



CAMOSUN
COLLEGE
50 YEARS
1971-2021

BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, April 12, 2021
TIME: 5:00 pm
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Sherri Bell, President
Tanya Clarmont
Joanne Cumberland
Richard Margetts
Brent Palmer
Margie Parikh
Emily Rogers
Mike Stubbing
Fillette Umulisa
Al van Akker
Lindsay JD van Gerven
Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, VP Administration & CFO
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Richard Gale, Director, Camosun Innovates

REGRETS: Brenda McBain

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS**1. Chair's Report**

Monty Bryant, Chair, welcomed five guests; Nancy Ellen Mabey, CCFA; Savannah Layne Kate Barratt, CCSS; April Atkins, SIP; Michel Turcotte, CCSS; and Keith Todd, CUPE. He asked the guests to turn off their microphone and video, and to refrain from writing in the chat. Sherri Bell, President, and Monty met several times virtually and in person for planning. In March, Monty delivered hampers a number of times to students in need as part of the Camosun Cares Campaign. They each received three large bags of food. Monty read out two of the thank you notes from the grateful students.

Margie Parikh and Lindsay van Gerven have just finished the TELFIN TFE WILNEW (TTW) course. Margie noted the format itself was part of the learning; which was listening and reflecting, rather than lecture and discussion. Margie was appalled to learn the residential school system was still

active when she was an adult in the late 1990s. It has strengthened her resolve going forward, and changed her perspective.

Monty congratulated Brent Palmer for completing the Crown Agencies and Board Resourcing Office's (CABRO) Governance workshop. Monty encouraged all members to take the course. In March, Sherri and Monty virtually attended the BC Colleges Board Governance Advisory Committee. The spring elections for the two student positions on the Board are underway. The term is from August 1, 2021 to July 31, 2022. It is with mixed feelings that Monty reported Margie Parikh and Phil Venoit have decided to not accept their third terms on the board. They will leave the Board on July 31. He thanked Margie and Phil for their contribution over the years.

2. President's Report

Sherri Bell, President, said that in March all 25 public post-secondary institutions in BC received a letter from Bonnie Henry, Provincial Health Officer, stating we are expected to return to campus in September. We are waiting for the Go Forward guidelines to be updated, but are already working on preparing for fall. It may not be 100% back to normal as some courses will be blended, and some will be online. We are working to ensure the international students have options if they cannot get here in the fall. The COVID-19 numbers are going up but the vaccination numbers are also rising.

Royal Road, UVic and Camosun have submitted the revised West Shore proposal, which looks at an education hub on the West Shore. Camosun will expand the course selection on the West Shore in September, and may rent a location. Sherri had the pleasure of delivering Camosun Cares Campaign packages to students. To support students during the pandemic, we provided \$335,815 to 1200 students since last March. The money came from the Foundation's Erasing Barriers funds, from the CCSS, and from the Provincial Government. Last week, they announced an additional \$154K to give to students. The Province provided \$150K to create the business case for the film studio and education centre. For year-end they provided \$75K for students with disabilities, \$20K for the Pathways Health Care Assistant Program, and \$21K for Indigenous students facing hardship.

The student component of Colleague Renewal was kicked off with great success. Over the last four years, staff from Information Technology to Human Resources to the Registrar's Office have been working to ensure its success, and it is almost complete.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted they received a major gift from the Washington Foundation and Seaspan for \$440K. \$300K is for the School of Trades & Technology and \$144K is for welding booths at the Coastal Centre.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the February 17, 2021, meeting were included in the agenda package. Bijan went over the highlights of the March 17, 2021, meeting, which included revisions to the Criminal Justice program.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors member, noted they are meeting later this month.

