

## Camosun College Education Council

4:00 - 6:00 pm - Regular Meeting

Monday, Feb 20, 2012 - CC 321, Interurban

Please bring your own mug or water bottle.

TIME	ITEM	PRESENTER
4:00	Call to order and declaration of quorum (1 min.)	Kathy Tarnai-Lokhorst
4:01	<b>Acknowledgement of Coast Salish Territory (1 min.)</b> <i>We acknowledge that Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples. <a href="http://camosun.ca/aboriginal/territory.html">http://camosun.ca/aboriginal/territory.html</a></i>	Kathy Tarnai-Lokhorst
4:02	<b>Round-Table Check-In (3 min.)</b> <i>Please give 1 (one) word to describe your mood/feelings at this time. No explanation required. You may pass if you desire. (e.g. happy, drained, excited, calm, reflective, tired, elated, stressed, relaxed, attentive, confused, exhausted, confident, overwhelmed, hopeful, tense, gloomy, perplexed, tense, thrilled, cheerful, positive, balanced, nervous, hungry, sprite, comical, sunny, cloudy, etc.)</i>	Kathy Tarnai-Lokhorst
4:05	Jan 30/12 Minutes <b>were approved (pending) (2 min.)</b> require approval	Kathy Tarnai-Lokhorst
4:07	<b>Reports (13 min.)</b>	
	1. Education Council Chair (5 min.)	Kathy Tarnai-Lokhorst
	2. Acting VP Education (5 min.)	John Boraas
	3. Board Member (3 min.)	George Ivanishvili regrets
4:20	<b>Committee Reports (6 min.)</b>	
	1. Awards (nil.)	TBD
	2. Education By-Laws (nil) – Deferred at this point in time	John Boraas
	3. Education Approvals Review & Renewal (3 min.)	Karin Kaercher
	4. Alternatives & Electives (3 min.)	Kathy Tarnai-Lokhorst
4:26	<b>College Curriculum Committee Report (15 min.)</b>	
	1. Curriculum Items – College Curriculum Report (15min.) See attached in CCC Report	
4:41	<b>Discussion (60 min.)</b>	
	1. Curriculum Enhancement Project (30 min.)	Karin Kaercher, Patti Odynski, and Julie Martin
	2. Course Numbering (30 min.) Please bring stories, examples, and issues that have arisen from your experience (in	Kathy Tarnai-Lokhorst

TIME	ITEM	PRESENTER
	writing and send to Shelley ahead if possible).	
<b>TBD</b>	<b>Governance Items Arising from Curriculum (TBD)</b> – <i>may be deferred to following meeting due to timing issues.</i>	<b>Kathy Tarnai-Lokhorst</b>
	1.	
	2.	
	<b>Goodbye</b>	<b>Kathy Tarnai-Lokhorst</b>
	<i>Thank you all for coming to conduct the business of Education Council. Your presence and contributions are valued. Wishing everyone good health and a safe travel home.</i>	
	<b>Next Regular Meeting</b>	<b>Kathy Tarnai-Lokhorst</b>
	<b>Monday, Mar 19, 2012 (note I will be away – Shelley)</b>	
	4:00-6:00	
	CC 321, Interurban	

#### Members (Quorum = 10)

##### Voting Council Members

Barbara Herringer, Administration  
Bradley Clements, Students  
Carly Hall, Faculty  
Cynthia Wrate, Faculty  
Darragh Grove White, Student  
Gail Baxter, Support Staff  
Joanne Cumberland, Support Staff  
John Boraas, Administration  
John Gordon, Faculty  
Karin Kaercher, Faculty  
Kathy Tarnai-Lokhorst, Faculty

Nancy Sly, Faculty

Nicole Greengoe, Administration  
Patricia Gaudreault, Faculty  
Paul Brady, Faculty  
Sarah Loewen, Administration  
Stephen Bishop, Faculty  
Thea Todd, Faculty

##### Non-Voting Council Members

Kathryn Laurin, President  
Shelley Butler, Permanent Secretary  
George Ivanishvili – Board of Governor Rep

