



## Education Council

Ensuring that our students are provided with quality educational experiences



# Agenda

## REGULAR MEETING

Wed, June 21, 2017

4:00 - 6:00 pm – Regular Meeting

CC 321, Interurban

Please bring your own mug or water bottle.

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum (1 min.)	Tim Ayers
4:01	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a></i>	Tim Ayers
4:02	Round-Table Check-In (10 min.)	Tim Ayers
4:12	Acceptance of Agenda (1 min.)	Tim Ayers
4:13	Minutes for approval (1 min.) May 16, 2016.	Tim Ayers
4:14	Reports (6 min.)	
	1. Education Council Chair (2 min.)	Tim Ayers
	2. VP Education (2 min.)	John Boraas
	3. Board Member (2 min.)	Nigel Giuliani
4:20	Committee Reports (5 min.)	
	1. Awards (nil)	TBD
	• Nil	
	2. Education Council Policy and Standards Committee (5 min.)	Steven Rumpel
4:25	<b>Presentations and/or Discussions (30 min.)</b>	
4:25	<del>1</del> <b>Policy Overview Update: Policy Framework Renewal, Indigenization Policy, Indigenous Research Ethics Policy, Admissions Policy, and Division &amp; Inclusion Policy</b>	Steven Rumpel and Katie Shaw
4:25	Integrated Curriculum Committee Report (20 min.) – see attachments	Connie

TIME	ITEM	PRESENTER
		Klassen
1	<b>Curriculum for Presentation (15 min.)</b>	
	<ul style="list-style-type: none"> <li>Revised Engineering Graphics Technician (Ross Lyle)</li> </ul>	
2	<b><a href="#">Curriculum For Approval</a>  Hyperlink (5 min.)</b>	Connie Klassen
4:45	<b>Thank You to Outgoing Members</b>	Tim Ayers
	<ul style="list-style-type: none"> <li>Cindy Drover-Davidson</li> <li>Cynthia Wrate</li> <li>Emara Angus</li> <li>Leslie Martin</li> <li>Mitch Auger-Langejan</li> <li>Shohreh Hadian</li> <li>Sukhdeep Kaur</li> <li>Zachary Snow</li> </ul>	
6:00	<b>Meeting Adjourned</b>	Tim Ayers

Upcoming Meetings:

**Regular Meeting**

Wed., Sept 20, 2017

4:00-6:00 pm

CC 321, Interurban

**Members** (Quorum = 10)

**Voting Council Members**

- |   |                                   |
|---|-----------------------------------|
| 1. Alison Bowe, Faculty (Vice-Chair)    | 11. Patrick Jones, Faculty        |
| 2. Bijan Ahmadi, Faculty                | 12. Peter Ove, Faculty            |
| 3. Brent Wasserman, Faculty             | 13. Scott Harris, Administration  |
| 4. Cindy Drover-Davidson, Support Staff | 14. Shohreh Hadian, Faculty       |
| 5. Cynthia Wrate, Faculty               | 15. Steven Rumpel, Administration |
| 6. Dominic Bergeron, Administration     | 16. Sukhdeep Kaur, Student        |
| 7. Emara Angus, Student                 | 17. Tim Ayers, Faculty (Chair)    |
| 8. John Boraas, Administration          | 18. Zachary Snow, Student         |
| 9. Leslie Martin, Support Staff         | 19. Faculty (Vacant)              |
| 10. Mitch Auger-Langejan, Student       | 20. Faculty (Vacant)              |

**Non-Voting Council Members**

Sherri Bell, President

Nigel Giuliany, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator -

## Guests

Katie Shaw, Office of the VP Education

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### For Information:

#### Education Council Executive:

**Chair:** Tim Ayers, Trades & Technology, 370-4455, [ayers@camosun.bc.ca](mailto:ayers@camosun.bc.ca)

**Vice-Chair:** Alison Bowe, Access, 370-4911, [bowe@camosun.bc.ca](mailto:bowe@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**Registrar:** Scott Harris, Registrar's Office, Interurban, 370-3840, [harriss@camoun.bc.ca.ca](mailto:harriss@camoun.bc.ca.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