6. Finance Update

Mike Stubbing, Chair, Finance Committee, said the results from the first three quarters of the year were reported at the last Board meeting. Deborah Huelscher, VP Administration & CFO, advised we are working on the fourth quarter results right now, and are still on track for a \$7M deficit.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Monty Bryant, Chair, Executive Committee, noted the Executive met virtually on March 29. We received an update on the 50th Anniversary plan. We have been working on the upcoming Board vacancies with the Crown Agencies and Board Resourcing Office (CABRO). In May, we will distribute the Board self-evaluation survey. BC Colleges is offering Advanced Governance Training for Presidents, Chairs and Vice Chairs in the spring. Emily Rogers, Mike Stubbing, Sherri Bell, and Monty have signed up for sessions. The sessions will cover best practices, the Board relationship with the President, and the Board's work. The focus will be on governance and the role of the Board.

2. Finance Committee

- i) The minutes from the February 8, 2021 meeting were included in the agenda package.
- ii) Mike Stubbing, Chair, Finance Committee, gave a report on the April 6, 2021, Finance Committee meeting.

a. 2021/2022 Budget

Almost everyone from the Board was able to attend last week's Finance Committee where we went over the budget at the detail level. The 2% tuition increase was discussed, at length and was not taken lightly. We must be aware of the long term impacts of that decision.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2021/22 WITH TOTAL REVENUE OF \$142,221,173 AND TOTAL EXPENDITURES OF \$146,468,720 RESULTING IN A DEFICIT BUDGET OF (\$4,247,547). THE BOARD WISHES TO HIGHLIGHT THAT THE DEFICIT WAS BROUGHT ON AS RESULT OF THE IMPACT OF THE COVID-19 PANDEMIC.

CARRIED

3. President Search Committee

Monty Bryant, Chair, noted the President Search Committee held the Kick-Off meeting in March. The Camosun President Search web pages went live in mid-March. The web pages contain the Search Committee, the timelines, the process, the President's profile, and the contact information. They hold the links to provide further input and to apply. The Town Hall meetings and interviews to gather input from the internal and external stakeholders are complete. The process is transparent but there must be 100% confidentiality around the applicant names.

The closing date is May 3. The Search Committee will begin the assessment process at the Long List meeting on May 10. The Short List meeting is on May 25. There will be two rounds of interviews in June. The first round will be with the Search Committee, and the second round will be with all the stakeholders, including all the Board members. The whole Board will be kept up to date as we go. Monty distributed a progress report last week.

V APPROVAL OF THE MINUTES

The minutes of the March 1, 2021, meeting were approved as distributed.

VI NEW BUSINESS

1. 50th Anniversary Update

Sherri Bell included the updated 50th Anniversary planning paper which has been to the Board previously. Three events pertain to the Board. The Board Award for Innovation and Community Partnership is awarded every two years. It has been postponed to 2022, as the event requires a substantial gathering. We are planning a stand-up reception in the fall for past Board members to celebrate the anniversary, but it will depend on the Provincial health guidelines. The submissions are in for the Student Creativity Contest. Rodney Porter, John Boraas, and Debbie Hlady, Dean, A&S, shortlisted the submissions. Monty Bryant, Sherri Bell, and Quinn Cunningham, CCSS, will judge the finalists in the next two weeks.

2. Strategic Plan Goal #3 Creativity & Innovation: Camosun Innovates (CI)

Richard Gale, Director, Camosun Innovates, advised CI has been doing research and development for the Island and the Province for ten years. They resolve problems for industry. Their focus is on advanced manufacturing. CI takes on many different types of clients. They work with local breweries and distilleries, the marine sector, and the manufacturing sector. Clients include Ocean Open Robotics, Athletics Canada, Hockey Canada, Global Remediation, and AXYS Technologies among others. They helped design the structure of the Blue Whale skeleton for the Western Australia Museum. They work with Indigenous communities and artists such as Carey Newman, Bear Horn, Dylan Thomas, and Ice Bear. They worked with FNEF to support language revitalization.

CI has worked extensively to support the fight against COVID-19 including the development of face shields, Uven, vaccine trays, and acrylic barriers. They are working with Camosun faculty and students on simulation. In the Radiography Program, CI created a sonography virtual simulation so the students can learn the machines before they go into class. The equipment is taught in a virtual platform. CI supports the students, the community, and the client.

VII ADJOURNMENT

The meeting was adjourned at 6:08 pm.



Monty Bryant, Chair

May 3, 2021

Date

Heather Martin, Executive Assistant