#### Guests

Julie Martin, Program Review and Renewal

#### For Information:

##### Education Council Executive:

**Chair:** Kathy Tarnai-Lokhorst, Trades and Technology, Interurban, 370-4412, [lokhorst@camosun.bc.ca](mailto:lokhorst@camosun.bc.ca)

**Vice-Chair:** Carly Hall, Health and Human Services, Lansdowne, 370-3240, [hall@camosun.bc.ca](mailto:hall@camosun.bc.ca)

**CCC Chair:** Nicole Greengoe, Student Services, Interurban, 370-3840, [greengoe@camosun.bc.ca](mailto:greengoe@camosun.bc.ca)

**Acting VP Ed:** John Boraas, Office of VP, Interurban, 370-4543, [boraas@camosun.bc.ca](mailto:boraas@camosun.bc.ca)

**Permanent Secretary:** Shelley Butler, Office of VP Ed & SS, Interurban, 370-4690, [butler@camosun.bc.ca](mailto:butler@camosun.bc.ca)

##### Intranet:

*For the most up to date agenda and other resources visit us on our Share Point site. "UserName" is your Camosun number, password is your regular Camosun password. Students use the password that will be provided to you.*

<http://sp1/sites/edco/homepage>; or

<http://sp1.camosun.bc.ca/sites/edco/homepage>

**Curriculum Documents (detailed):**

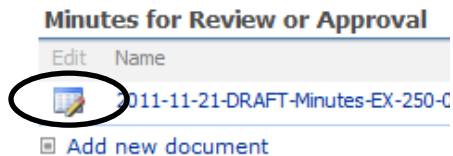
- **Prior to CCC recommendation:** View CCC Agenda Packages (PDF's) – prior to CCC recommendation - <http://sp1/sites/edco/ccc/> or <http://sp1.camosun.bc.ca/sites/edco/ccc/>
- **Post CCC recommendation:** Latest Curriculum Docs and Updates (Word .doc). Search by school, course or program - <\\nas2\cecp>

**E-Review/Edit & E-Voting of Minutes:****1. E-Review: To Edit Minutes – Review by Feb 8, 2012**

Select “**Edit and Check Out**” document”. Make edits (track changes should be on). Save. Close Document. When prompted select “**Check In**” document.

**2. To E-Vote.- Complete by Feb 15, 2012**

From **Education Council Home (Share Point) Page** select the “**Edit**” icon next to the document name. When prompted “Check Out” document. A data form will open. Find your name and select your choice. Comments may be added in the comments box. Select Okay.



EX-250-002-002 (2012-01-30)

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# EDUCATION COUNCIL

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## **DRAFT** MINUTES OF THE MEETING

MONDAY, JAN 30, 2012, 4:00-6:00

CC 321, INTERURBAN

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### PRESENT

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Barbara Herringer (Administration)  
 Bradley Clements (Student)  
 Cynthia Wrate (Faculty)  
 Gail Baxter (Support Staff)  
 George Ivanishvili (Board)  
 Joanne Cumberland (Support Staff)  
 John Boraas (Administration)  
 Kathy Tarnai-Lokhorst (Faculty), Chair

Nicole Greengoe (Administration)  
 Patricia Gaudreault (Faculty)  
 Paul Brady (Faculty)  
 Shelley Butler (Permanent Secretary)  
 Thea Todd (Faculty)  
 Karin Kaercher (Faculty)

### REGRETS / ABSENT

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Carly Hall (Faculty), Vice-Chair

Darragh Grove-White (Student)

Deana Srdic (Student)  
John Gordon (Faculty)  
Kathryn Laurin (President)

Nancy Sly (Faculty)  
Sarah Loewen (Administration)  
Stephen Bishop (Faculty)

## GUESTS

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Maureen Niwa, Arts and Science

Yarrah Anstey, CECT

## MEETING

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### A. CALL TO ORDER & DECLARATION OF QUORUM

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The Regular Meeting was called to order at 4:07 by Kathy Tarnai-Lokhorst, Education Council Chair.

### B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

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Kathy acknowledged the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'Inew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples.

### C. ROUND TABLE CHECK-IN

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Kathy requested members name a colour that describes their mood/feelings.

