



# Agenda

**Wed, Mar 23, 2016**

**4:00 - 6:00 pm – Regular Meeting**

**CC 321, Interurban**

**Please bring your own mug or water bottle.**

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum for Mar 23, 2016 Meeting (1 min.)	Cynthia Wrate
4:01	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>We acknowledge that Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i>	Cynthia Wrate
4:02	<b>Welcome to Nigel Giuliani</b> (Board of Governor's Rep)	Cynthia Wrate
4:03	<b>Round-Table Check-In (12 min.)</b>	Cynthia Wrate
4:15	<b>Outstanding Items from Feb 17, 2016 Meeting (5 min.) – See Briefing Attachment</b> <ul style="list-style-type: none"> <li>• Acceptance of Feb 17, 2016 Agenda (1 min.)</li> <li>• Jan 27, 2016 Minutes for Approval (1 min.)</li> <li>• Ratify the Feb 17, 2016 ICC Motion for approval of regular curriculum (3 min.)</li> </ul>	Cynthia Wrate
4:20	<b>Acceptance of Mar 23 Agenda (1 min.)</b>	Cynthia Wrate
4:21	<b>Feb 17, 2016 Minutes for approval (1 min.)</b>	Cynthia Wrate
4:30	<b>Mar 23, 2016 Reports (9 min.)</b> <ol style="list-style-type: none"> <li>1. Education Council Chair (3 min.)</li> <li>2. VP Academic (3 min.)</li> <li>3. Board Member (3 min.)</li> </ol>	Cynthia Wrate John Boraas TBD
4:30	<b>Mar 23, 2016 Committee Reports (5 min.)</b> <ol style="list-style-type: none"> <li>1. Awards (nil)</li> <li>2. Educational Approvals Steering Committee (2 min.)</li> </ol>	Dominic Bergeron Cindy Drover-Davidson

TIME	ITEM	PRESENTER
	<b>3. Education Council Policy and Standards Committee (3 min.)</b>	Steven Rumpel
<b>4:35</b>	<b>Mar 23, 2016 Integrated Curriculum Committee Report (5 min.) – see attachment</b>	Connie Klassen
	<b>1 Presentation - Nil</b>	
4:35	<b>2 Program Cancellation (5 min.)</b> Certificate in Community Support Worker Foundations	John Boraas
4:40	<b>4 Regular Curriculum Regular Curriculum for Full Recommendation (5 min)</b>	Connie Klassen
<b>4:45</b>	<b>Mar 23, 2016 Presentations and/or Discussions (60 min.)</b>	
4:45	<b>1 Policy Needs Assessment Session (60 min.)</b>	Katie Shaw and Steven Rumpel
<b>5:45</b>	<b>Mar 23, 2016 Meeting Adjourned</b>	Cynthia Wrate

Upcoming Meetings:

*Regular Meeting*

Wed., Apr 20, 2016

4:00-6:00 pm

CC 321, Interurban

## Education Council Retreat

Monday, June 13, 2016, 8:30-3:30

Songhees Wellness Centre, 1100 Admirals Rd., Esquimalt

Refreshments, Snacks and Lunch provided



**Members** (*Quorum = 11*)

**Voting Council Members**

1. Alison Bowe, Faculty
2. Bijan Ahmadi, Faculty
3. Cindy Drover-Davidson, Support Staff
4. Cynthia Wrate, Faculty
5. Dominic Bergeron, Administration
6. Emara Angus, Student
7. Hannah Thomson, Student
8. John Boraas, Administration
9. Leslie Martin, Support Staff
10. Lisa Robertson, Faculty
11. Gillyan Hayden, Administration
12. Patrick Jones, Faculty
13. Peter Ove, Faculty – regrets
14. Rachael Grant, Student
15. Sarah Lindsay, Student
16. Shelley Melissa, Faculty
17. Shohreh Hadian, Faculty
18. Stephen Bishop, Faculty
19. Steven Rumpel, Administration
20. Tim Ayers, Faculty

**Non-Voting Council Members**

Sherri Bell, President

Nigel Giuliany, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator

**Guests**

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**For Information:****Education Council Executive:**

**Chair:** Cynthia Wrate, Business, Interurban, 370-4134, [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)

**Vice-Chair:** Stephen Bishop, Health & Human Services, 370-3113, [bishops@camosun.bc.ca](mailto:bishops@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

**Intranet:**

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<http://sp1/sites/edco/homepage>; or

<http://sp1.camosun.bc.ca/sites/edco/homepage>

**PRIOR to Dec 14:** If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)



### Education Council Briefing Notes

**Submitted by:** Cynthia Wrate

**Date:** Mar 23, 2016

**Topics:** Outstanding Items from Feb 17, 2016 Meeting

**Background:**

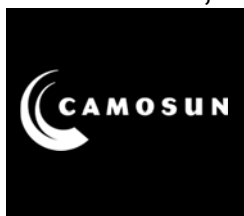
Education Council met to hold its meeting on Feb 17, 2016. Only 9 voting members were in attendance (Alison, Cindy, Cynthia, John, Gillyan, Patrick, Racheal, Stephen, and Steven). Therefore, we were unable to achieve a quorum of 11 voting members to conduct our business.

