



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, May 7, 2018  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

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**BOARD MEMBERS:**

Ron Rice, Chair  
Mitchell Auger-Langejan  
Tim Ayers  
Sherri Bell, President  
Stephen Chang  
Cindy Choi  
Stefan Fletcher  
Bill Gyles  
Laylee Rohani, Vice Chair  
Al van Akker  
Phil Venoit via teleconference  
Melanie Winter

**ADMINISTRATION:**

John Boraas, VP Education  
Deborah Huelscher, Chief Financial Officer  
Barbara Severyn, Executive Director, Human Resources  
Joan Yates, VP Student Experience

**REGRETS:**

Shane Busby, VP Administration  
Joanne Cumberland  
Geoff Wilmshurst, VP Partnerships

**BOARD ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Ron Rice, Chair, called the meeting to order at 5:00 pm.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III BOARD MEMBER REPORTS**

**1. Chair's Report**

Ron Rice, Chair, noted Board and Education Council elections took place in April. The board will welcome two new students in August for one-year terms. Both are from the School of Business. Rob Smythe is a second year BBA student, and Gultash Singh Waraich is a second year Accounting Diploma International student. Sherri Bell went to Ron's office for a planning meeting last month.

Camosun's Event Management students will help to organise the board Award for Innovation event next spring. They will work closely with the board 'Client Working Group' made up of Laylee Rohani, Sherri Bell, Geoff Wilmshurst and Heather Martin. The date for the event has not yet been established but it will be in March or April 2019, at the Atrium of the Centre for Trades Education and Innovation (CTEI).

Camosun co-hosted the 2018 Colleges & Institutes Canada (CICan) conference in Victoria last week. The theme was Na'tsa'maht. Joanne Cumberland and Ron Rice attended. Ron hosted the Governors Networking Forum and introduced one of the keynote speakers, Vicki Saunders, founder of SheEO. 'Radical Generosity' was her tag line. The opening reception was held on the second and third floor of the museum, but started outside in front of the museum with dancers and singers from two local and two Vancouver Island nations. There were five streams of presentations: Leadership and Governance, Student Experience, Applied Research, International and the Future of Skills. Camosun employees presented a large number of them. The 80 plus volunteers from Camosun helped to make the conference a great success.

## **2. President's Report**

Sherri Bell, President, noted it was wonderful to have the Ron Rice at the entire CICan conference. On the first day Ron hosted 120 governors from across the country. Camosun's 80+ volunteers and staff made it phenomenal. There were two MCs: Alec Nelson, who taught the audience from Canada and 15 other countries; and Carter MacDonald, our Ombudsperson, who provided the French translation. The delegates were amazed by the 'green shirts' volunteers, who welcomed and assisted them everywhere they went. The indigenous focus was woven throughout which is what made it so special. The opening speaker was Chief Robert Joseph. The delegates watched the dancers and singers outside the museum, and then went inside for the reception. It was incredibly powerful. Eyē? Sqā'lewen was the Gold recipient of the national CICan Indigenous Education Excellence Award. A Camosun team led by Olaf Nielsen was the Bronze recipient of the national CICan Leadership Excellence Award for Non-Managerial Staff. They won for their carpentry apprentice training program in remote communities. The conference was a special event and was successful beyond everyone's expectations. Sherri felt very proud and blessed to work with the people at Camosun.

Sherri distributed the 'Camosun Showcase 2018', a magazine which showcases faculty and the projects they work on in their scheduled development time. Sherri recently attended the A&S faculty and students' comic and graphic novels festival, the first year art students' show at Camosun, and the second year art students' Fort Street art show. It was well attended by the public. Two years ago Sherri initiated the 'President's Art Award', in which she chooses two student pieces, awards the artist, and then mounts them in the President's office on a one-year loan. This year she chose three because they were all excellent and she could not narrow it down.

Camosun won the United Way post-secondary challenge for the second year in a row. MLA Andrew Weaver visited the Interaction Lab, and was very impressed with work being done and the connection to industry. Sherri attended the Chargers awards at the trades building. Ron and Sherri both attended the installation of the Lieutenant Governor at Government House. Camosun hosted the BC College presidents last week. The week prior we hosted 'Walls Optional', which is a full day forum for faculty, by faculty. The keynote speaker was from McGill University and spoke about utilizing educational space.

## **3. Foundation**

Stefan Fletcher, Foundation Liaison, noted they are meeting next week.

