



## Education Council

Ensuring that our students are provided with quality educational experiences



# Agenda

Wed, May 18, 2016

4:00 - 6:00 pm – Regular Meeting

CC 321, Interurban

Please bring your own mug or water bottle.

TIME	ITEM	PRESENTER
4:10	Call to order and declaration of quorum (1 min.)	Cynthia Wrate
4:11	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>We acknowledge that Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i>	Cynthia Wrate
4:12	Round-Table Check-In (10 min.)	Cynthia Wrate
4:22	Acceptance of Agenda (1 min.)	Cynthia Wrate
4:23	Minutes for approval (1 min.)	Cynthia Wrate
4:24	Reports (6 min.)	
	1. Education Council Chair (2 min.)	Cynthia Wrate
	2. VP Academic (2 min.)	John Boraas
	3. Board Member (2 min.)	Nigel Giuliany
4:30	Committee Reports (12 min.)	
	1. <b>Awards (10 min.)</b> Recommended Recipients for the Lt. Governor's Silver Medal, Mixon Animal Rights Award, African Awareness Award, and the new Healthy Minds Award. See Briefing.	Dominic Bergeron
	2. Education Council Policy and Standards Committee (2 min.)	Steven Rumpel
4:42	Integrated Curriculum Committee Report (8 min.) – see attachment	Connie Klassen
	1 Curriculum for Approval (8 min)	Connie Klassen

**4:50 Presentations and/or Discussions (70 min.)**

4:50 1 **MOU's and Dual Credentials/Credits Discussion – Part 1 (30 min.)**

John Boraas  
with Guest  
Richard Stride  
Katie Shaw  
and Steven  
Rumpel  
Cynthia Wrate

5:20 2 **Education Policy Needs Analysis Results Presentation (40 min.)**

**6:00 Meeting Adjourned**

---

Upcoming Meetings:

*Regular Meeting*  
Wed., June 15, 2016  
4:10-6:00 pm  
CC 321, Interurban

**Education Council Retreat**

Monday, June 13, 2016, 8:30-3:00

Songhees Wellness Centre, 1100 Admirals Rd., Esquimalt

Refreshments, Snacks and Lunch provided



---

**Members** (*Quorum = 11*)

**Voting Council Members**

- |   |   |
|---|---|
| 1. Alison Bowe, Faculty                 | 11. Gillyan Haden, Administration           |
| 2. Bijan Ahmadi, Faculty                | 12. Patrick Jones, Faculty                  |
| 3. Cindy Drover-Davidson, Support Staff | 13. Peter Ove, Faculty                      |
| 4. Cynthia Wrate, Faculty               | 14. Rachael Grant, Student <b>regrets</b>   |
| 5. Dominic Bergeron, Administration     | 15. Sarah Lindsay, Student                  |
| 6. Emara Angus, Student <b>regrets</b>  | 16. Shelley Melissa, Faculty <b>regrets</b> |
| 7. Hannah Thomson, Student              | 17. Shohreh Hadian, Faculty                 |
| 8. John Boraas, Administration          | 18. Stephen Bishop, Faculty <b>regrets</b>  |
| 9. Leslie Martin, Support Staff         | 19. Steven Rumpel, Administration           |
| 10. Lisa Robertson, Faculty             | 20. Tim Ayers, Faculty                      |

**Non-Voting Council Members**

Sherri Bell, President

Nigel Giuliany, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator -

**Council-Elect (Guests)**

Brent Wassermann, Faculty **regrets**

Zachary Snow, Student

Sukhdeep Kaur, Student

**Guests**

Richard Stride, Business

**For Information:****Education Council Executive:**

**Chair:** Cynthia Wrate, Business, Interurban, 370-4134, [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)

**Vice-Chair:** Stephen Bishop, Health & Human Services, 370-3113, [bishops@camosun.bc.ca](mailto:bishops@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

**Intranet:**

*For the most up to date agenda and other resources visit us on our Share Point site. "UserName" is your Camosun number, password is your regular Camosun password. Students use the password that will be provided to you.*

<http://sp1/sites/edco/homepage>; or

<http://sp1.camosun.bc.ca/sites/edco/homepage>

**PRIOR to Dec 14:** If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)



# DRAFT Minutes

Wednesday, April 20, 2016

4:00-6:00 pm

CC 321, Interurban

## Present

Alison Bowe, Faculty

Bijan Ahmadi, Faculty

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator

Cynthia Wrate, Faculty

Dominic Bergeron, Administration

Gillyan Haden, Administration

John Boraas, Administration

Nigel Giuliani, Board of Governors

Tim Ayers, Faculty

Patrick Jones, Faculty

Peter Ove, Faculty

Rachael Grant, Student

Sarah Lindsay, Student

Shelley Butler, Perm. Secretary

Sherri Bell, President

Stephen Bishop, Faculty

Steven Rumpel, Administration

## Regrets/Absent

Cindy Drover-Davidson, Support Staff

Emara Angus, Student

Hannah Thomson, Student

Leslie Martin, Support Staff

Lisa Robertson, Faculty

Shelley Melissa, Faculty

Shohreh Hadian, Faculty

## Guests

Nevin Harper, Centre for Sport and Exercise Education

Katie Shaw, VP Education

Patti Odynski, CETL

Wilma van Wiltenburg, CETL

ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b></p> <p>The Regular Meeting was called to order at 4:03 by Cynthia Wrate, Education Council Chair.</p>	Cynthia Wrate
<p><b>B. Acknowledgement of Coast Salish Territory</b></p> <p><i>Cynthia acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i></p>	Cynthia Wrate

