



## Education Council

Ensuring that our students are provided with quality educational experiences



# Agenda

Wed, Feb 17, 2016

4:00 - 6:00 pm – Regular Meeting

CC 321, Interurban

Please bring your own mug or water bottle.

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum (1 min.)	Cynthia Wrate
4:01	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>We acknowledge that Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i>	Cynthia Wrate
4:02	<b>Round-Table Check-In (13 min.)</b>	Cynthia Wrate
4:15	<b>Acceptance of Agenda (1 min.)</b>	Cynthia Wrate
4:16	<b>Minutes for approval (1 min.)</b>	Cynthia Wrate
4:17	<b>Reports (6 min.)</b>	
	1. Education Council Chair (3 min.)	Cynthia Wrate
	2. VP Academic (3 min.)	John Boraas
	3. Board Member (2 min.)	Laylee Rohani
4:25	<b>Committee Reports (5 min.)</b>	
	1. Awards (nil)	Dominic Bergeron
	2. Educational Approvals Steering Committee (2 min.)	Cindy Drover-Davidson
	3. Education Council Policy and Standards Committee (3 min.)	Steven Rumpel
4:30	<b>Integrated Curriculum Committee Report (5 min.) – see attachment</b>	Connie Klassen
	1 Presentation - Nil	
4:30	2 <b>Regular Curriculum Regular Curriculum for Full Recommendation (5 min)</b>	Connie Klassen

TIME	ITEM	PRESENTER
4:35	<b>Presentations and/or Discussions ( min.)</b>	
	<b>Education Policy Update</b>	Steven Rumpel
	<b>DRAFT Governance Briefing Note</b>	
	This briefing note is designed to provide clarity on the roles and responsibilities of specific stakeholders within the Camosun college community as it pertains to education policy. <u>This is a draft document for discussion</u>	
	<b>Meeting Adjourned</b>	Cynthia Wrate

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Upcoming Meetings:

*Regular Meeting*  
**Wed**, Mar 23, 2016  
 4:00-6:00 pm  
 CC 321, Interurban

EdCo is now on  
 Wednesdays in  
 the new year

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**Members** (*Quorum = 11*)

**Voting Council Members**

- |  |   |
|--|---|
| 1. Alison Bowe, Faculty                              | 11. Gillyan Hayden, Administration            |
| 2. Bijan Ahmadi, Faculty                             | 12. Patrick Jones, Faculty                    |
| 3. Cindy Drover-Davidson, Support Staff              | 13. Peter Ove, Faculty – <b>regrets</b>       |
| 4. Cynthia Wrate, Faculty                            | 14. Rachael Grant, Student                    |
| 5. Dominic Bergeron, Administration - <b>regrets</b> | 15. Sarah Lindsay, Student - <b>regrets</b>   |
| 6. Emara Angus, Student - <b>regrets</b>             | 16. Shelley Melissa, Faculty - <b>regrets</b> |
| 7. Hannah Thomson, Student - <b>regrets</b>          | 17. Shohreh Hadian, Faculty                   |
| 8. John Boraas, Administration                       | 18. Stephen Bishop, Faculty                   |
| 9. Leslie Martin, Support Staff - <b>regrets</b>     | 19. Steven Rumpel, Administration             |
| 10. Lisa Robertson, Faculty                          | 20. Tim Ayers, Faculty - <b>regrets</b>       |

**Non-Voting Council Members**

Sherri Bell, President

Laylee Rohani, Board of Governors

Shelley Butler, Permanent Secretary

Connie Klassen, ICC Chair

Corrine Michel, Indigenization Coordinator

**Guests**

Alan Duncan, Trades and Technology

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**For Information:**

**Education Council Executive:**

**Chair:** Cynthia Wrate, Business, Interurban, 370-4134, [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)

**Vice-Chair:** Stephen Bishop, Health & Human Services, 370-3113, [bishops@camosun.bc.ca](mailto:bishops@camosun.bc.ca)

**ICC Chair:** Connie Klassen, Sport & Exercise Education, 250-220-2568, [klassenc@camosun.bc.ca](mailto:klassenc@camosun.bc.ca)

