

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, May 7, 2012
Lansdowne Campus

I CALL TO ORDER

Board Chair Kyman Chan called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Kyman Chan noted the Chargers Awards ceremony took place on April 12, 2012, at the Harbour Towers Hotel. Chris Marks attended on behalf of the board. At the request of the Board Resourcing and Development Office (BRDO) Wayne Dalby and Lynda Farmer have agreed to allow their names to go forward for an additional one-year term. Camosun College's final comments on the board governance audit have been submitted to the Ministry for the joint response to the Office of the Auditor General (OAG). The final version of the document will be posted to the OAG's website by late May. The Board External Relations committee met May 2, 2012. The Board 40th Anniversary committee held the final debrief meeting on May 2, 2012. There will be a joint meeting of the board and the Foundation board on May 14, 2012. The business of the meeting will be to review the terms of reference. The board meeting schedule for 2012-2013 has been distributed.

2. President's Report

On behalf of President Kathryn Laurin, Peter Lockie reported that Pat Bell, Minister of Jobs, Tourism and Innovation, and Kevin Evans, CEO of the Industry Training Authority (ITA), delivered an announcement on the Interurban Campus on April 19, 2012, about the record enrolment numbers in trades training. Advanced Education Minister Naomi Yamamoto is expected to make an announcement at the Interurban campus in late May.

3. Foundation

Joan Yates advised Lisa Collins and William Ross are the new members of the Foundation board. The preliminary stage of the capital campaign for the health building is underway. Camosun College received a donated Finnish ship engine. The Foundation board raised \$8,500K to date for the "Friends of Camosun College" award.

4. Education Council

Education Council Chair Kathy Tarnai-Lokhorst noted the minutes from the March 19, 2012, meeting were included in the agenda package. Kathy went over the highlights of the meeting, which included approval of a new program and course cancellations. Kathy is no longer the Chair of the Academic Governance committee. Kathy read a statement from the Education Council:

"With respect to the budget the Board voted on last meeting: the Council acknowledges the difficult position that the college is in and the difficult decisions that had to be made to balance a reduced-funding budget.

The Council is particularly concerned about the loss of the Learning Skills Department (a department that offers courses in many access programs), about program cuts that affect other departments' programs (for example, the Computer Science program courses), and about the loss of Associate Dean positions that are intricately involved in the development and delivery of curriculum at the college.

These cuts will affect curriculum throughout the college. For this reason we respectfully recommend that the Board invites input from Education Council in future years prior to making decisions that affect curriculum.”

After discussion, Chair Kyman Chan thanked Kathy and Education Council for their feedback as well as noted that good governance practice and processes had been followed to date.

5. Pacific Institute for Sport Excellence (PISE)

Margaret Lucas noted the last PISE Board meeting was on April 17, 2012. The board heard from Scott Ackles, CEO of the BC Sport Agency. The annual Family Sport and Recreation Festival was held at PISE on May 5, 2012. PISE entered into a program with the Cridge Centre, the Queen Alexandra Centre and the Saanich Centre. Two new board members, Sandra Richardson and Randy Smith, will begin their terms at the next meeting.

IV BOARD COMMITTEE REPORTS

1. Executive Committee [nil]

2. 40th Anniversary Committee

40th Anniversary Committee Chair Lynda Farmer reported the key points of the 40th Reception were reviewed at May 2 meeting, and will be finalized in a report for future reference. The event was a tremendous success with no problem areas. The program content, timing, speakers, room, displays, and visuals were superlative. There were close to 200 guests who represented a good cross section of the community. The event was almost 100% covered by sponsors, who have now all submitted their pledges. The next steps are to identify other opportunities to connect with potential donors and business supporters. A thank-you note, with a link to the photographs from the event, was sent to all the guests.

3. External Relations Committee

External Relations Committee Chair Lynda Farmer noted the May 2, 2012, meeting covered key initiatives for fall and reviewed the action plan for 2012-13. A group will be formed of board members, internal and external stakeholders and Foundation board members who will brainstorm ideas for building connections to the community. Joan Yates noted the committee has already seen some great successes, such as the MLA breakfast.

V APPROVAL OF THE MINUTES

The minutes of the April 2, 2012 meeting were approved as distributed.

VI UNION REPORTS

1. The Camosun College Faculty Association report was included in the agenda for information.

VII ORIENTATION PRESENTATIONS [nil]

VIII NEW BUSINESS

1. Camosun College Student Society Fee Levies

Peter Lockie advised the Student Society is required by the College and Institute Act to annually request the Board to direct the collection and remittance of all Student Society related fees and levies.

MOTION:

That the Camosun College Board of Governors direct administration to collect the following fees for the 2012-2013 academic year and remit same to the Camosun College Student Society:

Camosun College Student Society Levy	\$9.48 per month
Canadian Federation of Students Levy	\$2.11 per month
Health/Dental Benefit Coverage	\$60.00 per semester (each)

And

Direct administration to collect the following levies to be collected and distributed by College Administration as per the existing arrangements and understandings:

Athletics Levy	\$4.15 per month
Building Fund Levy	\$3.74 per month
Child Care Levy	\$1.02 per month
Recreation Levy	\$2.63 per month
Recycled Paper Levy	\$0.15 per month
Universal Bus Pass (U-PASS)	\$21.25 per month

CARRIED

2. Camosun College Student Society Audited Financial Statements for the Year Ending March 31, 2011.

Peter Lockie advised the Student Society Audited Financial statements, which were included in the agenda package, meet the requirements of the College and Institute Act.

3. Correspondence

Some correspondence (including letters and emails) had been distributed to Board members for their information. Board Chair Kyman Chan thanked those who contributed information and acknowledged the passion and sincerity with which letters were written and the video compiled.

IX ADJOURNMENT

The meeting was adjourned at 6:25 pm.