### Intranet:

*For the most up to date agenda and other resources visit us on our Share Point site. "UserName" is your Camosun number, password is your regular Camosun password. Students use the password that will be provided to you.*

<https://hub.camosun.ca/sites/Education/>



# Draft Special Meeting Minutes

Wednesday May 17, 2017

4:00 – 4:10 Meeting

CC321, Interurban

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## Present

Alison Bowe, Faculty (V)

Bijan Ahmadi, Faculty (V)

Brent Wasserman, Faculty

Dominic Bergeron, Administration (V)

John Boraas, Administration (V)

Scott Harris, Administration (V)

Peter Ove, Faculty (V)

Steven Rumpel, Administration (V)

Tim Ayers, Faculty (V)

Patrick Jones, Faculty (V)

Tia Primrose, Support Staff (V)

Karen Lightbody, Faculty (V)

Isaiah Jurkuch, Student (V)

Andrea Kucherawy, Support Staff (V)

Corrine Michel, Indigenization Coordinator

Connie Klassen, (Special Meeting Chair)

Sherri Bell, President

Shelley Butler, Permanent Secretary

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## Regrets/Absent

Dana Campbell, Student (V)

Stephen Benecke, Faculty (V)

Nigel Giuliany, Board of Governor Rep

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## Meeting

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### A. CALL TO ORDER AND A DECLARATION OF QUORUM

The Special Meeting was called to order at 4:05 by Connie Klassen. Quorum declared.

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### B. ELECTION OF 2017-2018 CHAIR

Connie called for nominations from the floor for the position of Chair of Education Council. Tim Ayers was nominated by Alison Bowe. Tim accepted the nomination. There were no other nominations. Tim Ayers was declared the 2017-2018 Chair of Education Council.

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### C. ELECTION OF 2017-2018 VICE CHAIR

Connie called for nominations from the floor for the position of Vice-Chair of Education Council. Alison Bowe was nominated by Bijan Ahmadi. There were no other nominations. Alison Bowe was declared the 2017-2018 Vice-Chair of Education Council.

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### D. NEXT MEETING & ADJOURNMENT

Next meeting for the 2017-2018 Education Council will be Wed, Sept 20, 2017, 4:00-6:00 pm, CC 321, Interurban campus. Connie adjourned the meeting at 4:08 pm.



# DRAFT Minutes

Wednesday, May 17, 2017

4:10-6:00 pm

CC 321, Interurban

## Present

Alison Bowe, Faculty	John Boraas, Administration
Bijan Ahmadi, Faculty	Leslie Martin, Support Staff
Brent Wasserman, Faculty	Nigel Giuliani, Board of Governors
Connie Klassen, ICC Chair	Patrick Jones, Faculty
Corrine Michel, Indigenization Coordinator	Peter Ove, Faculty
Cynthia Wrate, Faculty	Scott Harris, Administration
Dominic Bergeron, Administration	Shelley Butler, Permanent Secretary
Sherri Bell, President	Steven Rumpel, Administration
Shohreh Hadian, Faculty	Tim Ayers, Faculty (Chair)

## Regrets/Absent

Cindy Drover-Davidson, Support Staff	Sukhdeep Kaur, Student
Emara Angus, Student	Zachary Snow, Student
Mitch Auger-Langejan, Student	

## Guests

Patti Odynski, CETL

ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b></p> <p>The Regular Meeting was called to order at 4:08 by Tim Ayers, Education Council Chair.</p>	Tim Ayers
<p><b>B. Acknowledgement of Coast Salish Territory</b></p> <p><i>Tim acknowledged the Coast Salish Territory. Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a></i></p>	Tim Ayers
<p><b>C. Round-Table Check-In</b></p> <p>Tim requested council members share who they are and how long they have been on the territory.</p>	Tim Ayers