**VP Education:** John Boraas, Office of VP Education, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**PRIOR to Dec 14:** If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Education, Interurban, 370-4690, [edapprovals@camosun.bc.ca](mailto:edapprovals@camosun.bc.ca)

**Intranet:**

*For the most up to date agenda and other resources visit us on our Share Point site. "UserName" is your Camosun number, password is your regular Camosun password. Students use the password that will be provided to you.*

<http://sp1/sites/edco/homepage>; or

<http://sp1.camosun.bc.ca/sites/edco/homepage>

**PRIOR to Dec 14:** If you cannot attend please inform Shelley Butler @ 370-4690 or [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

**ON DEC 14:** : If you cannot attend please inform Cynthia Wrate @ 370-4134 or [wratec@camosun.bc.ca](mailto:wratec@camosun.bc.ca)



# DRAFT Minutes

Wednesday, Jan 27, 2016

4:00-6:00 pm

CC 321, Interurban

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## Present

Bijan Ahmadi, Faculty	Nicole Greengoe, Administration
Cindy Drover-Davidson, Support Staff	Patrick Jones, Faculty
Connie Klassen, ICC Chair	Sarah Lindsay, Student
Corrine Michel, Indigenization Coordinator	Shelley Melissa, Faculty
Cynthia Wrate, Faculty	Sherri Bell, President
Dominic Bergeron, Administration	Shelley Butler, Perm. Secretary
Emara Angus, Student	Steven Rumpel
John Boraas, Administration	Tim Ayers, Faculty
Leslie Martin, Support Staff	

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## Regrets/Absent

Alison Bowe, Faculty	Peter Ove, Faculty
Hannah Thomson, Student	Rachael Grant, Student
Laylee Rohani, Board of Governors	Shohreh Hadian, Faculty
Lisa Robertson, Faculty	Stephen Bishop, Faculty

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## Guests

Alan Duncan, Trades and Technology  
Katie Shaw, VP Education

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ITEM	PRESENTER
<p><b>A. Call to order and Declaration of Quorum</b></p> <p>The Regular Meeting was called to order at 4:08 by Cynthia Wrate, Education Council Chair.</p>	Cynthia Wrate
<p><b>B. Acknowledgement of Coast Salish Territory</b></p> <p><i>Cynthia acknowledges the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i></p>	Cynthia Wrate
<p><b>C. Round-Table Check-In</b></p> <p>Cynthia welcomed everyone and requested a roundtable check-in.</p>	Cynthia Wrate

ITEM	PRESENTER
<p><b>D. Acceptance of Agenda</b> The Jan 27, 2016 agenda was accepted via unanimous consent with one correction. Revise the minutes allocated to the ICC report to 25 minutes.</p>	Cynthia Wrate
<p><b>E. Minutes for Approval</b> The Dec 14, 2015 regular meeting minutes were approved via unanimous consent. Note – Tim Ayers was the seconder for the Pathways for Life motion.</p>	Cynthia Wrate
<p><b>F. Reports</b></p>	
<p><b>1. Education Council Chair</b> Cynthia congratulated Nicole Greengoe on her new role as UVic Registrar and thanked her for the 8 years of service to Education Council. Nicole then thanked Education Council for the opportunity to serve.</p>	Cynthia Wrate
<p><b>2. VP Education</b> John reported that it is a busy time with lot of good things happening at the College, including the opening of the new trades building, policy work, connections with 3 new aboriginal communities, a dual credit symposium, and the development of the JIBC Bachelor of Law Enforcement.</p>	John Boraas
<p><b>3. Board Member</b> Laylee was unable to attend Education Council. Cynthia noted that the Board has not met since the last Education Council meeting so there is no Board report.</p>	Cynthia Wrate
<p><b>G. Committee Reports</b></p>	Cynthia Wrate
<p><b>1. Awards</b> Nil</p>	Dominic Bergeron
<p><b>2. Education Approvals Steering Committee</b> Cindy Drover-Davidson reviewed the Education Approvals Steering Committee report. There were no questions or discussion.</p>	Cynthia Wrate
<p><b>3. Education Council Policy and Standards Committee</b> Steven introduced Katie Shaw the new Manager Education Policy. He gave a brief summary of the discussion item on the DRAFT Concept Paper: Education Policy Renewal Framework scheduled later in the Education Council agenda. There were no questions or discussion.</p>	Steven Rumpel

**H. Integrated Curriculum Committee Report**

Connie Klassen

**Curriculum Recommended for Approval****PRESENTATION 1**

Alan Duncan presented the revised Certificate in Computer Network Electronics program. Questions and discussion followed.

