



## Education Council

Ensuring that our students are provided with quality educational experiences



# Agenda

## REGULAR MEETING


Wed, May 17, 2017

4:10 - 6:00 pm – Regular Meeting

CC 321, Interurban

Please bring your own mug or water bottle.

TIME	ITEM	PRESENTER
4:10	Call to order and declaration of quorum (1 min.)	Tim Ayers
4:11	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a></i>	Tim Ayers
4:12	Round-Table Check-In (10 min.)	Tim Ayers
4:22	Acceptance of Agenda (1 min.)	Tim Ayers
4:23	Minutes for approval (1 min.) Mar 22, 2017 (note April 19 <sup>th</sup> meeting was cancelled)	Tim Ayers
4:19	Reports (6 min.)	
	1. Education Council Chair (2 min.)	Tim Ayers
	2. VP Education (2 min.)	John Boraas
	3. Board Member (2 min.)	Nigel Giuliany
4:25	Committee Reports (15 min.)	
	1. Awards (10 min.) Motion to approve the recipients for the following Education Council Awards:	Dominic Bergeron
	<ul style="list-style-type: none"> <li>• Healthy Minds Award</li> <li>• Mixon Animal Rights Award</li> <li>• Lt. Governor's Silver Medal Award</li> </ul>	
	2. Education Council Policy and Standards Committee (5 min.)	Steven Rumpel
4:45	Presentations and/or Discussions (35 min.)	

TIME	ITEM	PRESENTER
4:45	1 Education Council Buddies (5 min.)	Alison Bowe
4:50	2 Enabling exemplary curriculum through Education Approvals (30 min.)	Patti Odynski & Steven Rumpel
5:20	Integrated Curriculum Committee Report (5 min.) – see attachments	Connie Klassen
	1 <a href="#">Curriculum For Approval</a>  Hyperlink (5 min.)	Connie Klassen
6:00	Meeting Adjourned	Tim Ayers

Upcoming Meetings:

**Regular Meeting**

Wed., Jun 21, 2017

4:00-6:00 pm

CC 321, Interurban

**Members** (Quorum = 10)

**Voting Council Members**

- |                                         |                                   |
|-----------------------------------------|-----------------------------------|
| 1. Alison Bowe, Faculty (Vice-Chair)    | 11. Patrick Jones, Faculty        |
| 2. Bijan Ahmadi, Faculty                | 12. Peter Ove, Faculty            |
| 3. Brent Wasserman, Faculty             | 13. Scott Harris, Administration  |
| 4. Cindy Drover-Davidson, Support Staff | 14. Shohreh Hadian, Faculty       |
| 5. Cynthia Wrate, Faculty               | 15. Steven Rumpel, Administration |
| 6. Dominic Bergeron, Administration     | 16. Sukhdeep Kaur, Student        |
| 7. Emará Angus, Student                 | 17. Tim Ayers, Faculty (Chair)    |
| 8. John Boraas, Administration          | 18. Zachary Snow, Student         |
| 9. Leslie Martin, Support Staff         | 19. Faculty (Vacant)              |
| 10. Mitch Auger-Langejan, Student       | 20. Faculty (Vacant)              |

**Non-Voting Council Members**

Sherri Bell, President

Nigel Giuliany, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator -

**Guests**

Katie Shaw, VP Education

**For Information:**

**Education Council Executive:**

Chair: Tim Ayers, Trades & Technology, 370-4455, [ayers@camosun.bc.ca](mailto:ayers@camosun.bc.ca)

If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

**Vice-Chair:** Alison Bowe, Access, 370-4911, [bowe@camosun.bc.ca](mailto:bowe@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**Registrar:** Scott Harris, Registrar's Office, Interurban, 370-3840, [harriss@camoun.bc.ca](mailto:harriss@camoun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

**Intranet:**

*For the most up to date agenda and other resources visit us on our Share Point site. "UserName" is your Camosun number, password is your regular Camosun password. Students use the password that will be provided to you.*

