



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, March 4, 2019  
**TIME:** 5:00 pm  
**LOCATION:** Wilna Thomas Cultural Centre,  
Room 234, Lansdowne Campus

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#### **BOARD MEMBERS:**

Ron Rice, Chair  
Tim Ayers  
Monty Bryant  
Sherri Bell, President  
Cindy Choi  
Joanne Cumberland  
Margie Parikh  
Emily Rogers  
Laylee Rohani, Vice Chair  
Rob Smythe  
Al van Akker  
Phil Venoit  
Gultash Waraich

#### **ADMINISTRATION:**

John Boraas, VP Education  
Deborah Huelscher, Chief Financial Officer  
Barbara Severyn, Executive Director, Human Resources  
Geoff Wilmshurst, VP Partnerships  
Joan Yates, VP Student Experience

#### **GUESTS:**

Joylyn Teskey, Noun Consulting  
Ray Wolfe, Thinkspace  
Leonard Rodrigues, Thinkspace

**REGRETS:** Brenda McBain

**EXECUTIVE ASSISTANT:** Heather Martin

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#### **I CALL TO ORDER**

Ron Rice, Chair, called the meeting to order at 5:00 pm.

#### **II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

#### **III SPECIAL PRESENTATIONS ON CAMPUS RENEWAL**

##### **1. Campus Renewal: Inter-Campus moves & Campus Master Plan**

Sherri Bell, President, reported the College has embarked on Campus Renewal. It has two aspects, the Inter-Campus moves and the Campus Master Plan (CMP). The work on the moves is already underway. The Campus Renewal process started two years ago, with student and staff consultation. The results informed the six principles on space: space supports the student experience; the campus builds community; space supports excellence in teaching and learning; space, as a finite resource, is used well; principles about space are informed by input and consultation, design for space is done with collaboration; and Campus Planning is long term, strategic and forward thinking.

Health & Human Services will move in to the Alex and Jo Campbell Centre for Health and Wellness at Interurban in September. The Math Help Centre will then move to the Fisher from the Ewing

building at Lansdowne. Next the majority of Access will move from Interurban to the Ewing building. Information and Computer Systems will move from Interurban to the Fisher building at Lansdowne. The faculty and staff affected are aware of the moves. The Wilna Thomas Cultural Centre (WTCC) will be reconfigured for student and staff collaboration space. The Inter-Campus Move Operational Group (ICMOG) is working on the extra load on parking, food services, and the library expected this fall at Interurban. Jen Stone has been seconded to work with people on change management.

The Campus Master Plan is a vision for the future for the next 20 to 25 years. It is a framework for strategic action, rather than a road map.

## **2. Campus Master Plan**

Len Rodrigues, Thinkspace, noted they used a four step process: framework, discovery, exploration, and recommendations. They mapped all the elements of both campuses such as zoning and restrictions, water, electric systems, the landmarks, the public realm, and the activity zones. Once mapped they added nodes, landmarks, and potential building sites for the future. The public realm are areas that can never be built on. Joylyn Teskey, Noun Consulting, added they made an index of all the space occupied today and how well it meets our needs. The index shows room utilization across both campuses by building and room, hour by hour, so we know exactly how well space is being used.

Ray Wolfe, Thinkspace, presented a map with current buildings and possible space for future buildings. The building plan has no order or priority. The Dawson building could be turned into a student housing tower and include Student Services and the Camosun College Student Society (CCSS) on one level as a one-stop shop. The Fisher building could have space for student gathering and the CCSS. The smaller outbuildings behind the Fisher building could be removed. Sculpture could be moved to the Young building and an art gallery could be created there. A formal axis can be added in the North parking lot. Parking will need to be retained underneath the buildings.

To create continuity, a node/landmark was added in the centre of the campus. Better bike and bus loops would be created as the central anchor mobility hub. The central Huber Hall area should be the first place for potential student housing. The path proposal is a continuous connection between North and South. The public realm is the green area right up through the middle of campus. There are significant zoning and physical constraints at Interurban, such as the BC Hydro right of way, and sewage and water trunk lines that cannot be built on. The Centre for Trades Education and Innovation (CTEI) is a landmark at Interurban, but it is not visible from the rest of campus. The Drysdale building removal at its end-of-life will reconnect CTEI to the rest of the campus. In addition, from the centre of the campus, you cannot see that it continues all the way South.

The board will receive a link to the detailed plan prior to the April 8 board meeting. The decision will be made at the April 8 board meeting, and Thinkspace will attend to answer questions.

## **IV BOARD MEMBER REPORTS**

### **1. Chair's Report**

Ron Rice, Chair, continued meeting regularly with Sherri Bell for planning. On February 6, Sherri, Geoff Wilmshurst, VP Partnerships, and Ron met with the Songhees Nation Band Manager to discuss the details and logistics of the Award for Innovation and Community Partnership celebration that will take place on April 4. On February 21, some board members and administration attended the Vancouver Island CPA Chapter Chinese New Year Dinner and Silent

Auction. Cindy Choi was the MC, and they helped raise around \$7K to benefit the Camosun College Business students.