As per Robert's Rules of Order (what can be done in the absence of quorum) we were able to call the meeting to order (4:09), then adjourn it (4:17), thereby meeting our obligation to hold our required meeting. During that period of time:

- Deferred approval of the Feb 17, 2016 agenda
- Deferred approval of the Jan 27, 2016 minutes
- Reports were presented
- Put forward and passed a motion with 9 Education Council members to approve the regular curriculum recommended by the ICC for full approval. The intent was to bring forward a motion to ratify the decision to approve the curriculum at the Mar 23, 2016 Education Council meeting.

***Decision Being Sought (for information only, for decision, etc.):***

- *Request for Motion to approve Acceptance of Agenda for Feb 17, 2016 meeting – see attached agenda for Feb 17, 2016 meeting.*
- *Request for Motion to approve Minutes for the Jan 27, 2016 meeting. – see attached DRAFT Minutes for the Jan 27, 2016 meeting.*
- *Request for Motion to ratify the approval of the regular curriculum presented at the Feb 17, 2016 meeting. –see attached DRAFT minutes of Feb 17, 2016 meeting.*



## Education Council

Ensuring that our students are provided with quality educational experiences



# Agenda

**Wed, Feb 17, 2016**

**4:00 - 6:00 pm – Regular Meeting**

**CC 321, Interurban**

**Please bring your own mug or water bottle.**

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum (1 min.)	Cynthia Wrate
4:01	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>We acknowledge that Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i>	Cynthia Wrate
4:02	<b>Round-Table Check-In (13 min.)</b>	Cynthia Wrate
4:15	<b>Acceptance of Agenda (1 min.)</b>	Cynthia Wrate
4:16	<b>Minutes for approval (1 min.)</b>	Cynthia Wrate
4:17	<b>Reports (6 min.)</b>	
	1. <b>Education Council Chair (3 min.)</b>	Cynthia Wrate
	2. <b>VP Academic (3 min.)</b>	John Boraas
	3. <b>Board Member (2 min.)</b>	Laylee Rohani
4:25	<b>Committee Reports (5 min.)</b>	
	1. <b>Awards (nil)</b>	Dominic Bergeron
	2. <b>Educational Approvals Steering Committee (2 min.)</b>	Cindy Drover-Davidson
	3. <b>Education Council Policy and Standards Committee (3 min.)</b>	Steven Rumpel
4:30	<b>Integrated Curriculum Committee Report (5 min.) – see attachment</b>	Connie Klassen
	1 <b>Presentation - Nil</b>	
4:30	2 <b>Regular Curriculum Regular Curriculum for Full Recommendation (5 min)</b>	Connie Klassen

TIME	ITEM	PRESENTER
4:35	<b>Presentations and/or Discussions ( min.)</b>	
	<b>Education Policy Update</b> <b>DRAFT Governance Briefing Note</b> This briefing note is designed to provide clarity on the roles and responsibilities of specific stakeholders within the Camosun college community as it pertains to education policy. <u>This is a draft document for discussion</u>	Steven Rumpel
	<b>Meeting Adjourned</b>	Cynthia Wrate

Upcoming Meetings:

*Regular Meeting*  
**Wed**, Mar 23, 2016  
 4:00-6:00 pm  
 CC 321, Interurban



**Members** (Quorum = 11)

**Voting Council Members**

- |                                                      |                                               |
|------------------------------------------------------|-----------------------------------------------|
| 1. Alison Bowe, Faculty                              | 11. Gillyan Hayden, Administration            |
| 2. Bijan Ahmadi, Faculty                             | 12. Patrick Jones, Faculty                    |
| 3. Cindy Drover-Davidson, Support Staff              | 13. Peter Ove, Faculty – <b>regrets</b>       |
| 4. Cynthia Wrate, Faculty                            | 14. Rachael Grant, Student                    |
| 5. Dominic Bergeron, Administration - <b>regrets</b> | 15. Sarah Lindsay, Student - <b>regrets</b>   |
| 6. Emara Angus, Student - <b>regrets</b>             | 16. Shelley Melissa, Faculty - <b>regrets</b> |
| 7. Hannah Thomson, Student - <b>regrets</b>          | 17. Shohreh Hadian, Faculty                   |
| 8. John Boraas, Administration                       | 18. Stephen Bishop, Faculty                   |
| 9. Leslie Martin, Support Staff - <b>regrets</b>     | 19. Steven Rumpel, Administration             |
| 10. Lisa Robertson, Faculty                          | 20. Tim Ayers, Faculty - <b>regrets</b>       |