It was **moved by** Tim Ayers and **seconded by** Cindy Drover-Davidson that Education Council approves changes to the following curriculum:

- Certificate in Computer Network Electronics Support Technician (IDS 1932) and Advanced Certificate in Computer Network Electronics Technician (IDS 1850)
- Coop Appendix (IDS 1864)
- ECET 190 (IDS 1581),
- ELEX 104 (IDS 1852), ELEX 133A (IDS 1853), ELEX 133B (IDS 1854), ELEX 133C (IDS 1855), ELEX 136 (IDS 1856), ELEX 137 (IDS 1857), ELEX 139A (IDS 1858), ELEX 139B (IDS 1859), ELEX 160 (IDS 1860), ELEX 163 (IDS 1861)

**Motion Carried****REVISED CURRICULUM**

Connie presented the revised Engineering Bridge programs to UVic.

**Motion**

It was **moved by** John Boraas and **seconded by** Leslie Martin that Education Council approves changes to the following curriculum :

- Electrical and Computer Engineering Bridge to UVic – Quarter Version (IDS 1629)
- Electrical and Computer Engineering Bridge to UVic – Semester Version (IDS 1558)
  - Elect & Comp Bridge Coop Appendix (IDS 1564)
- Mechanical Engineering Bridge to UVic – Quarter Version (IDS 1630)
- Mechanical Engineering Bridge to UVic – Semester Version (IDS 1557)
  - Mech to UVic Bridge Coop Appendix (IDS 1562)
- ENGR 150 (IDS 1580), ENGR 290 (IDS 1571),
- MECH 210 (IDS 1575), MECH 242 (IDS 1555)
- ECET 214 (IDS 1576), ECET 216 (IDS 1577), ECET 236 (IDS 1578),
- COMP 166 (IDS 1582), COMP 139E (IDS 1583)
- ECET 250E (IDS 1579)

**Motion Carried****REVISED CURRICULUM**

Connie presented the revised and new curriculum for the Technology Coops.

**Motion**

It was **moved by** Dominic Bergeron and **seconded by** Steven Rumpel that Education Council approves changes to the following curriculum :

- Civil Engineering Technology Coop Appendix (IDS 1584)
- CIVE 104 (IDS 1585), CIVE 204 (IDS 1586), CIVE 208 (IDS 1587)
- Electrical and Computer Engineering Technology Coop Appendix (IDS 1588)
- ECET 104 (IDS 1589), ECET 204 (IDS 1590), ECET 208 (IDS 208), ECET 304 (IDS 1592)
- Information and Computer Systems Technology Coop Appendix (IDS 1593)
- ICS 104 (IDS 1594), ICS 108 (IDS 1595), ICS 204 (IDS 1596), ICS 208 (IDS 1597)
- Mechanical Engineering Technology Coop Appendix (IDS 1598)
- MENG 104 (IDS 1599), MENG 204 (IDS 1600), MENG 304 (IDS 1601)

**Motion Carried**

### REGULAR CURRICULUM

Connie presented following curriculum for approval.

#### Motion

It was **moved by** Tim Ayers and **seconded by** Dominic Bergeron that Education Council approves changes to the following curriculum :