ITEM	PRESENTER
<b>D. Acceptance of Agenda</b> The May 17, 2017 agenda was approved by unanimous consent.	Tim Ayers
<b>E. Minutes for Approval</b> The March 22, 2017 minutes were approved by unanimous consent.	Tim Ayers
<b>F. Reports</b>	
<b>1. Education Council Chair</b> Tim extended a warm invitation to current and new Education Council Members to attend the Education Council Retreat on June 5, 2017.	Tim Ayres
<b>2. VP Education</b> John noted that a number of projects are underway. He noted in particular the Applied Learning project and the various Creativity and Innovation Projects. He felt that there was a positive momentum as these projects begin. He hopes to share more details in the upcoming months.	John Boraas
<b>3. Board Member</b> Nigel reported that the new Health Building was the primary agenda item at the last Board meeting. He noted that the College is on track in the application approval process with Saanich. In addition, he commended the College on doing a remarkable job bringing the new building onto campus.	Nigel Giuliany
<b>G. Committee Reports</b>	
<b>1. Awards</b> Dominic noted the Awards Committee recommends the following students for four awards: <ul style="list-style-type: none"> <li>• The Healthy Minds Award – anonymous</li> <li>• The Lt. Governor’s Silver Medal Award – Marcelle Fernandes Santana Lima</li> <li>• The Peter and Muriel Mixon Award – Corie Kielbiski</li> </ul>	Dominic Bergeron
Questions and discussion followed	
Motion It was moved by Bijan Ahmadi, and seconded by Peter Ove that Education Council approve Corie Kielbiski for the Mixon Animal Rights Award, a student that wishes to remain anonymous for the Healthy Minds Award, and Marcelle Fernandes Santana Lima for the Lt. Governor’s Silver Medal Award.	Motion Carried
<b>2. Education Council Policy and Standards Committee</b>	Steven Rumpel

ITEM	PRESENTER
<p>Steven shared that the new Sexual Violence and Misconduct Policy is now posted live to the website. We will now begin work on the next round of policies including the Indigenization Policy, Indigenous Research Ethics Policy, and the Admissions Policy.</p>	
<b>H. Presentations and/or Discussions</b>	
<p><b>1. Education Council Buddies</b></p> <p>Alison requests six current Education Council members to volunteer to be a “buddy” to a new Education Council member. Alison, Bijan, Steven, John, Tim and Corrine volunteer. Alison will send each volunteer the name of one of the new members to buddy up with.</p>	Alison Bowe
<p><b>2. Enabling Exemplary Curriculum Through Education Approvals</b></p> <p>Steven and Patti gave a presentation to orient Education Council to the conversation that will be explored at the upcoming Education Council Retreat on June 5. The presentation reviewed our current approach to education approvals, our authority as outlined in the College and Institute Act, a possible framework to explore our education approvals through a student experience lens.</p>	Steven Rumpel and Patti Odynski
<b>I. Integrated Curriculum Committee Report</b>	
Curriculum Recommended For Approval	
<b>REGULAR CURRICULUM</b>	
Connie Klassen reported that the following curriculum achieved full recommendation by the ICC to move forward:	
<p><b>Motion:</b> It was moved by Dominic Bergeron and seconded by John Boraas that Education Council approves the following curriculum:</p> <ul style="list-style-type: none"> <li>• ICS 123 (IDS 2531)- pre-requisite</li> <li>• MATH 155 (IDS 2535) – short description, learning outcomes</li> <li>• STAT 157 (IDS 2534) – short description, learning outcomes</li> <li>• CFCS 260 (IDS 2556) – course cancellation</li> <li>• Civil Engineering Bridge to UVic Coop Appendix (IDS 2580), Mechanical Engineering Bridge to UVic Coop Appendix (IDS 2579), Electrical and Computer Engineering Bridge to UVic Coop Appendix (IDS 2578) - completion requirements</li> </ul>	
<b>Motion Carried</b>	
<b>J. Adjournment</b>	
The Meeting adjourned at 5:03 pm.	
<b>Tim Ayers</b>	



# Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences



EX-250-003-001-002

**Wed, May 10, 2017, 1:00-4:00, Paul 216, Lansdowne**

**Present:** Shelley Butler, Mavis Smith, Debbie Hlady, Connie Klassen (Chair), Steven Rumpel, Tim Ayers, Valerie Montague, Halinka Szwender, Todd Ormiston, Renee Carreiro for Gillyan