**Non-Voting Council Members**

Sherri Bell, President	Connie Klassen, ICC Chair
Laylee Rohani, Board of Governors	Corrine Michel, Indigenization Coordinator
Shelley Butler, Permanent Secretary	

**Guests**

Alan Duncan, Trades and Technology

**For Information:**

**Education Council Executive:**

- Chair:** Cynthia Wrate, Business, Interurban, 370-4134, [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)
- Vice-Chair:** Stephen Bishop, Health & Human Services, 370-3113, [bishops@camosun.bc.ca](mailto:bishops@camosun.bc.ca)
- ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)
- VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**PRIOR to Dec 14:** If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)  
**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

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**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)



# DRAFT Minutes

Wednesday, Jan 27, 2016

4:00-6:00 pm

CC 321, Interurban

## Present

- |                                            |                                 |
|--------------------------------------------|---------------------------------|
| Bijan Ahmadi, Faculty                      | Nicole Greengoe, Administration |
| Cindy Drover-Davidson, Support Staff       | Patrick Jones, Faculty          |
| Connie Klassen, ICC Chair                  | Sarah Lindsay, Student          |
| Corrine Michel, Indigenization Coordinator | Shelley Melissa, Faculty        |
| Cynthia Wrate, Faculty                     | Sherri Bell, President          |
| Dominic Bergeron, Administration           | Shelley Butler, Perm. Secretary |
| Emara Angus, Student                       | Steven Rumpel                   |
| John Boraas, Administration                | Tim Ayers, Faculty              |
| Leslie Martin, Support Staff               |                                 |

## Regrets/Absent

- |                                   |                         |
|-----------------------------------|-------------------------|
| Alison Bowe, Faculty              | Peter Ove, Faculty      |
| Hannah Thomson, Student           | Rachael Grant, Student  |
| Laylee Rohani, Board of Governors | Shohreh Hadian, Faculty |
| Lisa Robertson, Faculty           | Stephen Bishop, Faculty |

## Guests

- Alan Duncan, Trades and Technology  
 Katie Shaw, VP Education

ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b>                      The Regular Meeting was called to order at 4:08 by Cynthia Wrate, Education Council Chair.</p>	Cynthia Wrate
<p><b>B. Acknowledgement of Coast Salish Territory</b>  <i>Cynthia acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i></p>	Cynthia Wrate
<p><b>C. Round-Table Check-In</b>                      Cynthia welcomed everyone and requested a roundtable check-in.</p>	Cynthia Wrate



ITEM	PRESENTER
<b>D. Acceptance of Agenda</b> The Jan 27, 2016 agenda was accepted via unanimous consent with one correction. Revise the minutes allocated to the ICC report to 25 minutes.	Cynthia Wrate
<b>E. Minutes for Approval</b> The Dec 14, 2015 regular meeting minutes were approved via unanimous consent. Note – Tim Ayers was the seconder for the Pathways for Life motion.	Cynthia Wrate
<b>F. Reports</b>	
<b>1. Education Council Chair</b> Cynthia congratulated Nicole Greengoe on her new role as UVic Registrar and thanked her for the 8 years of service to Education Council. Nicole then thanked Education Council for the opportunity to serve.	Cynthia Wrate
<b>2. VP Education</b> John reported that it is a busy time with lot of good things happening at the College, including the opening of the new trades building, policy work, connections with 3 new aboriginal communities, a dual credit symposium, and the development of the JIBC Bachelor of Law Enforcement.	John Boraas
<b>3. Board Member</b> Laylee was unable to attend Education Council. Cynthia noted that the Board has not met since the last Education Council meeting so there is no Board report.	Cynthia Wrate
<b>G. Committee Reports</b>	Cynthia Wrate
<b>1. Awards</b> Nil	Dominic Bergeron
<b>2. Education Approvals Steering Committee</b> Cindy Drover-Davidson reviewed the Education Approvals Steering Committee report. There were no questions or discussion.	Cynthia Wrate
<b>3. Education Council Policy and Standards Committee</b> Steven introduced Katie Shaw the new Manager Education Policy. He gave a brief summary of the discussion item on the DRAFT Concept Paper: Education Policy Renewal Framework scheduled later in the Education Council agenda. There were no questions or discussion.	Steven Rumpel

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**H. Integrated Curriculum Committee Report**Connie Klassen

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**Curriculum Recommended for Approval****PRESENTATION 1**

Alan Duncan presented the revised Certificate in Computer Network Electronics program. Questions and discussion followed.

