

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, February 6, 2012
Lansdowne Campus

I CALL TO ORDER

Board Chair Kyman Chan called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III INTRODUCTION

1. John Boraas, Vice President, Education, introduced Richard Stride, the new Dean of the School of Business.

IV BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Kyman Chan reported Minister Yamamoto and Minister Chong came to Camosun in December to announce the Medical Radiography Technology program. Kyman attended the event along with Scott Marshall, George Ivanishvili and Russ Lazaruk. Kyman thanked Marilyn Pattison for volunteering as a greeter at the College's Winter Snowcial.

A letter of response has been submitted to the Office of the Auditor General (OAG) regarding the results of the Board's Performance Audit. No feedback has been received to date and the final report will be posted on OAG's website. Kyman thanked Lynda Farmer for her leadership on the External Relations and 40th Anniversary Committees, both of which have met several times since December.

2. President's Report

President Kathryn Laurin announced John Boraas has accepted the position of Vice President, Education, until May 2013. The national search for the Vice President will be postponed until late fall 2012.

On January 13, 2012, Kathryn, the College Executive Team and Tim Walzak met with Minister Yamamoto and Deputy Minister Wenezenki-Yolland at the Interurban Campus. They conducted a tour of the Trades area, the site for the proposed health building, and the Pacific Institute for Sport Excellence (PISE). Kathryn met Minister Mary McNeil, Children and Family Development, who is also on the Treasury Board. Kathryn met with ADM Arlene Paton, Population and Public Health, Ministry of Health. On Ms Paton's recommendation, Kathryn met Sharon Stewart and Libby Posgate, two Executive Directors with the Ministry of Health.

On January 19, Kathryn and Lynda Farmer met Premier Clark. Minister Yamamoto was in attendance. Kathryn spoke about the health building and trades such as shipbuilding. Kathryn will meet with MLA Lana Popham, NDP Party Leader Adrian Dix, and Michelle Mungall, MLA and critic for Advanced Education.

3. Foundation

Joan Yates reported the Foundation is working with the schools to assign the merit awards, which are sponsored by externals. The awards average \$50K per school.

4. Education Council

Education Council Chair Kathy Tarnai-Lokhorst noted the minutes from the November 21, 2011 meeting were included in the agenda package. Kathy went over the highlights of the meeting,

and noted the next meeting will cover both December and January's Education Council meetings.

5. Pacific Institute for Sport Excellence (PISE)

Margaret Lucas advised the PISE Board is meeting tomorrow. Margaret will remain on the Finance committee, as requested by PISE Board Chair Jim Reed.

V BOARD COMMITTEE REPORTS

1. Finance Committee

Finance Committee Chair Tom Siemens noted the minutes from the meeting on November 7, 2011 were included in the agenda package.

Tom gave a verbal report on the February 6, 2012 meeting. The committee reviewed the results from the nine months up to December 31, 2011. The budget was on track. Revenue was down but was balanced by lower expenditures and a one-time grant. With only three months remaining, a balanced budget is forecast for March 31, 2012. Peter Lockie provided an update on the budget process for 2012-2013. The budget will be presented to the Board Finance Committee on March 26, 2012, and all Board members are encouraged to attend.

2. Executive Committee

Executive Committee Chair Kyman Chan noted there will be two vacancies on the Board in July as Lynda Farmer and Wayne Dalby will finish their terms. The Board Executive submitted the names of two candidates to the Board Resourcing and Development Office. Kyman distributed the Notice of Position and asked the Board members to share it with suitable candidates.

VP Education John Boraas provided background on the need to amend the policy 'E-2.1 Admission'. The proposed revision to Policy E-2.1 Admission has been approved by Education Council.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISIONS TO THE GENERAL COLLEGE ADMISSIONS REQUIREMENTS OF POLICY E-2.1 "ADMISSION". THE PROPOSED REVISION IS TO INCLUDE ENGLISH PROFICIENCY REQUIREMENTS FOR INTERNATIONAL STUDENTS.

CARRIED

3. External Relations Committee

External Relations Committee Chair Lynda Farmer thanked Russ Lazaruk, Janice Simcoe, Margaret Lucas, Kathryn Laurin, Joan Yates, and Heather Martin for their work on the committee. The role of the committee is to support the work of the President, and open doors to government contacts. Joan Yates developed an annual plan for the committee to use to move forward. The next event planned is a breakfast for the MLAs on February 16, 2012. The focus will be on the health building and trades.

4. 40th Anniversary Committee

40th Anniversary Committee Chair Lynda Farmer thanked Steve Parkhill, Bob Noble (Foundation Chair), Joan Yates, Kathryn Laurin and Heather Martin for their work on the committee. Lynda invited the Board members to the 40th Anniversary reception on March 1, 2012. Camosun alumni Astrid Braunschmidt will be Master of Ceremonies. The main program focus will be on trades, technology, health and aboriginal, but all programs will be represented with displays. Lynda congratulated Wayne Dalby, Russ Lazaruk, Bob Noble, Tom Siemens, Kyman Chan and Denis Powers for raising almost 100% of the budget for the reception. Lynda thanked Joan Yates and her team for all their work creating the program.

VI APPROVAL OF THE MINUTES

The minutes of the December 5, 2011 meeting were approved as distributed.

VII UNION REPORTS [nil]

VIII ORIENTATION PRESENTATIONS [nil]

IX NEW BUSINESS

1. Winter Enrolment Report

Paul Merner, Associate VP, Strategic Enrolment Management, reported that winter enrolment was down from last winter by 5.0%. Credit enrolment is up in Arts & Science, Business, and the Centre for Sport and Exercise. It is down in Access & First Nations, Health & Human Services, Technologies, and Trades. Course seat registrations were down 2.5% from last winter. The full/part-time split shifted slightly to full time at 60.3%. FTE utilization is expected to be down slightly at 98.3%. International Education program enrolments are up 3.8%, and new IE program enrolments at 98 are up 55.6%. Continuing Education course registrations are up 9.4%.

X ADJOURNMENT

The meeting was adjourned at 5:58 pm.