**Regrets/Absent:** Heather Del Villano, Gillyan Haden, Richard Stride

**Guests:** Karen Giffon, Ross Lyle, Patty Odynski

**Mon, May 15, 2017, 1:00-4:00, CC 321, Interurban**

**Present:** Shelley Butler, Mavis Smith, Debbie Hlady, Connie Klassen (Chair), Tim Ayers, Valerie Montague for Cynthia, Halinka Szwender, Renee Carreiro for Gillyan

**Regrets/Absent:** Steven Rumpel, Gillyan Haden, Todd Ormiston, Debbie Hlady, Richard Stride, Cynthia Smith

**Guests:** Carmen Bradley, Trish Hannigan, Tony Vernon

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 [Hyperlink Curriculum Documents](#)

## Revised Program

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- Engineering Graphics Technician (IDS 2602)- description, learning outcomes, content, delivery arrangements
- Engineering Graphics Technician Coop Appendix (IDS 2611) – new
- ENGR 152 (IDS 2603), ENGR 154 (IDS 2604), ENGR 158 (IDS 2605), ENGR 178 (IDS 2606), ENGR 188 (IDS 2607), ENGR 189 (IDS 2608), ENGR 198 (IDS 2609), ENGR 199 (IDS 2610) – description, pre-requisite, pre/co-requisite, activity/hours, learning outcomes

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

- Engineering Graphics Technician (IDS 2602) – description, learning outcomes, content, delivery arrangements
- Engineering Graphics Technician Coop Appendix (IDS 2611) - new
- ENGR 152 (IDS 2603), ENGR 154 (IDS 2604), ENGR 158 (IDS 2605), ENGR 178 (IDS 2606), ENGR 188 (IDS 2607), ENGR 189 (IDS 2608), ENGR 198 (IDS 2609), ENGR 199 (IDS 2610) – description, pre-requisite, pre/co-requisite, activity/hours, learning outcomes

## REGULAR CURRICULUM

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- ENGR 166 (IDS 2614) – course hours



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- Community, Family, and Child Studies (IDS 2630) – program content
- Electrical Foundation (IDS 2650), ELEC 100 (IDS 2651), ELEC 200 (IDS 2652), ELEC 300 (IDS 2653) –cancel course; ELEC 110 (IDS 2654 ), ELEC 120 (IDS 2655), ELEC 130 (IDS 2656) - new
- ELD 032 (IDS 2593), ELD 033 (IDS 2615), ELD 034 (IDS 2616), ELD 042 (IDS 2617), ELD 044 (IDS 2618), ELD 052 (IDS 2619), ELD 054 (IDS 2620), ELD 062 (IDS 2621), ELD 064 (IDS 2622) – description, course type, learning outcomes
- Automotive Service Technician (IDS 2671) admission, participation, content; AMEC 199 (IDS 2679) – cancel; AMEC 110 (IDS 2680) -new

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

- ENGR 166 (IDS 2614) – course hours
- Community, Family, and Child Studies (IDS 2630) – program content
- Electrical Foundation (IDS 2650), ELEC 100 (IDS 2651), ELEC 200 (IDS 2652), ELEC 300 (IDS 2653) –cancel course; ELEC 110 (IDS 2654 ), ELEC 120 (IDS 2655), ELEC 130 (IDS 2656) - new
- ELD 032 (IDS 2593), ELD 033 (IDS 2615), ELD 034 (IDS 2616), ELD 042 (IDS 2617), ELD 044 (IDS 2618), ELD 052 (IDS 2619), ELD 054 (IDS 2620), ELD 062 (IDS 2621), ELD 064 (IDS 2622) – description, course type, learning outcomes
- Automotive Service Technician (IDS 2671) admission, participation, content; AMEC 199 (IDS 2679) – cancel; AMEC 110 (IDS 2680) -new

**Motion:** Be it so moved that Education Council approves changes to the following curriculum:

**Moved by:**

**Seconded by:**