



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, April 7, 2014  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

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#### **I CALL TO ORDER**

Board Chair Marilyn Pattison called the meeting to order at 5:00 pm.

#### **II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

#### **III BOARD MEMBER REPORTS**

##### **1. Chair's Report**

Board Chair Marilyn Pattison and Ian Cowan attended the ground-breaking ceremony for the Centre for Trades Education and Innovation (CTEI) on March 10, 2014. The weather was perfect, and Minister Amrik Virk used an excavator to dig the first shovel. Cindy Choi and Keith Todd attended the cultural talent show hosted by International Education on March 14.

The board hosted the inaugural Signature Initiative on March 26. Kathryn Laurin, Cindy Choi, Ian Cowan, Russ Lazaruk, Scott Marshall, Ron Rice, Nancy Sly and Marilyn Pattison attended. It went very well, and Marilyn acknowledged the committee members' outstanding work. Marilyn brought greetings to the March 28 Inspiring Lives Recognition reception. Some wonderful faculty and staff were nominated and chosen for awards, and the College is fortunate to have them. Board member Nancy Sly won an award for teaching.

The budget decision was delayed until the May 5 board meeting in order to provide more time for consultation. Ian Cowan, Cindy Choi, Scott Marshall and Marilyn attended the open budget forums on each campus in March. Marilyn received more than 50 emails on the Early Learning and Care program and six on the music program and has responded to them. Marilyn asked the board members to refer questions to her. Marilyn received the final signed copy of the 2014/2015 Government Letter of Expectations. The letter will be posted on the Camosun website and was sent to each board member.

##### **2. President's Report**

President Kathryn Laurin reported the ground-breaking event for CTEI was huge success, and received great media coverage. There was an enormous amount of behind the scenes work, and Kathryn acknowledged Joan Yates, Vice President, Communications, Advancement & Planning, and her team for their great efforts.

The Signature Initiative was a big success. Kathryn thanked Joan Yates and her team. It required a massive amount of work to mount the event. The Board assisted with finding sponsors for the

event. Although there was some success in securing various levels of sponsorship there was no main Event Sponsor, and overall there is a predicted shortfall of approximately \$10K.

Kathryn attended the Women in Trades lunch in March. The students take a 12 week program which introduces them to trades. They focus on each area for a couple of weeks, so they can choose the best option. There are usually 10 - 15 women in a class. The program is very successful and all were interested in pursuing further opportunities in the trades.

### **3. Foundation**

Ron Rice, Foundation Liaison noted the Foundation board is meeting April 16. Ron is looking forward to working on special projects, bursary and awards, and scholarships. The Foundation board will seek input from the Board of Governors at the joint meeting on May 12, 2014.

### **4. Education Council**

Ian Cowan, Education Council liaison, noted the minutes from the February 17, 2014 meeting were included in the agenda package. The highlights of the meeting included discussion on medical compassion for course withdrawal and a presentation on program mix analysis. John Boraas gave a presentation on the budget prior to the open forums, and will consult with Education Council on budget formally at their next meeting.

### **5. Pacific Institute for Sport Excellence (PISE)**

PISE Board of Directors member Margaret Lucas noted the board is meeting on April 8, 2014. The board meets every three months.

## **IV BOARD COMMITTEE REPORTS**

### **1. Executive Committee (nil)**

Executive Committee Chair Marilyn Pattison reported they discussed the request for the endorsement of the renewal of the special program to reserve 5% of the seats for qualified applicants of aboriginal ancestry in the School of Health and Human Services. John Boraas will give a presentation later in the meeting.

### **2. External Relations Committee**

External Relations Committee Chair Margaret Lucas offered her sincere appreciation to all those involved with the Signature Initiative. Margaret thanked Russ Lazaruk, Chair of the committee, the committee members, and Joan Yates and her staff for the tremendous amount of work on the event. The MLA breakfast will take place on May 15, 2014. The MLAs who have confirmed their attendance are Amrik Virk, Jackie Tegart, Mike Morriss, Don McRae, Greg Kylo, Shirley Bond, Peter Fassbender, and Dan Ashton. The lunch for the past board chairs will take place on May 16, 2014.

#### **i) Signature Initiative Sub-Committee**

Signature Initiative Chair Russ Lazaruk noted that most board members and the Foundation board members were at the event on March 26, 2014. It was very successful. Russ thanked all those who worked on the event. The committee held a debrief meeting last week to discuss the planning process, budget, communication, the event itself, and the award. The areas which need some additional thought are sponsorships, the staff resources required, the frequency of future events, the process for the award, and public engagement. The committee will bring recommendations back to the board. Of the approximately 130 guests who attended, about 70 or 80 were externals.

### **3. Finance Committee**

Finance Committee Chair Russ Lazaruk noted the minutes from February 3, 2014 meeting were included in the agenda package. Russ advised that as most of the board members were at the March 31, 2014 meeting, he would not repeat the detail. The College Executive Team (CET) and staff are working through the budget process. The consultation phase will end this Friday. The decision making will follow after all the input has been gathered. The budget decision was moved to May 5 to allow more time for the consultation process.

## **V APPROVAL OF THE MINUTES**

The minutes of the March 3, 2014 meeting were approved as distributed.

## **VI ORIENTATION PRESENTATIONS**

### **1. School of Trades and Technology**

Eric Sehn, Dean, School of Trades and Technology presented an overview of the school. The school is focused on training that leads to jobs. The students are the number one priority for all the school's initiatives. The number of FTEs is expected to grow in the next few years. The school has large base and non-base budgets, and Contract Training is substantial. Trades and Technology are funded separately, have three scheduling systems (continuous, quarter, and semester), and employees from three associations. Technology is moving from quarter to semester in order to align with the academic model.

The Green Initiative includes the Solar Array Project, the CamoSUN project, online Solar training and sustainability training. A highlight of distributed education is E-pprentice Culinary which received national recognition. International student numbers are growing, with 18 in Mechanical Engineering. Dual Credit, a collaboration with the high schools, had ten programs in trades and is expanding. Partnerships include SRELT and Seaspan. The Ministry of Advanced Education recently gave the College \$220K for training in shipbuilding and repair. The Skilled Labour Strategy for Women in Trades program had 34 students in 2012/13 and 75 in 2013/14. The Aboriginal Trades Training Initiative grew from 42 to 68 in the same time period. The construction on the Centre for Trades Education and Innovation (CTEI) has commenced and completion is scheduled for fall 2015.

## **VII NEW BUSINESS**

### **1. Special Program Renewal – School of Health & Human Services**

John Boraas, Vice President Academic, requested board endorsement for the application to the BC Human Rights Tribunal for the Special Program to reserve 5% of the seats for qualified applicants of aboriginal ancestry in the School of Health and Human Services' Nursing, Early Learning and Care, and Practical Nursing programs. There was extensive consultation with the board in 2003. The program has been renewed since then, but this year the college has been asked for confirmation of the endorsement.

#### **MOTION:**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS CONFIRM THEIR ENDORSEMENT AND SUPPORT OF THE SPECIAL PROGRAM THAT ALLOWS CAMOSUN TO RESERVE APPROXIMATELY 5% OF THE SEATS FOR QUALIFIED APPLICANTS OF ABORIGINAL ANCESTRY IN THE SCHOOL OF HEALTH AND HUMAN SERVICES' NURSING, EARLY LEARNING AND CARE, AND PRACTICAL NURSING PROGRAMS.**

**CARRIED**

## **VIII ADJOURNMENT**

The meeting was adjourned at 6:00 pm.