



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, May 6, 2024
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE: Teams

BOARD MEMBERS:

Tanya Clarmont, Chair
Bijan Ahmadi
Monty Bryant, Past Chair
Jeremy Burgess
Joanne Cumberland
Shane Hartman
Lindsay Kearns
Brenda McBain
Ruth Mojeed Ramirez
Mike Stubbing
Lane Trotter, President
Al van Akker

ADMINISTRATION:

John Boraas, Provost & VP Education & Innovation
John D'Agnolo, Exec. Dir., Human Resources
Deborah Huelscher, VP Administration & CFO
Jody Kitts, Dir., Advancement & Alumni Engagement
Rodney Porter, Exec. Dir., Communications & Marketing
Jen Stone, Exec. Dir., Strategy, Planning & Transformation
Richard Stride, Acting VP Enrolment & Community Engagement

GUESTS: Evan Hilchey, Exec. Dir., Administration Services
Laura Mitchell, Director, Student Affairs
Stephanie Pedneault, Student Support Manager

REGRETS:

Logan Hudson
Jagjeet Singh

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Tanya Clarmont, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS**1. Chair's Report**

Tanya Clarmont, Chair, noted that today we are welcoming the following guests on Teams: Michel Turcotte, CCSS; and Lynelle Yutani, CCFA. Lane Trotter and Tanya met several times for planning and updates. On April 22, we received the Orders in Council for the 2024/2025 Board appointments. Monty Bryant and Brenda McBain have been extended for one year to July 31, 2025. Mike Stubbing has been reappointed for two years to July 31, 2026. The election is complete for the two student seats on the Board of Governors for the term of August 1, 2024, to July 31, 2025. The two students joining us are Sean Leyland and Prince Solanki.

On April 26, Lindsay Kearns and Jeremy Burgess attended the Provincial Government's 'Governing in the Public Interest' workshop in Vancouver. Lindsay Kearns was very grateful for the opportunity to attend and connect with other board members. Lindsay attended sessions on cybersecurity, risk management, inclusive leadership, and EDI. Jeremy Burgess thanked the Board for being able to attend the workshop and will share his notes shortly.

The Colleges and Institutes Canada (CICan) annual conference took place from April 27 to May 1 in Calgary. Monty Bryant attended on behalf of the Board and will share his written report later in the week. Heather Martin attended the Governance and President's Office Professionals (GPOP) conference in Calgary which took place immediately prior to CICan.

2. President's Report

Lane Trotter, President, reported that on April 23, he met with the Natural Sciences and Engineering Research Council of Canada (NSERC) President Alejandro Adem. On April 24th he met with BC Auditor General Michael Pickup. On May 1st, Lane attended a lunch with Tom Donkers, Fontys University, and Christian Buske, Heilbronn University of Applied Sciences, Germany. On May 3rd he had an informal update meeting with Philip Steenkamp, President of Royal Roads University.

On April 25th Lane attended Walls Optional – Camosun's annual teaching and learning conference. On April 30th he attended the Victoria Chamber of Commerce breakfast which featured Premier David Eby. On May 1st, he attended the South Island Prosperity Partnership Executive Leaders Dinner.

3. Foundation

Jody Kitts, Director, Advancement & Alumni Engagement, reported that funds raised this year to date is \$689,000, up slightly over this time last year. The team is preparing for the six upcoming awards ceremonies which are attended by our donors. This year's Distinguished Alumni award recipient is Chef Lesley Stav, the first ever Culinary Arts recipient in this category. The Promising Alumni Award recipient is Kayleigh McDonald, a local entrepreneur who graduated from the Marketing Program in 2019. Jeety Bhalla has resigned as Chair after ten years in the position. He will stay on as a director. A replacement will be elected on May 23. After 42 years on the Camosun Foundation Board, Bob Noble will be stepping down after the AGM.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the March 20, 2024, meeting were included in the agenda package. Bijan went over the highlights of the April 17, 2024, meeting, which included the review of curriculum for approval and the review of bylaws. Three new members joined the Education Council.

5. Pacific Institute for Sport Education (PISE)

Brenda McBain, PISE Board of Directors, noted they have not met since the last report.

IV BOARD COMMITTEE REPORTS

1. Cybersecurity Sub-Committee

- i) Report from the April 22, 2024, meeting
Lindsay Kearns, Chair, Cybersecurity Sub-Committee, noted they had a presentation from Evan Garland, Manager, IT Security, on their daily operations. They received a progress report on the Cyber Incident Response Plan (CIRP) from Ted Pennell, Chief

Information Officer. The development work on the CIRP is ongoing. It will be aligned with the college's emergency plan.

a) G-1.9.1 Cybersecurity Sub-Committee Terms of Reference Revision

Lindsay Kearns noted the terms of reference state the sub-committee meets to receives reports four times a year. In order to better align with the institution's reporting cycles, the proposed motion is to revise the terms of reference to instead meet once per term.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISION TO 'G-1.9.1 CYBERSECURITY SUB-COMMITTEE TERMS OF REFERENCE' UNDER 'COMMITTEE OPERATION' TO STATE THAT THE COMMITTEE WILL MEET ONCE A TERM INSTEAD OF FOUR TIMES A YEAR.