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

- Advanced Diploma in Managing for Government (IDS 1421) – program content
- Certified Dental Assistant (IDS 1498) – ~~admission requirements~~, participation requirements, content
- Comics and Graphic Novels (IDS 1631) – program content
- CRWR 152 (IDS 1518), CRWR 154 (IDS 1519), CRWR 156 (IDS 1520), CRWR 158 (IDS 1521)- course title, description, learning outcomes
- EXW 101 (ISD 1497) – pre/co-requisite
- FREN -105 (IDS 1434), FREN 106 (IDS 1435), FREN 205 (IDS 1436), FREN 206 (IDS 1516), FREN 250 (IDS 1517) – new courses
- FREN 102 (IDS 1437), FREN 103 (IDS 1438), FREN 110 (IDS 1439), FREN 111 (IDS 1440), FREN 112 (IDS 1441), FREN 114 (IDS 1442), FREN 120 (IDS 1443), FREN 121 (IDS 1444), FREN 212 (IDS 1445), FREN 214 (IDS 1446), FREN 220 (IDS 1447), FREN 221 (IDS 1448) – course cancellation
- GEOG 104 (IDS 1542), GEOG 232 (IDS 1543) – course title, short description, PLA
- HCA 140 (IDS 1500), HCA 154 (IDS 1501), HCA 171 (IDS 1502), HCA 172 (IDS 1503), HCA 173 (IDS 1504) – short descriptions, activity & hours, learning outcomes
- MATH 107 (IDS 1523) – short description

- MATH 116 (IDS 1524), MATH 216 (IDS 1525), MATH 218 (IDS 1526), MATH 219 (IDS 1527), MATH 254 (IDS 1528), MATH 112 (IDS 1529), MATH 113 (IDS 1530), MATH 225 (IDS 1531) – course cancellations
- PHYS 140 (IDS 1547), PHYS 141 (IDS 1548) – new courses
- SPP 120 (IDS 1430) – pre-req
- STAT 216 (IDS 1548) – short description, pre-req., learning outcomes
- TEAC 105 (IDS 1780) – course hours
- ENGL 091 (IDS 1807), and ENGL 093 (IDS 1808) – new courses
- Indigenous College Prep (IDS 1921) –description, admission req., program content
- KORE 100 (IDS 1549), KORE 101 (IDS 1550), KORE 200 (IDS 1551), KORE 201 (IDS 1552) – title, description, learning outcomes
- MATH 034 (IDS 1505)- cancellation, MATH 037 (IDS 1506), MATH 038 (IDS 1507), MATH 052 (IDS 1508) – description, pre-reqs,
- Diploma in Public Administration (IDS 1541) – description, content

**Motion Carried**

## I. Presentations and/or Discussions

### **DRAFT Concept Paper: Education Policy Renewal and Framework**

**Steven  
Rumpel**

John Boraas introduced the discussion and reminded Education Council on the work to date. He noted that his intention is to keep Education Council apprised of the process.

Cynthia noted Education Council’s responsibility on providing guidance to the organization. She also noted Education Council’s role in providing input into the document and process, and the responsibility to ask related questions.

Steven presented the DRAFT Concept Paper: Education Policy and Renewal Framework (see appendix for presentation).

*Questions and discussion followed. Feedback included, but was not limited to:*

- *The concept paper is very complete and presented with a strong methodology.*
- *Good lens on student experience and education.*
- *We should focus on policy where we can grab some successes to help motivate those in the process.*
- *It has been a dream of EdCo to get to policy issues in the last number of years. This will allow for the information collection and debate.*
- *Excited about this because it will ultimately impact students and their experience.*
- *Well done policy keeps organizations out of trouble*
- *Many of the policy issues are interrelated. We must not lose sight of this.*
- *Cross-representation in the policy development is critical to avoid policy conflict issues.*
- *Student rep on the policy committee is critical.*



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**J. Next Meeting** **Cynthia Wrate**  
**Regular Meeting**  
**Wed, Feb 17, 4-6, CC 321, Interurban**

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**K. Adjournment** **Cynthia Wrate**  
The Meeting adjourned at 5:59 pm.