### D. ACCEPTANCE OF AGENDA

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The January 30, 2012 agenda was accepted via a unanimous consent.

### E. APPROVED MINUTES

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The Dec 19, 2011 minutes were approved via unanimous consent with a revisions to the Education Council Advice to John Boraas regarding the revisions to the General College Admission Requirements\*.

- Removal of the sentence "Our primary concern (...) to domestic students"
- Removal of the clause "Setting college admission requirements (...) conflict with Camosun values".
- Add an additional statement that the marketing of admission requirements to International Students should be very clear (and not misleading) regarding the difference between entry to the College via the General Admission Requirements and the admission requirements for the individual programs.

*\*Note – There was initial discussion to clarify the relationship between the Briefing presented by John Boraas on the revision to the General College Admission requirements, and the resulting advice from Education Council. The two documents are not intended to be congruent with one another. The Briefing*

*presented a proposed revision to a Policy, and the Advice from Education Council presented the collective feedback of Education Council regarding the proposed revision.*

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## F. REPORTS

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### 1. EDUCATION COUNCIL CHAIR'S REPORT – KATHY TARNAI-LOKHORST

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Kathy reviewed a response by Karen Giffon regarding Education Council's concerns expressed at the Dec 19, 2011 meeting regarding the apparent lack of a course outline with grading scheme in the UNIT 504V course. Education Council expressed concern that students in the program did not receive a course outline that stated the grading system. Karen Giffon assured the council that students normally do receive course outlines with the grading scheme; however there was a single occurrence due to a personal circumstance where this did not happen.

### 2. ACTING VP EDUCATION – JOHN BORAAS

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John reported that Phase 2 of the setting IELTS and TOEFL scores for program level admission requirements is underway. This includes but is not limited to a research component on the options to do this and how we can support students best, and consultation meetings with the various Chair's groups and School Curriculum Committee members.

John reported that a refresh of the Education Plan is underway as well. Some initial work will be done to determine what has been done to date and any outliers. Then the plan will be taken out to various venues for further consultation so that the plan may be refreshed and up to date. He will bring something forward to Education Council in an upcoming meeting.

### 3. BOARD REPORT – GEORGE IVANISHVILLI

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George reported that the Board has met since the last Education Council meeting so there is no Board report at this time.

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## G. COMMITTEE REPORTS

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### 1. AWARDS COMMITTEE

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Nil

### 2. EDUCATION BY-LAWS COMMITTEE – JOHN BORAAS, COMMITTEE CHAIR

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The VP Ed Divisional Office will conduct an initial review of the By-laws in preparation for the sub-committee review. The draft revisions will be shared with the By-Law committee for review and discussion. The final draft will be forwarded to Education Council for review and approval. Due to competing priorities this was deferred. It is expected to begin shortly with a target completion date of June 2012.

### 3. EDUCATION APPROVALS REVIEW AND RENEWAL – NANCY SLY, COMMITTEE CHAIR

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Karin presented the report on behalf of the Sub-Committee Chair Nancy who sent her regrets. Karin noted that the committee has met 4 times and progress is being made. The committee is still focused on brainstorming and recommending the roles and responsibilities of the various

people and groups involved in the Education Approvals process. The committee will share with Education Council their recommendations once they have been finalized. If anyone would like more information on this process they are advised to speak with Nancy.

#### 4. ALTERNATIVES AND ELECTIVES

Kathy noted that a committee has been determined and a meeting will be take place in the near future. She noted that a draft Project Charter (i.e. terms of reference) will need to be approved by the committee. The purpose of the committee is to define the terms of alternatives and electives so a standard can be applied to curriculum review and approvals.

## H. COLLEGE CURRICULUM COMMITTEE PRESENTATIONS & REPORT – NICOLE GREENGOE, COMMITTEE CHAIR

### 1. Proposed Certificate in Comics and Graphic Novels – Presented by Maureen Niwa

#### Summary/Purpose

Maureen presented the proposed Certificate in Comics and Graphic Novels. Comics and graphic novels use the language of visual storytelling, but visual storytelling is much more than just drawing comic books. While the traditional comic book still thrives, the advent of the graphic novel has expanded the realm of visual storytelling into a persuasive dramatic art form. Visual storytellers create comic books; graphic histories, biographies, memoirs, stories and novels; and storyboards for gaming, motion graphics, animation, and advertising.