## **4. Education Council**

Tim Ayers, Education Council Chair, advised the minutes were not included from March as there was no quorum at the April meeting. The two new students, who have one-year terms, are

Wesley Paterson and Maia Sampson. The two new faculty, who have two-year terms, are Ryan Russell and Jamie McPherson. Camosun is hosting the Academic Governance Council this Friday, which is a meeting of all the Education Council chairs from across the province.

**5. Pacific Institute for Sport Excellence (PISE)**

Stephen Chang, PISE Board of Directors, noted the quarterly meeting will take place later this month.

**IV BOARD COMMITTEE REPORTS**

**1. Executive Committee [nil]**

**V APPROVAL OF THE MINUTES**

The minutes of the April 9, 2018 meeting were approved as distributed.

**VI NEW BUSINESS**

**1. Centre for Health and Wellness, Campus Plan, and Student Housing Update**

Sherri Bell, President, reported there is now one more floor on the health building.

The College hired Stantec and Thinkspace to start the engagement process with students and staff for the Master Campus Plan. They will begin this month with small and large group conversations and will continue into fall. All the schools and departments will be able to give input. The consultants will talk to the board in the fall. After summer they will continually gather data and view the space, then will move to the next stage.

Peter Lockie is working on the business case for student housing. In June Sherri and Shayne Busby will present the board with the estimated cost of housing and the cost of the process to do the studies. They will ask for a motion for approval to keep moving forward in order to be ready to apply for the Government loan when it becomes available.

**2. West Shore Update**

Sherri Bell advised that recently Royal Roads received \$250K to conduct a study on a post-secondary campus on the West Shore with one or multiple post-secondary institutions. Camosun has a presence on the West Shore at present at Belmont high school. About 400 students took Camosun courses there over past two years. The Ministry will work with Royal Roads on the study and will soon release the terms of reference. There will be a steering committee and an advisory committee. Sherri will be on one of them with the Royal Roads and UVic presidents. An outside contractor will be hired by Royal Roads to do the work.

**3. Sexual Violence and Misconduct Policy Implementation Report**

Sherri Bell advised she will report to the board annually on the Sexual Violence and Misconduct Policy implementation in accordance with Camosun policy. She noted the full report was in the agenda package, and asked for questions.

**4. Camosun College Student Society (CCSS) Fee Levies**

Deborah Huelscher, CFO, advised the CCSS is required by the College and Institute Act to annually request the board to direct the collection and remittance of all CCSS related fees and levies. The fee increase is 2% and is put in place at the same time as the tuition increase in September.

**MOTION:**

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2018-2019 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CAMOSUN COLLEGE STUDENT SOCIETY LEVY	\$10.52 PER MONTH
BCFS/CFS LEVY	\$2.29 PER MONTH
HEALTH/DENTAL BENEFIT COVERAGE	\$131 PER YEAR (EACH)

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING LEVIES TO BE COLLECTED AND DISTRIBUTED BY COLLEGE ADMINISTRATION AS PER THE EXISTING ARRANGEMENTS AND UNDERSTANDINGS:

ATHLETICS LEVY	\$4.50 PER MONTH
BUILDING FUND LEVY	\$4.05 PER MONTH
CHILD CARE LEVY	\$1.10 PER MONTH
RECREATION LEVY	\$3.13 PER MONTH
RECYCLED PAPER LEVY	\$0.15 PER MONTH
UNIVERSAL BUS PASS (U-PASS)	\$20.25 PER MONTH
STUDENT REFUGEE PROGRAM	\$0.46 PER MONTH

CARRIED

**5. CCSS Audited Financial Statements - Year Ending March 31, 2017**

The CCSS Audited Financial statements are included in the agenda package for information only. It is required by the College & Institute Act that the CCSS provide their audited financial statements for the previous year to its members and to inform the board in writing.

**6. Degree Quality Assessment Board**

John Boraas, Vice President Education, advised Camosun initiated the submission to the Degree Quality Assessment Board (DQAB) for Exempt Status, which is an expedited review process. The current process requires a substantial submission to DQAB followed by their site visit. While it is fair and reasonable, Camosun believes we should move to Exempt Status as we have demonstrated successful quality delivery of baccalaureate level degrees since 2004 and meet the criteria listed for the status. Education Council supports the submission. No questions were raised by the board, so the administration will move forward.

**VII ADJOURNMENT**

The meeting was adjourned at 5:41 pm.

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**Ron Rice, Chair**

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**Date**

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**Heather Martin, Recorder**