It was **moved by** Tim Ayers and **seconded by** Cindy Drover-Davidson that Education Council approves changes to the following curriculum:

- Certificate in Computer Network Electronics Support Technician (IDS 1932) and Advanced Certificate in Computer Network Electronics Technician (IDS 1850)
- Coop Appendix (IDS 1864)
- ECET 190 (IDS 1581),
- ELEX 104 (IDS 1852), ELEX 133A (IDS 1853), ELEX 133B (IDS 1854), ELEX 133C (IDS 1855), ELEX 136 (IDS 1856), ELEX 137 (IDS 1857), ELEX 139A (IDS 1858), ELEX 139B (IDS 1859), ELEX 160 (IDS 1860), ELEX 163 (IDS 1861)

**Motion Carried****REVISED CURRICULUM**

Connie presented the revised Engineering Bridge programs to UVic.

**Motion**

It was **moved by** John Boraas and **seconded by** Leslie Martin that Education Council approves changes to the following curriculum :

- Electrical and Computer Engineering Bridge to UVic – Quarter Version (IDS 1629)
- Electrical and Computer Engineering Bridge to UVic – Semester Version (IDS 1558)
  - Elect & Comp Bridge Coop Appendix (IDS 1564)
- Mechanical Engineering Bridge to UVic – Quarter Version (IDS 1630)
- Mechanical Engineering Bridge to UVic – Semester Version (IDS 1557)
  - Mech to UVic Bridge Coop Appendix (IDS 1562)
- ENGR 150 (IDS 1580), ENGR 290 (IDS 1571),
- MECH 210 (IDS 1575), MECH 242 (IDS 1555)
- ECET 214 (IDS 1576), ECET 216 (IDS 1577), ECET 236 (IDS 1578),
- COMP 166 (IDS 1582), COMP 139E (IDS 1583)
- ECET 250E (IDS 1579)

**Motion Carried****REVISED CURRICULUM**

Connie presented the revised and new curriculum for the Technology Coops.

**Motion**

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It was **moved by** Dominic Bergeron and **seconded by** Steven Rumpel that Education Council approves changes to the following curriculum :

- Civil Engineering Technology Coop Appendix (IDS 1584)
- CIVE 104 (IDS 1585), CIVE 204 (IDS 1586), CIVE 208 (IDS 1587)
- Electrical and Computer Engineering Technology Coop Appendix (IDS 1588)
- ECET 104 (IDS 1589), ECET 204 (IDS 1590), ECET 208 (IDS 208), ECET 304 (IDS 1592)
- Information and Computer Systems Technology Coop Appendix (IDS 1593)
- ICS 104 (IDS 1594), ICS 108 (IDS 1595), ICS 204 (IDS 1596), ICS 208 (IDS 1597)
- Mechanical Engineering Technology Coop Appendix (IDS 1598)
- MENG 104 (IDS 1599), MENG 204 (IDS 1600), MENG 304 (IDS 1601)

**Motion Carried**

### REGULAR CURRICULUM

Connie presented following curriculum for approval.

#### Motion

It was **moved by** Tim Ayers and **seconded by** Dominic Bergeron that Education Council approves changes to the following curriculum :

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

- Advanced Diploma in Managing for Government (IDS 1421) – program content
- Certified Dental Assistant (IDS 1498) – ~~admission requirements~~, participation requirements, content
- Comics and Graphic Novels (IDS 1631) – program content
- CRWR 152 (IDS 1518), CRWR 154 (IDS 1519), CRWR 156 (IDS 1520), CRWR 158 (IDS 1521)- course title, description, learning outcomes
- EXW 101 (IDS 1497) – pre/co-requisite
- FREN -105 (IDS 1434), FREN 106 (IDS 1435), FREN 205 (IDS 1436), FREN 206 (IDS 1516), FREN 250 (IDS 1517) – new courses
- FREN 102 (IDS 1437), FREN 103 (IDS 1438), FREN 110 (IDS 1439), FREN 111 (IDS 1440), FREN 112 (IDS 1441), FREN 114 (IDS 1442), FREN 120 (IDS 1443), FREN 121 (IDS 1444), FREN 212 (IDS 1445), FREN 214 (IDS 1446), FREN 220 (IDS 1447), FREN 221 (IDS 1448) – course cancellation
- GEOG 104 (IDS 1542), GEOG 232 (IDS 1543) – course title, short description, PLA
- HCA 140 (IDS 1500), HCA 154 (IDS 1501), HCA 171 (IDS 1502), HCA 172 (IDS 1503), HCA 173 (IDS 1504) – short descriptions, activity & hours, learning outcomes
- MATH 107 (IDS 1523) – short description