This two-semester program is designed for students with a passion for writing, visual arts, and storytelling. This program may begin a journey of life-changing learning for recent high school leavers as well as mid or late career adults who are seeking new careers or post-retirement pursuits. Students will develop interdisciplinary skills in fiction and nonfiction writing, script writing, drawing for comics and graphic novels, storytelling layout, and character design; and will learn the essentials of publishing to help them to manage a career as a visual storyteller. Before graduating, students will have created and published a 16-page comic or graphic novel.

Graduates of this certificate program may choose to become freelance comic book or graphic novel writers; or may pursue career opportunities in gaming, motion graphics, illustration or advertising; or may choose to continue their studies toward an Associate Degree in Creative Writing or Arts and Science Studies Diploma at Camosun College or other post-secondary credentials in animation, film, visual arts or writing.

Questions and discussion followed.

#### Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Comics and Graphic Novels (Certificate in) (Substantive/Major Addition (New))** - New Program/Credential (ID 6966)

**ENGL 159 Publishing and Promotion (Substantive/Major Addition (New))** - New Course (ID 6967)

**VIST 110 Storytelling Layout (Substantive/Major Addition (New))** - New Course (ID 6968)

**VIST 111 Character Design (Substantive/Major Addition (New))** - New Course (ID 6969)  
**VIST 122 Structural Drawing (Substantive/Major Addition (New))** - New Course (ID 6970)  
**VIST 123 Perspective Drawing (Substantive/Major Addition (New))** - New Course (ID 6971)  
**VIST 130 Technique 1 (Substantive/Major Addition (New))** - New Course (ID 6972)  
**VIST 131 Technique 2 (Substantive/Major Addition (New))** - New Course (ID 6973)

**Motion Carried**

## 2. GEOG additions, revisions and cancellations

### Summary/Purpose

Revise and adjust content between courses to better articulate the courses with UVic. New courses were created; however most of the new course content is created from the cancelled courses (e.g. new GEOG 210 + new GEOG 214 = cancelled GEOG 217 + cancelled GEOG 218)

Questions and discussion followed.

### Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**GEOG 111 Natural Hazards (Substantive/Major Revision)** - Course Calendar Description, Course Pre-Requisite, Course Pre/Co-Requisite, Learning Outcomes (ID 6974)

**GEOG 204 Atmosphere and Biosphere (Substantive/Major Revision)** - Cancel Course (ID 6981)

**GEOG 206 Lithosphere and Hydrosphere (Substantive/Major Revision)** - Cancel Course (ID 6982)

**GEOG 210 Map & Air Photo Interpretation (Substantive/Major Revision)** - Cancel Course (ID 6983)

**GEOG 214 Digital Geomatics (Substantive/Major Revision)** - Cancel Course (ID 6984)

**GEOG 217 Maps and GIS (Substantive/Major Revision)** - New Course (ID 6975)

**GEOG 218 Remote Sensing (Substantive/Major Revision)** - New Course (ID 6976)

**GEOG 219 Field Surveying (Substantive/Major Revision)** - New Course (ID 6977)

**GEOG 272 Weather and Climate (Substantive/Major Revision)** - New Course (ID 6978)

**GEOG 274 Biogeography (Substantive/Major Revision)** - New Course (ID 6979)

**GEOG 276 Geomorphology (Substantive/Major Revision)** - New Course (ID 6980)

**Motion Carried**

## 3. ENVR 229 - Revisions

### Summary/Purpose

Revise total course hours from “3 lecture and 2 lab” to “2 lecture and 3 lab” as the course has evolved to this over the past few years. There is no impact on fees or credits.

