



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, December 5, 2016  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

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**BOARD MEMBERS:**

Russ Lazaruk, Chair  
Sherri Bell, President  
Cindy Choi  
Joanne Cumberland  
Stefan Fletcher  
Nigel Giuliany  
Meagan Greentree  
Bill Gyles  
Debbie Hlady  
Anthony Pica  
Ron Rice, Vice Chair  
Laylee Rohani

**ADMINISTRATION:**

John Boraas, VP Education  
Shane Busby, VP Administration  
Barbara Severyn, Executive Director, Human Resources  
Geoff Wilmshurst, VP Partnerships  
Joan Yates, VP Student Experience

**GUESTS:** Robert Bettauer, CEO, PISE  
Emmy Stuebing, Director, Advancement & Alumni

**REGRETS:** Stephen Bishop  
Steve Chang  
Deborah Huelscher, Chief Financial Officer

**BOARD ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Russ Lazaruk, Chair, called the meeting to order at 5:00 pm.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III INTRODUCTION**

1. Emmy Stuebing, Director, Advancement & Alumni.

**IV BOARD MEMBER REPORTS**

**1. Chair's Report**

Russ Lazaruk, Chair, continued meeting regularly with Sherri Bell for planning. He and Anthony Pica were interviewed by Aaron Stefik of the student paper 'The Nexus' about the Board and Education Council elections. On November 15, Russ gave a presentation at the PISE five-year strategic planning session at Bear Mountain. Ron Rice brought a welcome to the Arts & Science student awards on November 18. Debbie Hlady also attended as Chair of the English Department.

On November 29, an anonymous letter was sent to the Board of Governors with a complaint regarding the faculty student issue that is currently under investigation. No one has been denied their legal rights and the complaint is being treated seriously and with respect to all parties. The letter is on file in the President's office.

On December 8, the Camosun Employee Holiday Party will take place from 3-6pm in the CTEI Atrium at Interurban campus. The whole board is invited to attend.

Today Russ met with Sherri Bell, Emmy Stuebing, Geoff Wilmshurst and Jeety Bhalla, Chair of the Foundation, to discuss a possible capital campaign for the health sciences building, in case it gets approved by government. Next Tuesday, Ron Rice, Sherri Bell and Russ will attend the first Annual Public Sector Board Governance Professional Development Forum in Vancouver. It is a one day workshop hosted by the Government. It will bring together government officials and directors from crown corporations, health authorities, and post-secondary institutions.

## **2. President's Report**

Sherri Bell, President, toured Sheridan College, Niagara College, and George Brown College in Ontario last week as part of her growth plan. While there she attended the Conference Board of Canada Skills and Post-Secondary Education Summit. Two weeks ago four post-secondary presidents gave a presentation to the entire staff at the Ministry of Advanced Education. Camosun College, Langara College, Vancouver Island University, and University of Victoria gave a ten minute presentation on their institution, and answered questions. It was very well received.

Sherri Bell attended the School of Arts & Science award ceremony. She met with former Board Chair Don Amos, and Dave Obee, Times Colonist. The TRADEmark campaign is winding down. It exceeded the \$5M target and the results will be announced in the Times Colonist tomorrow. With the help of the Times Colonist and two sponsors, Joan Yates and her team put together an eight-page insert on the campaign. The biggest single donation was \$800K of equipment for the interaction lab from Babcock Canada. An announcement about the Health building is expected in January and it is still looking very positive. Sandy Carroll, DM, AVED, commended the College on the '2015-16 Accountability Plan and Report'. She acknowledged that it met all the targets, as well as the amount of work and the format.

## **3. Foundation**

Ron Rice, Foundation Liaison, noted the Foundation Board met November 9 and will meet again tomorrow. Their current focus is on the wind-up of the TRADEmark campaign. There are two vacancies to fill in next few months, and they are also working on future succession planning. The annual planning meeting will take place on January 19, 2017.

## **4. Education Council**

Nigel Giuliany, Education Council Liaison, advised the minutes from the October 19, 2016 meeting were included in the agenda package. Education Council last met on November 16. Steven Rumpel gave a presentation on the 'Acceptable Use' policy. It will replace three other policies: 'Use of College Resources', 'Email Use', and 'Acceptable Computer Use'. Education Council approved it for recommendation to the College Executive Team.

## **5. Pacific Institute for Sport Excellence (PISE)**

Sherri Bell noted that the PISE board will meet tomorrow. PISE held their strategic planning session for the next five years at Bear Mountain. Russ Lazaruk and Shane Busby attended the evening session, and Sherri attended the next day. The partnership is complex, and Sherri learned a great deal by taking part in the strategic planning.

## **V BOARD COMMITTEE REPORTS**

### **1. Executive Committee**

Russ Lazaruk, Chair, Executive Committee, advised they reviewed the format and questions in the board annual self-assessment. As it works well as it is, not much change is needed. Russ asked the board to send him any suggestions.

## **VI APPROVAL OF THE MINUTES**

The minutes of the November 7, 2016 meeting were approved as distributed.

## **VII NEW BUSINESS**

### **1. Strategic Plan: People Plan Update**

Barb Severyn, Executive Director, Human Resources, noted the People Plan was launched in September, 2014. The need was identified in the previous strategic plan. They committed to seeking input from employees about what was important to meet their needs and promote the College as an employer of choice. Nineteen projects were identified, and through focus groups and a steering committee, the College Executive Team determined the top six priorities:

- Conduct an employee engagement survey. Completed fall 2015, and will be repeated every two years.
- Improve internal communications. Completed survey December 2014.
- Refresh the Strategic Plan. Completed fall 2016.
- Create a capability framework in which leadership and core capabilities are identified. Spring 2017.
- Strengthen human resources practices. Spring 2017.
- Update the employee orientation and on-boarding program. Underway fall 2016.

### **2. Pacific Institute for Sport Excellence Overview (PISE)**

Robert Bettauer has been the CEO of PISE for the last six years. PISE opened eight years ago, and is unique world-wide because education is part of the model. A collaboration was formed between Camosun College, PacificSport Victoria, and the Canadian Sport Institute Pacific (CSIP). An independent society called PISE was formed to manage it. The model is based on four pillars: education (Camosun College), high performance sport (CSIP), research (SPIN, which is Camosun and CSIP), and community health (PISE).

PISE cost \$27M to build. \$24M came from the Province and \$3M was raised privately. The agreement with the Province was that there would be no request for operational dollars. PISE has a \$2.7M budget, and is self-sustaining. They have added \$1.8M in capital enhancements over the last four years.

PISE uses the 'Sport for Life' model. This model is intended for all people, not just high performance athletes. PISE delivers physical literacy programs to four thousand children in the school districts outside of PISE. They work with 400 aboriginal children, and will build upon that relationship. 'Fit for Life Seniors', for 55 plus, is the biggest growth area. There are three main lines of business; the facility leases, the facility rentals and memberships, and program delivery.

**VIII ADJOURNMENT**

The meeting was adjourned at 6:22 pm.

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**Russ Lazaruk, Chair**

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**Date**

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**Heather Martin, Recorder**