3034) – course title, description, learning outcomes • CORE 110 (IDS 3033) – new course <p style="text-align: right;">Motion Carried</p>	

PRESENTATION
Linda Young presented the proposed Certificate in Business Analysis. Questions and discussion followed.

ITEM	PRESENTER
<p>Motion: It was moved by Patrick Jones and seconded by Steven Rumpel that Education Council approves the following curriculum:</p> <ul style="list-style-type: none">• New Program: Certificate in Business Analysis (IDS 2583)• New Courses: BSNS 551V (IDS 2584), BSNS 552V (IDS 2585), BSNS 553V (IDS 2586), BSNS 554V (IDS 2587), BSNS 555V (IDS 2588), BSNS 556V (IDS 2589), BSNS 557V (IDS 2590), BSNS 558V (IDS 2591) <p style="text-align: right;">Motion Carried</p>	
PRESENTATION	
Jennifer Gow presented the proposed Diploma in Massage Therapy.	
<p>Motion: It was moved by Patrick Jones and seconded by Steven Rumpel that Education Council approves the following curriculum:</p> <ul style="list-style-type: none">• Diploma in Massage Therapy (IDS 2885)• MASS 105 (IDS 2848), MASS 110 (IDS 2849), MASS 112 (IDS 2854), MASS 115 (IDS 2862), MASS 117 (IDS 5863), MASS 121 (IDS 2850), MASS 122 (IDS 2855), MASS 123 (IDS 2864), MASS 131 (IDS 2851), MASS 132 (IDS 2856), MASS 141 (IDS 2852), MASS 142 (IDS 2857), MASS 151 (IDS 2858), MASS 152 (IDS 2865), MASS 161 (IDS 2866), MASS 180 (IDS 2853), MASS 182 (IDS 2859), MASS 191 (IDS 2860), MASS 192 (IDS 2867), MASS 224 (IDS 2868), MASS 262 (IDS 2869), MASS 270 (IDS 2871), MASS 272 (IDS 2872), MASS 274 (IDS 2876), MASS 276 (IDS 2881), MASS 284 (IDS 2873), MASS 286 (IDS 2877), MASS 288 (IDS 2878), MASS 293 (IDS 2874), MASS 294 (IDS 2880), MASS 298 (IDS 2883) <p style="text-align: right;">Motion Carried</p>	
REGULAR CURRICULUM	
Nil	
J. Adjournment	Tim Ayers
The Meeting adjourned at 5:17 pm.	