- MATH 116 (IDS 1524), MATH 216 (IDS 1525), MATH 218 (IDS 1526), MATH 219 (IDS 1527), MATH 254 (IDS 1528), MATH 112 (IDS 1529), MATH 113 (IDS 1530), MATH 225 (IDS 1531) – course cancellations
- PHYS 140 (IDS 1547), PHYS 141 (IDS 1548) – new courses
- SPP 120 (IDS 1430) – pre-req
- STAT 216 (IDS 1548) – short description, pre-req., learning outcomes
- TEAC 105 (IDS 1780) – course hours
- ENGL 091 (IDS 1807), and ENGL 093 (IDS 1808) – new courses
- Indigenous College Prep (IDS 1921) –description, admission req., program content
- KORE 100 (IDS 1549), KORE 101 (IDS 1550), KORE 200 (IDS 1551), KORE 201 (IDS 1552) – title, description, learning outcomes
- MATH 034 (IDS 1505)- cancellation, MATH 037 (IDS 1506), MATH 038 (IDS 1507), MATH 052 (IDS 1508) – description, pre-reqs,
- Diploma in Public Administration (IDS 1541) – description, content

**Motion Carried**

**I. Presentations and/or Discussions**

**DRAFT Concept Paper: Education Policy Renewal and Framework**

**Steven Rumpel**

John Boraas introduced the discussion and reminded Education Council on the work to date. He noted that his intention is to keep Education Council apprised of the process.

Cynthia noted Education Council’s responsibility on providing guidance to the organization. She also noted Education Council’s role in providing input into the document and process, and the responsibility to ask related questions.

Steven presented the DRAFT Concept Paper: Education Policy and Renewal Framework (see appendix for presentation).

*Questions and discussion followed. Feedback included, but was not limited to:*

- *The concept paper is very complete and presented with a strong methodology.*
- *Good lens on student experience and education.*
- *We should focus on policy where we can grab some successes to help motivate those in the process.*
- *It has been a dream of EdCo to get to policy issues in the last number of years. This will allow for the information collection and debate.*
- *Excited about this because it will ultimately impact students and their experience.*
- *Well done policy keeps organizations out of trouble*
- *Many of the policy issues are interrelated. We must not lose sight of this.*
- *Cross-representation in the policy development is critical to avoid policy conflict issues.*
- *Student rep on the policy committee is critical.*

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**J. Next Meeting** **Cynthia Wrate**

**Regular Meeting**

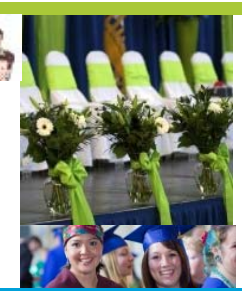
**Wed, Feb 17, 4-6, CC 321, Interurban**

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**K. Adjournment** **Cynthia Wrate**

The Meeting adjourned at 5:59 pm.

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Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Dec 2, 2015, 1:00-4:30, CC 321, Interurban

Present: Connie Klassen, Lynda Warren, Shelley Butler, Mavis Smith, Debbie Hlady, Heather Del Villano, Richard Stride, Steven Rumpel, Tim Ayers, Lea Quill, Valerie Montague,

Regrets/Absent: Lea Quill

Guests:

### A. Curriculum for Full Recommendation

#### REGULAR CURRICULUM

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- ACCT 385 (IDS 1912) – new course
- BSFL-ExWell (IDS 1909) – program content
- ELEN Cancellations: ELEN 104 (IDS 1783), ELEN 130 (IDS 1784), ELEN 131 (IDS 1785), ELEN 137 (IDS 1786), ELEN 151 (IDS 1787), ELEN 158 (IDS 1788), ELEN 159 (IDS 1789), ELEN 232 (IDS 1790), ELEN 235 (IDS 1791), ELEN 242 (IDS 1792), ELEN 243 (IDS 1793), ELEN 244 (IDS 1794), ELEN 245 (IDS 1795), ELEN 262 (IDS 1796), ELEN 284 (IDS 1797), ELEN 285 (IDS 1798)

