

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, December 5, 2011
Lansdowne Campus

I CALL TO ORDER

Board Chair Kyman Chan called the meeting to order at 5:12 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III INTRODUCTION

Peter Lockie, VP Administration and CFO, congratulated and welcomed Ian Tol to the Director position in Physical Resources. Ian has been acting in the position over the last year.

IV BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Kyman Chan announced Marilyn Pattison is now a member of the Board Finance Committee, and Steve Parkhill has accepted the role of Liaison to the Foundation Board. The Office of the Auditor General has not yet sent the final results of the Board performance audit.

The luncheon for past Board Chairs took place in November and was attended by ten past chairs and the Board Executive. Kyman and President Kathryn Laurin met MLA Dr. Moira Stillwell, Parliamentary Secretary for Industry, Research & Innovation to the Minister of Jobs, Tourism & Innovation. Dr. Stilwell recommended they contact Pat Bell, Minister of Jobs, Tourism and Innovation.

On November 22, 2011, Kyman Chan met George Ivanishvili to discuss his ideas on student engagement. On the same day, Kyman gave a presentation on governance and the Board of Governors at Camosun College to a class in the 'Family and Child Studies' program.

The Board 40th Anniversary committee met November 28 and will meet again on December 13, 2011. Joan Yates advised the 40th Anniversary gala for the external community will take place from 5:00 – 7:00 pm on March 1, 2012 at the Empress Hotel. Joan asked the Board members to send Heather Martin their suggestions for the guest list.

The External Relations committee met November 28 and will meet next on December 13, 2011. They plan to host a breakfast for the MLAs next February at the Union Club. Russ Lazaruk will update the Board when the date in February is confirmed.

Marilyn Pattison spoke at the "Inspiring Lives – Recognition" celebration on November 24, 2011, an event to acknowledge employee excellence. Kyman represented the Board at the "Dedicated Service Dinner" on November 29, 2011. Joan Yates received an award for twenty years of service. George Ivanishvili and Chris Marks attended both events.

2. President's Report

President Kathryn Laurin distributed a hand-out from Tom Roemer, VP Strategic Development. The information cards showcase the entrepreneurial side of the College, and can be tailored to the recipient. The hand-out includes cards on Contract Training, Cooperative Education, VICAMP, and the Foundation.

Kathryn met with the Advanced Education critic MLA Michelle Mungall, MLA Maureen Karagianis, MP Randal Garrison, MLA Murray Coell, and MLA Ida Chong, Minister of Community, Sport and Cultural Development. Kathryn and Kyman Chan met MLA Moira Stilwell. Kathryn met Dawn Minty, Executive Director and Cheryl Wenezenki-Yolland, Deputy Minister in Advanced Education. Minister Yamamoto and DM Cheryl Wenezenki-Yolland plan to attend a tour of the Interurban campus. Kathryn hopes to meet with Leader of the Opposition MLA Adrian Dix and Minister Pat Bell in the new year.

The Minister's proposed Bill 18 has been tabled until next year. Last week Kathryn attended a meeting called by Ministers Bell and Yamamoto for college and university presidents on the BC Jobs Plan.

Kathryn acknowledged Denis Powers, Executive Director of Human Resources, for his contribution to the very successful employee recognition events 'Inspiring Lives' and 'Dedicated Service Dinner'.

Tim Walzak, Director of Applied Research and Innovation, applied for funding for a significant project from the Natural Sciences and Engineering Research Council of Canada (NSERC). The College Executive joined the team from NSERC for a site visit at Camosun last week. Kathryn attended the University of Victoria Legacy Awards, the Royal Roads opening of the Learning and Innovation Centre funded by the joint federal-provincial Knowledge Infrastructure Program (KIP), presented a speech to the Probus Club, and participated in a panel at the Academica Summit on strategic enrolment management in Vancouver.

3. Foundation

Joan Yates noted the Foundation Board of Directors are looking at a strategy for the proposed health building. The Board is currently undergoing a review of their activities and skill set.

