



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, April 9, 2018
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Ron Rice, Chair
Mitchell Auger-Langejan
Tim Ayers
Sherri Bell, President
Cindy Choi
Joanne Cumberland
Stefan Fletcher
Bill Gyles, via teleconference
Laylee Rohani, Vice Chair
Al van Akker

ADMINISTRATION:

John Boraas, VP Education
Shane Busby, VP Administration
Deborah Huelscher, Chief Financial Officer
Barbara Severyn, Executive Director, Human Resources

REGRETS:

Stephen Chang
Phil Venoit
Geoff Wilmshurst, VP Partnerships
Melanie Winter
Joan Yates, VP Student Experience

BOARD ASSISTANT: Heather Martin

I CALL TO ORDER

Ron Rice, Chair, called the meeting to order at 5:00 pm. Hereditary Chief Andy Thomas passed away on Saturday morning. Sherri Bell and Ron Rice will attend services on Thursday.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS**1. Chair's Report**

Ron Rice, Chair, noted the lunch for the past chairs and presidents at the Dunlop House on February 7 was a great success. The Hospitality Management students did an amazing job. There was a cross section of presidents and chairs dating back to the 1970s. On February 14, Sherri Bell and Phil Venoit attended 'A Call to Action: United Nations Declaration on the Rights of Indigenous Peoples' lecture at the Lansdowne campus. Phil Venoit spoke at the Official opening of the Houle Electrical Shop on February 20.

Sherri Bell, Steve Chang, Laylee Rohani and Ron attended the CPABC Annual Chinese New Year Celebration on February 22. It is a fundraiser to support the Camosun "CPA Award in Accounting", and Cindy Choi and her daughter were MC. On February 26, the BC Colleges presidents met at Camosun, and included the board chairs. Minister Melanie Mark and DM Shannon Baskerville

brought an update from Advanced Education, Skills and Training. The chairs also met separately to discuss key opportunities and issues.

On March 7, Sherri and Ron attended the Skills Canada Regional Competition lunch hosted by Trades and Technology at Interurban Campus. Later that day, Sherri and Ron attended the 2018 CCAA Men's Volleyball National Championship awards banquet at the Empress hotel. On March 23, Ron went to the Songhees Nation Food Sovereignty and Reconciliation at the Songhees Wellness Centre. The event was a partnership between the Songhees Nation, Camosun College's Hospitality Management, Anthropology, and Culinary Arts programs. All proceeds went to a scholarship for the Songhees Nation.

On March 28, Ron attended a Ministry and Songhees announcement and partnership signing. Funded by the Aboriginal Community-Based Training Partnerships program, it is a partnership between members of the Songhees Nation and Camosun College. They will mount 'Aboriginal Culinary Arts, Tourism and Hospitality Management', which will be a twelve-month applied program taught at the Songhees Wellness Centre. There will be two cohorts.

Board and Education Council elections take place from April 9 to 11. The board will have vacancies for the two student seats for the August 2018 to July 2019 term. The revised election rules posted in February dropped the requirement for the two students to be from different campuses.

2. President's Report

Sherri Bell, President, attended many of the events above with Ron Rice. The National Volleyball Championships were a huge success. The level of play at the games was amazing, and they had huge support from the many students, staff and community who attended. Camosun College came in fourth. Graham Matthews and his staff did a terrific job.

BC Colleges Day was on February 27 at the legislature. It was a day to celebrate BC colleges and their important role in the Province. The Colleges and Institutes Canada (CICan) 2018 conference begins on April 29 at the Victoria Conference Centre. Camosun College is hosting it jointly with CICan. If the board members wish to attend any of the events, they should contact Heather. Ron Rice and Joanne Cumberland will attend the conference.

Sherri hosted a lunch and tour of the College for the Farmers and Wilsons. Murray and Lynda Farmer were instrumental to the great success of the Trademark campaign. John and Samantha Wilson will lead the health building campaign. They shared ideas about what works well. The launch will be in the next month or two.