### Motion

**ENVR 229 Quantitative Assessment (Substantive/Major Revision)** - Course (Activity) & Hours (ID 6985)



**Motion Carried****4. Advanced Diploma in Managing for Government - Revisions****Summary/Purpose**

To revise and wordsmith the program outline with the intent to provide more clarity, increase student enrolments, increase student flexibility in elective choices, consolidate program content to what can be practically offered, and to hone students' communication skill as a part of the program.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Managing For Government (Advanced Diploma) (Substantive/Major Revision)** - Program Admission Requirements, Program Participation Requirements, Program Description, Learning Outcomes, Other: (ID 6986)

**Motion Carried****5. Health Care Assistant, HCA 161 and 162 - Revisions****Summary/Purpose**

To revise the admission requirements to include ELD alternates, and to move course hours from HCA 162 to HCA 161 to allow content to be taught before students go on their first clinical placement.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Health Care Assistant (Certificate in) (Substantive/Major Revision)** - Program Admission Requirements (ID 6988)

**HCA 161 Personal Care Skills 1 (Substantive/Major Revision)** - Course (Activity) & Hours (ID 6989)

**HCA 162 Personal Care Skills 2 (Substantive/Major Revision)** - Course (Activity) & Hours (ID 6990)

**Motion Carried****6. ENGL Requisite Revisions****Summary/Purpose**

For the first year creative writing course the aim is to remove the pre/co-requisite of ENGL 150 and replace with a pre-requisite of C+ in English 12. For the second year creative writing courses the aim is to remove the literature pre/co-req and only require the first year writing course associated with the second year course. The rationale for this change is to achieve consistency with other post-secondary receiving institutions. This change directly supports the College's strategic goal to promote access to underprepared or disadvantaged populations in our community. Furthermore, this change supports the new Diploma in Arts and Science

Studies because it provides students a great deal of flexibility and freedom to study courses of their choosing. A student can enrol in a first year creative writing course without having to take a college prerequisite/co-requisite attached to this course.

Questions and discussion followed.

### **Motion**

It was moved by Nicole Greengoe and seconded by Cynthia Wrate that Education Council approve the revisions for first year creative writing courses, and conditionally approve the revisions for second year writing courses to not include the option for “English 12 or alternate” to be used as an alternate to the first year creative writing courses until Education Council receives clarification from the English Department that this was their original intent. The submitted pre-requisite change for ENGL 254, 256, and 258 appear to be in error. If the English Department confirms this error ENGL 254, 256, and 258 will convert to full approval.

### **Full Approval:**

**ENGL 152 Creative Writing: Nonfiction (Substantive/Major Revision)** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6991)

**ENGL 154 Creative Writing: Fiction 1 (Substantive/Major Revision)** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6992)

**ENGL 156 Creative Writing: Poetry 1 (Substantive/Major Revision)** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6993)

**ENGL 158 Introduction to Scriptwriting (Substantive/Major Revision)** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6994)

### **Conditional Approval**

**ENGL 254 Creative Writing: Fiction 2 (Substantive/Major Revision)\*** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6995)

**ENGL 256 Creative Writing: Poetry 2 (Substantive/Major Revision)\*** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6996)

**ENGL 258 Advanced Scriptwriting (Substantive/Major Revision)\*** - Course Pre-Requisite, Course Pre/Co-Requisite (ID 6997)

**Motion Carried**

### **Update:**

*Maureen Niwa (English Chair) has confirmed that the submission was in error and that the only pre-req. for the second year creative writing courses is the associated first year creative writing course. The inclusion of English 12 or alternate was in error. As per the motion, **ENGL 254, 256, and 258 are now fully approved** (Feb 2, 2012, S. Butler, Coordinator Ed Approvals)*

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## **J. DISCUSSION – KARIN KAERCHER**

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### **COURSE NUMBERING – CASE STUDY – DENTAL HYGIENE.**

Karin requested feedback from Education Council regarding any concerns related to renumbering current “first year” DHYG courses at the 200 level and “second year” DHYG courses at the 300 level given that all DHYG students must complete 1 year of pre-defined University Transfer (UT) studies prior to entry into the Dental Hygiene program. First year DHYG students for all intents and purposes are in their second year of post-secondary studies

so is there a way we can acknowledge this via the course numbering. This would also make the program more congruent with Dental Hygiene degree programs in other institutions. Is there anything preventing us from doing this?

