



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, April 8, 2024
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE: Teams

BOARD MEMBERS:

Tanya Clarmont, Chair
Bijan Ahmadi
Monty Bryant, Past Chair
Jeremy Burgess
Joanne Cumberland
Shane Hartman
Logan Hudson
Lindsay Kearns
Ruth Mojeed Ramirez
Jagjeet Singh
Mike Stubbing
Lane Trotter, President
Al van Akker

ADMINISTRATION:

John Boraas, Provost & VP Education & Innovation
John D'Agnolo, Exec. Dir., Human Resources
Deborah Huelscher, VP Administration & CFO
Jody Kitts, Director, Advancement and Alumni Engagement
Rodney Porter, Exec. Dir., Communications & Marketing
Jen Stone, Exec. Dir., Strategy, Planning & Transformation

GUESTS:

Levi Glass, Indigenous Coordinator, IECC
Scott Harris, Registrar
Todd Ormiston, Exec. Dir., Eyē? Sqâ'lewen: IECC
Alisha Parks, Indigenous Research & Special Projects Assistant, IECC

REGRETS: Brenda McBain
Richard Stride, Acting VP Enrolment & Community Engagement

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Tanya Clarmont, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Tanya Clarmont, Chair, noted that today we are welcoming guest Sandra Bannikoff, A&S, on Teams. Lane Trotter and Tanya met several times for planning and updates.

On March 6, the Board presented the 'Award for Innovative College Partnerships – 2024' to Josai International University. It was a great joy to meet and talk with them.

- Josai International University is Camosun's oldest international student exchange partner, as it began in 1990.
- It is the first time the award has gone to an international partner.

- Camosun students have benefited from the opportunity to study at Josai, and the reciprocal exchange of knowledge and culture has been pivotal in nurturing the relationship between the two institutions.
- The JIU President Dr. Kenji Sugibayashi, his wife Hiromi, and Dean Maria Ichiyama, attended in person to receive the award.
- We were honoured to present JIU with a paddle, specially hand-made by Camosun's Indigenous Peoples in Trades Training department, with the inscription "Hands - Doing good work together".
- 60 to 70 guests joined in the celebration. It was a wonderful, festive occasion.
- President Sugibayashi sent thank you letters to Lane and Tanya, and they are included in the agenda package.

On March 8, Tanya had an introductory meeting online with the new Minister of Post-Secondary Education & Future Skills, Lisa Beare. Minister Beare acknowledged the good work being done at Camosun, including the Strategic Plan.

2. President's Report

Al van Akker provided a report on his trip to Germany from February 17 to March 2. The trip was through the German Apprenticeship Training Exchange (GATE). Al's first introduction to GATE was through the four German students who came to Camosun last May. It was paid for by Global Skills Opportunity – Employment and Social Development Canada, and the Joachim Herz Foundation.

Al went to Regensburg with ten Fine Furniture and Carpentry program students and instructor Sandra Carr. It was the first time that Camosun Trades students have participated in this type of exchange. They were hosted by Städtische Berufsschule II. They explored Regensburg which is a UNESCO world heritage site. They saw timber framing that is used for the bulk of their buildings. The host explained apprenticeship in Germany. The decision to take a vocational or academic route is made in high school when the students are 13 or 14 years old. They went on a number of industry visits, including to a company that makes particle board and cladding. They visited the Meister school which offers a highly advanced extra level of qualification in Germany and saw their joinery shop. They were told the most important thing is that they must engage with heart, hands and head in your trade. It was a very successful trip.

3. Foundation

Jody Kitts, Director, Advancement & Alumni Engagement, reported that to-date in 2024 \$488,000 has been raised. On March 7, the Foundation Board held its second Strategic Planning meeting. Jody thanked Jen Stone and Rashed Al Haque for presenting. On March 9, we hosted a VIP Brunch for Chargers alumni and supporters in conjunction with the CCAA Men's Volleyball Nationals. Approximately 50 people attended the event, which was organized by the Hospitality Management students who did an exceptional job. We raised \$22,000 in sponsorship for the Nationals Tournament. On April 3 we held the second annual Dental Connections event with the Dental Program, raising \$24,000. In addition to their continued work with philanthropic donors, the team's sponsorship priorities are the S'TENISTOLW Conference and Enactus. We placed first in the Enactus regional competition.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the February 21, 2024, meeting were included in the agenda package. There were significant changes to the Bachelor of Science Nursing Program which is offered in partnership with Selkirk, College of the Rockies, Aurora and Camosun, and UVIC. Students complete five and a half semesters at Camosun, then finish at UVIC. We approved a major revision to the program that supported student mental health, shifted skill development into earlier terms, and strengthened the inclusion of Indigenous learning and perspectives into the program content. All the partners were prepared to make the changes this fall, but UVIC and one other partner did not meet the deadline, so the curriculum changes will take place in Fall 2025. This does not impact the changes to the Practical Nursing Bridge programs (which was approved in 2018 and is now being implemented) as even students who bridge this year will be able to start in the BSN under the new framework next year.

Bijan went over the highlights of the March 20, 2024, meeting, which included minor changes to Co-op. Elections are underway for the faculty and student positions on Education Council. The Education by-laws are due for review. We are working on including a voting Indigenous member.