CARRIED

2. Executive Committee

i) Report from the April 22, 2024, meeting

Tanya Clarmont, Chair, Executive Committee, noted that the committee reviewed the proposed new Government legislated 'Protected Disclosure' policy. The June Board meeting 'Learning About Camosun' education session will be about the Employment Training and Preparation Program.

a) G-2.7 Protected Disclosure Policy

Evan Hilchey, Executive Director, Administrative Services, has accepted a temporary position as Acting Vice President Administration Division. The Public Interest Disclosure Act (PIDA) is BC's "whistleblower" legislation which came into effect in 2019. PIDA protects employees who wish to report serious wrongdoings. Post-secondary institutions must have a mechanism in place by June 1, 2024, for reporting and investigating wrongdoing, and tracking all activity. Wrongdoings are serious acts only and there are already policies in place for lesser and different types of complaints. Employee training and communication is being put in place. The proposed policy, procedures, and forms were included in the agenda package.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE PROPOSED NEW POLICY 'G-2.7 PROTECTED DISCLOSURE' WHICH WILL GO INTO EFFECT JUNE 1, 2024.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the April 8, 2024, meeting were approved as distributed.

VI NEW BUSINESS

1. Sexual Violence Policy Implementation Report

Laura Mitchell, Director, Student Affairs, and Stephanie Pedneault, Student Support Manager, presented the annual report to the Board on the Sexual Violence policy implementation for the last year as legislated by government. They provided an update on prevention efforts and knowledge building. The team has been creative in their engagement and outreach to students and in building awareness of the supports that are in place. They looked at trends such as the

increase in harm through technology. The accessibility of support services has increased and includes anonymous disclosure and support on Zoom. The team is continuing to work on training and support to the frontline staff and faculty. The report contains statistics on disclosure but the material remains confidential.

2. Camosun College Student Society (CCSS) Fee Levies

Deborah Huelscher, VP Administration & CFO, noted the College and Institute Act has an annual requirement that the Student Society make a request to the Board to direct the college administration to collect student fees on their behalf. The administration remits some back to the Student Society, and some elsewhere, as indicated.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2024-2025 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CCSS	\$14.03/month
BCFS	\$2.75/month
CASA	\$.63/month
Health	\$153/year
Dental	\$153/year
Student Refugee Program	\$1.30/month
Virtual Health	\$36.00/year

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING LEVIES TO BE COLLECTED AND DISTRIBUTED BY COLLEGE ADMINISTRATION AS PER THE EXISTING ARRANGEMENTS AND UNDERSTANDINGS:

U-Pass	\$20.25/month
Childcare	\$1.34/month
Athletics	\$5.50/month
Recreation	\$3.83/month
Building Fund	\$4.97/month
Recycled Paper	\$0.17/month

CARRIED

3. CCSS Audited Financial Statements

Deborah Huelscher noted it is a requirement that the Student Society inform the Board that their financial statements have been audited. The 2023 statements were presented at the CCSS AGM. They received a clean audit opinion.

4. Camosun College Branding Tagline

Rodney Porter, Executive Director, Communications and Marketing, noted the 2023 web audit revealed the college tagline 'Change Faster' did not resonate with the students. A search followed for a new student-centric tagline. The team conducted on-line and in-person engagement with the college community in January and collected 870 responses. They took the top five to an agency for development. The new tagline is "Your Path to Success." Success looks

different to all but we all need a path. The tagline is adaptable and versatile. 'Success' can be replaced with 'Creativity' and 'Opportunity.'

5. Indigenization at the Board Table

Tanya Clarmont provided definitions for Decolonization, Indigenization, and Reconciliation.

Colonization: Settling among and establishing control over the Indigenous people through cultural and/or physical genocide. **Decolonization:** Is freeing an institution from colonization by deconstructing colonial ideologies to create space for Indigenous ways of knowing. Decolonization requires an understanding of colonial history and a change in the relationship between Indigenous and non-Indigenous people. It must be done in order to end settler effects on Indigenous peoples, to heal and move away from anger and loss, and to move towards a space where Indigenous Peoples can thrive and there is space for Indigenous knowledge and Indigenization.

Indigenous or Indigenization: Indigenous spaces are created by Indigenous people based on Indigenous ways of being and knowing. Indigenous knowledge is based on the traditional practices of the First Peoples and their children's lived experience of colonization. Indigenization braids together two distinct systems of knowledge in a deliberate way; Indigenous and Euro-Christian.

Reconciliation: It involves addressing past wrongs done to Indigenous Peoples; making amends where possible; improving relationships; and creating a better future for all. For Indigenous people it means revisiting experiences of trauma and becoming open to forgiveness. For non-Indigenous people it involves gaining in-depth understanding of one's own relation to Indigenous Peoples and the impacts of colonization, including recognizing settler privilege and challenging the dominance of Eurocentric views and approaches.

6. Board Chair: Call for Nominations 2024/25

Deborah Huelscher made a call for nominations and declarations of expressions of interest for the position of Board Chair for the 2024/2025 term. Monty Bryant nominated Tanya Clarmont. Deborah will make the call again once the elections are open at the June meeting.

VII ADJOURNMENT

The meeting was adjourned at 6:27 pm.

Tanya Clarmont, Chair

Date

Heather Martin, Executive Assistant