<https://hub.camosun.ca/sites/Education/>



# DRAFT Minutes

Wednesday, March 22, 2017

4:00-4:35 pm

CC 321, Interurban

## Present

Bijan Ahmadi, Faculty

Brent Wasserman, Faculty

Cindy Drover-Davidson, Support Staff

Corrine Michel, Indigenization Coordinator

Dominic Bergeron, Administration

Emara Angus, Student

John Boraas, Administration

Patrick Jones, Faculty

Peter Ove, Faculty

Scott Harris, Administration

Steven Rumpel, Administration

Tim Ayers, Faculty (Chair)

Zachary Snow, Student

## Regrets/Absent

Alison Bowe, Faculty

Connie Klassen, ICC Chair

Cynthia Wrate, Faculty

Leslie Martin, Support Staff

Mitch Auger-Langejan, Student

Shohreh Hadian, Faculty

Sukhdeep Kaur, Student

Sherri Bell, President

Nigel Giuliani, Board of Governors

Shelley Butler, Permanent Secretary

## Guests

Zhinoos Armstrong, Office of VP Education (Acting Permanent Secretary)

ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b>                      The Regular Meeting was called to order at 4:03 by Tim Ayers, Education Council Chair.</p>	Tim Ayers
<p><b>B. Acknowledgement of Coast Salish Territory</b>  <i>Tim acknowledged the Coast Salish Territory. Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <a href="http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html">http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html</a></i></p>	Tim Ayers
<p><b>C. Round-Table Check-In</b>                      Tim requested council members share how they were doing.</p>	Tim Ayers

ITEM	PRESENTER
<b>D. Acceptance of Agenda</b>	Tim Ayers
The March 22, 2017 agenda was approved by unanimous consent with two additions:	
<ul style="list-style-type: none"> <li>• Steven does not have a report from Education Council Policy and Standards Committee.</li> <li>• Steven would like to share a small update regarding the last Board meeting. He will share this during the committee reports.</li> </ul>	
<b>E. Minutes for Approval</b>	Tim Ayers
The Feb 22, 2017 minutes were approved by unanimous consent with two corrections:	
<ul style="list-style-type: none"> <li>• The Minutes should have read “The Feb 22, 2017 agenda was approved by unanimous consent with one correction (not The Jan 25, 2017 agenda)”.</li> <li>• The Minutes should have read “The Jan 25, 2017 minutes were approved by unanimous consent (not The Dec 25, 2017 minutes)”.</li> </ul>	
<b>F. Reports</b>	
<b>1. Education Council Chair</b>	Tim Ayres
<p>Tim reported that the Education Council Executive Committee approved an expedited approval for both the Welding Foundation and Carpentry Foundation programs. Tim also reported that the committee discussed the retreat and a date will be set sometime in June. Lastly, Tim noted we are in the midst of election period for Education Council members from April 3-5. You are encouraged to vote. There will be an online voting option.</p>	
<b>2. VP Education</b>	John Boraas
<p>John noted that at the last Education Council meeting there was conversation regarding the Joint Degree Program in Nursing. The College is currently in the process of communication with the accreditation agency to identify that a curriculum change has been made and that it was approved by Education Council based on the quality of the curriculum.</p>	
<b>3. Board Member</b>	Nigel Giuliany
<p>Nigel was not present at today’s meeting, so Tim Ayres gave a report in his place. He reported that majority of the Board meeting was spent talking about the architecture of the new Health and Human Services building.</p>	
<b>G. Committee Reports</b>	
<b>1. Awards</b>	Dominic Bergeron
<p>Dominic noted the Awards Committee will soon be selecting students for four awards: The Healthy Minds Award, \$500.00 (Approx. Value); The Leadership in African Awareness Award \$500.00 (Approx. Value); the Lt. Governor’s Silver Medal Award; and the Peter and Muriel Mixon Award \$500.00 (Approx. Value). The Award Committee’s will meet in the second week of May. Dominic asked if any of the Education Council members would like to join this committee. The following members offered to be on the committee: Steve Rumpel, Bijan Ahmadi and Emma Angus.</p>	
<b>2. Education Council Policy and Standards Committee</b>	Steven Rumpel