5. Pacific Institute for Sport Education (PISE) (nil)

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Tanya Clarmont, Chair, Executive Committee, noted they met on March 11. The Board annual self-evaluation online survey will go out to the members on May 1. In addition to the online survey, the Board Executive members will contact members for a one-on-one interview between May 8 and 22. We received an update on the process for determining the new college branding tagline. Rodney Porter will update the Board on the results in May. In May, Tanya will present a review of the Decolonization and Indigenization and Reconciliation in the context of a post-secondary institution definitions and terminology. The Board annual schedule has been approved and sent out to the members.

i) President Search Committee Process - Revision

Tanya Clarmont noted the Executive recommended a revision to the President Search Committee process. They recommend the Executive Director, Eyē? Sqā'lewen, or a representative from the Department be added to the Search Committee.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISION TO THE PRESIDENT SEARCH PROCESS WHICH CONSISTS OF THE ADDITION OF THE EXECUTIVE DIRECTOR, EYĒ? SQĀ'LEWEN, OR A REPRESENTATIVE FROM THE DEPARTMENT, TO THE PRESIDENT SEARCH COMMITTEE.

CARRIED

2. Finance Committee

i) Mike Stubbing, Chair, noted the minutes from the January 29, 2024, meeting were included in the agenda package. The focus was on the IRCC cap on international students. We reviewed the third quarter results and the projection for year-end. The final numbers

are not in, but we expect a \$3.3M surplus. We are rebuilding the \$12M spent from the reserves during COVID.

ii) Mike Stubbing gave a report on the April 2, 2024, Finance Committee meeting. We met for one and half hours and all Board members were in attendance. We are budgeting for a small surplus of \$1M or 1% of total revenue surplus in 2024/25. It is the first time we have ever budgeted for a surplus. It has a dual purpose: to replenish our reserves; and to invest in areas that were cut back.

MOTION

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2024/25 WITH TOTAL REVENUE OF \$178,615,965 AND TOTAL EXPENDITURE OF \$176,983,490 RESULTING IN A SURPLUS BUDGET OF \$1,632,475.
CARRIED**

V APPROVAL OF THE MINUTES

The minutes of the March 4, 2024, meeting were approved as distributed.

VI NEW BUSINESS

1. Domestic Recruitment Strategies

Scott Harris, Registrar, provided an overview of domestic recruitment strategies. Current activities include building the foundation for domestic recruitment; the annual admissions cycle; pathway advising; increased prospect outreach activities; increased stakeholder outreach activities; and the brand awareness campaign. There is investment in the capacity, tools, data needed, terminology and understanding.

The numbers are increasing: +23 high school visits in Surrey and the Fraser Valley; +3 recruitment fairs in Surrey and Chilliwack; CRD high school visits increased 35.3%; applications (YTD) for 2024S up 3.2%; course registrations (YTD) for 2024S up 4.2%; applications (YTD) for 2024F down 1.4% (but it is still early); and invites (YTD) for 2024F up 15.0%.

Opportunities coming up are mature learner programming; applicant surveying; guided pathways; and next-gen admissions. Future activities include relationship management (CRM); open studies; fall open house on Nov. 2, 2024; student ambassadors; and welcome centres.

2. Indigenous Action Plan – Three Year

Todd Ormiston, Executive Director, Eyē? Sqā'lewen: The Centre for Indigenous Education & Community Connections (IECC), presented the Indigenous Action Plan. The plan had been built as an internal document to guide the centre for the next three to five years.

Levi Glass, Indigenization Coordinator, IECC, honored the work of Rodney Porter, Jen Stone, Lane Trotter, John Boraas, and Paul Maher on the Plan. The Plan is for 2023 to 2028 to align with the Strategic Plan. We need to honour the people from the past, and the ancestors. He acknowledged Janice Simcoe and the Indigenous Advisory Council, who helped guide the document. He acknowledged Elder Skip Dick, who shared that it is exciting that Indigenous students are choosing to go to school.

Alisha Parks, Indigenous Research & Special Projects Assistant, IECC, honoured the work of Carlie Chase who worked with them since February 2023 on the strategic planning sessions.

The plan begins with Territorial acknowledgement of the land we are on, then a message from Todd Ormiston. The graphics for Our Ways of Being are meaningful, as it is a Camus bloom to reflect our values and ways of being: respect, generosity, relationality, belonging, responsibility, and Mastery. Our plan aligns with the Strategic Plan 'Honouring Indigenous Resurgence'. It is an important concept to ensure the next generation has opportunities. There are two parts to Indigenization: to thrive not just survive; and to create awareness and understanding of who we are. Our priorities are centered on students; learning, service, capacity and visibility. The quadrants are depicted on a medicine wheel. Each priority has goals and activities listed.

The closing message weaves in the Truth and Reconciliation calls to action as well as the principles of UNDRIP, as well as the previous Indigenous plan. It honours what was put forward in the past to help us walk in a good way in the future on a path to self-determination. Tanya Clarmont, Chair, expressed appreciation for the plan and acknowledged the commitment and hard work that went into the plan and the excellent quality.

VII ADJOURNMENT

The meeting was adjourned at 6:53 pm.

Tanya Clarmont, Chair

Date

Heather Martin, Executive Assistant