ITEM	PRESENTER
<b>C. Round-Table Check-In</b> Cynthia welcomed everyone and requested a roundtable check-in.	Cynthia Wrate
<b>D. Acceptance of Agenda</b> The April 20, 2016 agenda was accepted.	Cynthia Wrate
<b>E. Minutes for Approval</b> The Mar 23, 2016 minutes were accepted.	Cynthia Wrate
<b>F. Reports</b>	
<b>1. Education Council Chair</b> Cynthia noted that a lot of policy work is underway by Katie Shaw and Steven Rumpel and we will be reviewing it later in the meeting. She also reported that at the last Board meeting the budget was approved.	Cynthia Wrate
<b>2. VP Education</b> John reported that a lot of work is going on around the college, including but not limited to the scheduling committee (and software challenges) and a conversation on serving second language learners. He thanks everyone for their service to the College.	John Boraas
<b>3. Board Member</b> Nigel reported on a couple of things. First, he announced that the college's budget was approved at \$120+ million. Second, he announced that the Strategic Plan was approved. This is good news as it gives the college guidance in decision making.	Nigel Giuliany
<b>G. Committee Reports</b>	Cynthia Wrate
<b>1. Awards</b> The awards committee will be meeting in May to determine award recipients. Note that there is new "Healthy Minds Award" available this year.	Dominic Bergeron
<b>2. Education Council Policy and Standards Committee</b> Steven noted that the committee continues to be active. He will bring forward more details in the discussion section of this meeting.	Steven Rumpel
<b>H. Integrated Curriculum Committee Report</b>	Connie Klassen
<b>Presentation</b> Nevin Harper presented the proposed Post Degree Diploma in Adventure Education. Questions and discussion followed.	
<p><b>Motion:</b> It was moved by John Boraas and seconded by Steven Rumpel that Education Council approves the following curriculum :</p> <ul style="list-style-type: none"> <li>Proposed Post Degree Diploma in Adventure Education (IDS 1955) – new program</li> </ul>	

ITEM	PRESENTER
<ul style="list-style-type: none"> <li>AE 501 (IDS 1956), AE 502 (IDS 1957), AE 503 (IDS 1958), AE 504 (IDS 1959), AE 505 (IDS 1960), AE 506 (IDS 1961), AE 507 (IDS 1962), AE 508 (IDS 1963), AE 509 (IDS 1964), AE 510 (IDS 1965) - new courses</li> </ul>	
<b>Motion Carried</b>	

---

**Curriculum Recommended for Approval**
**Connie Klassen**
**REGULAR CURRICULUM**

**Motion:** It was moved by Tim Ayers and seconded by Alison Bowe that Education Council approves the following curriculum :

- AET 272 (IDS 1941) description, pre-req.
- Bachelor of Business Administration - Accounting (IDS 1838) – description, admission requirements, program content, special notes
- CHEM 160 (IDS 1953) – cancellation
- CRWR 153 (IDS 1937) –cancellation
- CRWR 155 (IDS 1938) – new course
- CRWR 254 (IDS 2134) – pre-requisite
- ELEN 145 (IDS 1772) – new course
- ELEX 080 (IDS 1602), ELEX 121 (IDS 1603), ELEX 122 (IDS 1604), ELEX 124 (IDS 1605), ELEX 130 (IDS 1606), ELEX 131 (IDS 1607), ELEX 142 (IDS 1608), ELEX 143 (IDS 1609), ELEX 161 (IDS 1610), ELEX 162 (IDS 1611), ELEX 167 (IDS 1612), ELEX 173 (IDS 1613), ELEX 231 (IDS 1614), ELEX 235 (IDS 1615), ELEX 240 (IDS 1616), ELEX 241 (IDS 1617), ELEX 242 (IDS 1618), ELEX 244 (IDS 1619), ELEX 250 (IDS 1620), ELEX 251 (IDS 1621), ELEX 252 (IDS 1622), ELEX 267 (IDS 1623), ELEX 268 (IDS 1624), ELEX 283 (IDS 1625), ELEX 284 (IDS 1626), ELEX 285 (IDS 1627), ELEX 290 (IDS 1628) – course cancellation
- ELEX 204 (IDS 1985) – new course
- ENGL 175 (IDS 1910) – activity/hours
- ENGL 180 (IDS 1952) – cancellation
- HTLH 110 (IDS 1727), HLTH 111 (IDS 1728), HLTH 112 (IDS 1712), and HLTH 113 (IDS 1729) title, description, pre-req., learning outcomes
- MATH 163 (IDS 1944), MATH 174A (IDS 1945), MATH 174B (IDS 1946), MATH 175 (IDS 1947), MATH 185 (IDS 1949), MATH 187 (IDS 1950), MATH 189 (IDS 1951) – cancellation

**Motion Carried**


---

**I. Presentations and/or Discussions**
**1. Education Approvals Focus Group Discussion**

Patti and Wilma facilitated a focus group discussion on Education Council members' role in the education approvals process.