ITEM	PRESENTER
<p>Steven shared there is nothing to report at this time as many people were unable to attend the last meeting and it was postponed. Also, Steven would like to share that at the last Board meeting Katie Shaw and he presented the draft of the Sexual Violence and Misconduct Policy. The Board approved the policy. It will have an effective date of legislation in mid-May in order to make sure there are robust procedures and communications and support in place.</p>	
<b>H. Presentations and/or Discussions</b>	
<b>1. NIL</b>	<b>NIL</b>
<b>I. Integrated Curriculum Committee Report</b>	<b>Connie Klassen</b>
<p>Curriculum Recommended For Approval</p>	
<b>REGULAR CURRICULUM</b>	
<p>In Connie’s absence, Tim Ayers reported that the following curriculum achieved full recommendation by the ICC to move forward:</p>	
<p>Discussion followed.</p>	
<p><b>Motion:</b> It was moved by John Boraas and seconded by Dominic Bergeron that Education Council approves the following curriculum:</p>	
<ul style="list-style-type: none"> <li>• SPEX 410 (IDS 2346) – short description, pre-requisite</li> <li>• ACCT 340 (IDS 2464), BUS 210 (IDS 2465), BUS 241 (IDS 2466), BUS 261 (IDS 2467), BUS 311 (IDS 2468), BUS 314 (IDS 2469), BUS 322 (IDS 2470), BUS 440 (IDS 2471) BUS 480 (IDS 2472), BUS 485 (IDS 2473), HMG2 285 (IDS 2474), MARK 325 (IDS 2475), MARK 385 (IDS 2476), MARK 420 – Pre-requisite</li> </ul>	
<p><b>Motion Carried</b></p>	
<b>EXPEDITED CURRICULUM</b>	
<p>In Connie’s absence, Tim noted the following curriculum achieved full recommendation by the ICC to move forward for expedited implementation.</p>	
<p>Discussion followed.</p>	
<p><b>Motion:</b> It was moved by Steven Rumpel and seconded by Patrick Jones that Education Council approves the following curriculum:</p>	
<ul style="list-style-type: none"> <li>• Welder Foundation (IDS 2515) – program content, program learning outcomes             <ul style="list-style-type: none"> <li>○ WELD 100 (IDS 2511), course cancellation</li> <li>○ WELD 110 (IDS 2512), new course</li> </ul> </li> <li>• Carpentry Foundation (IDS 2542) – program content, program learning outcomes, delivery arrangements             <ul style="list-style-type: none"> <li>○ CARP 100 (IDS 2543), CARP 102 (IDS 2544) – course cancellation</li> </ul> </li> </ul>	

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**ITEM**

**PRESENTER**

- CARP 110 (IDS 2545), CARP 120 (IDS 2546) – new course

**Motion Carried**

**PROGRAM CANCELLATION - Combined Indigenous Career Access and Family Support**

The Combined Indigenous Career Access and Family Support (IFS) program was created in March 2012. The program combined the Indigenous Career Access (8 months) and the Family Support Program (10 months). In addition, students qualified for specific Essential Skills funding.

This 18 month program was designed for Aboriginal learners who are interested in a career working in human/social/community service. Students were to develop an understanding of their interests, abilities and potential, in an environment which supports the development of healthy Indigenous self-identities. Students were also to develop realistic personal, career and educational goals and obtain the academic skills and prerequisites required to meet their goal to become an Indigenous Family Support Worker.

The Indigenous Family Support Program provided students of Aboriginal ancestry with opportunities to develop knowledge, skills, awareness and values needed to work with indigenous individuals and families in schools and communities. The program promoted awareness of indigenous history and culture. It provided opportunities for each student to reflect and develop self-awareness and pride as an Indigenous person.

This program has never offered and it has been determined there are no plans to do so in the future. As such there are no students or faculty affected by this cancellation.

John noted that this program was created by amalgamating two pre-existing programs to allow us to apply for a particular funding which was available. This would allow us to serve a particular population and to bring some resources to our community. The program was approved, but the funding never materialized and the program was never offered. To do house cleaning, it has been asked that we send recommendation to the Board of Governors for cancellation. The two subset programs that made up this program will still exist.

**Motion:** It was moved by Zack Snow and seconded by Steven Rumpel that Education Council recommends to the Board of Governors the cancellation of following:

- ◆ Combined Indigenous Career Access and Family Support Program (IDS 2420)

**Motion Carried**

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**J. Adjournment**

**Tim Ayers**

The Meeting adjourned at 4:35 pm.