We have submitted the names of three potential new board members with financial and Indigenous backgrounds to the Crown Agencies and Board Resourcing Office (CABRO). The new members will replace Cindy Choi and Ron later this year.

The elections for the Board of Governors and Education Council seats are coming up. The voting takes place April 8 to 10. The board has two student seats open with a one-year term of August 1, 2019 – July 31, 2020, and one faculty seat and one staff seat with a three-year term of August 1, 2019 – July 31, 2022. All board members are expected to attend the April 1 Finance committee meeting, as it is when the 2019-2020 budget will be reviewed in detail prior to the budget decision at the April 8 meeting.

## **2. President's Report**

Sherry Bell noted Conversations Day is an annual event that takes place on the Friday of Reading Week. It is the only time all employees get together. Each year has a different topic and keynote speaker, and this year's was Equity, Diversity and Inclusion. Reading week is the week of Family Day in February. Sherry held a 'Cross Campus Conversation' at each campus, and they were very well attended. Sherry has been focused on the Inter-Campus moves and the Campus Master Plan. The work will begin now with the big moves related to the Health Building.

Laylee Rohani and Sherry attended the annual BC board chair and president's meeting on February 25, which Camosun hosted. They worked on issues that face all boards. The next day was the third annual BC Colleges day at the Legislature. A Camosun student was invited to speak, and spoke highly of their education at the College. Sherry then met with Minister Fleming and Minister Mark. The day ended with a reception with all the senior bureaucrats. Sherry thanked Cindy Choi for hosting the CPA Chinese New Year dinner which benefits Camosun accounting students.

## **3. Foundation**

Monty Bryant, Foundation Liaison, noted they reviewed the Strategic Plan. They are recruiting new members, and have four or five possible candidates. The Weston Foundation awarded \$420K to Camosun College. Camosun Alumni hosted a pulled pork lunch for the construction workers at the Health Building, many of whom were former students and alumni. Geoff Wilmshurst noted with sadness that Jim Warr, who was a Foundation Board member for many years, passed away last month. Jim was 95 and still came to every meeting before he retired in October. Jim will be very much missed.

## **4. Education Council**

Tim Ayers, Education Council Chair, noted the minutes from the January 23, 2019, meeting were included in the agenda package. Tim went over the highlights of the February 20 meeting, which included a large number of program and course revisions and approvals, as well as upcoming policy changes. The Integrated Curriculum Committee met five times for three hours each in January and February to handle the workload.

## **5. Pacific Institute for Sport Excellence (PISE)**

Phil Venoit, PISE Board of Directors member, noted they reviewed the restructuring required after the fire and vandalism. The Invictus games are coming to Victoria, and PISE looked into how they might participate. They sent an application to the Federal Government for \$800K for the gym floor

renewal and the new field. Camosun contributed \$150K, and others almost a third, so PISE has to raise \$150K over three years. They approved the funding application for the PISE Field of Dreams, and approved the annual budget.

**V BOARD COMMITTEE REPORTS**

**1. Executive Committee**

Ron Rice, Chair, Executive Committee, reported that he and Sherri Bell and Geoff Wilmshurst met Christina Clarke, Band Manager, Songhees Nation, to review the Award for Innovation and Community Partnership celebration on April 4. Sherri Bell provided an overview of the Inter-Campus moves and the Campus Master Plan. We discussed the Terms of Reference for the Board Executive Committee, which will come to the board in the next few months. We set the agenda for today's board meeting.

**VI APPROVAL OF THE MINUTES**

The minutes of the February 4, 2019 meeting were approved as distributed.

**VII NEW BUSINESS**

**1. The Alex and Jo Campbell Centre for Health and Wellness**

Sherri Bell reported the building is on schedule and on budget; which was revised to \$63.8M due to the accelerated schedule and the hot construction market. The additional funds came from contingency; engineering savings; capital reserves; and the Provincial Government.

**2. Bargaining Update**

Barb Severyn, Executive Director, Human Resources, invited questions on the attached briefing note, and added they met with BCGEU today, and will meet again tomorrow.

**3. Government Mandate Letter 2019-2020**

The Government Mandate Letter for 2019-2020 arrived Friday. All board members are required to sign the Mandate Letter to demonstrate they understand and acknowledge their commitment to the Government's direction. Heather Martin will create and distribute a side-by-side chart comparing this year with last year.

**VIII ADJOURNMENT**

The meeting was adjourned at 6:42 pm.

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**Ron Rice, Chair**

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**Date**

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**Heather Martin, Recorder**