



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, May 8, 2017
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Russ Lazaruk, Chair
Tim Ayers
Sherri Bell, President
Steve Chang
Joanne Cumberland
Nigel Giuliani
Meagan Greentree
Bill Gyles
Debbie Hlady
Anthony Pica
Ron Rice, Vice Chair
Laylee Rohani

ADMINISTRATION:

Shane Busby, VP Administration
Deborah Huelscher, Chief Financial Officer

REGRETS:

John Boraas, VP Education
Cindy Choi
Stefan Fletcher
Barbara Severyn, Executive Director, Human Resources
Geoff Wilmshurst, VP Partnerships
Joan Yates, VP Student Experience

BOARD ASSISTANT: Heather Martin

I CALL TO ORDER

Russ Lazaruk, Chair, called the meeting to order at 5:00 pm.

II RESOLUTION OF THE BOARD, MEMBERSHIP

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE A RESOLUTION TO EXCUSE THE ABSENCE OF BILL GYLES AND REINSTATE HIM AS A MEMBER OF THE BOARD.

CARRIED

III APPROVAL OF THE AGENDA

The agenda was approved as distributed.

IV BOARD MEMBER REPORTS

1. Chair's Report

Russ Lazaruk, Chair, continued meeting with Sherri Bell for planning and preparation. The newest in-coming member of the board is Melanie Winter. She won the student seat representing the Interurban Campus. Her term is from August 1, 2017 to July 31, 2018. The Lansdowne student seat will be vacant until the by-election in the fall. The Joint Foundation and Board of Governors

meeting is Monday, May 15 in Young 300, and will be followed by a light reception. Sherri Bell, Jeety Bhalla, and Geoff Wilmshurst and Russ worked together on the agenda. Please let Heather know if you cannot attend.

The College Wide Graduation will take place over four sessions on the mornings and afternoons of June 15 and 16. Cindy Choi, Bill Gyles, Ron Rice and Russ Lazaruk plan to go. Everyone is welcome, and an official invitation will go out shortly. Please let Heather know which sessions you would like to attend. Russ had a meeting with Emmy Stueben and Dree Thomson-Diamond, Campaign Advisor, to discuss the Health Building Campaign. They shared many ideas, and will be a great team.

2. President's Report

Sherri Bell, President, noted Camosun Innovates received a Natural Sciences and Engineering Research Council of Canada (NSERC) grant for \$1.75M over five years to support our Technology Access Centre (TAC). This is a renewal of our previous grant. Camosun College is the only college in BC to have a TAC. Camosun also received a \$143K grant for applied research equipment.

Camosun won the 2017 United Way Post-Secondary Challenge against UVic and Royal Roads. Camosun also received the United Way 'Thanks a Million Club' award for institutions who have raised over a million dollars over time. Only ten in Victoria have received it.

Camosun enjoys a strong relationship with the Department of National Defense (DND) and with industry in the marine sector. They both employ many Camosun students. Babcock Canada donated \$800K in equipment to the TRADEmark campaign. Babcock invited Sherri and Geoff Wilmshurst to a tour of the facility where HMCS Corner Brook submarine is being updated. They were introduced to many employees, from the office to welders, who had been students at Camosun. Also, Rear-Admiral Art McDonald went to the Interurban campus to visit a program Camosun mounts for DND. The students attended in uniform for his inspection. He attended a lunch with Administration afterwards.

Sherri Bell and a team from Camosun attended the Colleges and Institutes Canada (CICan) conference last week. It is an annual conference held in various locations across the country. Camosun will host the conference in 2018 at the Conference Centre downtown. Sherri, John Boraas and Geoff Wilmshurst invited the 800 delegates to Victoria next year. A save-the-date invitation bookmark was distributed and the video used at the conference was presented. There will be a stream on governance, so it will be of interest to the board.

3. Foundation

Ron Rice, Foundation Liaison, and Geoff Wilmshurst, Vice President Partnerships, noted the Joint Foundation/Board of Governors meeting and AGM are next week.

4. Education Council

Nigel Giuliani, Education Council Liaison, and Tim Ayers, Education Council Chair, noted the April meeting was cancelled. Tim reported there is an upcoming Joint Education Council and Integrated Curriculum Committee meeting to look at curriculum and policy issues, and workshops. Tim attended the Academic Governance Council in Prince George ten days ago. Camosun will host the spring meeting next year.

V BOARD COMMITTEE REPORTS

1. Executive Committee

Russ Lazaruk, Chair, Executive Committee, advised the committee worked on succession planning and decided a member with an accounting designation is needed next. Russ asked the members to send him suggestions. The annual board self-evaluation will go out this month. Russ urged the members to respond as the feedback is invaluable.

VI APPROVAL OF THE MINUTES

The minutes of the April 3, 2017 meeting were approved as distributed.

VII NEW BUSINESS

1. Camosun College Student Society (CCSS) Fee Levies

Deborah Huelscher, CFO, advised that CCSS is required by the College and Institute Act to annually request the board to direct the collection and remittance of all CCSS related fees and levies. The fee increase is put in place at the same time as the tuition increase in September.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2017-2018 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CAMOSUN COLLEGE STUDENT SOCIETY LEVY	\$10.30 PER MONTH
CANADIAN FEDERATION OF STUDENTS LEVY	\$2.25 PER MONTH
HEALTH/DENTAL BENEFIT COVERAGE	\$127 PER YEAR (EACH)

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING LEVIES TO BE COLLECTED AND DISTRIBUTED BY COLLEGE ADMINISTRATION AS PER THE EXISTING ARRANGEMENTS AND UNDERSTANDINGS:

ATHLETICS LEVY	\$4.41 PER MONTH
BUILDING FUND LEVY	\$3.97 PER MONTH
CHILD CARE LEVY	\$1.08 PER MONTH
RECREATION LEVY	\$3.07 PER MONTH
RECYCLED PAPER LEVY	\$0.15 PER MONTH
UNIVERSAL BUS PASS (U-PASS)	\$20.25 PER MONTH
STUDENT REFUGEE PROGRAM	\$0.45 PER MONTH
CARRIED	

2. CCSS Audited Financial Statements - Year Ending March 31, 2016

The CCSS Audited Financial statements are included in the agenda package for information.

3. Health Building Update

Russ Lazaruk advised Shane Busby, VP Administration, will give a ten-minute verbal update at every board meeting. Shane Busby reported the project is hyper-accelerated and is still on schedule. All processes are underway. There is a large hole in the ground, and blasting started

this week. The Stantec design team held 30 or 40 sessions with the stakeholders. They are doing a great job, and there has been an enormous amount of input from the school. The lot easements have been signed off by the Ministry of Advanced Education. The only concern at the moment is the availability and cost of crews, but a sufficient contingency has been built in. The process with Saanich is on track. Their panel will receive renderings on May 26, and will meet on June 7. There will be drawings available at the Joint Foundation/Board meeting on Monday. There are multiple concurrent processes going on constantly. Shane commended Ian Tol, Stantec and Colliers for their great work on the project.

VIII ADJOURNMENT

The meeting was adjourned at 5:35pm.

Russ Lazaruk, Chair

Date

Heather Martin, Recorder