



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, December 4, 2017
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Russ Lazaruk, Chair
Mitchell Auger-Langejan
Tim Ayers
Sherri Bell, President
Stephen Chang
Cindy Choi
Joanne Cumberland
Stefan Fletcher
Nigel Giuliany
Bill Gyles
Ron Rice, Vice Chair
Laylee Rohani
Al van Akker
Melanie Winter

ADMINISTRATION:

John Boraas, VP Education
Shane Busby, VP Administration
Deborah Huelscher, Chief Financial Officer
Barbara Severyn, Executive Director, Human Resources
Geoff Wilmshurst, VP Partnerships
Joan Yates, VP Student Experience

GUEST: Dan Hodgson, Director of Institutional Research & Planning

REGRETS: nil

BOARD ASSISTANT: Heather Martin

I CALL TO ORDER

Russ Lazaruk, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Russ Lazaruk, Chair, as always, met with Sherri Bell for planning. In early November Sherri and Russ met the two new members, Al van Akker and Mitchell Auger-Langejan for an orientation to the board. On November 7, Sherri and Russ met with Geoff Wilmshurst and Angie Bowles at the Classroom restaurant to talk about the Health Campaign. On November 9, Sherri and Russ spoke at the Dedicated Service dinner for long term employees. It was wonderful to recognise the loyalty and experience of the Camosun people. On November 15, Sherri and Russ welcomed the students to the Health and Human services student awards ceremony.

Earlier today, Russ represented Camosun at the Canadian Club of Victoria's 104th Christmas Tea at the Empress. The event recognised the five Camosun students who received a bursary from them. Lieutenant Governor Judith Guichon was the speaker. Russ encouraged all board members to attend the Camosun employee holiday party on December 7 at the Centre for Trades Education and Innovation.

As it his last board meeting, Russ thanked everyone for their hard work. It has been a delight to work with the board, the College leadership, and the staff. He truly enjoyed his time on the board and especially the years as chair. The board and College share a culture of collaboration, collegiality, and teamwork and it shows in the success of the students.

2. President's Report

Sherri Bell, President, invited everyone to stay after the meeting to say farewell to Russ Lazaruk and Nigel Giuliany. The campus renewal project will include the move of 1200 people from Lansdowne to Interurban. It is an opportunity to look at all programs and spaces on both campuses. The Thought Exchange survey results informed the principles which will guide decision-making at the RFP stage in January. The Government will release a housing strategy soon which will include post-secondary. Camosun is working on a housing proposal. Information will go to the board as it is available. Geoff Wilmshurst, VP Partnerships, has continued working with Sherri and the Langford Mayor, the City of Langford, and a developer to explore possibilities on the West Shore.

Sherri attended the National Philanthropy Day awards in November. She attended the Indigenous student awards on November 23. Camosun is co-hosting the Colleges and Institutes Canada (CICan) conference at the end of April. Ron Rice agreed to host the networking session for board members. Sherri invited the board to attend the conference. Sybil Harrison led the team that reviewed the program proposals, and noted a large number of the high quality proposals came from Camosun.

3. Foundation

Ron Rice, Foundation liaison, noted there is a meeting next week. Geoff Wilmshurst, VP Partnerships, has hired a new Director of Advancement and Alumni Engagement. Stefan Fletcher accepted the role of Foundation liaison going forward.

4. Education Council

Tim Ayers, Education Council chair, noted the minutes from the September 20, 2017, meeting were included in the agenda package. The October meeting was cancelled. Tim went over the highlights of the November 15 meeting. Alison Bowe resigned as vice chair so an election will be held. Russ Lazaruk thanked Nigel Giuliany for all his hard work on Education Council.

5. Pacific Institute for Sport Excellence (PISE)

Sherri Bell, PISE Board of Directors, noted they will meet next week.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Russ Lazaruk, Chair, Executive Committee, noted they received an update on the Centre for Health and Wellness and on the policy below.

i) Policy: O-6.1 Freedom of Information and Protection of Privacy

Shane Busby, VP Administration, advised the current policy was approved in 1999, so it was time for a review. The initial new draft was circulated for feedback, including to the board executives. The procedures will now be separated from the policy and are under development.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS RESCIND POLICY 'O-6.1 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY' AND REPLACE IT WITH THE NEW VERSION 'O-6.1 PROTECTION OF PRIVACY'.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the November 6, 2017, meeting were approved as distributed.

VI NEW BUSINESS

1. Centre for Health and Wellness Update

Shane Busby, VP Administration, advised the building is at 20% of completion. The design is 90% complete. Some vertical walls are up now, and back-fill will be trucked in to level the site in the coming weeks. The team continues to seek cost savings. The federal government has not given a written extension of the timeline yet, however we have been told by Advanced Education, Skills & Training to proceed as if we have a six month extension. The tenders coming in have been substantially higher due to the busy construction climate, so the College has been working with government to cover the overages. More information will be available in January.

2. Fall Enrolment Report

Dan Hodgson, Director of Institutional Research & Planning, advised the numbers are consistent with past trends. They are measured at a stable date which is the September 19 fee deadline. This allows year over year comparisons. Overall enrolments were 9,750, with 1,575 international students. Enrolments were down 2% and the international upward trend continued at a more stable rate of 6%. The trend across the province is up for international and down for domestic enrolment. Enrolment usually drops when employment is high.

3. Strategic Plan: Student Experience

Joan Yates, VP Student Experience, advised the concept of student experience crosses all areas of the College. Each employee has a huge impact the students' perception of the College. When students are supported in services, they do better in the classroom and feel the teaching is better. The Student Experience division looks at every component that makes students successful in the classroom. All the elements such as learning, personal, work, jobs, school, career, safety, exams, mental health and financial issues must be taken as a package and all affect success. Joan presented the purpose, the departments, and their projects. The division is working on Colleague renewal, record digitization, enhancement of career services, applied learning, the student

support model, the Centre for Accessible Learning, Library resources, CETL faculty development, mental health, and student services.

VII ELECTION OF THE BOARD CHAIR

Deborah Huelscher, CFO, declared the election open and called for nominations. Ron Rice was nominated and seconded for the position of Board Chair. No other nominations were put forward and Ron Rice was acclaimed for a term as Board Chair for the period of January 1, 2018 through to the September, 2018 inaugural meeting of the board.

VIII ADJOURNMENT

The meeting was adjourned at 6:33 pm.

Russ Lazaruk, Chair

Date

Heather Martin, Recorder