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

- ACCT 385 (IDS 1912) – new course
- BSFL-ExWell (IDS 1909) –program content
- ELEN Cancellations: ELEN 104 (IDS 1783), ELEN 130 (IDS 1784), ELEN 131 (IDS 1785), ELEN 137 (IDS 1786), ELEN 151 (IDS 1787), ELEN 158 (IDS 1788), ELEN 159 (IDS 1789), ELEN 232 (IDS 1790), ELEN 235 (IDS 1791), ELEN 242 (IDS 1792), ELEN 243 (IDS 1793), ELEN 244 (IDS 1794), ELEN 245 (IDS 1795), ELEN 262 (IDS 1796), ELEN 284 (IDS 1797), ELEN 285 (IDS 1798)

**Moved by:**

**Seconded by:**

Curriculum Change Documents are viewable in the EdCo Curriculum Documents folder on the EdCo Sharepoint site

[LINK to curriculum documents here:](#)

Note – not all documents may be posted to the folder as they are in progress. To view documents not listed in the folder go to [\\nas2\cecp\](#) and





# DRAFT Minutes

Wednesday, Feb 17, 2016

4:00-6:00 pm

CC 321, Interurban

## Present

Alison Bowe, Faculty  
 Cindy Drover-Davidson, Support Staff  
 Corrine Michel, Indigenization Coordinator  
 Cynthia Wrate, Faculty  
 John Boraas, Administration  
 Gillyan Hayden, Administration

Patrick Jones, Faculty  
 Rachael Grant, Student  
 Shelley Butler, Perm. Secretary  
 Sherri Bell, President  
 Stephen Bishop, Faculty  
 Steven Rumpel, Administration

## Regrets/Absent

Bijan Ahmadi, Faculty  
 Connie Klassen, ICC Chair  
 Dominic Bergeron, Administration  
 Emara Angus, Student  
 Hannah Thomson, Student  
 Leslie Martin, Support Staff  
 Lisa Robertson, Faculty

Peter Ove, Faculty  
 Sarah Lindsay, Student  
 Shelley Melissa, Faculty  
 Shohreh Hadian, Faculty  
 Tim Ayers, Faculty  
 Vacant, Board of Governors

## Guests

Katie Shaw, VP Education

ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b></p> <p>The Regular Meeting was called to order at 4:09 by Cynthia Wrate, Education Council Chair. <b>Quorum was not achieved.</b> Cynthia noted as per Robert’s Rules of Order we are able to call the meeting to order and adjourn thereby meeting our obligation to hold the meeting.</p>	Cynthia Wrate
<p><b>B. Acknowledgement of Coast Salish Territory</b></p> <p><i>Cynthia acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC’l anew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T’Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i></p>	Cynthia Wrate



ITEM	PRESENTER
<p><b>D. Acceptance of Agenda</b>  <b>The agenda was not accepted.</b> The acceptance of the Jan 27, 2016 agenda was deferred to the Mar 23, 2016 meeting due to lack of quorum.</p>	Cynthia Wrate
<p><b>E. Minutes for Approval</b>  <b>The minutes were not accepted.</b> The acceptance of the Dec 14, 2015 regular meeting minutes was deferred to the Mar 23, 2016 meeting due to lack of quorum.</p>	Cynthia Wrate
<p><b>F. Reports</b></p>	
<p><b>1. Education Council Chair</b>            Cynthia noted that she had nothing significant to report since the last meeting.</p>	Cynthia Wrate
<p><b>2. VP Education</b>            No report.</p>	John Boraas
<p><b>3. Board Member</b>            Cynthia noted that Laylee Rohani is unable to continue on as a Board rep to Education Council due to a conflict in her schedule. The Board is looking for a replacement member. Cynthia also reported that at the last Board Meeting they did some work on moving the consultation forward with the Strategic Plan.</p>	Cynthia Wrate
<p><b>G. Committee Reports</b></p>	Cynthia Wrate
<p><b>1. Awards</b> Nil</p>	
<p><b>2. Education Approvals Steering Committee</b>            Cindy Drover-Davidson noted that the committee has begun a review of the Terms of Reference. This review is still in process.</p>	Cynthia Wrate
<p><b>3. Education Council Policy and Standards Committee</b>            Steven noted that the committee met the day before. He will bring forward this item in the discussion section after the official meeting.</p>	Steven Rumpel
<p><b>H. Integrated Curriculum Committee Report</b></p>	Cynthia Wrate
<p><b>Curriculum Recommended for Approval</b>            Connie was absent from the meeting due to illness. As such, Cynthia presented the curriculum items for approval.</p>	
<p><b>REGULAR CURRICULUM</b></p>	
<p><b>Motion</b>            It was <b>moved by</b> Alison Bowe and <b>seconded by</b> Patrick Jones that Education Council approves changes to the following curriculum subject to ratification at the Mar 23, 2016 Education Council Meeting.</p>	
<p><b>Motion:</b> Be it so moved that Education Council approves changes to the following curriculum subject to ratification at the Mar 23, 2016 Education Council Meeting:</p>	