Questions and discussion followed.

*Feedback included but was not limited to:*

- *Would there be confusion as there are no 100 level DHYG courses?*
- *Is it possible for some Dental Hygiene students to complete a 3 year program that includes the "first year UT studies"?*
- *We need to clarify the definition of a "second year course" versus a "second year student".*
- *Do the course numbers of 200 and 300 indicate a higher level of study than 100?*
- *Will this affect other programs at the college or in a larger post-secondary context?*
- *Under what criteria would we support this? What would be our rationale and philosophy to support this?*
- *A draft document would be welcome that outlines the issue and possible solutions with rationale.*

Council members indicated general support, and suggested that more discussion is required on this topic at the EdCo table at our next meeting. The questions related to course levelling and numbering in general will be brought forward to the February meeting.

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#### K. NEXT REGULAR MEETING

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Monday, Feb 20, 2012

4:00-6:00

Interurban, CC 321

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#### L. ADJOURNMENT

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The meeting adjourned at 6:02 pm.

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# CAMOSUN COLLEGE CURRICULUM COMMITTEE REPORT

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**Jan 30, 2012, 1:00-3:00, CC 321, Interurban**

**Present:** Nicole Greengoe (Chair), Peggy Tilley, Lynda Warren, Ian Humphries, Shelley Butler, Shohreh Hadian, Kristal Anderson, Marlene Welsh

**Regrets/Absent:** Susanne Thiessen, Corrine Michel, Kirstin Lane, Shohreh Hadian

**Guests:**

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## CURRICULUM REPORT

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### 1. PHIL 110, 210, and 212

#### Summary/Purpose

Revise the curriculum to be more congruent with the symbolic logic offerings at UVic. The proposal is to cancel one course, PHIL 210, and put all the standard second year symbolic logic content in one course, PHIL 212. In addition, students need to be additionally notified that if they have already taken PHIL 210 they should not take PHIL 110 as there is overlapping content.

#### CCC Concerns/Questions/Comments

1. The CCC requested the department expand on the brief rationale for the cancellation of PHIL 210 to provide more clarity. The department has done.
2. The CCC requested clarification on the effective date for the PHIL 212 submission as it appears to be in error. The department has done.
3. The CCC requested a notation be added to the PHIL 110 Calendar Description to caution students about duplicate content with PHIL 210 as this is noted in the rationale for the cancellation of PHIL 110.
4. The CCC requested a number of wordsmiths to the documents to improve clarity. The Department has done.

#### Full Recommendation

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

#### Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**PHIL 110 Logic and Critical Thinking (Substantive/Major Revision)** - Course Calendar Description (ID 61026)

**PHIL 210 Symbolic Logic 1 (Substantive/Major Cancellation (No Replacement))** - Cancel Course (ID 61028)

**PHIL 212 Symbolic Logic (Substantive/Major Revision)** - Course Title, Course Calendar Description, Course Pre-Requisite (relax), Learning Outcomes (ID 61027)

2. **Bachelor of Business Administration – HR Mgmt and Leadership;& Marketing, Communications, Mgmt majors**

**Summary/Purpose**

Remove one out of three optional electives (that is not related to international business) to ensure all BBA students have some grounding in international business perspectives upon graduation. The remaining two optional electives are related to international business perspectives. This revision is consistent with the program learning outcomes.

**CCC Concerns/Questions/Comments**

The CCC requested the Department revise the Math alternates in the Program Content section as they appear to be in error. The department has done.