4. Education Council

Education Council Chair Kathy Tarnai-Lokhorst advised the minutes from the October 17, 2011, meeting were included in the agenda package.

5. Pacific Institute for Sport Excellence (PISE)

Margaret Lucas enjoyed meeting the PISE employees at their curling party.

V BOARD COMMITTEE REPORTS

1. Executive Committee

Kyman Chan reported two Board members will finish their terms in July 2012, Wayne Dalby and Lynda Farmer. Based on the Board competency matrix, the Executive will seek replacements strong in trades, and marketing and communications. Kyman asked the Board members to send Heather Martin their suggestions for new members before the January 30, 2012 Board Executive meeting. The two main themes arising from the 2011 annual self-evaluation were the timely receipt of information before decision-making, and to continue to have in-camera meetings following regular Board meetings.

i) G-1.9 Audit Committee Terms of Reference - Revision

MOTION

THAT THE BOARD OF GOVERNORS APPROVE THE REVISIONS TO POLICY 'G-1.9 AUDIT COMMITTEE TERMS OF REFERENCE'. THE REVISIONS, IN THE FIRST SECTION UNDER MEMBERSHIP, INDICATE THE BOARD CHAIR RATHER THAN THE FINANCE COMMITTEE CHAIR WILL APPOINT MEMBERS TO THE AUDIT COMMITTEE, THAT AUDIT COMMITTEE MEMBERS DO

**NOT HAVE TO ALSO BE FINANCE COMMITTEE MEMBERS, AND THAT THE CHAIRS OF THE AUDIT AND FINANCE COMMITTEES DO NOT HAVE TO BE THE SAME INDIVIDUAL.
CARRIED**

ii) G-2.1 Board Strategic Plan - Revision

MOTION

THAT THE BOARD OF GOVERNORS APPROVE THE REVISION TO POLICY 'G-2.1 STRATEGIC PLAN'. THE PREVIOUS STRATEGIC PLAN GOALS WILL BE REPLACED WITH THE PILLARS AND STRATEGIES FROM THE NEW 'STRATEGIC PLAN 2011-2014, INSPIRING LIVES'.

CARRIED

iii) G-2.2 Board Mission Statement and Values - Revision

MOTION

THAT THE BOARD OF GOVERNORS APPROVE THE REVISIONS TO POLICY 'G-2.2 MISSION STATEMENT AND VALUES'.

THE PREVIOUS MISSION STATEMENT AND VALUES WILL BE REPLACED WITH THOSE FROM THE 'STRATEGIC PLAN 2011-2014, INSPIRING LIVES'. THE VISION STATEMENT FROM 'STRATEGIC PLAN 2011-2014, INSPIRING LIVES' WILL BE ADDED TO THE POLICY. THE TITLE OF THE POLICY WILL BE CHANGED FROM 'MISSION STATEMENT AND VALUES' TO 'VISION, MISSION AND VALUES'.

CARRIED

iv) Program Cancellation Requests

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CANCELLATION OF THE PROGRAMS 'CERTIFICATE IN STUDIO ARTS ACCESS – ESL', 'CERTIFICATE IN HEALTH STUDIES ACCESS – ESL', 'CERTIFICATE IN COMPUTER SCIENCE ACCESS – ESL', AND 'CERTIFICATE AND DIPLOMA IN EARLY CHILDHOOD CARE AND EDUCATION'.

CARRIED

2. 40th Anniversary Committee

Joan Yates provided an update in the Board Chair's report.

VI APPROVAL OF THE MINUTES

The minutes of the November 7, 2011 meeting were approved as distributed.

VII UNION REPORTS [nil]

VIII ORIENTATION PRESENTATIONS [nil]

IX NEW BUSINESS

1. Bill 18

Kyman Chan advised the proposed Bill 18 was distributed to the Board members. The Bill was pulled before the second reading. The Board engaged in discussion regarding the changes to board membership proposed in Bill 18.

X ADJOURNMENT

The meeting was adjourned at 6:11 pm.