



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, April 4, 2016
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Russ Lazaruk, Chair
Sherri Bell, President
Steve Chang
Cindy Choi
Jennifer Erwin
Stefan Fletcher
Ron Rice, Vice Chair
Shayli Robinson
Laylee Rohani
Cynthia Wrate

ADMINISTRATION:

John Boraas, VP Education
Shane Busby, VP Administration
Deborah Huelscher, Chief Financial Officer
Geoff Wilmshurst, VP Partnerships
Joan Yates, VP Student Experience

REGRETS: Nigel Giuliany
Bill Gyles
Chris Marks
Barbara Severyn, Exec. Dir., Human Resources

BOARD ASSISTANT: Heather Martin

I CALL TO ORDER

Russ Lazaruk, Chair, called the meeting to order at 5:05 pm. Questions are to be directed to the Chair, rather than the members.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Russ Lazaruk, Chair, noted Nancy Sly's last day on the board was February 29, so on behalf of the board Russ congratulated her and wished her well in her new position. She will be invited to the farewell reception in June. On March 9, he attended the 'Living Libraries' event at the College. The purpose is to provide students and alumni the opportunity to meet with professionals in various career fields: the 'living books'. It is very popular and has grown enormously, with 400 students attending. It is well supported by the mentors in the community. Russ attended the presentation by BC Stats on the college's Employee Engagement Survey on March 22. It was a great presentation, and gave good insight into the methodology. On March 24, Ron Rice invited Sherri Bell and Russ to the Victoria Native Friendship Centre to view the raising of the Nuuchahnulth pole. Three or four hundred people attended.

Past Board Chair Dr. David Philip passed away on March 20. He was involved in initiating the Camosun Dental program when he was President of the Victoria and District Dental Society and the College of Dental Surgeons of BC. As Chair of the Board, he worked closely with the Provincial Government and the Minister of Advanced Education to attain the funding to build Camosun's Dental Health building. He recently attended the Past Chair lunch in February this year. He will be missed.

On April 1, Russ attended the South Island Regional Skills Canada BC Competition at the Interurban campus. Sherri Bell and Russ were invited to a 'Dean's Lunch' in honour of the competition, which was held at the Classroom Restaurant. It is a complete change of pace for the Interurban Campus as they get visited by hundreds of students from grade six upwards, and there is great excitement on campus. The winners go on to the provincial, national and then international competition.

The election for the Board of Governors and Education Council seats will take place April 11 to 13, 2016. There will be an election for the Interurban student seat, currently held by Chris Marks, and the faculty seat, which had been held by Nancy Sly. Joanne Cumberland is acclaimed to the CUPE seat and will begin August 1. The Lansdowne student seat, currently held by Shayli Robinson, will remain empty until the fall bi-election.

2. President's Report

Sherri Bell just returned from a very successful trip to India with Geoff Wilmshurst, VP Partnerships, and Richard Stride, Dean, Business. They signed three MOUs. The one with Jain University is for seven years and is multi-faceted. In the other two, the students will take two years of their degree in India, followed by two years here. The Jain University partnership agreement includes the development of "train-the-trainer" programs. A highlight was meeting the students at the colleges and universities.

Sherri attend the Eyē? Sqâ'lewen awards ceremony in the Wilna Thomas Centre. She attended the Annual Cultural Showcase put on by the international students. They did an excellent job showing pride in their culture and countries with singing and dancing. Last week, she attended the United Way Spirit Fest, where businesses that are up for awards are announced. Camosun is up for an award this year. The winners will be announced on April 22.

The Creativity and Innovation Projects has been very successful. There is \$100K available to fund staff and faculty projects, and \$300K worth of responses came in. Fourteen projects were funded, and they will be shared over the year at Walls Optional, and in other venues. Each committee member; Sherri Bell, John Boraas, Sybil Harrison, Nancy Sly, and Tim Walzak, will act as a liaison to three of the projects.

Sherri attended the South Island Regional Skills Competition, which saw about 1000 students. The secondary students took part in the competition, and the middle school students were visiting and seeing the different trades. Earlier today Sherri attended the opening of the renovated gym facility on the ground floor of the Liz Ashton Campus Centre.

3. Foundation

Ron Rice, Foundation Liaison, noted they are moving into phase two of the TRADEmark Campaign, which has a \$100K matching program. The Joint Board/Foundation meeting will take place on May 16, 2016.

4. Education Council

Cynthia Wrate, Education Council Chair, advised they have been working on curriculum approvals and there have been no major changes as they have been focused on the shift of the quarter to semester system in the trades and technology area. Katie Shaw, Manager of Education Policy, and Steven Rumpel, Director of Education Planning, attended to ask directional questions on education policy, and kick-start the discussion across the college.

5. Pacific Institute for Sport Excellence (PISE)

Stephen Chang, PISE Board of Directors member, noted they met in February. PISE is on budget with a small surplus, and the track is underway and will open on time in June, weather permitting.

IV BOARD COMMITTEE REPORTS

1. External Relations Committee

Ron Rice, Chair, External Relations Committee, reported that the MLA breakfast has been canceled in favour of alternate approaches. Last year's winner of the Award for Innovation, 'Pestival', used their prize to mount a second 'Pestival', which is on tonight. All the board members were invited.

2. Finance Committee

- i) The minutes from the January 25, 2016, Finance Committee meeting were included in the agenda package.
- ii) Cindy Choi, Chair, Finance Committee, gave a report on the March 21, 2016, meeting. Deborah Huelscher, CFO, gave an overview on accountability, highlights, sustainability and budget risk, and capital. The Ministry operating grant and service delivery target is \$47M and 7,017 student FTEs. The Economic Stability Mandate provided \$1.5M for negotiated increases. Credit tuition will increase by 2% in September. Personnel costs are \$76M, there will be \$1M for rebuilding key areas. International enrolment will see growth of \$1.3M over than last year. Risk mitigation strategies are in place. There will be no reductions, and some modest growth. Deborah Huelscher and the College Executive Team were commended for their excellent work on the budget process.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2016/17 WITH TOTAL REVENUE AND TOTAL EXPENDITURE OF \$120,763,519 RESULTING IN A BALANCED BUDGET.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the March 7, 2016 meeting were approved as distributed.

VI NEW BUSINESS

1. Strategic Plan - Decision

Sherri Bell advised there have been four consultation sessions with employees since the board saw the last draft of the Strategic Plan in February. There was a concurrent online process to gather feedback. The Senior Leadership Council incorporated the feedback into the final draft. There were changes to the section on mission, vision and values. The pillars were renamed 'corner posts', which aligns with the indigenization plan. A corner post was added for Sustainability. The last page shows a lens for decision making for the college. The next step will be to turn the goals into an action plan.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE CAMOSUN COLLEGE'S STRATEGIC PLAN FOR 2016 - 2021.

CARRIED

VII ADJOURNMENT

The meeting was adjourned at 5:40 pm.

Russ Lazaruk, Chair

Date

Heather Martin, Recorder