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# Integrated Curriculum Committee Report

Ensuring that our students are provided with quality educational experiences



EX-250-003-001-002

Dec 2, 2015, 1:00-4:30, CC 321, Interurban

**Present:** Connie Klassen, Lynda Warren, Shelley Butler, Mavis Smith, Debbie Hlady, Heather Del Villano, Richard Stride, Steven Rumpel, Tim Ayers, Lea Quill, Valerie Montague,

**Regrets/Absent:** Lea Quill

**Guests:**

## A. Curriculum for Full Recommendation

### REGULAR CURRICULUM

**Whereas:** The Integrated Curriculum Committee has reviewed the following curriculum:

- ACCT 385 (IDS 1912) – new course
- BSFL-ExWell (IDS 1909) – program content
- ELEN Cancellations: ELEN 104 (IDS 1783), ELEN 130 (IDS 1784), ELEN 131 (IDS 1785), ELEN 137 (IDS 1786), ELEN 151 (IDS 1787), ELEN 158 (IDS 1788), ELEN 159 (IDS 1789), ELEN 232 (IDS 1790), ELEN 235 (IDS 1791), ELEN 242 (IDS 1792), ELEN 243 (IDS 1793), ELEN 244 (IDS 1794), ELEN 245 (IDS 1795), ELEN 262 (IDS 1796), ELEN 284 (IDS 1797), ELEN 285 (IDS 1798)

**Whereas:** The Integrated Curriculum Committee had consensus to recommend full approval of the curriculum;

**Motion:** Be it so moved that Education Council approves changes to the following curriculum :

- ACCT 385 (IDS 1912) – new course
- BSFL-ExWell (IDS 1909) –program content
- ELEN Cancellations: ELEN 104 (IDS 1783), ELEN 130 (IDS 1784), ELEN 131 (IDS 1785), ELEN 137 (IDS 1786), ELEN 151 (IDS 1787), ELEN 158 (IDS 1788), ELEN 159 (IDS 1789), ELEN 232 (IDS 1790), ELEN 235 (IDS 1791), ELEN 242 (IDS 1792), ELEN 243 (IDS 1793), ELEN 244 (IDS 1794), ELEN 245 (IDS 1795), ELEN 262 (IDS 1796), ELEN 284 (IDS 1797), ELEN 285 (IDS 1798)

**Moved by:**

**Seconded by:**

Curriculum Change Documents are viewable in the  
EdCo Curriculum Documents folder on the EdCo Sharepoint site

[LINK to curriculum documents here:](#)

Note – not all documents may be posted to the folder as they are in progress.  
To view documents not listed in the folder go to [\\nas2\cecp\](#) and



## Education Policy Renewal & Framework DRAFT Governance Briefing Note

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**Draft: February 17<sup>th</sup>, 2016**

*For internal purposes only – Confidential*

### Context

The proposed Education Policy Renewal and Framework initiative is intended to address current educational policy priorities of the college, while working in parallel with diverse stakeholders to engage and collaboratively develop a new draft education policy framework. The initiative is committed to meaningful engagement with key stakeholders, valuing the integral knowledge and capacity of the campus community.

With this intent in mind, there are also legislative authority and governance requirements that should be transparent for both the decision making processes and in regards to the communications with internal and external stakeholders engaged in the project.

This briefing note is designed to provide clarity on the roles and responsibilities of specific stakeholders within the Camosun college community as it pertains to education policy. **This is a draft document for discussion**. Please see the following page for a summary of the draft governance for discussion.

### Next Steps

Looking ahead, this discussion would like to:

- Review and discuss the proposed governance roles and responsibilities descriptions with each of the stakeholders and gain input/feedback
- Adjust the proposed descriptions with feedback and create a finalized version
- Gain endorsement from Education Council, the Steering Committee and the EdCo Policy and Standards Sub-Committee to move forward with the finalized version

The initiative has been proposed to be completed in an ambitious timeline, therefore a timeline discussion and finalized version is necessary. The goal timeline is to have the governance process in agreement by key stakeholders by February 26<sup>th</sup>, 2016.