**Patti Odynski  
and Wilma V.**

---

ITEM	PRESENTER
<p>2. <b>Policy Needs Assessment Session</b></p> <p>The meeting was behind schedule. As such, there was not enough time to conduct the Policy Needs Assessment Session as intended. Instead, Steven gave an abbreviated overview of the work done to date to determine the College needs. Education Council members were encouraged to review the Needs Assessment Update on their own before the next meeting. This conversation will be brought back to the May Education Council, including any work done between now and then.</p>	<p>Steven Rumpel and Katie Shaw</p>
<p><b>J. Adjournment</b></p> <p>The Meeting adjourned at 6:10 pm.</p>	<p>Cynthia Wrate</p>

---



## Education Council Briefing Notes

**Submitted by:** Dominic Bergeron, EdCo Awards Committee Chair

**Date:** May 18, 2016

**Topics:** EdCo Awards 2016 Nominees

### **Background:**

#### **Leadership in African Awareness.**

The EdCo Awards committee would like to nominate Marina Gathright for the Leadership in African Awareness Award. Marina has a strong academic record and demonstrated a strong commitment to African issues. In 2014 she spent 6 months in Ghana where she volunteered in children's home and participated in the construction of a women's education centre. Following her volunteer experience she continued to be involved with the home through a service learning project in her Camosun studies. As such, she raised additional funds for the school for children with disabilities. In addition, she also participated in a microfinancing project with the African Awareness Committee to raise awareness of issues faced by Ghanaian citizens.

#### **The Peter and Muriel Mixon Animal Rights Award**

The EdCo Awards committee would like to nominate Michelle Williams for the Mixon Animal Rights Award. Michelle demonstrates a strong academic record and an active volunteering interest in the cause of animal rights. Michelle is in the Bachelor of Science in Nursing and is a registered veterinary technician. She has participated in a number of animal rights issues for many years including protests for culls, urban slaughterhouses, animal research and fur farming. He has even volunteered to help animals in Thailand and New Orleans (Hurricane Katrina), and provides foster homes to animals awaiting adoption in Victoria. Lastly, she is a proponent of a plant-based diet.

#### **Healthy Minds Award**

The EdCo Awards committee would like to nominate Kathleen Brown for the Healthy Minds Award. Kathleen has completed 1 year of academic study and has struggled with both physical



and mental health challenges. She is pursuing her educational goal in the health field and receiving straight A's in her classes. When she graduates she wants to help others that face similar challenges.

***Decision Being Sought (for information only, for decision, etc.):***

Request for motion to approve the following students for the following Education Council Awards:

- Mixon Animal Rights Award – Michelle Williams
- Leadership in African Awareness Award –Marina Gathright
- Healthy Minds Award – Kathleen Brown



# Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences



EX-250-003-001-002

Wed, April 13, 2016, 1:30-4:00, CC 321, Interurban

**Present:** Lynda Warren, Shelley Butler, Mavis Smith (Acting Chair), Debbie Hlady, Heather Del Villano, Lea Quill, Connie Klassen, Steven Rumpel, Tim Ayers, Valerie Montague, Halinka Szwender (for Richard Stride)

**Regrets/Absent:** Richard Stride, Lea Quill

**Guests:** Rhonda Maguire (Access), Isabel Grondin (Sport and Exercise Education)

## A. Curriculum for Full Recommendation

### REGULAR CURRICULUM

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- ENGL 106 (IDS 1990) – course cancellation
- Certificate in Leadership Development (IDS 2127) program content
  - LDCT 504V (IDS 2128) – course cancellation
  - LDCT 531V (IDS 2129) – course cancellations
  - LDCT 538V (IDS 2250) - new course
- AET 411 (IDS 1978) description, requisites, activity/hours
- Bachelor Athletic and Exercise Therapy (IDS 1979) program content

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

- ENGL 106 (IDS 1990) – course cancellation
- Certificate in Leadership Development (IDS 2127) program content
  - LDCT 504V (IDS 2128) – course cancellation
  - LDCT 531V (IDS 2129) – course cancellations
  - LDCT 538V (IDS 2250) - new course
- AET 411 (IDS 1978) description, requisites, activity/hours
- Bachelor Athletic and Exercise Therapy (IDS 1979) program content

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

**Moved by:**

**Seconded by:**

Curriculum Change Documents are viewable in the EdCo Curriculum Documents folder on the EdCo Sharepoint site

[LINK to curriculum documents here:](#)

Note – not all documents may be posted to the folder as they are in progress.

To view documents not listed in the folder go to <\\nas2\cecp> and search by School folder, then Program or Course