Sherri is Chair of the Crown Corporation BC Council for International Education (BCCIE). They met in Vancouver last week, and will meet DM Shannon Baskerville later this month to learn more about Government's international education strategy. Sherri will meet with the Minister of Education Rob Fleming later this week on student housing, dual credit, and the future of skills in the Province.

3. Foundation

Sherri Bell noted the last meeting was on strategic planning and looking forward. They identified the areas they want to work on. The process they used was very efficient.

4. Education Council

Tim Ayers, Education Council Chair, noted the minutes from the January 24, 2018, meeting were included in the agenda package. Tim went over the highlights of the February 21, 2018, meeting, which did not achieve a quorum. The majority of the discussion was on policy.

5. Pacific Institute for Sport Excellence (PISE)

Sherri Bell, PISE Board of Directors, noted that at the last meeting they reported out on various aspects of the strategic plan.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Ron Rice, Chair, Executive Committee, reported that the board self-evaluation results were included in the agenda package. The Executive members will check in with the board members individually to follow-up on the evaluation and discuss training requirements for the board. The one-on-one meetings will be complete by mid-May.

2. Finance Committee

- i) The minutes from the January 29, 2018, Finance Committee meeting were included in the agenda package.
- ii) Cindy Choi, Chair, Finance Committee, gave a report on the April 3, 2018, meeting. Almost all board members attended to discuss the proposed budget for 2018/2019. They reviewed the process for the development of the budget. The budget is \$139M and last year's was \$130M. The budget goals are to deliver as many FTEs as possible, high quality programming, to meet student and community needs, and to build capacity for priority investment in alignment with the Strategic Plan.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2018/19 WITH TOTAL REVENUE AND TOTAL EXPENDITURE OF \$139,020,652 RESULTING IN A BALANCED BUDGET.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the February 5, 2018 meeting were approved as distributed.

VI NEW BUSINESS

1. Additional Government Funding and New Programs Update

John Boraas, VP Education, reported two new programs were approved in the last few months: Diploma in Massage Therapy and Bachelor of Sports Management. The Government funded 20 FTEs in Engineering Graphics Technician Certificate and 20 FTEs in 'Digital Literacy' Diploma with Certificate Exit. The seats will be annualized over two years. The College received one-time funding this year for 16 seats in Health Care Assistant to be delivered on Salt Spring Island, 32 seats in Health Care Assistant part-time, and 28 seats in Mental Health and Addictions. In 2019 the College will receive one-time funding for 28 seats in Health Care Assistant and 12 seats in Health Care Assistant (Indigenous). In 2020 there will be funding for 16 seats in Health Care Assistant.

New program and service funding includes Culinary Arts in Partnership with Songhees Nation - \$565K Red Seal Certification, services for students with disabilities \$75K, and support for Cooperative Education \$75K.

2. Centre for Health and Wellness Update

Shane Busby, VP Administration, advised approval for the extension of the schedule has been received from Government. The teams are working overtime to maintain the schedule. It has been very challenging finding carpenters and other skilled tradespeople. All the packages have been tendered. The second floor has been poured, and the third is underway. Value engineering processes will save thousands of dollars. The completion date is expected to be September 2019, with substantial completion by next summer. The entry of students will be graduated as there is flexibility.

3. Camosun College Campus Plan and Student Housing

Shane Busby noted the Master Campus Plan (MCP) is a long-range plan that optimizes all elements of physical space and guides future actions. It will guide the five-year capital plan the College submits to Government each year. Thinkspace and Stantec will work together on the plan, which will be ready by next spring. The plan will address the move back and forth between the campuses following the completion of the Centre for Health and Wellness.

The Scion group developed a comprehensive demand analysis for types of student housing and student preferences. Inverleith Consulting is working on the business case for student housing at the College. Government has set \$450M aside in loan funding. Camosun is in a good position to apply as we are approaching the end of the documentation process. Next steps include completing the business case and options analysis, the finances and cash flow analysis, positioning with the Government, the visioning process, and the site analysis. The board will make the decision about moving forward based on the business case.

VII ADJOURNMENT

The meeting was adjourned at 6:33 pm.

Ron Rice, Chair

Date

Heather Martin, Recorder