Proposed Governance Descriptions

Stakeholder Body	Relationship	State of Engagement
<p><b>Education Council</b></p>	<ul style="list-style-type: none"> <li>• College &amp; Institute Act applies</li> <li>• "...must advise the board and the board must seek advice from the education council on the development of education policy"</li> <li>• Powers of education council connected to policy:               <ul style="list-style-type: none"> <li>○ Examinations and evaluation of student performance</li> <li>○ Student withdrawal from courses, programs and the institution</li> <li>○ Academic standing, academic standards and the grading system</li> <li>○ Criteria for awards recognizing academic excellence</li> <li>○ Appeals by students on academic matters and establish a final appeals tribunal</li> <li>○ Curriculum content for courses leading to certificates, diplomas or degrees</li> </ul> </li> </ul>	<p><b>Current State</b></p> <p>Advise on the policy renewal and framework development process</p> <ul style="list-style-type: none"> <li>• Directed to approve policies under their legislated purview</li> </ul> <p><b>For Consideration</b></p> <ul style="list-style-type: none"> <li>• Receive and approve recommendations from EDCO subcommittee – Policy and Standards – on policy that falls under the responsibility identified in the BC College &amp; Institute Act</li> <li>• Provide advice and perspectives on policies that are not under EDCO authority but may impact or have a relationship with policy under EDCO’s purview</li> <li>• Receive monthly policy updates from subcommittee on current policy work and framework development – either in person for presentations or via briefing notes to all members</li> <li>• Act as champions/stewards with EDCO leadership to support the implementation and facilitation of the Education policy renewal and framework development initiative</li> <li>• Support facilitation / engagement when appropriate</li> </ul>

Stakeholder Body	Relationship	State of Engagement
<p><b>EDCO Subcommittee: Policy &amp; Standards Committee</b></p>	<ul style="list-style-type: none"> <li>• Terms of Reference relationship includes:                             <ul style="list-style-type: none"> <li>○ Initiates revisions or creation of policy that falls under the responsibility of Education Council in the College and Institute Act</li> <li>○ Participates as needed in policy development activities</li> <li>○ Reviews submitted drafts of Education Council governance briefings, policies and procedures/processes that fall under the responsibility of the Education Council in the College &amp; Institute Act</li> <li>○ Presents briefings, policies and procedures to Education Council for decision/approval</li> <li>○ Develops new Education Council member orientation and training pertaining to policy and standards</li> </ul> </li> </ul>	<p><b>Current State</b> Mandated to meet monthly but have only met twice in the past sixteen months</p> <ul style="list-style-type: none"> <li>• Supported initial design questions</li> <li>• Reviewed proposed business process for initiative and discussed revision of Terms of Reference and roles/responsibilities of subcommittee</li> </ul> <p><b>For Consideration</b></p> <ul style="list-style-type: none"> <li>• Expand membership to increase diversity of voice, perspective and knowledge</li> <li>• Bi-Weekly “working group” meetings on current policy and framework</li> <li>• Feedback on work plans, identification of key stakeholders, strategic support on facilitation</li> <li>• Support facilitation / engagement when appropriate</li> </ul>
<p><b>Education Leadership Team</b></p>	<ul style="list-style-type: none"> <li>• The purpose of the ELT is to provide a venue for the Education and Student Services senior leaders to discuss and make decisions on matters related to the educational and student services policy and programming.</li> <li>• Overarching goal(s) / vision for the ELT are that:                             <ul style="list-style-type: none"> <li>○ ELT provides educational leadership for the College to ensure student success by strengthening existing programs and creating new ones</li> <li>○ ELT creates and facilitates the implementation of the education plan</li> </ul> </li> </ul>	<p><b>Current State</b></p> <ul style="list-style-type: none"> <li>• Strengthen the education policy initiative through advocacy, problem solving, support to colleagues regarding communications and engagement on the initiative, and providing important perspectives and solutions as the initiative unfolds</li> </ul>

Stakeholder Body	Relationship	State of Engagement
<p><b>Steering Committee</b></p>	<ul style="list-style-type: none"> <li>• An informal Steering Committee has been organized to connect the Educational Policy initiative with the VP Education office and the new VP Student Experience.</li> <li>• Connecting the policy work directly to the “student experience” is intentional to ensure that any information gathered during the policy work can intersect collaboratively with the objectives of creating an exceptional student experience at the College.</li> <li>• Current participants are: VP of Education, VP of Student Experience, Director Education Policy and Planning, Manger, Education Policy</li> </ul>	<p><b>Current State</b></p> <ul style="list-style-type: none"> <li>• Bi-weekly check in meetings to review initiative progress and work to date, ensure collaboration where possible and align resources and knowledge as needed</li> <li>• Coordination on strategic external stakeholder engagement and communications will be discussed and connected as appropriate</li> </ul>

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