ITEM	PRESENTER
<ul style="list-style-type: none"> <li>• ACCT 385 (IDS 1912) – new course</li> <li>• BSFL-ExWell (IDS 1909) –program content</li> <li>• ELEN Cancellations: ELEN 104 (IDS 1783), ELEN 130 (IDS 1784), ELEN 131 (IDS 1785), ELEN 137 (IDS 1786), ELEN 151 (IDS 1787), ELEN 158 (IDS 1788), ELEN 159 (IDS 1789), ELEN 232 (IDS 1790), ELEN 235 (IDS 1791), ELEN 242 (IDS 1792), ELEN 243 (IDS 1793), ELEN 244 (IDS 1794), ELEN 245 (IDS 1795), ELEN 262 (IDS 1796), ELEN 284 (IDS 1797), ELEN 285 (IDS 1798)</li> </ul>	
<p><b>Motion Carried subject to ratification at the Mar 23, 2016 Education Council Meeting</b></p>	
<p><b>I. Next Meeting</b>                      Regular Meeting                      Wed, Mar 23, 4-6, CC 321, Interurban</p>	Cynthia Wrate
<p><b>K. Adjournment</b>                      The Meeting adjourned at 4:17 pm.</p>	Cynthia Wrate

**Presentations and/or Discussions** *(held post-Education Council Meeting)*

**Education Policy Renewal & Framework: DRAFT Governance Briefing Note**

Steven Rumpel and Katie Shaw

Steven and Katie presented the Education Policy and Renewal Framework (see appendix for presentation) DRAFT Governance Briefing Note

*Questions and discussion followed. Feedback included, but was not limited to:*

- *Committed to keeping as many consultation and communication pathways open. We don't want to miss anyone with something that will be many years' worth of work.*
- *We need input from all areas in multi-discipline schools (i.e. Trades, Technologies, Arts, Sciences, etc.).*
- *What is student experience? The definition of this is still under development. Work on a white paper to explore this will commence soon.*
- *IT is a stakeholder we should consider. If we only look at them as infrastructure they will stay that way, if we do it differently they will become that.*
- *Need to ensure industry, employers, and our partners have input into the student experience as well.*
- *If you know how to tap into voices that should be part of this process please communicate with Katie or Steven.*
- *There may be some limitations on how we define the student experience due to laws, structures, and systems. We will need to be transparent about them.*
- *The Ed Policy and Standards Committee is fairly emergent and new. We invite additional members.*



Ensuring that our students are provided with quality educational experiences

EX-250-003-001-002

Mon, Feb 15, 2015, 1:00-4:30, CC 321, Interurban

**Present:** Lynda Warren, Shelley Butler, Mavis Smith (Acting Chair), Debbie Hlady, Heather Del Villano, Tim Ayers, Lea Quill, Valerie Montague, Lea Quill