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## Education Council Briefing Notes

**Submitted by:** Dominic Bergeron, EdCo Awards Committee Chair

**Date:** May 17, 2017

**Topics:** EdCo Awards 2017 Nominees

### **Background:**

#### **The Peter and Muriel Mixon Animal Rights Award**

This award will recognize a full-time Camosun College student in any discipline who, along with a strong academic record, demonstrates an active interest in the cause of animal rights. The award is intended to raise awareness of the plight of animals and to encourage a change in attitude toward animals used in research and the treatment of animals in our community. The EdCo Awards committee would like to nominate Corie Kielbiski for the Mixon Animal Rights Award.

#### **Healthy Minds Award**

The purpose of this award is to celebrate the academic achievement of a student in spite of significant mental health challenges. This annual award was inspired by the Camosun College Student Mental Health and Well-Being Strategy 2016 – 2020, and the efforts being extended at the college to raise awareness about the challenges faced by students experiencing mental health issues and illness. Winners of the award may choose to remain anonymous. The EdCo Awards committee would like to nominate a student that wishes to remain anonymous for the Healthy Minds Award.

#### **Lt. Governor's Silver Medal Award**

The Lieutenant-Governor of British Columbia annually awards a medal to a student graduating from a program that is fewer than 2 years in duration. The recipient must have an excellent academic record and have contributed positively to the college or community at large. The EdCo Awards committee would like to nominate Marcelle Fernandes Santana Lima for the Lt. Governor's Silver Medal Award.



***Decision Being Sought (for information only, for decision, etc.):***

**Motion**

That Education Council approve Corie Kielbiski for the Mixon Animal Rights Award, a student that wishes to remain anonymous for the Healthy Minds Award, and Marcelle Fernandes Santana Lima for the Lt. Governor's Silver Medal Award.



# Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences



EX-250-003-001-002

**Mon, Mar 13, 2017, 1:00-4:00, Paul 216, Lansdowne**

**Present:** Shelley Butler, Mavis Smith, Debbie Hlady, Heather Del Villano, Connie Klassen (Chair), Steven Rumpel, Tim Ayers, Valerie Montague, Richard Stride, Halinka Szwender, Sandee Mitchel for Todd Ormiston

**Regrets/Absent:** Gillyan Haden, Todd Ormiston

**Guests:** Wendy McDonald, Saryta Schaerer

**Wed Apr 12, 2017, 1:000-4:00, CC 321, Interurban**

**Present:** Shelley Butler, Mavis Smith, Debbie Hlady, Connie Klassen (Chair), Steven Rumpel, Tim Ayers, Valerie Montague for Cynthia, Halinka Szwender, Renee Carreiro for Gillyan

**Regrets/Absent:** Gillyan Haden, Todd Ormiston, Heather Del Villano, Richard Stride, Cynthia Smith

**Guests:** Patrick Montgomery, Patricia Wrean

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 [Hyperlink Curriculum Documents](#)

## **REGULAR CURRICULUM**

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- ICS 123 (IDS 2531)- pre-requisite
- MATH 155 (IDS 2535) – short description, learning outcomes
- STAT 157 (IDS 2534) – short description, learning outcomes
- CFCS 260 (IDS 2556) – course cancellation
- Civil Engineering Bridge to UVic Coop Appendix (IDS 2580), Mechanical Engineering Bridge to UVic Coop Appendix (IDS 2579), Electrical and Computer Engineering Bridge to UVic Coop Appendix (IDS 2578) - completion requirements

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

- ICS 123 (IDS 2531)- pre-requisite
- MATH 155 (IDS 2535) – short description, learning outcomes
- STAT 157 (IDS 2534) – short description, learning outcomes
- CFCS 260 (IDS 2556) – course cancellation
- Civil Engineering Bridge to UVic Coop Appendix (IDS 2580), Mechanical Engineering Bridge to UVic Coop Appendix (IDS 2579), Electrical and Computer Engineering Bridge to UVic Coop Appendix (IDS 2578) - completion requirements

**Motion:** Be it so moved that Education Council approves changes to the following curriculum:

Moved by:

Seconded by: