

CAMOSUN COLLEGE BOARD OF GOVERNORS
Minutes of the Regular Meeting

Monday, June 27, 2011
Lansdowne Campus

I CALL TO ORDER

Board Chair Lynda Farmer called the meeting to order at 5:02 pm. She acknowledged the two new elected student board members George Ivanishvili and Chris Marks.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III INTRODUCTION [nil]

IV BOARD MEMBER REPORTS

1. Chair's Report

Board Chair Lynda Farmer noted on May 13, 2011, Kathryn Laurin and Wayne Dalby welcomed the students to the School of Trades and Technology awards. On May 26, 2011, Lynda spoke at the Access/Aboriginal Education & Community Connections student awards. Marilyn Pattison and Lynda attended the Foundation Donors reception on June 22, 2011. Marilyn addressed the Community, Family & Child Studies student awards on June 23, 2011.

Vice Chair Kyman Chan spoke to the graduates at the morning session of the spring 2011 Convocation Ceremonies on June 17, 2011, and Lynda spoke at the afternoon session. The keynote speaker for both sessions was Camosun alumni Astrid Braunschmidt, who is a reporter at 'A News'.

On June 8, 2011 the board held the annual farewell lunch at Uplands Golf Club. Dean Barbara Herringer, School of Health and Human Services, gave a presentation on the proposed Centre of Excellence in Health and Wellness.

On June 20, 2011, Lynda and Kathryn attended the BC Colleges (BCC) meeting for presidents and board chairs in Vancouver. The Order in Councils (OIC) have been received for the three-year re-appointments of Margaret Lucas, Scott Marshall, and Marilyn Pattison.

2. President's Report

President Kathryn Laurin advised that today, at the Interurban campus, Premier Christy Clark announced funding in the amount of \$500,500 that will be used towards marine training in Victoria. It was a very successful high profile media event. This announcement is in support of BC's bid on the federal government's National Shipbuilding Procurement Strategy (NSPS) contract in the amount of \$35B. BC is competing against Nova Scotia and Quebec to secure the bid.

Tom Roemer, Baldev Pooni, and Kathryn Laurin attended the Association of Canadian Community Colleges (ACCC) national conference in Edmonton in June. Kathryn sat on a panel of four BC urban presidents at the event to discuss transitions for new presidents.

Kathryn went to the BCC presidents and chairs meeting in Vancouver on June 20, 2011. Ipsos Reed reported on a survey of the provincial political landscape. Deputy Minister Philip Steenkamp is leaving for a position at Simon Fraser University, and suggested colleges focus on

the labour markets skills shortages. Minister of Jobs, Tourism and Innovation Pat Bell suggested several key areas for colleges to focus on.

Kathryn invited the board to a farewell reception for Susan Haddon, Director of College and Community Relations, and Executive Director of Foundation, on June 29, 2011 from 3:00 pm to 5:00 pm in the Dunlop House. Kathryn acknowledged Susan's outstanding contribution over the past eleven years, and noted that she will be very difficult to replace.

3. Foundation

Susan Haddon noted the Foundation report is included in the agenda package. The Annual General Meeting took place May 19, 2011. Bob Noble is the incoming Chair, and Peter Lockie will serve on the board as the liaison to the college. Susan will work with Lynda Farmer on an event proposed for spring of 2012. The donor reception on June 22, 2011, held at the Aboriginal Gathering Place, was a success although attendance was down.

4. Education Council

The minutes from the April 18, 2011 meeting were included in the agenda package. Baldev Pooni went over the highlights which included the proposed Bachelor of Information Systems and the new proposed Diploma in Arts and Science Studies.

5. Pacific Institute for Sport Excellence (PISE)

Margaret Lucas noted the last board meeting took place on May 17, 2011, and the next will take place July 19, 2011. Liz Ashton resigned from the board due to other commitments. The board held a retreat last Thursday and Friday to review their strategic plan. Recently at PISE over 2500 people attended a Family Sport and Recreation Festival, and 50 participated in the first annual Strength and Conditioning conference.

6. Strategic Plan – Steering Task Group

Marilyn Pattison advised the final meeting of the Strategic Plan Steering Task Group will be on June 29, 2011 from 8:00 am – 9:00 am.

V BOARD COMMITTEE REPORTS

1. Audit Committee

Audit Committee Chair Kyman Chan noted the minutes from the October 25, 2010 Audit Committee meeting were included in the agenda for information. Kyman gave a verbal report on the May 30, 2011 Audit Committee meeting. The audit was conducted by the Office of the Auditor General (OAG). Peter Bourne, Executive Director, reported there were no outstanding issues in the audit report for the year ending March 31, 2011.

David Lau, IT Director, OAG, reported on the Auditor General's 'Audit of Wireless Network Security at Camosun College'. The summary of the results will be posted on the OAG website.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2011 AS PRESENTED.

CARRIED

2. Executive Committee

Lynda Farmer reported the last Board Executive meeting was focused on the two policies below.

i) External Relations Committee - Terms of Reference

At the last meeting of the ad hoc Board Advocacy committee, it was proposed that the Board of Governors establish the 'External Relations Committee'.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE NEW POLICY G-1.6 EXTERNAL RELATIONS COMMITTEE – TERMS OF REFERENCE.

CARRIED

ii) Revision – Program Suspension and Cancellation Policy

Kathryn Laurin reviewed the following recommendations for revisions to the Program Suspension and Cancellation Policy.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISIONS TO POLICY 'E-1.11 PROGRAM SUSPENSION AND CANCELLATION' AS FOLLOWS:

UNDER 'PRINCIPLES' ADD BULLET NUMBER 8: "IN TIMES OF SEVERE FINANCIAL CONSTRAINT OR FINANCIAL EXIGENCY IN WHICH TIMELINES AND DECISIONS ARE PRESSING, THE CONSULTATION PROCESS MAY BE ABRIDGED OR EXPEDITED DEPENDING ON THE NATURE OF THE CIRCUMSTANCES."

UNDER 'C. SUSPENSION OF A PROGRAM', BULLET #1: FOLLOWING THE FIRST SENTENCE ADD "THE VICE-PRESIDENT, EDUCATION AND STUDENT SERVICES, IN CONSULTATION WITH THE NECESSARY STAKEHOLDERS, MAY ALSO INITIATE THE PROCESS FOR SUSPENSION OF A PROGRAM."

CARRIED

VI APPROVAL OF THE MINUTES

The minutes of the May 9, 2011 meeting were approved after an adjustment.

VII UNION REPORTS

1. Lynda Farmer noted a report from the Camosun College Faculty Association (CCFA) was included for information.

VIII ORIENTATION PRESENTATIONS (nil)

IX NEW BUSINESS

1. Strategic Plan

Kathryn Laurin presented the final version of the new Strategic Plan, *Inspiring Lives*, and provided an overview of the process, the development of the plan and the final outcome. She also distributed as an Addendum, 'Targets and Metrics', a tool to measure the progress of the strategic plan. The College administration will report back to the board twice a year on the accomplishments achieved within the plan. The formal launch will take place in the first week of September to coincide with CamFestival. She again acknowledged the work of the senior executive team and the Development Team in the creation of the document.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE CAMOSUN COLLEGE'S STRATEGIC PLAN FOR 2011-2014 "INSPIRING CHANGE".

CARRIED

X ADJOURNMENT

The meeting was adjourned at 6:08 p.m.