**Regrets/Absent:** Connie Klassen, Steven Rumpel, Richard Stride

**Guests:** Pat Wrean, Janice Shewey, Susan Johnston

## A. Curriculum for Full Recommendation

### REGULAR CURRICULUM

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- MATH 172 (IDS 1929), MATH 173 (IDS 1933) – course cancellations, req.
- PHYS 101 (IDS 1925) – pre/co-requisite
- SPAN 205 (IDS 1922), SPAN 206 (IDS 1923), SPAN 240 (IDS 1924) – new courses
- MOA 153 (IDS 1927) – pre-requisite -
- ABT 294 (IDS 1928) – learning outcomes
- MRAD 102 (IDS 1660), MRAD 103 (IDS 1661), MRAD 105 (IDS 1662), MRAD 107 (IDS 1663), MRAD 109 (IDS 1664), MRAD 111 (IDS 1665), MRAD 113 (IDS 1666), MRAD 115 (IDS 1667), MRAD 120 (IDS 1668), MRAD 122 (IDS 1669), MRAD 124 (IDS 1670), MRAD 125 (IDS 1671), MRAD 127 (IDS 1672), MRAD 129 (IDS 1673), MRAD 230 (IDS 1674), MRAD 235 (IDS 1675), MRAD 237 (IDS 1676), MRAD 240 (IDS 1677), MRAD 241 (IDS 1678), MRAD 243 (IDS 1679), MRAD 245 (IDS 1680), MRAD 246 (IDS 1681), MRAD 247 (IDS 1682), MRAD 248 (IDS 1683), MRAD 249 (IDS 1684), MRAD 250 (IDS 1685), MRAD 255 (IDS 1686) – course cancellations
- Bachelor of Business Administration - Accounting (IDS 1838) – description, admission requirements, program content, special notes - pending
- BUS 242 (IDS 1833) – course cancellation - pending

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

- MATH 172 (IDS 1929), MATH 173 (IDS 1933) – course cancellations, req.
- PHYS 101 (IDS 1925) – pre/co-requisite
- SPAN 205 (IDS 1922), SPAN 206 (IDS 1923), SPAN 240 (IDS 1924) – new courses - pending
- MOA 153 (IDS 1927) – pre-requisite - pending
- ABT 294 (IDS 1928) – learning outcomes
- MRAD 102 (IDS 1660), MRAD 103 (IDS 1661), MRAD 105 (IDS 1662), MRAD 107 (IDS 1663), MRAD 109 (IDS 1664), MRAD 111 (IDS 1665), MRAD 113 (IDS 1666), MRAD 115 (IDS 1667), MRAD 120 (IDS 1668), MRAD 122 (IDS 1669), MRAD 124 (IDS 1670), MRAD 125 (IDS 1671), MRAD 127 (IDS 1672), MRAD 129 (IDS 1673), MRAD 230 (IDS 1674), MRAD 235 (IDS 1675), MRAD 237 (IDS 1676), MRAD 240 (IDS 1677), MRAD 241 (IDS 1678), MRAD 243 (IDS 1679), MRAD 245 (IDS 1680), MRAD 246 (IDS 1681), MRAD 247

(IDS 1682), MRAD 248 (IDS 1683), MRAD 249 (IDS 1684), MRAD 250 (IDS 1685), MRAD 255 (IDS 1686)  
– course cancellations

- Bachelor of Business Administration - Accounting (IDS 1838) – description, admission requirements, program content, special notes - pending
- BUS 242 (IDS 1833) – course cancellation - pending

**Moved by:**

**Seconded by:**

Curriculum Change Documents are viewable in the  
EdCo Curriculum Documents folder on the EdCo Sharepoint site

[LINK to curriculum documents here:](#)

Note – not all documents may be posted to the folder as they are in progress.

To view documents not listed in the folder go to [\\nas2\cecp\](#) and  
search by School folder, then Program or Course



## Education Council Briefing Notes

**Submitted by:** John Boraas, VP Education

**Date:** Mar 23, 2016

**Topic:** Program Credential Cancellation

**Decision Being Sought:** Request for Education Council to recommend to the Board for approval of cancellation of the following program credential:

- *Certificate in Community Support Worker Foundations*

**Background:** At this time I am bringing forward following program credential for cancellation:

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### **Certificate in Community Support Worker Foundations**

The Certificate in Community Support Worker Foundations was first offered in 2008. This 3 course (140 hour) Certificate program provided graduates with the foundational skills required for entry level employment in settings that support individuals with developmental disabilities. Learners graduated from the program with basic knowledge, skills and values related to health and wellness, safety, professional practice and a set of community living values necessary to work in community-based organizations. Opportunities for employment exist throughout the province and graduates received credit towards to the Community Support and Education Assistant Certificate. This Certificate was of interest to current and potential employees of community agencies and to graduates of Camosun's Human Services and Continuing Care Certificate and Diploma programs

This foundations program was created to meet an employment and community need. A community-based coalition of employers contracted with the department to develop and deliver a program in the 2008/2009 academic year. The last intake of students in this credential was Sept 2008.

The relationship between Camosun College Community Support Educational Assistant (CSEA) advisory members, Services and Continuing Care Certificate and Diploma programs and community members continues to be strong. We keep abreast of the needs in community and current trends. The program leader attends articulation annually.

**Request for Motion to recommend the CANCELLATION of the following to the Board of Governors:**

Program Cancellation:

- Certificate in Community Support Worker Foundations (IDS 1934)

Course Cancellation:

- CSEA 155 (IDS 1499) – cancel course