**Full Recommendation**

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Business Admin, Mrkting Comm Mgmt Major (Bachelor of) (Substantive/Major Revision)** - Program Content (ID 61034)

**Business Admin, HR Mgmt & Leadership Major (Bachelor of) (Substantive/Major Revision)** - Program Content (ID 61033)

3. ~~**Business Administration – Indigenous Bus. Leadership, Marketing, and Management options.**  
Submission pulled by School. They require some additional time to review the change and its impact on their BBA program.~~

~~**Summary/Purpose**~~

~~Revise the process for the current substitution of the ECON 103 and 104 for ECON 102 to no longer require department chair approval.~~

~~**CCC Concerns/Questions/Comments**~~

- ~~1. The CCC requested confirmation that the other Business Administration options do not require this change. The department has confirmed that the other options already have the change noted.~~
- ~~2. The CCC requested the department forward paperwork to add a notation to ECON 102 cautioning students about duplicate content with ECON 103 and 104. The department will forward at a later date.~~
- ~~3. The CCC requested a number of wordsmiths to the documents to improve clarity. The Department has done.~~

~~**Full Recommendation**~~

~~CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.~~

~~**Motion**~~

~~**Business Admin, Indigenous Bus Leadership (Diploma in) (Substantive/Major Revision)** - Program Content (ID 61030)~~

~~**Business Admin, Management (Diploma in) (Substantive/Major Revision)** - Program Content (ID 61032)~~

~~**Business Admin, Marketing (Diploma in) (Substantive/Major Revision)** - Program Content (ID 61031)~~

**4. Business Administration – Finance Option****Summary/Purpose**

To remove two financial planning courses (FIN 230 and 231) and add an elementary statistics course (BUS 230).

- The two financial planning courses currently do not serve students or the program/college. The courses will be revamped in the near future, and re-included in the option, with an eye to better preparing students to seek professional designations in the financial industry.
- BUS 230 will better prepare students for a deeper understanding of investment topics.

**CCC Concerns/Questions/Comments**

Nil

**Full Recommendation**

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Business Admin, Finance (Diploma in) (Substantive/Major Revision)** - Program Content (ID 61086)

**5. Dental Hygiene****Summary/Purpose**

To clarify and update the Camosun College courses or alternates which are acceptable for admission to the program. There have been a number of course additions in recent years at the College which could potentially confuse students. This will better clarify what is acceptable or not for admission.

**CCC Concerns/Questions/Comments**

The CCC requested some wordsmiths to the document to improve clarity. The Department has done.

**Full Recommendation**

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**Dental Hygiene (Diploma in) (Substantive/Major Revision)** - Program Admission Requirements, Program Participation Requirements (ID 61024)

**6. LDCT 532V****Summary/Purpose**

New course documentation. The course was included in the Program changes approved in May 2011; however the paperwork was not included for this course in error. The submission of this new course paperwork is to correct the error.

**CCC Concerns/Questions/Comments**

1. The CCC requested clarification on the title selected for the course as they felt it could cause confusion. The department has clarified that the title is typical for CE offerings and the marketing materials and course descriptions clarify the curriculum content for the course.
2. The CCC requested some wordsmiths to the document to improve clarity. The Department has done.

**Full Recommendation**

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**LDCT 532V Speaking with more Confidence (Substantive/Major Addition (New))** - New Course (ID 61029)

**7. SPP 200****Summary/Purpose**

New Course for the Centre for Sport and Exercise Education (CSEE) and for the Sport Performance program. This applied course allows students to gain accreditation in the National Coaching Certification Program (NCCP) and is offered over one week (intensive) in the Spring semester.

**CCC Concerns/Questions/Comments**

1. The CCC requested clarification regarding which CSEE programs would use the course as an elective. The department has clarified and amended their original submission. The course currently will only be an elective for the Sport Performance program.
2. The CCC requested clarification on the pre-requisites that would be necessary for students that may wish to take the course as none were listed. The department has clarified that a level of English 10 or alternate, is recommend to be successful in the course. This has been added as a notation in the Calendar Description.
3. The CCC requested some wordsmith and formatting to improve clarity. The department has done.

**Full Recommendation**

CCC has reviewed the curriculum, and any subsequent revisions and/or responses and is prepared to recommend for approval.

**Motion**

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

**SPP 200 Sport Performance Coaching (Substantive/Major Addition (New))** - New Course (ID 61025)

If you need more detail you can view the curriculum items via the following links:

**Documents as submitted to CCC (prior to any revisions):**

<http://sp1/sites/edco/ccc> ;or <http://sp1.camosun.bc.ca/sites/edco/ccc>

Select the 2011-11-07-CCC Agenda Package – View PDF's of the curriculum.

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